

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
February 7, 2023

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:03 PM

PRESENT: Ellis Eifert; Chair, Pamela Brunfeld; Secretary, Jeanne Leffingwell, Mary Jo Hamilton, Zena Hartung, Gina Taruscio; City Council Liaison

STAFF: David Schott, Melissa Fisher

REGULAR AGENDA

1. Approval of Moscow Tree Commission January 3, 2023 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Brunfeld moved to approve the minutes as presented. Leffingwell seconded. Roll call vote: Ayes: Unanimous. Motion carried.

Public Comment and Response to Previous Comments (limited to 10 minutes)

There were none.

4. Review of the Tree Commission Goals (ACTION ITEM) – David Schott

In 2019, the Tree Commission established goals through 2024. The Commission will review, discuss, and revise, if needed, these goals on an annual basis.

Schott reviewed Moscow Tree Commission Goals and Objectives 2019-2024 attached to the packet.

PROPOSED ACTIONS: Approve the Moscow Tree Commission goals; or take such actions deemed appropriate.

Hamilton moved to approve the Moscow Tree Commission goals and objectives as presented. Hartung seconded. Roll call vote. Ayes: Unanimous. Motion carried.

5. Consideration of the FY2024 Annual Tree Commission Budget (ACTION ITEM) – David Schott

Each year the Tree Commission discusses and approves their annual budget for inclusion in the City budget request. The Tree Commission will review the FY2023 budget and discuss the FY2024 budget request.

Schott reviewed the Moscow Tree Commission FY2023 budget and FY2024 budget request attached to the packet.

PROPOSED ACTIONS: Approve the 2024 budget request; or take other such action deemed appropriate.

Hartung moved to approve MTC 2024 budget request. Hamilton seconded. Roll call vote. Ayes: Unanimous. Motion carried.

6. Consideration of the 2023 Arbor Day Celebration (ACTION ITEM) – Ellis Eifert / David Rauk

The Tree Commission will discuss potential venues and themes for the 2023 Arbor Day celebration. Arbor Day falls on the last Friday of April each year, this year being April 28, 2023.

PROPOSED ACTIONS: Discuss and approve the Arbor Day celebration venue and theme; or take other action as deemed appropriate.

Schott proposed the Moscow Public Library as a possible venue for Arbor Day. Hartung proposed *The Lorax: I speak for the trees*, as the Arbor Day theme. Taruscio advised she would be willing to create T-shirts for the commission and design stickers to hand out to the public.

Leffingwell moved to approve the Arbor Day venue, theme and creation of T-shirts. Brunsfeld seconded. Roll call vote: Ayes unanimous. Motion carried.

7. Consideration of the Spring / Summer Parks and Recreation Brochure Classes (ACTION ITEM) – David Schott

Submittals for tree classes and workshops are due in early March for the spring / summer Parks and Recreation Brochure. This brochure will cover April through July of 2023.

PROPOSED ACTIONS: Discuss and approve classes and workshops for inclusion in the upcoming Parks and Recreation Brochure; or take other such action deemed appropriate.

The suggested classes were Brunsfeld's conifer and mulching courses to be included in the Parks and Recreation Brochure.

Hartung moved to approve the conifer and mulching course. Hamilton seconded. Roll call vote. Ayes: Unanimous. Motion carried.

8. Consideration of the Inland North Waste's Earth Day Celebration (ACTION ITEM) – David Schott

The organizers of the Inland North Waste's Earth Day Celebration have reached out to the Tree Commission inquiring about interest in participating in the event. The celebration is at East City Park on April 22, 2023 and includes a 10' by 10' table space.

PROPOSED ACTIONS: Approve Moscow Tree Commission participation in the 2023 Inland North Waste's Earth Day Celebration and determine staffing; or take other such action deemed appropriate.

The commission discussed that the month of April would be a busy month and would ultimately conflict with previous engagements.

Brunsfeld motioned to pass on participating in the Inland North Waste's Earth Day Celebration. Hartung seconded. Roll call vote. Ayes: Unanimous. Motion carried.

9. Consideration of the March 7, 2023 Tree Commission Meeting (ACTION ITEM) – David Schott

The Tree Commission will discuss the March 7, 2023 regular Tree Commission meeting. The staff liaison will be unable to attend due to a work-related conflict. The Tree Commission will discuss cancelling the meeting or selecting an alternate date for the meeting.

PROPOSED ACTIONS: Approve the Tree Commission's next meeting; or take other such action deemed appropriate.

Hartung moved to meet in April. Brunsfeld seconded. Roll call vote. Ayes: Unanimous. Motion carried.

UPCOMING EVENTS / MEETINGS

Next Moscow Tree Commission meeting: April 4, 2023

ADJOURN

The meeting was adjourned at 6:11 PM

