

TRANSPORTATION COMMISSION



Scott Sumner
Commission Chair
trans@ci.moscow.id.us

Regular Meeting ~Agenda~

Cody Riddle
Staff Liaison
208.883.7027

<https://www.ci.moscow.id.us/581/Agendas-and-Minutes>

**Thursday
February 8, 2024**

4:00 PM

**Council Chambers
206 E. Third Street**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of January 11, 2024 Minutes (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide Staff with further direction.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit remarks to three (3) minutes.

3. Whitman County/Sand Road Update – Mark Storey

Whitman County staff will provide an update on their planning efforts, including a potential bypass route that could impact Sand Road in Latah County and the City of Moscow.

4. Commission Priorities and Goals for 2024 (ACTION ITEM) – Cody Riddle

Staff will continue to guide a discussion around goals and priorities for the Commission in the coming year.

PROPOSED ACTIONS: Establish a list of priorities for 2024; or provide Staff with further direction.

5. Idaho Transportation Department (ITD) Update – ITD Staff

Staff from ITD will provide an update on current planning efforts impacting Moscow and the surrounding area.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

The next regularly scheduled Transportation Commission meeting is set for March 14, 2024.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

TRANSPORTATION COMMISSION



Scott Sumner
Commission Chair
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Regular Meeting ~Minutes~

Cody Riddle
Staff Liaison
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<https://www.ci.moscow.id.us/556/Transportation-Commission>

**Thursday
January 11, 2024**

4:00 PM

**Council Chambers
206 E. Third Street**

Sumner called the meeting to order at 4:00 PM

MEMBERS PRESENT: Scott Sumner, Chair; Erin Bacon, Randy Baukol, Ben Calabretta, Mary DuPree, Joel Hamilton, Mike McGahan, Robert Sanders

MEMBERS ABSENT: Steve Mills

OTHERS: Hailey Lewis

STAFF: Alisa Anderson, Jennifer Fleischman, Cody Riddle

REGULAR AGENDA

1. Approval of December 14, 2023 Minutes (ACTION ITEM)

Presentation of minutes for approval.

Bacon moved for approval of the minutes as presented, seconded by Baukol. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit remarks to three (3) minutes.

None.

3. Pullman-Moscow Regional Airport Update – Tony Bean

Airport Staff will provide an update on improvements at the facility as well as long-term planning projects related to local and regional transportation.

Riddle introduced Tony Bean, Executive Director for the Pullman-Moscow Regional Airport, who provided an update on the recent runway and terminal improvements. There was a discussion about the future plans of the airport, as well as long-term potential for connecting the transportation systems between Moscow and Pullman. The target date for a grand opening of the new terminal is May 15, 2024.

4. Commission Priorities and Goals for 2024 (ACTION ITEM) – Cody Riddle

Staff will guide a discussion to set priorities, goals, and a workplan for the coming year.

Riddle mentioned that one goal for the Commission would be to help update the Capital Improvement Plan portion of the Multi-Modal Transportation Plan and asked the Commissioners what other goals they would like to pursue this year.

The Commission would like to focus on some areas addressed by the Climate Action Plan: reducing commuter vehicle use between Moscow, Pullman and Potlatch, as well as providing public electric vehicle (EV) infrastructure and incentivizing developers to install EV charging capabilities.

Anderson provided information regarding the City's long-term goal to provide an EV charging station and the prior attempts to procure the funds to build it. There was a survey requesting input regarding the National

Electric Vehicle Infrastructure Formula Program (NEVI) that the City of Moscow has responded to. Anderson talked about some other grant programs that the City is looking into, but nothing available is currently feasible.

The Commissioners would also like to provide community outreach and education for different types of multi-modal transportation options, especially for adult users. It was suggested that the Commission could partner with the Pathways Commission, perhaps with a volunteer liaison between the two Commissions.

Some other topics that were mentioned were: increasing the accessibility of crosswalks, increased involvement with regional transportation route planning, and inviting people to give presentations more frequently. Riddle will provide a draft workplan at the next meeting for discussion and prioritization.

5. Commission Training and FY2025 Budget (ACTION ITEM) – Cody Riddle

The next fiscal year budget process is underway and the Commission will need to submit their request if they would like to pursue specific training opportunities for FY2025.

Riddle described the budget process and what other commissions use their funds, pointing out that this is the first fiscal year the Transportation Commission has had budgeted funds. The funds could also be used for educational materials and tabling supplies for the Farmer's Market, if the Commission decided to not use it for professional development.

Calabretta moved to submit the FY2025 budget request as proposed, seconded by Bacon. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

6. Idaho Transportation Department (ITD) Update – ITD Staff

Staff from ITD will provide an update on current planning efforts impacting Moscow and the surrounding area.

None.

REPORTS

- Riddle informed the Commissioners that ITD was made aware of the desire for a crosswalk on Hwy 95, somewhere on the northern side of town.

ANNOUNCEMENTS

- The Commission's new Council Liaison, Hailey Lewis, was introduced.
- The annual Public Transportation Summit is scheduled for September 24-26, 2024 and is free to attend for those who are interested in public transit.
- There is a US-95 Palouse Region Planning and Environmental Linkages (PEL) Study meeting scheduled Wednesday, January 17th at the 1912 Center, from 10am-noon.

UPCOMING EVENTS / MEETINGS

The next regularly scheduled Transportation Commission meeting is set for February 8, 2024.

The meeting adjourned at 5:17 PM

Scott Sumner, Chair

TRANSPORTATION COMMISSION-2024 GOALS AND PRIORITIES

- 1. Review and provide recommendations on the update to the Multi-Modal Transportation Plan.**
The City will be updating the Capital Improvement Program included in the Transportation Plan. The Commission will be tasked with reviewing the current project/priority list and providing City Council with a recommendation on any changes in priorities and new projects to be included.
- 2. Provide public education and outreach on alternative transportation options.**
Conduct outreach to educate the public on the various forms of alternative transportation available in and around the City. This could include updating literature/maps and hosting a table at the Farmers Market.
- 3. Pursue guest speakers and staff of partner agencies to speak before the Commission.**
Use regularly scheduled meetings as educational opportunities for the Commission to stay informed of local and regional issues as well as trends in transportation planning.
- 4. Establish a system for providing input on gaps or deficiencies in the transportation system.**
A regular agenda item could be time for the Commission to discuss areas for improvement in the transportation system. This could be deficient crosswalks, gaps in the sidewalk network, maintenance, or safety concerns. Identified issues could be discussed and forwarded to the appropriate City department to address or for inclusion in the Capital Improvement Plan.
- 5. Provide recommendations on code amendments consistent with the Climate Action Plan.**
Review the Climate Action Plan and provide recommendations for code amendments related to multi-modal transportation that will further the goals of the plan.
- 6. Re-visit new transit service between Moscow and Pullman and other outlying communities.**
Work with partner agencies and businesses to identify potential routes, operators, and permanent funding sources for transit between Moscow and outlying communities.
- 7. Provide input and recommendations on the installation of infrastructure for EV charging.**
Continue to advocate for, and provide input on the installation of fast-charge EV infrastructure as funding becomes available.
- 8. Explore opportunities to better coordinate with the efforts of the Pathways Commission.**
Look for areas the Transportation and Pathway Commission can work together to further the goals and priorities of the two groups. This could include appointing a permanent liaison between the two bodies.