

MOSCOW ARTS COMMISSION



Lauren McCleary
Chair

~Agenda~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday,
January 9, 2024**

5:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all forms of art and culture. Fulfillment of this purpose shall be based upon the following values:

- Recognition and promotion of artists' value by creating opportunities for work to be experienced.
- Facilitation and promotion of the social, educational, and economic value of all forms of art and culture in the community.
- Performance of leadership, collaboration, and outreach in the conversation between all forms of art and culture with partner agencies, city leaders, and the community.

2. Approval of Moscow Arts Commission December 12, 2023 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. Election of MAC Chair and Vice Chair (ACTION ITEM)

PROPOSED ACTION: Discuss and elect a Chair and Vice Chair for 2024.

5. MAC Subcommittee Assignments (ACTION ITEM)

Moscow Arts Commission members are encouraged to participate in subcommittees. These groups meet in person on an as-needed basis, often convening to create a recommendation for the full Commission to vote on during a subsequent meeting. Each subcommittee is limited to four participants.

PROPOSED ACTION: Assign commission members to the various subcommittees and approve the assignments, or take such other action deemed appropriate.

REPORTS

- 1. Volunteer Hour Tally for December 2023 (Cherry)**
- 2. Staff Report (Cherry)**
 - Artwalk on January 18, 2024
 - Third Street Gallery & The Box Gallery
 - Subcommittee Meetings

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW ARTS COMMISSION



Lauren McCleary
Chair

~Minutes~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday
December 12, 2023**

5:00 PM

**Council Chambers
206 E. 3rd St.**

The meeting was called to order at 5:03pm

WELCOME AND ATTENDANCE

PRESENT: Wilson, Martin, Clark, Walker, Aaron Johnson, Barnhart, McCleary, Woolston (5:06pm), Sandra Stoops (5:14pm)

ABSENT:

OTHERS: Julia Parker

STAFF: Megan Cherry, Taylor Riedner

REGULAR AGENDA

1. Reading of the Mission Statement

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McCleary read the Mission Statement.

2. Approval of the Moscow Arts Commission November 14, 2023 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

Barnhart moved and Johnson seconded approval of the minutes as presented. Roll Call Vote: Ayes: Unanimous.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

None offered.

4. MAC Subcommittee Organization & Program Assignments (ACTION ITEM)

Recent Arts Department staffing changes and subsequent program adjustments create the opportunity to re-envision the structure for MAC subcommittees. From 2019 through present, the following subcommittees met on a semi-regular basis: Arts & Culture Education (ACE), Events & Programs, Public Art, and Third Street Gallery. The recent discontinuation of Entertainment in the Park leaves the ACE subcommittee with only one standing program, the Moscow Poet Laureate program. The staff recommendation is as follows:

- Discontinue the Arts & Culture Education subcommittee
- Shift the Moscow Poet Laureate program to the Events & Programs subcommittee
- Encourage MAC members interested in arts education to bring that expertise to other programming and subcommittees
- Increase the cap on subcommittee membership from 3 MAC members to 4

PROPOSED ACTION: Approve subcommittee structure, amend structure, or take such other action deemed appropriate.

McCleary introduced the item as written above and Cherry also mentioned that subcommittees do not run by quorum and the January meeting will include subcommittee reappointments. Needing no further discussion, Clark motioned to approve, and Wilson seconded. Roll Call Vote; Ayes: Unanimous.

5. Jackson & A Mural RFQ (ACTION ITEM)

The mural project at the City of Moscow building at Jackson & A is set to move into the submission phase pending a recommendation of the RFQ by the MAC and approval by City Council. Following a MAC vote to recommend the RFQ, staff will present the document to Council with sample agreements for both the design and artwork commission phases of the project. At present, the project is slated for installation at the end of September, 2024.

PROPOSED ACTION: Approve RFQ, amend RFQ, or take such other action deemed appropriate.

The Public Art Subcommittee initially expressed a preference to support an artist located in Idaho and Washington while still accepting all applications from artists within the US. By changing the preference to support a local artist, the Commission is more likely to find someone who is more familiar with the community and will have more connection to the project. Discussion ensued regarding the preference of a local artist and what area that defines. It was suggested to label Inland Northwest as the artist preference, which has a more defined area and may be easier to understand. Regardless of the description change, members agreed to not discourage any artist from applying. Cherry also shared the option to define specific counties for artist preference, which aligns with the Temporary Collection components of the Public Art Program.

The RFQ will be advertised on Submittable which can include tags to expand searchability, social media, press releases, other Arts Department contacts outside the City that help expand outreach. A contractor has been contacted regarding priming the surface prior to the installation of the mural and installation of anti-graffiti clear coat afterwards. The important dates listed on the RFQ will be more defined once the Council has approved the item and at this time, September 30, 2024 is still the ideal deadline for installation.

Johnson motioned to approve the RFQ with the amended specified area for preferred artists. Clark seconded. Roll Call Vote: Unanimous.

REPORTS

1. Public Art Subcommittee Report (Walker)

Walker reviewed the last meeting of the subcommittee which consisted of discussing the RFQ which was brought before the whole commission tonight. The subcommittee will likely be developing a scorecard and dedication ceremony plan in the near future.

2. Volunteer Hour Tally for November 2023 (Cherry)

3. Staff Report (Cherry)

December Artwalk

Cherry shared updates about the December Artwalk, which included double-digit Artwalk host location registrations. In 2021 (the first full season of Artwalk) there were 6 hosts. This year there are 12 hosts and 25 listings. Cherry also shared that City Hall is not hosting this month due to such success of other host locations which has been a goal for some time. New Artwalk swag has also been offered to host locations to promote early registration, this month including hats to the first 5 hosts who registered.

Third Street Gallery & The Box Gallery

There will be 2 new exhibitions going up in the two City Hall galleries in January.

Staff Public Art Process Update

An internal process has resulted from recent organizational changes to the City staff structure. This will benefit the Public Art program by aligning timelines and processes related to Capital Improvement planning and project engineering. The MAC can expect to see more potential Public Art sites earlier in the planning stages.

ADJOURN

The meeting adjourned at 5:44pm McCleary motioned to adjourn, Walker seconded.

MOSCOW ARTS COMMISSION



Subcommittee Structure & Program Assignments



Subcommittees meet on an as-needed basis, reporting all discussions to the full MAC during a regular meeting.

Approved by MAC on 12/12/2023