

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
Staff Liaison
208.883.7098

tree@ci.moscow.id.us

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
January 10, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee September 13, 2023 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the 2023 Harvest Park Subcommittee Annual Report to the Tree Commission (ACTION ITEM) – Mark Heinlein / David Schott

The Harvest Park Subcommittee will discuss the draft 2023 Annual Report to the Moscow Tree Commission at their February 6, 2024 regular meeting.

PROPOSED ACTIONS: Approve the 2023 Annual Report to the Moscow Tree Commission; or take other such action deemed appropriate.

4. Consideration of a Spring 2024 Tree Planting (ACTION ITEM) – Mark Heinlein / David Schott

The Girls Scouts, Troop 2005 reached out to the City of Moscow to inquire about adopting a planting room at Harvest Park. Because infrastructure that will define the planting rooms is not in place, staff offered alternatives. One, the girl scout troop could wait until the planting rooms are established; or two, plant a fruit tree (honey crisp apple tree) in the periphery in the spring of 2024. The girl scouts opted for spring planting.

PROPOSED ACTIONS: Approve the spring 2024 Girl Scout, Troop 2005 fruit tree planting in the spring; or take other such action deemed appropriate.

5. Consideration of 2024 Harvest Park Projects (ACTION ITEM) – Mark Heinlein

The subcommittee will discuss potential projects at Harvest Park in the upcoming year.

PROPOSED ACTIONS: Approve 2024 Harvest Park Projects; or take other such action deemed appropriate.

6. Consideration of FY2025 Harvest Park Project Budget Request (ACTION ITEM) – David Schott

Staff has begun the FY2025 budget process. FY2025 begins on October 1, 2024 and ends on September 30, 2025. The Harvest Park Subcommittee will discuss non-capital improvement funding for projects in FY2025 for inclusion in the FY2025 budget request.

PROPOSED ACTIONS: Approve FY2025 funding for Harvest Park projects; or take other such action deemed appropriate.

7. Consideration of the Harvest Park Subcommittee Officers (ACTION ITEM) – Mark Heinlein

The Harvest Park Subcommittee will elect a Chair and Vice Chair from membership of the Harvest Park Subcommittee. Currently, Mark Heinlein is the Chair and Zena Hartung is the Vice Chair.

PROPOSED ACTIONS: 1. Approve the Chair of the Harvest Park Subcommittee. 2. Approve the Vice Chair of the Harvest Park Subcommittee.

REPORTS

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

March 13, 2024 from 3:00 p.m. to 4:00 p.m.
May 8, 2024 from 3:00 p.m. to 4:00 p.m.
July 10, 2024 from 3:00 p.m. to 4:00 p.m.
September 11, 2024 from 3:00 p.m. to 4:00 p.m.
November 13, 2024 from 3:00 p.m. to 4:00 p.m.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Minutes~

David Schott
Staff Liaison
208.883.7098

tree@ci.moscow.id.us

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
September 13, 2023

3:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 3:01PM

PRESENT: Mark Heinlein; Chair, Zena Hartung; Vice Chair, Iris Mayes, Tim Steury

STAFF: David Schott, Melissa Fisher

1. Approval of the Harvest Park Subcommittee July 12, 2023 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Steury moved to approve the minutes as presented. Hartung seconded. Roll call vote: Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None.

3. Consideration of Soils Testing Results Provided by the University of Idaho (ACTION ITEM) – Mark Heinlein / David Schott

The Harvest Park Subcommittee will discuss the soil analysis results. The subcommittee will discuss options to promote soil health in preparation for edible plants.

PROPOSED ACTIONS: Approve actions to increase soil health for Harvest Park; or take other such action deemed appropriate.

Schott advised he met with a soil expert and reviewed the results of the soil analysis. It was suggested to perform a lime requirement test to determine how much lime would be needed. The expert felt the lime application was a good idea, particularly in the hillside and bowl area of Harvest Park. The expert also discussed utilizing mulch and composting, however it would need to be maintained. The commission discussed the low availability of boron and the possibility of using organic matter. Commission unanimously agreed in having a lime requirement test performed, to determine how much lime would be needed in the future.

4. Consideration of a Fall Cover Crop (ACTION ITEM) – Mark Heinlein

The Harvest Park Subcommittee will discuss a fall cover crop for the park.

PROPOSED ACTIONS: Approve the species list for the fall cover crop at Harvest Park; or take other such action deemed appropriate.

Mayes made a motion to proceed with the purchasing of winter wheat, red clover, winter rye and vetch for the Harvest Park cover crop. Hartung seconded. Roll call votes. Ayes. unanimous. Motion carried.

5. Consideration of an October Tour of Harvest Park (ACTION ITEM) – Mark Heinlein

Previously, there was a discussion about an October tour of the park by the Harvest Park Subcommittee. Part of the discussion included extending an invitation to the Bee City USA Subcommittee. The Harvest Park Subcommittee will discuss the details of a tour including date and time.

PROPOSED ACTIONS: Approve 2023 October Harvest Park tour details; or take other such action deemed appropriate.

Hartung made a motion to meet on October 18th 2023 for the Harvest Park Pedestrian Tour and extend the invitation to the Moscow Tree Commission and The Bee City USA Sub commission. Mayes seconded. Roll call vote. Ayes: unanimous. Motion carried.

REPORTS

1. Upcoming Fall Planting Project, September 23, 2023 – Mark Heinlein

Heinlein advised he would reach out to the Idaho Native Plant Society and the Master Gardener's Program to see if they would be interested in helping plant at Harvest Park on September 23, 2023. Heinlein stated he has approximately 20 students from the environmental club that will be at Harvest Park to assist in planting.

The commission discussed a seed giveaway. Hartung suggested creating envelopes with instructions on how to care for the seeds. Mayes discussed incorporating the seed giveaway into one of her gardeners' classes in October 2023.

UPCOMING EVENTS / MEETINGS

Next Harvest Park Subcommittee meeting is November 8, 2023 from 3:00 p.m. to 4:30 p.m. in the Mayor's Conference Room at City Hall.

The meeting was adjourned 4:17pm.



HARVEST PARK SUBCOMMITTEE ANNUAL REPORT DRAFT

February 6, 2024 – Moscow Tree Commission

Meet the Harvest Park Subcommittee



Mark Heinlein, Chair



Zena Hartung, Vice Chair

Need pictures:

Iris Mayes
Tim Steury
Suvia Judd

Introduction

- Harvest Park was acquired to be developed as an 'edible forest' with food-bearing trees, shrubs, and other flora.
- The history dates back to 2008 when the City acquired the 1.73 Indian Hills 8th property as part of the parkland dedication requirements for the Indian Hills 8th Addition subdivision.



- The 1.73 acre Indian Hills 8th property was traded for the now 4.09 acre Harvest Park in a parkland exchange and dedication agreement between the City and Indian Hills Trading Company in 2018. This is the location of Harvest Park we see today.



Introduction

- The 4.09 acre site was historically an active agricultural wheat field.
- The City of Moscow initially received interest in the concept of an edible food forest through the Moscow Tree Commission.



Purpose

- The purpose of Harvest Park is to provide the community with a strong public food forest with a strong emphasis on public education and outreach about the benefits and pride in growing food.



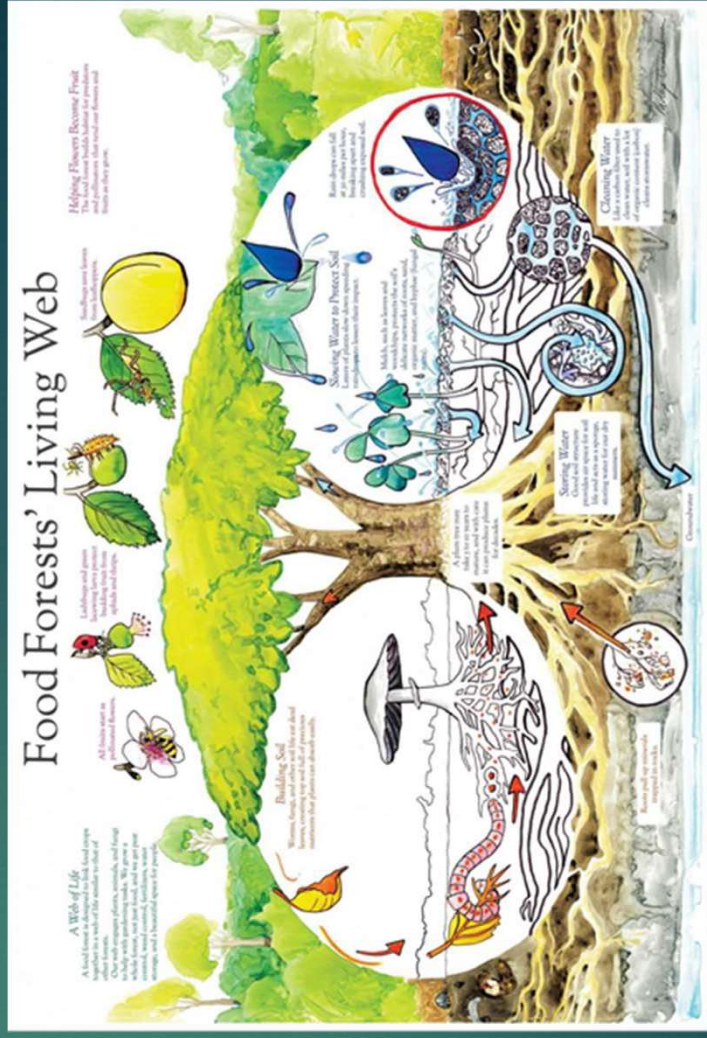
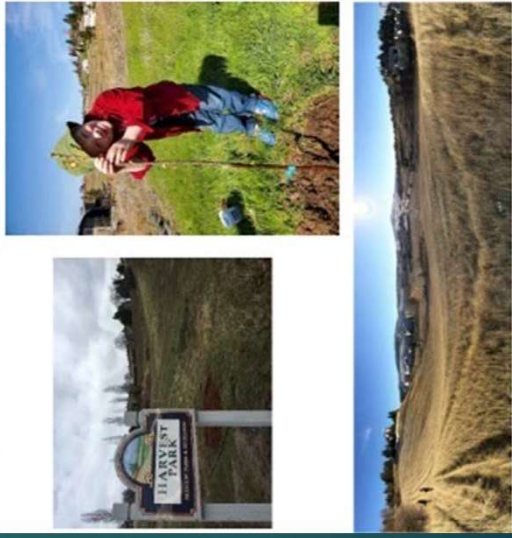
Vision

- Harvest Park is a long term, dynamic landscape. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come.



Harvest Park Management Plan

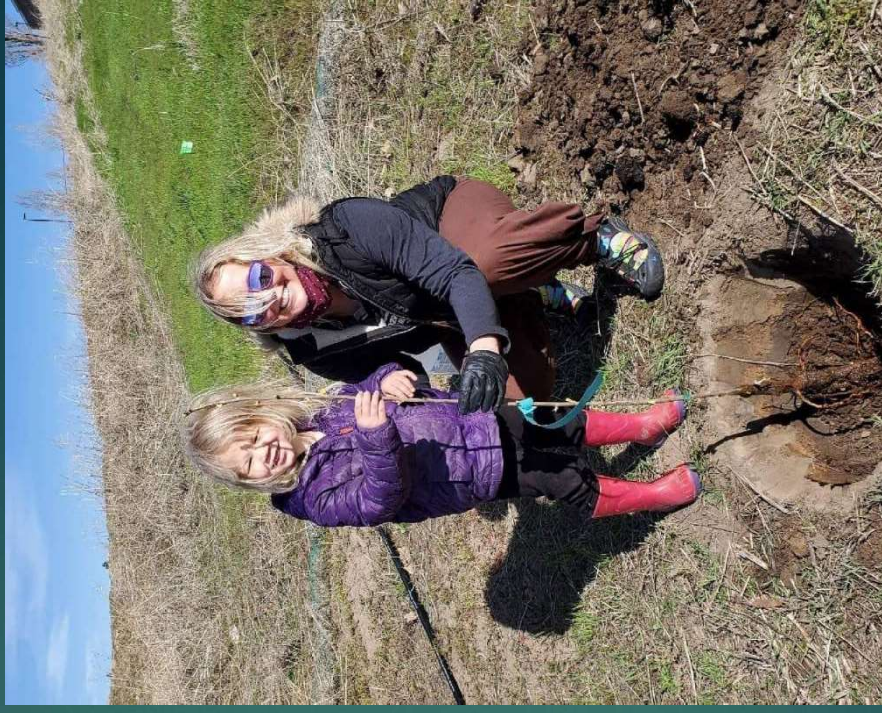
- The Tree Commission and Parks and Recreation Commission reviewed and recommended approval to City Council in May of 2022.
- City Council approved the Harvest Parks Management Plan through Resolution 2022-18 in June of 2022.



(Credit: www.woodruffjournal.com/designing-food-forest/)

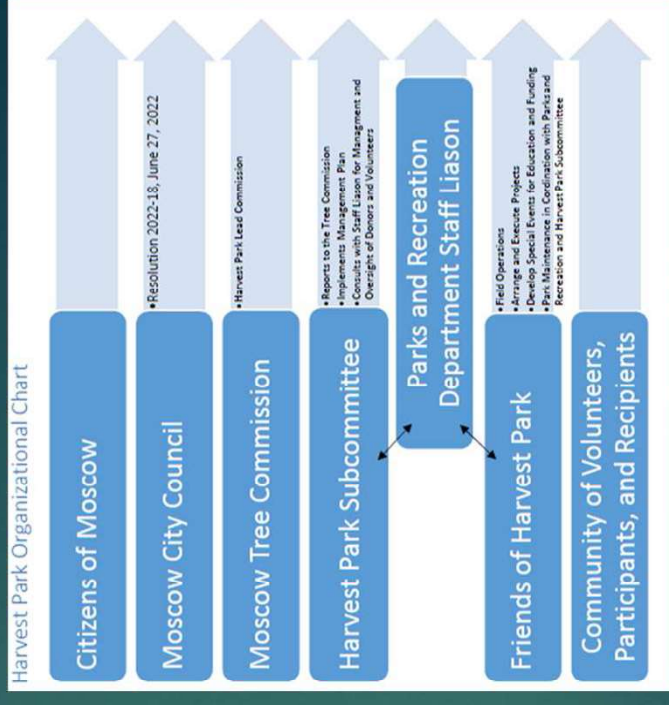
Harvest Park Management Plan Overview

- Guiding Principles
 - Equity and stewardship
 - Education
 - Community outreach
 - Development of a management plan
 - Maintenance



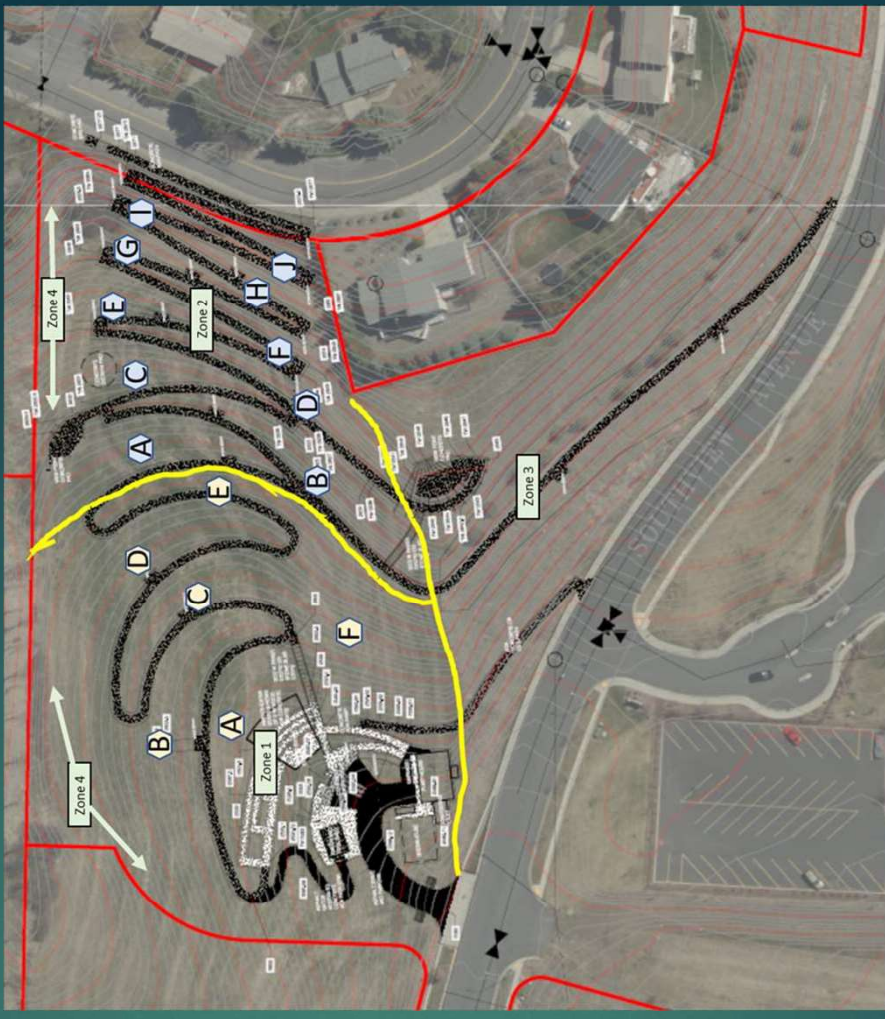
Harvest Park Management Plan Overview

- Management and On-Site Oversight
 - The intent is to minimize the burden to parks staff to maintain the park.
 - City staff proposed the creation of the Harvest Park Subcommittee for the management and operations of the park.
 - Coordination and oversight of volunteers through the creation of Friends of Harvest Park.
 - The Moscow Tree Commission is the lead commission for the Harvest Park Subcommittee.



Harvest Park Management Plan Overview

- Planting Room and Adoption Process.
 - Four management zones.
 - Zone 1: Bowl.
 - Zone 2: Hillside.
 - Zone 3: Dogleg.
 - Zone 4: Periphery.
 - Planting rooms:
 - Adopted by members or a group within our community.



Harvest Park Management Plan Overview

- Harvest Park Donor and Volunteer Application.
- Harvest Park Donor/Volunteer Agreement



Harvest Park Donor and Volunteer Application

Donor Information (Individual or Group)

Name: _____

Address: _____

Phone: (Day) _____

(Even) _____

Email Address: _____

Amount of Donation: _____

Adopted by Volunteers (Individual or Group)

Name: _____

Address: _____

Phone: (Day) _____

(Even) _____

Email Address: _____

Zone / Area: _____

Proposed Planting Room Nickname: _____

Theme / Focus: _____

Goal: _____

Description of Planting Plan (Please include site plan if available): _____

Does the Proposed Theme and Planting Plan Fit with the Vision for Harvest Park: Yes / No: Please Explain: _____

Please Describe any Other Relevant Information Regarding your Application: _____

OFFICE USE ONLY:

Received: _____ Date: _____
Harvest Park Subcommittee (Approved) or (Denied): _____ Date: _____

Submit Application Form to:

City of Moscow Parks and Facility Manager

PO Box 9203 • Moscow, ID 83843 • Or email to: dickson@ci.moscow.id.us • Call (208) 883-7098 for assistance.

2023 Highlights

- Dogleg adopted by Mark Heinlein for the purpose of pollinator habitat
- May 21, 2022 dogleg pollinator plantings with 50 volunteers.
- September 23, 2023 dogleg Pollinator Planting with 35 volunteers.



2023 Highlights

- Soil testing
 - Slightly acidic
 - Micro treatments rather than macro treatments
- Cover crop
 - Spring and Fall
- Site visit in October
- Moscow Central Lions Club, September 26, 2023



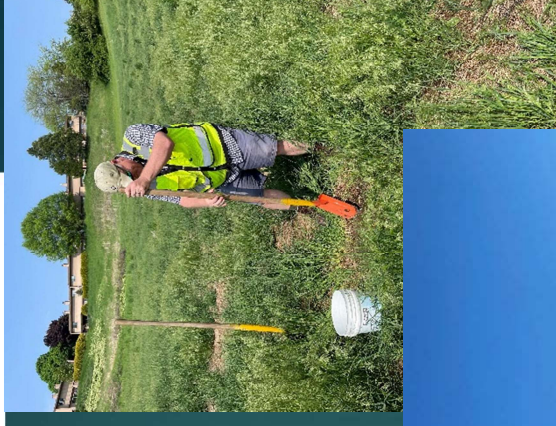
Analytical Sciences Laboratory

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Phone: (208) 885-7081 FAX: (208) 885-8937
email: asl@uidaho.edu <http://www.agls.uidaho.edu/asl/>

Certificate of Analysis



Questions and Comments

PROPOSED ACTIONS:
Approve the 2023 Annual
Report to the Moscow Tree
Commission; or take other
such action deemed
appropriate.



Tree Planting Application

Junior Girl Scout Troop 2005 Spring/Fall 2023

Zone/Area: Fruit Trees

Proposed Planting room nickname:

Theme/Focus: An apple a day keeps hunger away

Goal: To help our community have enough food. We want to use apples to make delicious recipes. Planting an apple tree will help build an equitable food system for everyone. We are also doing this to provide sustainable food for our community.

Description of planting plan (please include site plan if available)

We are going to plant an apple tree, to be exact we would like to plant a Honeycrisp apple tree. We will donate an apple tree to the edible forest. We want to help stop or minimize how many people go hungry in our area. We would also like to donate to the forest because we want to make and experiment with different kinds of fruit and create yummy treats with the food items we gather.

See Drawing (to be included)

Does the proposed theme and planting plan fit with the vision for Harvest Park? YES. Explain.

Our apple tree planting project fits with the vision for Harvest Park by building equitable food systems for all people. We will plant an apple tree for all people in the Moscow Community to enjoy. We plan to use the apples for making fun recipes and juices. We are going to use the apples and other edible plants in the edible Forest to make new food combinations for our community. The apples are a sustainable fruit and will last long after people pick them. They will last long after your visit to Harvest Park. We want to pass on this idea to Future Girl Scouts. We want to help take care of the park so our apple tree will be strong and healthy for years and years to come. We will water and pull weeds around our tree. We will come regularly to harvest apples and care for our tree.

Please describe any other relevant information regarding your application:

We are a group of seven 9 and 10-year-old Junior Girl Scouts who love to help our community. Our Girl Scout Law states that we are considerate and caring. This project helps us demonstrate these qualities. We sell Girl Scout cookies not only to do fun things but also to help our community.