

# MOSCOW TREE COMMISSION



Ellis Eifert  
Commission Chair

**Regular Meeting**  
~Minutes~

David Schott  
Staff Liaison

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**Tuesday**  
**September 5, 2023**

**5:00 PM**

**Mayors Conference Room**  
**206 E 3rd Street**

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**The meeting was called to order at 5:11 PM.**

**PRESENT:** Pamela Brunsfeld; Secretary, Jeanne Leffingwell, Mary Jo Hamilton, Zena Hartung  
**STAFF:** David Schott, Melissa Fisher

## **REGULAR AGENDA**

**1. Approval of Moscow Tree Commission August 1, 2023 Minutes (ACTION ITEM) – Ellis Eifert**

Presentation of minutes for approval.

**PROPOSED ACTIONS:** Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Hamilton moved to approve the minutes as presented. Leffingwell seconded. Roll call vote: Ayes: Unanimous. Motion carried.

**2. Public Comment and Response to Previous Comments (limited to 10 minutes)**

None.

**3. Consideration of the 2025 Arbor Day Seedling Selections (ACTION ITEM) – David Schott**

The Pitkin Nursery supplies Arbor Day seedlings each year to aid in celebrating Arbor Day. The nursery is beginning a sowing plan for 2025 and has requested the Tree Commission to select their 2025 seedlings for Arbor Day.

**PROPOSED ACTIONS:** Approve the Arbor Day seedlings for 2025; or take other such action deemed appropriate.

The commission agreed up the following: bristlecone pine, mock orange, ginkgo(male) and the catalpa.

Leffingwell motioned to approve the above listed seedlings for the 2024 Arbor Day Project. Hamilton seconded. Roll call vote. Ayes unanimous. Motion carried.

**4. Consideration of the October 3, 2023 Moscow Tree Commission Meeting (ACTION ITEM) – David Schott**

The staff liaison to the Tree Commission will be attending the 2023 PNW-ISA conference from September 30<sup>th</sup> through October 4<sup>th</sup>. The Tree Commission will discuss cancelling the October meeting or reschedule to another date.

**PROPOSED ACTIONS:** Cancel the October 3, 2023 Tree Commission meeting; or take other such action deemed appropriate.

Hamilton motioned to cancel to the meeting. Brunsfeld seconded. Ayes: unanimous. Motion carried.

**5. Consideration of the Tree Commission's Annual Report to City Council (ACTION ITEM) – Ellis Eifert**

The Tree Commission's Annual Report to City Council is slated for November 6, 2023 in City Council Chambers at 7:00 p.m. The Tree Commission will review the draft 2023 Annual Report provided by staff for content prior to the City Council meeting.

**PROPOSED ACTIONS:** Approve the 2023 Annual Report to City Council; or take other such action deemed appropriate.

Hartung proposed to add carbon sequestration and to change the photograph of "Moscow's Community Forest" and incorporate a photograph of Moscow. The commission also discussed incorporating photographs showing the groups involvement with the community and youth, as well as the commissions 2023 accomplishments.

Hartung motioned to approve the annual report, with the discussed modifications. Leffingwell seconded. Roll call vote. Ayes: unanimous. Motion carried.

**6. Report and Discussion: Moscow's Tree Canopy – David Schott**

Staff will present a report of Moscow's tree canopy. Following the report, the Tree Commission will discuss the topic.

**PROPOSED ACTIONS:** No action, report.

Schott advised the GIS tree inventory has not been updated since 1996, for various reasons. Until it is able to be updated, it will not be made available to the public. An arborist would need to be hired to update the trees within the city, and that is not in the budget. The commission discussed the idea of creating a tree canopy and how the tree canopy could be achieved. The following ideas were discussed: adopt a tree program, tree donation program, having a goal of planting a certain number of trees per year, increasing the variety of trees in Moscow and posting in the city utility billing newsletter.

## **REPORTS**

**1. August 26, 2023 Farmers Market – All**

## **UPCOMING EVENTS / MEETINGS**

Next Moscow Tree Commission meeting: TBD  
Annual Report to City Council: November 6, 2023

## **ADJOURN**

**The meeting was adjourned at 6:30pm.**



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Ellis Eifert, Chair *(or stamped by Deputy City Clerk)*