

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Agenda~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
February 8, 2024

9:00 AM

Haddock Building First
Floor Conference Room
504 Washington Street

WELCOME AND INTRODUCTIONS

1. Welcome Liv Lampman to the Bee City USA Subcommittee

REGULAR AGENDA

1. **Approval of Bee City USA Subcommittee Commission November 30, 2023 Minutes (ACTION ITEM) – Iris Mayes**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the 2023 Annual Report to Bee City USA (ACTION ITEM) – Iris Mayes / David Schott**
The Bee City USA Subcommittee will review the 2023 Bee City USA Annual Report due to Bee City USA by February 28, 2024. The Parks and Recreation Commission reviewed and approved the annual report during their December 14, 2023 regular meeting.

PROPOSED ACTIONS: Approve the 2023 Bee City USA Annual Report; or take other such action deemed appropriate.

4. **Consideration of 2024 Pollinator Projects (ACTION ITEM) – Iris Mayes**
The subcommittee will discuss potential projects to support pollinators this season. To date, the Harvest Park Subcommittee is conducting a pollinator planting in the dogleg of Harvest Park on March 30, 2024 to support pollinators. The City has \$2,000 in the FY2024 budget to support pollinator projects.

PROPOSED ACTIONS: Approve 2024 pollinator projects; or take other such action deemed appropriate.

- 5. Consideration of FY2025 Bee City USA Budget Request (ACTION ITEM) – David Schott**
Staff has begun the FY2025 budget process. FY2025 begins on October 1, 2024 and ends on September 30, 2025. The Bee City USA Subcommittee will discuss non-capital improvement funding for projects in FY2025 for inclusion in the FY2025 budget request.

PROPOSED ACTIONS: Approve FY2025 funding for Bee City USA projects; or take other such action deemed appropriate.

- 6. Discussion: Potential Pollinator Pubic Art – Iris Mayes**
The Bee City USA Subcommittee will discuss potential collaboration with the Arts Commission regarding public art.

PROPOSED ACTIONS: No action, discussion.

- 7. Consideration of the Bee City USA Subcommittee Officers (ACTION ITEM) – Iris Mayes**
The Bee City USA Subcommittee will elect a Chair and Vice Chair from membership of the subcommittee. Currently, Iris Mayes is the Chair and Mark Heinlein is the Vice Chair.

PROPOSED ACTIONS: 1. Approve the Chair of the Bee City USA Subcommittee. 2. Approve the Vice Chair of the Bee City USA Subcommittee.

REPORTS / UPDATES

UPCOMING EVENTS / MEETINGS

Next Meeting: May 9, 2024, 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee Regular
Meeting
~Minutes~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
November 30, 2023

9:00 AM

Haddock Building First
Floor Conference Room
504 Washington Street

The meeting was called to order at 9:02 a.m.

PRESENT: Iris, Mayes; Chair, Mark Heinlein; Vice Chair, Pamela Brunsfeld

STAFF: David Schott

VISITORS: Liv Lampman, PCEI; Alexandra Koubek, PCEI; David Hall (Moscow, Idaho)

1. Approval of Bee City USA Subcommittee Commission August 10, 2023 Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Brunsfeld moved to approve the minutes. Heinlein seconded. Roll call vote. Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

3. Consideration of the 2023 Annual Report to Bee City USA (ACTION ITEM) – Iris Mayes / David Schott

The Bee City USA Subcommittee will discuss the contents of the 2023 draft annual report to Bee City USA. From the information gathered, staff will prepare the draft annual report to present at the February 8, 2024 Bee City USA Subcommittee meeting. The final annual report is due to Bee City USA February 28, 2024.

This information will also be used to prepare an annual report and presentation to the Parks and Recreation Commission. The target presentation date to the Parks and Recreation Commission meeting is February 22, 2024.

- The commission reviewed the items to produce the Annual Report and discussion ensued.
- David Schott is getting information to fill in the Bee City online information for submittal.
- David will bring a draft to the P&R Commission meeting for review and final approval at the February 8th subcommittee meeting.

PROPOSED ACTIONS: Approve the tentative decisions to edit the content of the 2023 Annual Report as amended; or take other such action deemed appropriate.

Brunsfeld moved to approve the edited content of the 2023 Annual Report, with the discussed edits made. Heinlein seconded. Roll call vote. Ayes: unanimous. Motion carried.

REPORTS / UPDATES

- 1. Harvest Park Dogleg Pollinator Planting Report: Mark Heinlein**
- 2. Review Bee City USA Subcommittee member contact information: Iris Mayes**

UPCOMING EVENTS / MEETINGS

Next Meeting: February 8, 2024, 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN

The meeting was adjourned at 9:53 a.m.



BEE CITY USA SUBCOMMITTEE ANNUAL REPORT

February 8, 2024 – Bee City USA Subcommittee

Introduction

- Bee City USA's mission is to enhance habitat for all pollinators, with a focus on native species.
- Bee City USA® works to galvanize communities to sustain pollinators, in particular the more than 3,600 species of native bees in this country, by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides.



Commitments

- Create and enhance pollinator habitat on public land by increasing the abundance of native plants and providing nest sites.
- Reduce the use of pesticides.



Commitments

- Incorporate pollinator-conscious practices into city policies and plans.
- Host pollinator awareness events.
- Publicly acknowledge Bee City USA affiliation with signs and an online presence.



Pollinator Events

- February 23 & 24, 22 Pollinator Summit had 200 people attend.
- March 1 & 2, 2023 Pollinator Summit had 150 people attend.
- March 25, 2023 PCEI Pollinator Expo and Photo Contest had 80 people participate.
- Total Participants: 430



Education and Outreach

- Figure 1. Promotional Material used to advertise the Pollinator Expo contest
- Figure 2. Submission by Vince Murray
- Figure 3. Submission by Cameron Nielsen



Habitat Projects

- May 21, 2022 Harvest Park Dogleg Pollinator Plantings with 50 volunteers.
- September 23, 2023 Harvest Park Dogleg Pollinator Planting with 35 volunteers.



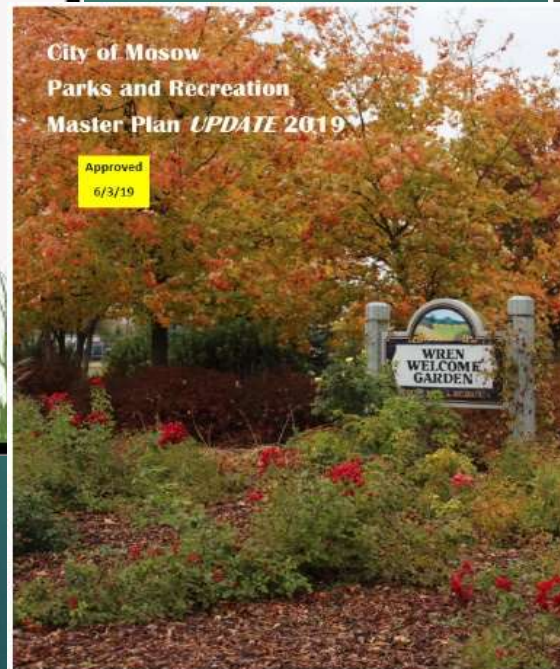
Policy and Practices



**THIS IS A
PESTICIDE FREE
PARK**

- DECREASED THE USE OF PESTICIDES
- PROVIDES A PLACE FOR THOSE WHO ARE SENSITIVE TO PESTICIDES
- EACH YEAR A DIFFERENT PARK IS CHOSEN TO BE ENJOYED PESTICIDE FREE

FOR MORE INFORMATION CONTACT:
THE PARKS & FACILITIES MANAGER
208-883-7098
DSCHOTT@CI.MOSCOW.ID.US



*Harvest Park
Management Plan*

Moscow's Public Edible Forest

Adopted June 27, 2022; Resolution 2022-18



Pollinator Plant Species List

<https://www.ci.moscow.id.us/1046/Bee-City-USA>



Pollinator Plant Suppliers

<https://www.ci.moscow.id.us/1046/Bee-City-USA>



Questions and Comments



Bee City USA

Renewal Preview – Report on 2022

This is a preview of questions on the Bee City USA annual renewal form. You can use this to gather your responses before copying and pasting them into the official form. You will be asked to review and update your contact information and other general information about your committee on the **About** and **Profile** tabs. *New affiliates have one calendar year before they report. If you joined in 2022, you do not need to report or pay until 2/29/2024.*

Education & Outreach

How many pollinator-related events did you host or help with last year (in total)?

The community held three events.

1. February 23 & 24, 22 Pollinator Summit had 200 people attend.
2. March 1 & 2, 2023 Pollinator Summit had 150 people attend.
3. March 25, 2023 PCEI Pollinator Expo and Photo Contest had 80 people participate.

How many people attended those events (in total)?

430

How many Bee City USA logo street signs have you installed to date (in total)?

Four, one at each entry point of the City, were installed in the summer of 2022.

Did your city council/county commission (highest elected body) issue a proclamation for National Pollinator Week last summer?

No, but City of Moscow staff plans on a 2024 proclamation for National Pollinator Week. June 17-23, 2024

Please describe pollinator conservation event(s) in your community last year, whether your committee hosted them or not, but indicating which of the events your committee hosted.

Recommended word count: 200-400 words.

Each year, the University of Idaho Latah County Extension Office, the Palouse Environmental Sustainability Coalition, the City of Moscow, Rural Roots, the Palouse-Clearwater Environmental Institute, and the Moscow Food CO+OP host an annual Pollinator Summit to support native pollinators in the Palouse Region. The Summit features multiple speakers presenting on a range of topics regarding pollinators, their habitat, the role of biodiversity and strategies for creating new pollinator habitat on the Palouse.

The Palouse-Clearwater Environmental Institute conducted a photo contest in the later part of 2022 and ended on March 25, 2023 at The Pollinator Expo. Photos showcasing pollinators, including bees, butterflies, birds and bats were submitted. Thirty-three individuals submitted photographs for this contest, and there were over eighty submissions overall. The community was quite excited about this contest, the event that will follow, and the current emphasis on pollinators, with remarks such as "...I love going out in the field with my camera and have been researching insects that pollinate our native flowers that get little to no recognition."

Please upload a photo(s) of education & outreach activities (up to 3 photos).



Please provide a caption for each education & outreach photo you uploaded.

Figure 1. Promotional Material used to advertise the Pollinator Expo contest

Figure 2. Submission by Vince Murray

Figure 3. Submission by Cameron Nielsen

Enhancing Pollinator Health & Habitat

How many habitat projects did you help to create or enhance last year?

The Community held two projects.

1. May 21, 2022 Harvest Park Dogleg Pollinator Plantings with 50 volunteers.
2. September 23, 2023 Harvest Park Dogleg Pollinator Planting with 35 volunteers.

How many total square feet of habitat were created or enhanced?

60,268 Square Feet

How many volunteers helped with those projects?

85

Please check all that describe the habitats you helped to create or enhance last year with pollinator benefit in mind:

- Flower garden;
- Vegetable garden;
- Orchard;
- Natural area with tree snags and stumps, and bare areas for ground nesting species;
- **Meadow; Pollinator-friendly lawn (with flowering clover, dandelions...);**
 - Pesticide free park program – 2023 Kiwanis Park
- Herb garden;
- **Native milkweed planting for monarchs and bees (where appropriate);**
 - Harvest Park dogleg volunteer project on May 21, 2022.
- **Invasive/exotic plant species removal for habitat improvement;**
 - String trimming Canada thistle on dogleg of Harvest Park
- **Native pollinator-friendly tree planting;**
 - 2023 Arbor Day celebration at Moscow public Library
- **Native pollinator-friendly shrub border/hedgerow planting;**
 - Dog leg of Harvest Park on September 16, 2023 and September 23, 2023.
- **Rain garden/bioswale;**
 - Rain garden constructed on the southside of Highway 8 near the intersection of Highway 8 and Jackson Street to support stormwater goals.
- Roadside/rights of way planting;
- School garden;
- Other

Please describe pollinator habitat creation or enhancement event(s) in your community last year, whether your committee hosted them or not. Recommended word count: 200-400 words.

On May 21, 2022, one hundred and fifty (150) pollinator plants were planted as a volunteer project in a partnership between the City of Moscow and the Palouse-Clearwater Environmental Institute by 50 volunteers in the dogleg portion of Harvest Park. The 60,268 square foot area is intended to support the main area of Harvest Park. Harvest Park is intended to be an edible forest. The pollinator plantings on the steep dogleg portion of the park provides habitat for pollinators to benefit the adjacent food forest.

A second volunteer project was held on September 23, 2023 in the dogleg of Harvest Park to plant species to support pollinators. 35 volunteers planted sixty-six shrubs to support pollinator species habitat to support the adjacent Harvest Park food forest.

Please upload a photo(s) of pollinator habitat and related activities (up to 3 photos).



Please provide a caption for each pollinator health & habitat photo you uploaded.

Figure 1: May 21, 2022 volunteer project at Harvest Park to promote pollinator habitat.

Figure 2: May 21, 2022 volunteer project at Harvest Park engaging youth for the importance of creating pollinator habitat.

Figure 3: September 23, 2023 volunteer project at Harvest Park to promote pollinator habitat.

Policies & Practices

What actions have you taken to make pest management practices more pollinator-friendly?

- (Implemented or maintained a written IPM plan;
- **Avoided use of pesticides in public sites containing designated pollinator habitat or other sensitive features (except when targeted use is deemed the best option for invasive or noxious weed, insect or disease management);**
 - Harvest Park has been designed with no or very little pesticide use under the Harvest Park Management Plan that was adopted by Moscow City Council through Resolution 2022-18 on June 27, 2022.
- **Implemented non-chemical pest prevention and management methods on city or campus grounds;**
 - Harvest Park has been designed with no or very little pesticide use under the Harvest Park Management Plan that was adopted by Moscow City Council through Resolution 2022-18 on June 27, 2022.
- Eliminated pesticide uses that are solely to maintain aesthetics on city or campus grounds;
- Reduced the total area of city or campus-managed lands to which pesticides are applied;
- Restricted pesticides used to organic pesticides on city or campus grounds;
- **Eliminated use of neonicotinoid insecticides on city or campus grounds;**
- Dropped pesticide use altogether on city or campus grounds; Distributed educational materials to residents or students to encourage the reduction or elimination of pesticide use;

Sourced plants for city or campus grounds using “Buying Bee-Safe Plants” methods recommended by Xerces Society. (See <https://xerces.org/publications/fact-sheets/buying-bee-safe-plants>);

- Sourced plants for city or campus grounds that were not treated with neonicotinoids Fiddler’s Ridge Teresa and John.; Encouraged developers and private landscapers to source plants using “Buying Bee-Safe Plants” methods recommended by Xerces Society. (See <https://xerces.org/publications/fact-sheets/buying-bee-safe-plants>);
- Encouraged developers and private landscapers to source plants that were not treated with neonicotinoids)

Please provide more detail about pollinator-friendly pest management actions on city or campus managed property. Recommended word count: 200-400 words.

The City of Moscow is in the process of developing an edible forest, Harvest Park. Under the management plan for the park, the City heard from community members the desire to have little or no pesticide use in Harvest Park. The Harvest Park Management Plan adopted by Moscow City Council on June 27, 2022 through Resolution 2022-18 reflects this community driven request.

The City of Moscow has also implemented a pesticide free park program. The program designates one park per calendar year to be pesticide free. The park is selected by City of Moscow Parks staff and communicated to Sustainable Environment Commission and the Parks and Recreation Commission. The designed park will rotate each year and include a playground. This program gives our community with pesticide sensitivities a park option. The program aligns with the 2019 Parks and Recreation Master Plan Update to reduce pesticides.

The City of Moscow has also ceased to using neonicotinoids for aphid control through soil drenching in Downtown trees.

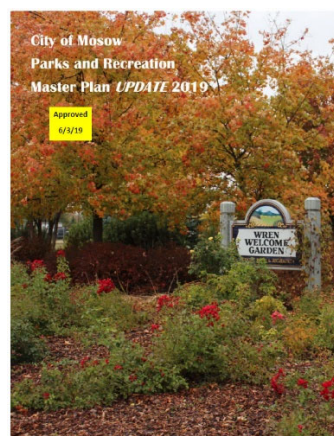
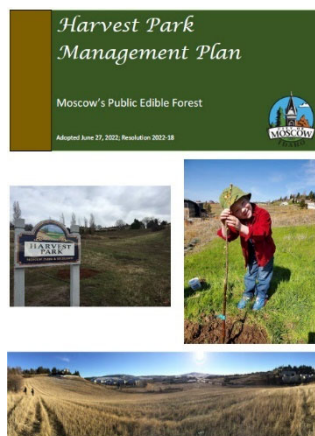
Are efforts underway in your community to further reduce pesticide use in residential or business areas? This may include neighborhood-led efforts, outreach to landscapers, etc. If so, please describe.

In your city or campus, are any policy initiatives underway to further protect pollinators, people or waterways from pesticides?

Please describe actions by your affiliate to attend training on ecologically-based Integrated Pest Management and/or to review IPM plans and programs considered of high quality by Bee City USA?

Do you consider yourself a model for other affiliates? Are you available to teach and mentor other affiliates?

Please upload a photo related to your policies and practices.



Please upload a caption for your photo.

Figure 1: Pesticide Free Park sign

Figure 2: Harvest Park Management Plan

Figure 3: Parks and Recreation Master Plan Update

Other

Please upload a photo related to your committee.



Please provide a caption for your photo.

Harvest Park site visit by members of the Bee City USA Subcommittee, Harvest Park Subcommittee, and the Moscow Tree Commission.

Upload the following items to your **Profile** tab



URL for your recommended locally native plant species list

<https://www.ci.moscow.id.us/1046/Bee-City-USA>

URL for regional suppliers of those plants

<https://www.ci.moscow.id.us/1046/Bee-City-USA>

URL for integrated pest management plan

Upload the following items to your **About** tab

Website URL for your Bee City USA news

<https://www.ci.moscow.id.us/1046/Bee-City-USA>

Facebook or other social media URL for your Bee City USA news

Visit www.beecityusa.org to learn more.