

MOSCOW ARTS COMMISSION



Aaron Johnson
Chair

~Agenda~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday,
February 13, 2024**

5:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all forms of art and culture. Fulfillment of this purpose shall be based upon the following values:

- Recognition and promotion of artists' value by creating opportunities for work to be experienced.
- Facilitation and promotion of the social, educational, and economic value of all forms of art and culture in the community.
- Performance of leadership, collaboration, and outreach in the conversation between all forms of art and culture with partner agencies, city leaders, and the community.

2. Approval of Moscow Arts Commission January 09, 2024 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. MAC Subcommittee Assignments (ACTION ITEM)

Moscow Arts Commission members are encouraged to participate in subcommittees. These groups meet in person on an as-needed basis, often convening to create a recommendation for the full Commission to vote on during a subsequent meeting. Each subcommittee is limited to four participants. Several members were assigned to subcommittees on January 9, 2024; the remaining members are invited to state their preferences for subcommittee assignments during the February 2024 meeting.

PROPOSED ACTION: Assign commission members to the various subcommittees and approve the assignments, or take such other action deemed appropriate.

5. ITC Sculpture Garden RFP (ACTION ITEM)

The annual call for sculptures to be installed at the Intermodal Transit Center (ITC) Sculpture Garden is scheduled to be published on February 14, 2024. The program invites artists to submit photos of existing sculptures. These submissions will be reviewed by a selection panel to be identified by the MAC during their regular meeting on Tuesday, March 12, 2024. The selection panel will identify up to four artworks to be installed for one year at the ITC Sculpture Garden. Shifts to this program in 2024 include an increase in the artist honorarium from \$600 in 2023 to \$800 in 2024. The honoraria have increased steadily in recent years to move incrementally toward the market standard for this type of program.

PROPOSED ACTION: Approve the ITC Sculpture Garden as presented, or take such other action deemed appropriate.

6. Mural at Jackson & A Selection Panel

The Public Art Subcommittee met to discuss a range of options for Selection Panel members. The MAC is invited to discuss and identify a range of potential participants for the Selection Panel, to be recommended to the Mayor and City Council.

Selection Panels will be comprised of at least the following:

1. Voting members:
 - a. Participating department representative or designee (1)
 - b. Moscow Council member or designee (1)
 - c. MAC members (2)
 - d. Community representative, preferably from project impact area (1)
 - e. Artist not involved with the public art project (1)

PROPOSED ACTION: Recommend a slate of selection panel members and alternates, or take such other action deemed appropriate.

7. FY25 MAC Budget Request (ACTION ITEM)

Each year, City Commissions are invited to present a budget request for projects or initiatives that are aligned with the MAC purpose as defined in City Code and are feasible in regard to operational capacity. Following a discussion and majority vote by the MAC to identify specific projects and recommended funding levels, MAC Chair will forward the request, via Arts staff, to City Administration and Council.

PROPOSED ACTION: Recommend project and funding amount for FY25 MAC budget request, or take such other action deemed appropriate.

REPORTS

1. **Volunteer Hour Tally for January 2024 (Cherry)**
2. **Staff Report (Cherry)**

Artwalk on February 15, 2024
Subcommittee Meetings

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adaordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW ARTS COMMISSION



Lauren McCleary
Chair

~Minutes~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday,
January 9, 2024**

5:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

PRESENT: Erica Wagner, Aaron Johnson, JacQueline Walker, Lauren McCleary, Cindy Barnhart, Sandra Stoops, Donna Woolston

OTHERS: Council Member Sandra Kelly

STAFF: Megan Cherry, Taylor Riedner

REGULAR AGENDA

1. Reading of the Mission Statement

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McCleary read the mission statement.

2. Approval of Moscow Arts Commission December 12, 2023 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

Woolston moved to approve the minutes as presented, Walker seconded. Roll Call Vote, Ayes: 6, Abstentions: Wagner, Nays: None. Motion carried.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

None offered.

4. Election of MAC Chair and Vice Chair (ACTION ITEM)

PROPOSED ACTION: Discuss and elect a Chair and Vice Chair for 2024.

McCleary took the opportunity to announce her resignation from the Commission effective end of meeting. Walker nominated Johnson for Chair and Woolston nominated Foard as Vice Chair. Woolston moved to approve the nominations to Chair and Vice Chair, Wagner seconded. Roll Call Vote, Ayes: Unanimous. Motion carried.

5. MAC Subcommittee Assignments (ACTION ITEM)

Moscow Arts Commission members are encouraged to participate in subcommittees. These groups meet in person on an as-needed basis, often convening to create a recommendation for the full Commission to vote on during a subsequent meeting. Each subcommittee is limited to four participants.

PROPOSED ACTION: Assign commission members to the various subcommittees and approve the assignments, or take such other action deemed appropriate.

Discussion ensued to place members on the 3 subcommittees, assignments were made as follows:

City Hall Galleries

- Sandra Stoops
- Aaron Johnson
- David Wilson

Events and Programs

- Cindy Barnhart
- Erica Wagner

Public Art

- JacQueline Walker
- Donna Woolston
- Sue Clark
- Gail Martin

Remaining members that were not present as well as new appointed members will be assigned to a Subcommittee at a future meeting. Barnhart moved to approve the assignments as listed above, Walker seconded. Roll Call Vote, Ayes: Unanimous.

REPORTS

Volunteer Hour Tally for December 2023 - Megan Cherry

Staff Report - Megan Cherry

Artwalk on January 18, 2024

In January 2022 there were only 2 host locations, January 2023 had 6 host locations, and this year there are at least 12.

Third Street Gallery & The Box Gallery

33 artists came to pick up their work from the previous shows (Illumination and Multitudes) and 55 artists are coming in to drop off artwork for the next (Honest Portrayal). 6 artists from Pullman High School are bringing in work for the next exhibition at the Box Gallery.

Subcommittee Meetings

Subcommittees with new members as assigned in this meeting will be meeting in the near future to discuss upcoming events for the year.

Jackson & A Mural

The mural project went before the Public Works / Finance Committee on January 8th, 2024 and the item will go to the full council on January 16th, 2024.

ADJOURN

Wagner moved to adjourn the meeting, Woolston seconded, the meeting adjourned at 5:42 p.m.

MOSCOW ARTS COMMISSION



Subcommittee Structure & Program Assignments



Subcommittees meet on an as-needed basis, reporting all discussions to the full MAC during a regular meeting.

Approved by MAC on 12/12/2023



2024 Call for Public Art Intermodal Transit Center Sculpture Garden

1006 Railroad Street, Moscow, ID 83843

Project Description

The City of Moscow invites artists to submit three-dimensional artworks for the Intermodal Transit Center Sculpture Garden. The Intermodal Transit Center (ITC) was built by the City of Moscow in 2012. A one-stop concept for transportation in the community, the ITC provides access for taxis, vanpools and carpools, and expands pedestrian and bicyclist access to Paradise Path.

The ITC Sculpture Garden was created by the City of Moscow Arts Department in 2015, and it provides art viewing opportunities for the public as well as exhibition space for regional artists. Each year, a selection panel chooses four sculptures to be displayed at the Sculpture Garden for approximately twelve months. These works are viewed by travelers utilizing the many modes of transportation supported by the ITC.

Eligibility

This call is open to artists 18 years of age or older who live in Latah County, Nez Perce County, Asotin County, Whitman County, Nez Perce or Coeur d'Alene tribal members. Artists are eligible regardless of race, color, religion, national origin, gender, marital or familial status, physical or mental disability, sexual orientation, and gender expression or identity. Artist teams are eligible to apply, including teams of artists from multiple disciplines. Selection panelists and their immediate family members are not eligible for participation. No artist sitting on a Selection Panel may submit a proposal for the project for which the Selection Panel was formed.

The location of this project does not allow for kinetic art, water features, or anything requiring electricity. Artists are encouraged to conduct a site visit prior to submitting artwork for consideration.

Project Timeline (subject to change)

April 19, 2024	Deadline for submissions
April 29, 2024	Artist notification
May 6, 2024	Delivery of selected work to ITC Sculpture Garden (<i>exact delivery time TBD</i>)
May 2025	Artwork Pick-up (<i>exact date and time TBD</i>)



2024 Call for Public Art Intermodal Transit Center Sculpture Garden

1006 Railroad Street, Moscow, ID 83843

Honorarium, Sales Information, and Loan Agreement

- Each selected artist will receive an honorarium of \$800 for the loan of the artwork, which will remain on display until May 2025.
- Works may be offered for sale, and any sales will be handled by the City of Moscow Arts Staff. Artwork sales will be subject to Idaho's 6% sales tax and a 20% sales commission.
- Selected artists will complete a loan agreement releasing artwork for display at the Intermodal Transit Center Sculpture Garden. Works are to remain for the entire length of the display, and will be insured by the City of Moscow during the exhibition.
- The City of Moscow will incur all costs related to installation. All works will be securely welded to steel plates that are mounted on basalt plinths.

Online Submission Requirements

1. Artists may submit images of one sculpture with inventory information.
2. Detail photos or videos required:
 - a. Document the base of each sculpture to confirm that the work can be securely welded to the steel plate.
 - b. Provide a close-up detail of the surface finish and/or texture.
3. Biographical statement describing the artist's connections with the community, area of work or study, and area of focus as an art maker.
4. Short artist statement about the piece (2 – 5 sentences).

Selection Process

The Selection Panel will select up to four (4) sculptures based on the works' alignment with the selection criteria below. The MAC will create the Selection Panel by a majority vote during a regular Commission meeting. The Selection Panel will be comprised of the following:

Voting members:

- a. Intermodal Transit Center Staff Member (1)
- b. UI Art + Architecture Faculty or Graduate Student (1)
- c. UI Facilities Staff Member (1)
- d. Moscow Arts Commission Member (1)
- e. Member of Artist Community (1)

Non-voting members:

- a. Arts Manager (Selection Panel facilitator)
- b. City staff members acting in a technical advisory capacity

Each Selection Panel member serves through the review and selection of one (1) round of annual submissions for the project at hand.



2024 Call for Public Art Intermodal Transit Center Sculpture Garden

1006 Railroad Street, Moscow, ID 83843

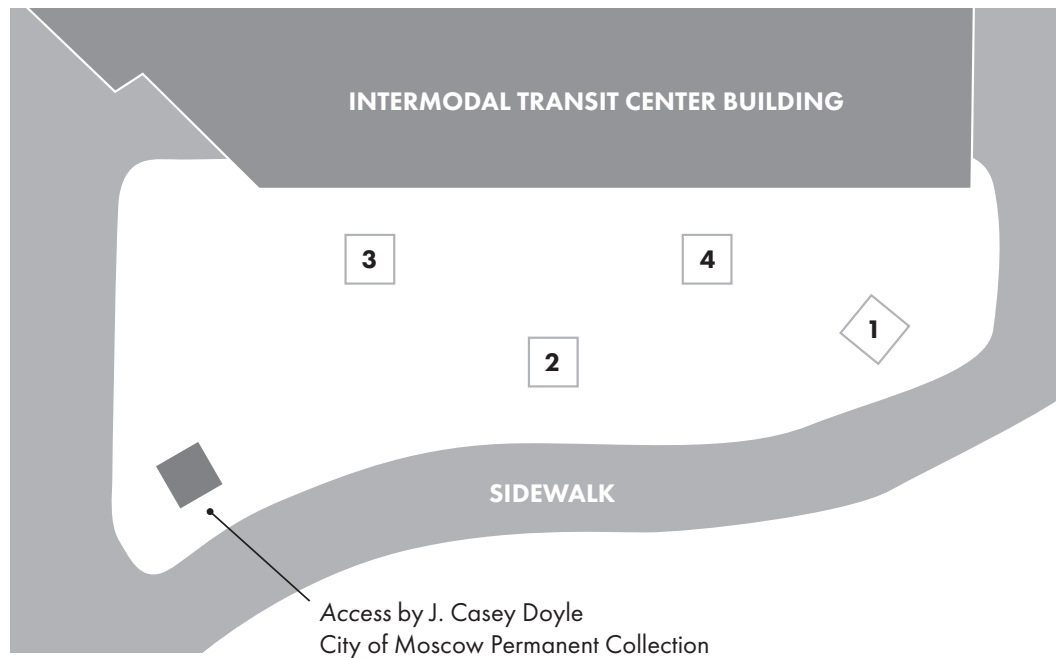
Selection Criteria

1. Conceptual Quality and Originality
 - a. The artist presents a compelling concept.
 - b. The proposed design is original to the presenting artist.
2. Form
 - a. The proposed design reveals mastery of formal craftsmanship.
 - b. The colors used provide visual variety in contrast with the muted hues of the Sculpture Garden landscaping and are chosen with an awareness of local educational institutions as well as their athletic rivals.
 - c. The proposal aligns with the design parameters in the project description and does not present a hazard to public safety.
 - d. The proposed artwork is made with materials suitable for the location (i.e. designed with materials impervious to environmental degradation). All surfaces should be coated to prevent unwanted rust or other changes to the surface of the artwork over the course of the one-year loan.
 - e. The proposed artwork is designed for resistance to theft or vandalism.
3. Content and Context
 - a. The artwork's subject matter and content is appropriate for public exhibition and does not contain advertising, religious references, sexual content, negative imagery, or convey political partisanship.
 - b. The content of the proposed design is relevant to the City of Moscow's values, culture, and people.
 - c. The proposed design serves to visually activate or enhance the intended location.

The City of Moscow reserves the right to change the dates of the project timeline, to modify this solicitation to request additional information or proposals from any or all participating artists, to reopen the competition and/or to accept or reject, at any time prior to the commissioning of a work, any or all design proposals.



The Intermodal Transit Center Sculpture Garden was created by the City of Moscow Arts Department in 2012, and it provides art viewing opportunities for the public as well as exhibition space for emerging regional artists. Each year, a selection panel chooses sculptures to be displayed at the Sculpture Garden for approximately twelve months. These works are viewed by travelers utilizing the many modes of transportation supported by the Intermodal Transit Center.



Basalt plinth with weld plate • 26" H x 24" L x 18" W
Dimensions on weld plate are the longest sides of an irregular polygon.



Basalt plinth with weld plate • 38" H x 18" L x 18" W
Dimensions on weld plate are the longest sides of an irregular polygon.



Ground plinth with weld plate • 44" W x 44" L



Ground plinth with weld plate • 44" W x 44" L