

PLANNING & ZONING COMMISSION



Robb Parish
Commission Chair
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Regular Meeting
~Minutes~

Mike Ray
Staff Liaison
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<https://www.ci.moscow.id.us/457/Planning-Zoning-Commission>

Wednesday
October 18, 2023

7:00 PM

Council Chambers
206 E Third Street

Parish called the meeting to order at 6:58 PM

MEMBERS PRESENT: Robb Parish, Chair; Rich Beebe, Joel Hamilton, Cole Mize, Nels Reese, Victoria Seever (remote)
MEMBERS ABSENT: Scott Gropp, Sue Scott, Dennis Wilson
OTHERS: Gina Taruscio
STAFF: Jennifer Fleischman, Mike Ray

REGULAR AGENDA

1. Approval of September 27, 2023 Minutes (ACTION ITEM)

Beebe moved for approval of the minutes as written, seconded by Hamilton. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Time limit 15 minutes. Members of the Public may speak to the Commission regarding matters NOT on the Agenda nor currently pending before the Planning and Zoning Commission. Please state your name and resident city for the record and limit your remarks to three (3) minutes.

None.

3. Approval of Reasoned Statement of Relevant Criteria and Standards (ACTION ITEM)

Proposal for a Preliminary Subdivision Plat for property generally located at the northeast corner of Highway 95 and Pintail Lane and legally described as Lot 12 and Lot 13, Block 3 of the Quail Run Addition to the City of Moscow. Permit Application LUP2023-0017.

1. Proposed Replat of a 2.08-acre property to create seven (7) lots with an average lot size of 12,931 square feet, referred to as the Replat of Lot 12 and Lot 13, Block 3 of the Quail Run Addition.

Mize moved for approval of the Relevant Criteria and Standards for the Preliminary Plat as written, seconded by Hamilton. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

REPORTS

1. Transportation Commission meeting report.

The last Transportation Commission meeting was cancelled.

2. Discussion regarding Relevant Criteria and Standards (RCS).

The Commission asked Staff about preparing a draft Relevant Criteria and Standards at the same time as the Public Hearing, to eliminate the need for a second meeting afterwards. Staff recommends approval only if a proposal meets all the Criteria. There continued to be a discussion regarding a draft RCS being prepared at the same time as the Staff Report.

3. Discussion regarding Large Retail Establishments.

Staff reviewed the history of the Large Retail Establishment guidelines, design manual, and where a Conditional Use Permit (CUP) was previously required, but was eliminated by a prior Council.

4. New information from Palouse Basin Aquifer Committee (PBAC).

The Daily News published an article about an update that PBAC provided to City Council on Monday October 16th. The Commissioners were encouraged to watch the meeting online. There was a discussion about having Tyler Palmer present to the Commission soon, or waiting until a new Executive Director was hired for PBAC.

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

The next Planning & Zoning Commission regular meeting is scheduled for November 8, 2023.

The next meeting may be shifted to November 15, 2023 if an application is received and processed in time to be published for a Public Hearing.

The meeting scheduled for November 22, 2023 will be cancelled.

The Commission may schedule to have their Officer Elections during a meeting in December.

Parish declared the meeting adjourned at 7:14 PM



Robb Parish, Chair