

# MOSCOW ARTS COMMISSION



TBD  
Chair

Events & Programs  
Subcommittee  
~Agenda~

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<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

Wednesday  
February 28, 2024

9:00 AM

Mayor's Conference Room  
206 E. 3rd St.

## WELCOME AND ATTENDANCE

## REGULAR AGENDA

### 1. Events & Programs (E&P) Subcommittee Chair

The chair of each MAC subcommittee reports all subcommittee activity to the MAC during a regular meeting. Members are asked to identify an E&P Subcommittee chair for 2024.

### 2. Mayor's Arts Awards RFP

Review updates to the RFP and recommend any changes prior to review and approval by the MAC in March.

### 3. Artwalk Tabling at MFM on 6/15

Discuss options to conduct outreach in support of Artwalk at the Moscow Farmers Market on June 15, 2024.

## ADJOURN

**NOTICE:** It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at [adacoordinator@ci.moscow.id.us](mailto:adacoordinator@ci.moscow.id.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.



## 2024 Call for Nominations

The Moscow Arts Commission and the City of Moscow seek nominations for the 2024 Mayor's Arts Awards, which recognizes individuals and organizations who have shown substantial support of and excellence in the arts. The event is biennial, with a nomination and selection process facilitated by City of Moscow Arts staff and members of the Moscow Arts Commission. Award recipients will be honored in online promotions and an awards ceremony, where they will receive a custom-designed artwork made by a local artist.

All nominations must be submitted online. The Selection Panel and Moscow Arts Commission will review nominations before recommending award recipients to the City of Moscow Mayor for final determination. The nominations will be evaluated based solely submission materials, so nominators are encouraged to submit the full range of documents required in the form.

### Eligibility

Individuals, students, businesses, and organizations that are makers of or advocates for the arts are eligible. Awards may be given based on excellence in all media for art-making, including the literary, performing, and visual arts. Nominees should be those individuals or organizations that have made a significant contribution to the arts and cultural climate of the City of Moscow through distinguished support and service or creative accomplishments. Nominees must be current or former residents of the Moscow region. Nominations of individuals who no longer reside in the region must focus on the nominee's contribution to the Moscow community. Previous Mayor's Arts Awards recipients are eligible for another award in a different category than the one previously received. Such candidates are eligible no fewer than 6 years after receipt of the previous award, and the nomination must be based on a different body of work than the one recognized by the previous award. Employees of the City of Moscow, current Moscow Arts Commission members, or elected officials are not eligible for nomination. Current City of Moscow elected officials and Arts Department staff members are not eligible to make nominations. View a list of previous award recipients here: <https://www.ci.moscow.id.us/215/7131/Moscow-Mayors-Arts-Awards>

### Important Dates

|                   |                                                                          |
|-------------------|--------------------------------------------------------------------------|
| January 2024      | Promotional campaign to increase Artist Directory enrollment             |
| March – July 2024 | Nomination Period                                                        |
| March 2024        | Artist Directory enrollees invited to submit proposal to make MAA awards |
| April 2024        | Events & Programs Subcommittee reviews award-maker proposals             |
| May 2024          | Events & Programs recommendation forwarded to the MAC for a vote         |
| July 2024         | Selection Panel formed by MAC action during a regular meeting            |
| August 2024       | Selection Panel deliberation and recommendation to MAC                   |
|                   | MAC deliberation and recommendation to the Mayor                         |
| September 2024    | Mayor finalizes awardee roster                                           |
| October 2024      | Awards Ceremony                                                          |

## **Award Categories**

### Individual Excellence in the Arts

This award recognizes artists who have made a significant contribution to the arts in Moscow, and who have demonstrated a high degree of artistic excellence in any discipline including performing, visual, culinary, or literary arts. Considerations for selection include quality and originality of work, scope of audience, and previous awards or distinctions.

### Arts Advocacy

Arts Advocacy awards celebrate individuals or families who champion the arts by supporting through their time, talent, and treasure. Selection will be based on the type and scope of service to the community as well as the nominee's commitment to support of arts and culture in Moscow.

### Outstanding Achievement in Arts Education

This award honors individuals or organizations that have made an outstanding contribution that impacted the value of the arts educational curriculum or helped to provide access to the arts for students of all ages.

### Youth Excellence in the Arts

This award recognizes young people who show excellence in art-making, advocacy, or other service to the creative community. Those in grades K-12 or the equivalent at time of nomination are eligible. Selection processes will not only study the scope and efficacy of the current nominee's efforts, but also the potential of the candidate to grow in their role as an artist or advocate for the cultural growth of the Moscow community.

### Outstanding College or University Students in the Arts

This award recognizes area student artists who have dedicated a significant portion of their education working to develop and manifest their individual creativity within any discipline of art including performance, visual, or literary arts. Selection processes will not only study the scope and efficacy of the nominee's current efforts, but also the candidate's potential for creative and professional growth in the future.

### Outstanding Contributions as a Business

Businesses or organizations that have made outstanding contributions to the advancement, excellence, and support of the arts in Moscow are eligible for this award. The selection panel will consider the type of support offered to the arts as well as the efficacy of the organization's connections and service to the community.

### Lifetime Achievement in the Arts

Lifetime achievement awards are reserved for those individuals whose contributions to the arts, over a lifetime, have made a lasting and profound impact on the artistic and cultural life of the Moscow area. Nomination materials should demonstrate a track record of community participation, industry and peer recognition, and high-quality, original approaches to art-making and advocacy. Nomination materials should demonstrate how the nominee's lifetime of dedication to the development and support of the arts will sustain the Moscow arts community into the future.

The Mayor reserves the right to modify the number of awards or the assignment of awards to nominees based on the content of nominations. Nominees will be evaluated on the basis of the breadth, depth, and potential of their work and its impact on the Moscow area. The Selection Panel, Moscow Arts Commission, and Mayor will review nomination materials based on their demonstration of the values described in each award category.

## **Submission Requirements**

1. Nominee contact information (phone number, email, mailing address)
2. Resume or CV
3. Work samples, link to website, and appropriate social media channels
4. Letter of Support from nominator
5. Additional Letter of Support from at least one community member
6. Nominator contact information (phone number, email, mailing address)

## **Awardee Selection Process**

1. The MAC will identify a Selection Panel comprised of less than a quorum of MAC members. These Selection Panel assignments will be created in an action during a regular MAC meeting. Those who submit a nomination during the current award cycle are ineligible to participate on the selection panel. Similarly, individuals with business or family conflicts of interest will not be invited to participate in forming the awardee recommendation to the MAC and the Mayor.
2. The Selection Panel will review, score, and comment on all nominations using a review form in Submittable. This will be recorded as part of the permanent event history.
3. The full MAC will not view all nominations prior to the Selection Panel deliberation. Arts staff will forward only those nominations that the Selection Panel recommends for awards.
4. Deliberations on nominations identified by the Selection Panel will take place in a regular MAC meeting.
5. Arts staff will forward MAC recommendations for award recipients to the Mayor.

## **Selection Panel Members**

The Selection Panel will be comprised of the following:

Voting members:

- 3 – Moscow Arts Commission Members
- 1 – Arts & Culture Community Representative
- 1 – Past Mayor’s Arts Awards Recipient

Non-voting members:

Arts Department Staff (Selection Panel facilitation)

## **Award Maker Selection Process**

Mayor’s Arts Award winners are honored in a variety of ways, including social media promotions, an awards ceremony, a commemorative certificate, and an artwork made by a regional artist. This artist is contracted to make a total of seven artworks, one for each published award category. City of Moscow Artist Directory enrollees will be invited to submit proposals to make these artwork awards. Upon solicitation and receipt of these proposals, Arts staff will bring the submitted materials to the Events and Programs subcommittee for review. That subcommittee will create a recommendation to forward to the MAC, and following a majority vote by the Commission, Arts staff will facilitate all contracts and communications with the selected artist.