

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
pre@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
January 25, 2024

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

1. Welcome Sally Greene to the Parks and Recreation Commission

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission December 14, 2023 Minutes (ACTION ITEM) – Cat Harner**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the 2024 Pesticide Free Park (ACTION ITEM) – David Schott**

On January 26, 2023, the Parks and Recreation Commission approved Kiwanis Park as the pesticide free park for 2023. Prior to this, Anderson Frontier Park was the 2022 pesticide free park. Staff is recommending Triangle Park as the 2024 pesticide free park.

PROPOSED ACTIONS: Approve Triangle Park as the 2024 pesticide free park; or take other action as deemed appropriate.

4. **Consideration of the FY2025 Parks and Recreation Commission Budget (ACTION ITEM) – David Schott**

The Parks and Recreation Commission will review the FY2024 budget and discuss the FY2025 upcoming budget request. FY2025 will begin on October 1, 2024 and end on September 30, 2025.

ACTION: Approve the 2025 budget request; or take other action as deemed appropriate.

STAFF REPORTS

1. **Recreation and Pool Update – Greg Morrison**

2. Parks, Facilities and Community Forestry Update – David Schott

UPCOMING EVENTS / MEETINGS:

1. Next Parks and Recreation Commission meeting: February 22, 2024

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



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Special Meeting
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
December 14, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15 pm

PRESENT: Nancy Tribble, Chair; Cat Harner, Vice Chair; Mark Heinlein, Gretchen Hayes, Jeff Pilcher, Robert Sproull, Ted Keisha

STAFF: Kristie Ingham; David Schott; Greg Morrison, Tyler Ochoa

REGULAR AGENDA

1. Approval of Parks and Recreation Commission October 26, 2023 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Heinlein moved to approve the minutes as presented. Pilcher seconded. Roll Call vote: Ayes: Pilcher, Heinlein, Tribble, Harner, Hayes. Nays: None. Abstained: Keisha. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None.

3. Consideration of the Bee City USA Annual Report (ACTION ITEM) – David Schott

Staff will present the draft 2023 Bee City USA Annual Report. The Parks and Recreation Commission will provide feedback for the draft report. The Bee City USA Subcommittee will review the final draft at their February 8, 2024 meeting ahead of the end of February deadline to Bee City USA.

PROPOSED ACTIONS: Approve the 2023 Bee City USA Annual Report; or provide staff with further direction.

Schott referred to the Bee City USA Annual Report in the packet.

Heinlein moved to approve the 2023 Bee City USA Annual Report. Haynes seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

4. Consideration of a Bee City USA Subcommittee Member (ACTION ITEM) – Nancy Tribble

On March 23, 2024, a Bee City USA Subcommittee member, Olivia “Liv” Shan, resigned her duties to pursue other interests. As a valued member of the subcommittee representing PCEI, Liv

recommended Tayson Sargis of PCEI as her replacement, which the Parks and Recreation Commission approved. However, Tayson is no longer with PCEI and Olivia “Liv” Lampman has expressed interest in returning to the Bee City USA Subcommittee. The Bee City USA Subcommittee recommends appointing Liv Lampman to the Parks and Recreation Commission.

As part of the Bee City USA affiliation, the City of Moscow established a Bee City USA Subcommittee under the Parks and Recreation Commission. The Parks and Recreation Commission appointed five (5) members of the public to serve on the Bee City USA Subcommittee.

PROPOSED ACTIONS: Approve Liv Lampman, representing PCEI, to the Bee City USA Subcommittee; or take other action as deemed appropriate.

Heinlein moved to approve Liv Lampman, representing PCEI, to the Bee City USA Subcommittee. Hayes seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

5. Consideration of the 2024 Parks and Recreation Commission Officers (ACTION ITEM) – Nancy Tribble

Each year the Parks and Recreation Commission elects a Chair and Vice Chair for each calendar year. The Parks and Recreation Commission will elect officers from the membership of the Parks and Recreation Commission for 2024.

ACTION: Elect the Chair and Vice Chair positions.

Tribble resigned as Chair.

Tribble moved to appoint as Harner as Chair. Harner accepted the nomination. Spruill seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried

Harner moved to appoint as Hayes as Vice Chair. Hayes accepted the nomination. Keisha seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried

STAFF REPORTS

1. Recreation and Pool Update – Greg Morrison

Morrison updated PRC with 4th and 5th grade basketball going great with next week being the last week for them. Morrison postponed games so people could make the Light up the Season parade. The games were then made up on Saturday with no push back from parents. Morrison referred to handouts Ochoa made for recreation with a calendar of upcoming dates for recreation activities and programs for what we offer. He would like them to be put in places like local hotels and The Chamber of Commerce. The handout with the calendar also has a QR code that will directly take people to our website. Morrison would like to thank PRC for coming up with the idea and Ochoa for the execution of the idea. The winter break Kids Kamp is coming up followed by the little kids’ basketball starting after the 1st of the year. Ochoa did a wonderful job with the Light up the Night Parade. This coming weekend he has breakfast with Santa with only one seating at 9:30 am this year. The City had the all staff holiday party today with a great turn out. Morrison wanted to thank Tribble for everything she has done on commission and her time.

Haynes left at 5:43pm

2. Parks, Facilities and Community Forestry Update – David Schott

Schott updated PRC that there is a full time opening in both parks and facilities right now. Facilities did a round of interviews this week and will be doing another round next week as well. Next year Schott will be busy with tree stuff. He will be working on the down town tree management for next year. He is working with the MTC as they do a tree ambassador program to help and maintain trees and working on a tree donation program finalization. Schott wanted to thank Tribble for her time as well on the commission and presented her with a plaque.

UPCOMING EVENTS / MEETINGS: 5:45pm

1. Next Parks and Recreation Commission meeting: January 25, 2024

ADJOURN 5:46 pm



CONSIDERATION OF THE 2024 PESTICIDE FREE PARK

Parks and Recreation Commission – January 25, 2024

Background

- ▶ In August of 2021, staff presented the 2020 weed report for AAL and Otness Parks and recommended a new pilot program.
- ▶ The pesticide free park program would:
 - ▶ Designate one park per calendar year to be pesticide free, excluding fertilizer.
 - ▶ Selected by City staff and communicated to SEC and PRC.
 - ▶ Rotate each year.
 - ▶ Include a playground.
 - ▶ Gives visitors with pesticide sensitivities with a park option.
 - ▶ Excludes East City Park, Oylear Fields and the Moscow School District Community Playfields.
- ▶ Anderson Frontier and Kiwanis Parks where pesticide free in 2022 and 2023, respectively.
- ▶ Fits with the 2019 Parks and Recreation Master Plan to reduce pesticides.



2024 Pesticide Free Park

- ▶ Triangle Park
 - ▶ Meets the criteria outlined in the Pesticide Free Park program.



Proposed Action

- ▶ Approve Triangle Park as the 2024 pesticide free park; or take other action as deemed appropriate.



**PARKS &
RECREATION
COMMISSION**





City of Moscow
Parks and Recreation

Memo

To: Tyler Palmer, Deputy City Supervisor – Public Works & Services

From: David Schott, Parks and Facilities Manager

Date: February 8, 2023

Re: Parks and Recreation Commission FY2024 Requested Budget

On behalf of the Park and Recreation Commission, please consider the follow budget request for FY2024 in the total amount of \$1,000, GL Account Number: 120-160-670-32

- ~~Funding for Commission meals/refreshments: (\$700)~~ REMOVED FOR BUDGET HOLDBACKS
- Education, Outreach and Workshop Opportunities (\$300)

Total: \$1,000

Thank you in advance for your consideration of this budget request and please do not hesitate to contact my office with further questions or clarifications.