

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
Staff Liaison
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<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
January 10, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee September 13, 2023 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the 2023 Harvest Park Subcommittee Annual Report to the Tree Commission (ACTION ITEM) – Mark Heinlein / David Schott

The Harvest Park Subcommittee will discuss the draft 2023 Annual Report to the Moscow Tree Commission at their February 6, 2024 regular meeting.

PROPOSED ACTIONS: Approve the 2023 Annual Report to the Moscow Tree Commission; or take other such action deemed appropriate.

4. Consideration of a Spring 2024 Tree Planting (ACTION ITEM) – Mark Heinlein / David Schott

The Girls Scouts, Troop 2005 reached out to the City of Moscow to inquire about adopting a planting room at Harvest Park. Because infrastructure that will define the planting rooms is not in place, staff offered alternatives. One, the girl scout troop could wait until the planting rooms are established; or two, plant a fruit tree (honey crisp apple tree) in the periphery in the spring of 2024. The girl scouts opted for spring planting.

PROPOSED ACTIONS: Approve the spring 2024 Girl Scout, Troop 2005 fruit tree planting in the spring; or take other such action deemed appropriate.

5. Consideration of 2024 Harvest Park Projects (ACTION ITEM) – Mark Heinlein

The subcommittee will discuss potential projects at Harvest Park in the upcoming year.

PROPOSED ACTIONS: Approve 2024 Harvest Park Projects; or take other such action deemed appropriate.

6. Consideration of FY2025 Harvest Park Project Budget Request (ACTION ITEM) – David Schott

Staff has begun the FY2025 budget process. FY2025 begins on October 1, 2024 and ends on September 30, 2025. The Harvest Park Subcommittee will discuss non-capital improvement funding for projects in FY2025 for inclusion in the FY2025 budget request.

PROPOSED ACTIONS: Approve FY2025 funding for Harvest Park projects; or take other such action deemed appropriate.

7. Consideration of the Harvest Park Subcommittee Officers (ACTION ITEM) – Mark Heinlein

The Harvest Park Subcommittee will elect a Chair and Vice Chair from membership of the Harvest Park Subcommittee. Currently, Mark Heinlein is the Chair and Zena Hartung is the Vice Chair.

PROPOSED ACTIONS: 1. Approve the Chair of the Harvest Park Subcommittee. 2. Approve the Vice Chair of the Harvest Park Subcommittee.

REPORTS

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

March 13, 2024 from 3:00 p.m. to 4:00 p.m.
May 8, 2024 from 3:00 p.m. to 4:00 p.m.
July 10, 2024 from 3:00 p.m. to 4:00 p.m.
September 11, 2024 from 3:00 p.m. to 4:00 p.m.
November 13, 2024 from 3:00 p.m. to 4:00 p.m.

ADJOURN

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