

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
January 25, 2024

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission January 25, 2024 Minutes (ACTION ITEM) – Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the Revised Wildrose Court Subdivision Preliminary Plat (ACTION ITEM) – David Schott

On October 11, 2022, the Moscow Pathways Commission considered a proposed pathway within the Wildrose Court Subdivision preliminary plat. At that time, the Pathways Commission was supportive but did not offer a recommendation to the Parks and Recreation Commission but rather instructed staff to voice commission concerns to the Parks and Recreation Commission. The Parks and Recreation Commission recommended approval during their October 27, 2022 meeting. Ultimately, the Parks and Recreation Commission will make a recommendation to City Council for parkland dedication matters under Moscow City Code.

Since then, the subdivision plat proposal has changed significantly with the number of lots and the location of the proposed pathway. In the current configuration, there are sixteen (16) lots rather than the five (5) lots originally proposed. Based on the subdivision plat with R-2 zoning, the parkland dedication requirement would be 3,177 square feet or \$985 for in lieu fees. The proposed pathway corridor is twenty (20) feet wide and 3,202 square feet. This exceeds the parkland dedication requirement by 25 square feet.

With the current alignment, the proposed pathway would connect into the existing pathway terminating at Hampton Court. This will connect the Wildrose Court Subdivision to the Southgate Third Addition Subdivision.

The Moscow Pathways Commission recommended approval during their February 13, 2024 regular meeting.

PROPOSED ACTIONS: Recommend approval of the parkland dedication proposal for the Wildrose Court subdivision; or take other action deemed appropriate.

STAFF REPORTS

1. **Recreation and Pool Update – Greg Morrison**
2. **Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

1. Next Parks and Recreation Commission meeting: March 28, 2024

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prec@ci.moscow.id.us

Regular Meeting
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
January 25, 2024

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15 pm

PRESENT: Cat Harner, Chair; Gretchen Hayes Vice Chair; Mark Heinlein; Jeff Pilcher; Robert Sproull; Ted Kisha; Sally Greene; Richard Gayler; Susan Steele.

STAFF: Kristie Ingham; David Schott;

1. Welcome Sally Greene to the Parks and Recreation Commission

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission December 14, 2023 Minutes (ACTION ITEM) – Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Pilcher moved to approve the minutes as presented. Hayes seconded. Roll Call vote: Ayes:

Unanimous Nays: None. Motion carried

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Amy Kingston (Moscow)- looked up jobs on the City of Moscow website and was shocked to see how low Eggan staff is paid compared to HIRC staff. She would like to encourage the City to look into staff pay. As a single mom her children go to Eggan after school and the staff deal with a lot of children daily. Parents trust them with their children after school so that they don't have to put their children in daycare.

Kingston also has concerns about Harvest Park as it is an edible park but a car wash was put in directly next to it this past year. She would like to know if ground studies were done at any time because the run off is concerning to her. Kingston is also worried about any run off contaminating the ground water and going into the food sources planted in Harvest Park.

Kingston wanted to also note that the HIRC is awesome, but the City is in need of another gym as there is such a high demand for people who want to use it.

3. Consideration of the 2024 Pesticide Free Park (ACTION ITEM) – David Schott

On January 26, 2023, the Parks and Recreation Commission approved Kiwanis Park as the pesticide free park for 2023. Prior to this, Anderson Frontier Park was the 2022 pesticide free park. Staff is recommending Triangle Park as the 2024 pesticide free park.

PROPOSED ACTIONS: Approve Triangle Park as the 2024 pesticide free park; or take other action as deemed appropriate.

Schott referred to the Consideration of the 2024 Pesticide Free Park in the packet.

Kisha moved to approve Triangle Park as the 2024 pesticide free park. Gayler seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

4. Consideration of the FY2025 Parks and Recreation Commission Budget (ACTION ITEM) – David Schott

The Parks and Recreation Commission will review the FY2024 budget and discuss the FY2025 upcoming budget request. FY2025 will begin on October 1, 2024 and end on September 30, 2025.

ACTION: Approve the 2025 budget request; or take other action as deemed appropriate.

Schott referred to the PRC FY2025 Requested Budget Memo in the packet. Kisha would like to have t-shirts for Farmers Market made for PRC so that they stand out when at the Farmers Market. Heinlein agreed to a discussion of something this year besides just paper on a table for the Farmers Market. Schott suggested to PRC if they would like more money for outreach events or items such as stickers commission should discuss it at a later meeting for the FY2025 budget and he would put it on the agenda.

Gayler moved to approve the 2025 budget request. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

STAFF REPORTS

1. Recreation and Pool Update – Greg Morrison

Ingham presented on behalf of Morrison who was out today. K-3rd grade basketball games start next week, adult basketball is going, and Ochoa and his wife had their baby last Friday. Sproull is wondering about use of the HIRC and doing a utilization graph to find out when the busy times are, because the facility use is at such a demand. Gayler would like to know the long-term plan about the expansion on the building as well. Cat suggested reaching out to City Council and bring it to their attention. Schott let PRC know he will be in touch with Morrison about their questions and follow up at a later date.

2. Parks, Facilities and Community Forestry Update – David Schott

Schott stated that the first big snow of the year went well along with big freeze for the Parks Department. Only the Magyar building had a frozen pipe. The Indian Hills restroom CXT has been waiting at the shop to be installed for a few years. The City is looking to have staff do the install in house now as the bids were high. Mountain View Park restrooms were remodeled recently which one is heated. Unfortunately, the brand-new pumps went out, so at this time the restrooms will remain closed all winter long. There is a port a potty set up out there now. Milton Arthur Park playground install is on track to be installed this March. Harvest Park phase one is now complete. Carol Brink pathways repairs are in place to be done this Spring. The Parks and Facilities departments are now both fully staffed.

UPCOMING EVENTS / MEETINGS:

1. Next Parks and Recreation Commission meeting: February 22, 2024

ADJOURN 5:45pm

Section 16, T39N, R5W, BM

Survey References:

- Ridgeview Estates 2nd Addition, Instrument #577638, by J. Hammond, RLS #2102.
- Southgate 3rd Addition, Instrument #540165, by J. Hammond, RLS #2102.
- Lundquist Addition, Instrument #219584, by M. Conitz, PE #1301.
- Warranty Deed, Instrument #611335, Nelson to Nash.
- Warranty Deed, Instrument #620602, Glasgow Properties/Lois Pritchett to Providenza, LLC.
- Quitclaim Deed, Instrument #597618.
- Record of Survey, Instrument #579637.
- Plat of Section 16, Township 39 North, Range 5 West, Book 2, Page 36.
- Order to Vacate, Instrument #320845.
- Record of Survey, Instrument #624009, My M. Dahlin, PLS #17534.
- Quitclaim Deed, Instrument #625169.
- Quitclaim Deed, Instrument #625170.
- Easement Agreement, Instrument #625212.

Surveyor's Certificate

I, Michael E. Dahlin, PLS #17534, State of Idaho, do hereby certify that the survey represented by this map was performed by me or under my supervision in accordance with the laws of the State of Idaho and at the request of Providenza, LLC in November 2023.

Basis of Bearings

The Basis of Bearings for this survey is identical to the Idaho Coordinate System, West Zone, NAD 83 as shown between the found northwest corner of the Southeast Quarter of Section 16, and the northeast corner of the Southeast Quarter of Section 16, said bearing being S89°45'01"E.

Surveyor Narrative

- The purpose of this survey was to locate, monument and map the boundaries of Providenza, LLC, per Record of Survey, Instrument #624009, and to divide said parcel into five separate lots to be part of the Plat of Wildrose Court, as shown hereon.
- See Record of Survey, Instrument #624009 for boundary resolution and additional record data. Measured dimensions shown on this map match all corresponding record dimensions from said survey.
- The North line of the Southeast Quarter of Section 16 was located to establish the Basis of Bearings and primary boundary control. The Parcel described in Warranty Deed, Instrument #620602, Latah County Records, was rotated to project basis and located accordingly.

Legend

- Found Monument as Described
- Set 5/8" Diameter Rebar w/Aluminum Cap Stamped "PLS 17534"
- Found 1" Iron Pipe, Leaning, Shot at Base
- Found 5/8" Diameter Rebar w/Yellow Plastic Cap Stamped "HEDCO, Inc. PE/LS 2102" or as Described
- Found 1/2" Diameter Rebar, No Cap
- Calculated Position
- Found Centerline Monument
- Set Right-of-Way or Dedication Monument
- Same Ownership
- Block Number
- Lot Number
- Curve Tag - See Curve Table
- Record Data - See Survey References
- Boundary Line
- Lot Line
- Section/Section Subdivision Line
- Centerline
- Right-of-Way
- Vacated Right-of-Way
- Existing Easement Line
- Proposed Utility Easement

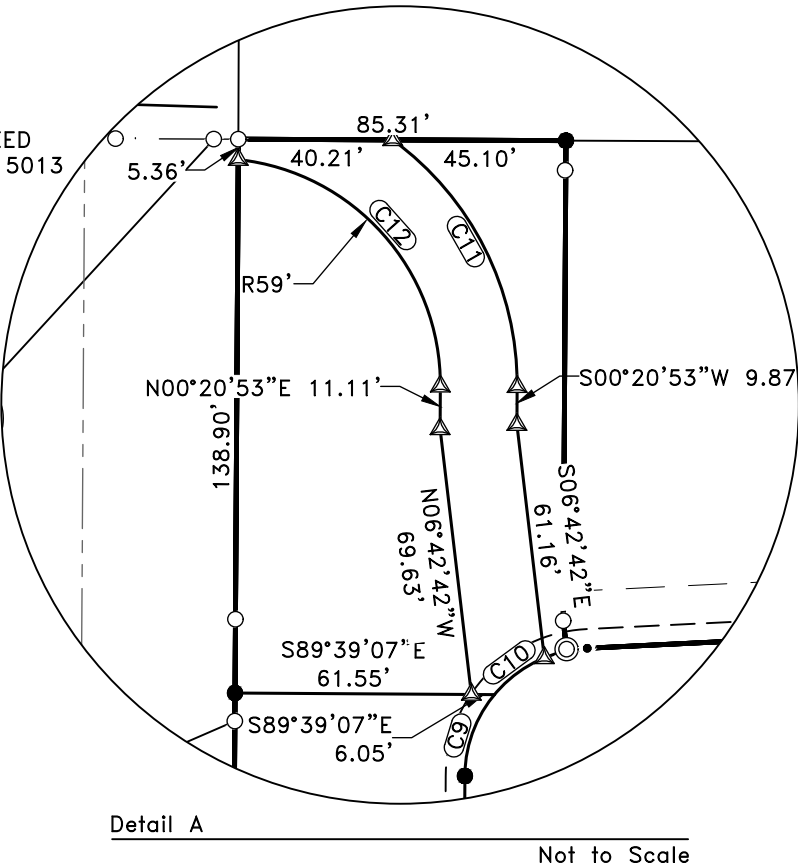
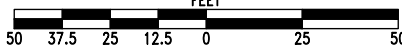
NO. _____ AT THE REQUEST OF:

DATE & HOUR: _____

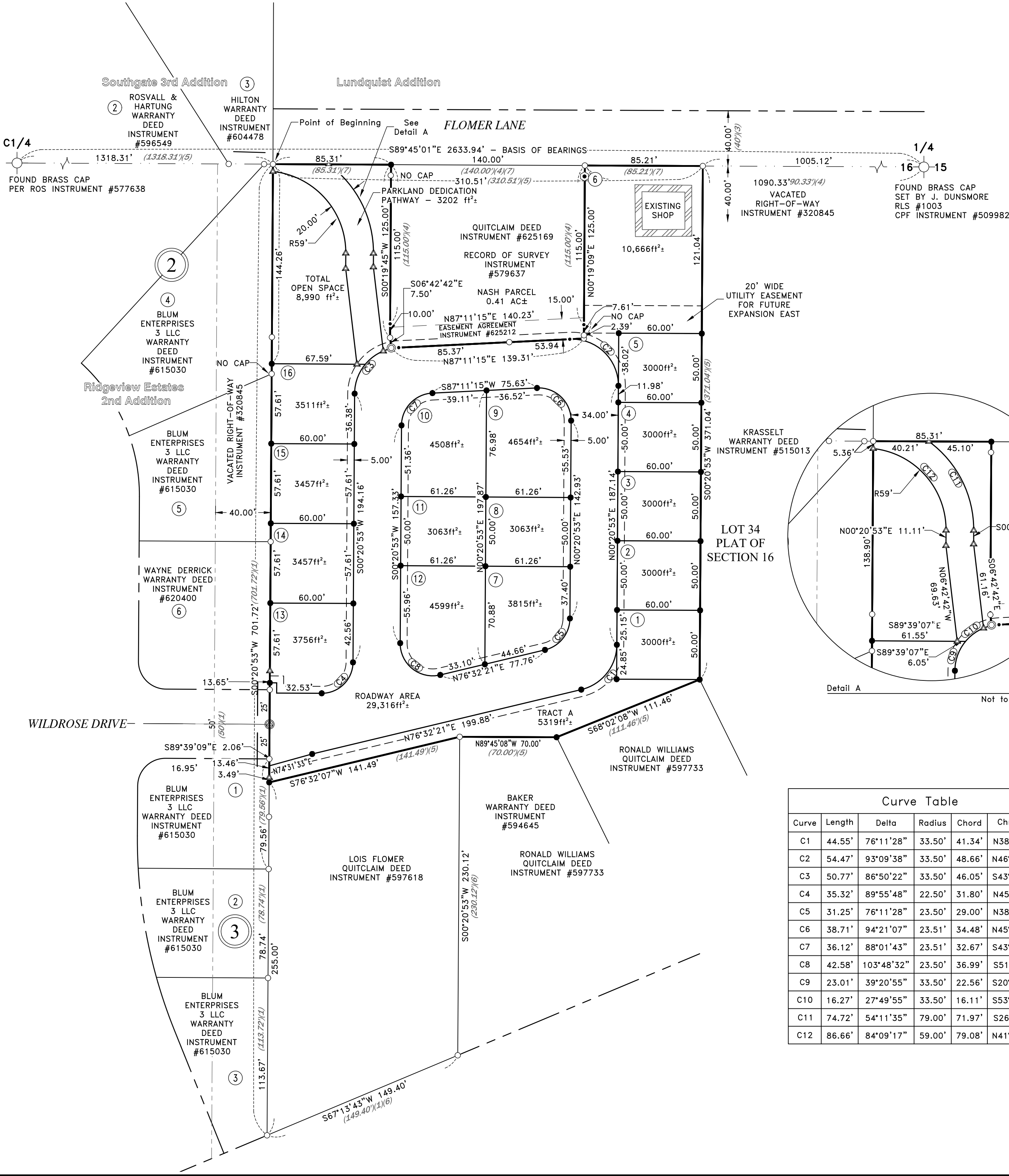
JULIE FRY
LATAH COUNTY RECORDER

FEE \$ _____ BY _____

SCALE: 1"=50'



Curve Table					
Curve	Length	Delta	Radius	Chord	Chrd Brng
C1	44.55'	76°11'28"	33.50'	41.34'	N38°26'37"E
C2	54.47'	93°09'38"	33.50'	48.66'	N46°13'56"W
C3	50.77'	86°50'22"	33.50'	46.05'	S43°46'04"W
C4	35.32'	89°55'48"	22.50'	31.80'	N45°18'47"E
C5	31.25'	76°11'28"	23.50'	29.00'	N38°26'37"E
C6	38.71'	94°21'07"	23.51'	34.48'	N45°37'41"W
C7	36.12'	88°01'43"	23.51'	32.67'	S43°09'50"W
C8	42.58'	103°48'32"	23.50'	36.99'	S51°33'23"E
C9	23.01'	39°20'55"	33.50'	22.56'	S20°01'20"W
C10	16.27'	27°49'55"	33.50'	16.11'	S53°36'45"W
C11	74.72'	54°11'35"	79.00'	71.97'	S26°44'55"E
C12	86.66'	84°09'17"	59.00'	79.08'	N41°43'46"W



Wildrose & Associates, Inc.
P.O. Box 8728
405 S. Washington Street
Moscow, Idaho 83843
(208) 882-3520

Lead Surveying
Site Mapping

RTM ROCK CONSULTING, INC.

PRELIMINARY
NOT FOR
RECORDING

Subdivision Plat of:
Wildrose Court
Moscow, Idaho

Drafted by: DC

Checked by: SW/MED

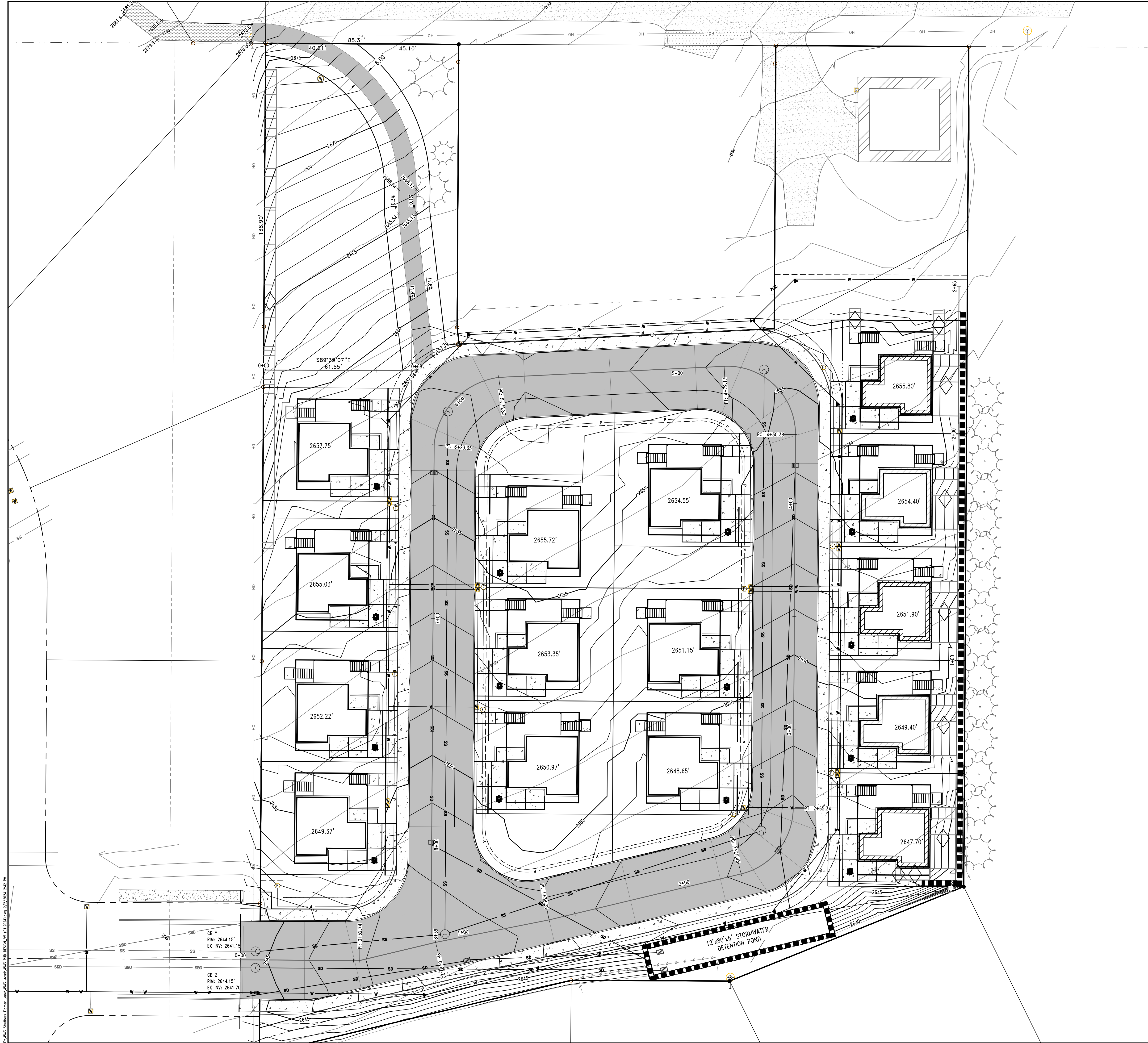
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Tab: Layout

Plot Style: Primary.ctb

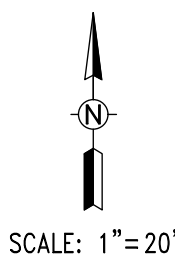
Project: 4543-05-22

Date: 2/2/24



GRADING LEGEND

- 10%
↓
2584.90
2584.75
2582.58
2584
2585
2586
- GRADE ARROW - ARROW POINTS DOWNHILL
SPOT ELEVATION - PROPOSED ASPHALT
SPOT ELEVATION - TOP BACK OF CURB/ASPHALT
EXISTING 1' CONTOUR INTERVAL
EXISTING 5' CONTOUR INTERVAL
PROPOSED 1' CONTOUR INTERVAL
PROPOSED 5' CONTOUR INTERVAL
SILT FENCE
PROPOSED FENCING
PROPOSED WALL
PROPOSED EVERGREEN TREE
PROPOSED SHRUB
CURB - SEE DETAIL
PROPOSED CONCRETE PAVING
PROPOSED ASPHALT PAVING
EXISTING ASPHALT PAVING



WILDROSE COURT DEVELOPMENT

GRADING
PROVIDENZA, LLC
FLOWER LANE
MOSCOW, ID 83843
(208) 892-4339

Designed by:	SB
Drafted by:	DC
Checked by:	SB
File Name:	4543_PWD_DESIGN_V5 (01.2024).dwg
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Layer Style:	TOPO
Plot Style:	Primary.ctb
Project:	4543-05-22
Date:	1/16/24

PRELIMINARY
NOT FOR
CONSTRUCTION

