

FAIR & AFFORDABLE HOUSING COMMISSION



Casey Holcomb
Commission Chair

FAHC@ci.moscow.id.us

Regular Meeting
~Agenda~

Aimee Hennrich
Staff Liaison
208.883.7095

<http://www.ci.moscow.id.us/358/Fair-Affordable-Housing-Commission>

Thursday
March 7, 2024

5:15 PM

Haddock Building
504 S Washington Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of January 4, 2024 Minutes (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Upcoming Wellness Fair Discussion (ACTION ITEM)

The Latah County Wellness Fair is scheduled for March 26th from 11-6.

PROPOSED ACTION: Discuss topic and provide staff with direction as deemed appropriate.

3. Fair Housing Training Discussion (ACTION ITEM)

The Annual Fair Housing Training is scheduled for April 18th from 8-12 at the 1912 Center. Commissioners to discuss marketing and organization of the event.

PROPOSED ACTION: Discuss topic and provide staff with direction as deemed appropriate.

4. Farmers Market Discussion (ACTION ITEM)

The Fair and Affordable Housing Commission participates in outreach at the Farmers Market every summer. Commissioners to discuss summer scheduling.

PROPOSED ACTION: Discuss topic and provide staff with direction as deemed appropriate.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

Annual Report to Council and Fair Housing Month Proclamation on April 1, 2024 at 7:00 PM.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

FAIR & AFFORDABLE HOUSING COMMISSION



Casey Holcomb
Commission Chair

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Regular Meeting

~Minutes~

Aimee Hennrich
Staff Liaison

208.883.7095

<https://www.ci.moscow.id.us/358/Fair-Affordable-Housing-Commission>

**Thursday
January 4, 2024**

5:15 PM

**Haddock Building
504 S Washington Street**

Holcomb called the meeting to order at 5:16 PM

MEMBERS PRESENT: Casey Holcomb, Chair; Juan Albaitero, Randy Baukol, Jo Ellen Force, Ellen Peterson, Eija Sumner, Ashlee Toone
MEMBERS ABSENT: Jennifer Wallace
OTHERS: Drew Davis, Sandra Kelly
STAFF: Aimee Hennrich

REGULAR AGENDA

1. Election of Officers for 2024 (ACTION ITEM)

The Commission will need to nominate officers for 2024.

This item was discussed as Agenda Item No. 2.

Baukol moved to elect Holcomb as Chair, Baukol as Vice Chair, and Sumner as Secretary for 2024, seconded by Peterson. Roll Call Vote: Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

2. Approval of September 7, 2023 Minutes (ACTION ITEM)

Presentation of minutes for approval.

This item was discussed as Agenda Item No. 1.

Peterson moved for approval of the minutes as written, seconded by Sumner. Roll Call Vote: Ayes: Baukol, Force, Holcomb, Peterson, Sumner, Toone (6). Nays: None. Abstentions: Albaitero (1). Motion carried.

3. Upcoming Year Planning (ACTION ITEM)

The Commission discussed the proposed budget, as well as prospective days for the Intermountain Fair Housing Council (IFHC) training.

Peterson moved for approval of the FY2025 Commission Budget Request as written, seconded by Baukol. Roll Call Vote: Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

The Commissioners continued to plan for the year and settled on hosting a vendor table at the Health & Wellness Fair on March 26th, and narrowed down the IFHC training to a half day sometime mid-April.

As part of the yearly plan, Holcomb will invite Nils Peterson to speak to the Commission.

REPORTS

Davis and Hennrich shared feedback from City Council about the Emergency Housing Plan. There was a discussion about the Commission's role in that and what kind of options are available to the City of Moscow.

Peterson requested updated data from Sojourner's Alliance on information regarding homeless residents and understanding where they are from.

There was a discussion about a potential Housing Summit in Moscow to educate people in the community, which would be open to the public. The Housing Summit would be approximately 18 months out from happening.

Evan Holmes, Moscow (guest), shared what he had learned during the meeting about a Latah County Housing Authority, and confirmed that it would be allowed in Idaho.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The meeting adjourned at 6:11 PM

Casey Holcomb, Chair



Moscow's Fair Housing Training

8:00 AM, April 18th, 2024

**1912 Building, Lecompte Auditorium
412 E. Third Street
Moscow, Idaho**

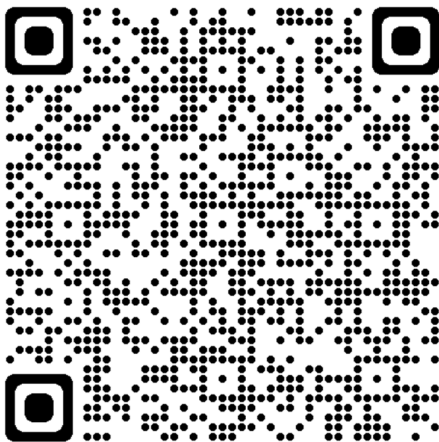
The City of Moscow, in conjunction with the Intermountain Fair Housing Council and the U.S. Department of Housing and Urban Development, is hosting a **FREE** Fair Housing workshop on April 18th from 8:00 a.m. to 12:00 p.m. The training will be held in the Lecompte Auditorium of the 1912 Building located at 412 E. Third Street.

Topics to be addressed include the basics of the Fair Housing Basics – Protected Classes, Fair Housing Hot Topics - Access, and HUD's New Reasonable Accommodation, Modifications and Assistance Animal.

The workshop is open to the public, and will prove to be especially beneficial to consumers, housing providers and managers, realtors, lenders, housing advocates, and government personnel and officials. Presenters will be Private Attorney Ken Nagy and IFHC Education Director Peg Richards. Moscow's Fair and Affordable Housing Commission encourages all interested parties to attend this important training opportunity.

Attendees are encouraged to register online using the web address below, or you may register the day of the event beginning at 9:00 AM.

Online registration: <https://www.eventbrite.com/e/815705867207?aff=oddtcreator>



Event Location:

1912 Building, Lecompte Auditorium
412 East Third Street
Moscow, ID 83843

Questions regarding the event, interpretation, or reasonable accommodations should be directed to Zoe Olson at zolson@ifhcidaho.org or Peg Richards at prichards@ifhcidaho.org. Questions regarding the location/parking, please contact Aimee Hennrich at ahennrich@ci.moscow.id.us.

MOSCOW FARMERS MARKET



- | | |
|---|---|
| ☐ Board of Adjustment | ☐ Moscow Arts Commission |
| ☐ Fair & Affordable Housing Commission | ☐ Moscow Pathways Commission |
| ☐ Farmers Market Commission | ☐ Sustainable Environment Commission |
| ☐ Historic Preservation Commission | ☐ Transportation Commission |
| ☐ Human Rights Commission | ☐ Tree Commission |
| ☐ Parks & Recreation Commission | ☐ City Department or Division |
| ☐ Planning & Zoning Commission | |

MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
☐ 4	☐ 1	☐ 6	☐ 3	☐ 7	☐ 5*
☐ 11**	☐ 8	☐ 13	☐ 10*	☐ 14	☐ 12
☐ 18	☐ 15	☐ 20	☐ 17	☐ 21	☐ 19
☐ 25	☐ 22**	☐ 27	☐ 24	☐ 28	☐ 26*
	☐ 29		☐ 31		

*Farmers Market special event

**Farmers Market Commission tabling

Description of outreach effort(s) to be used on the City calendar and social media outreach:

Contact for Outreach Events:

First Name

Last Name

Cellphone Number

Email

City Staff Liaison Signature: _____ **Date:** _____

By signing this form, City Staff Liaison acknowledges they are aware of their Commission's outreach efforts and are responsible for collecting items at the end of Market day if Commission members fail to do so.

For office use only | Request Form received on: _____

Last updated 20240216

MOSCOW FARMERS MARKET



Commission and Department Tabling Guidelines

The Moscow Farmers Market averages 7,500+ adults and 1,300+ children visitors per Market day, with many of these individuals residing within Latah and Whitman County. In an effort to promote collaboration, the Community Events Division welcomes City of Moscow Commissions & Departments to host a table at the Moscow Farmers Market to conduct public outreach and bring awareness to citizens about special projects and initiatives.

Staff liaisons are to select up to five dates that Commission members and/or City staff are available for tabling at the Market; a minimum of two dates will be assigned. **Selection of dates does not guarantee assignment.** Liaisons will be notified of the final tabling schedule by early- to mid-April.

All City Commissions must adhere to the following:

- Conduct tabling hours between **9 am and 12 pm** within the confines of the tabling space next to the **bus shelter in Friendship Square**.
- Be responsible for the transportation of their tabling materials.
- Submit date requests no later than April 1 each year for priority consideration.
- Include a brief description (photos & graphics welcome!) on outreach initiative for inclusion in press releases, social media, and monthly e-newsletter (see examples on following pages).

The following items will always be provided and set-up by Community Events Staff for Commissions:

- One, six (6) foot table
- City of Moscow tablecloth
- Shade umbrella with weighted stand (a pop-up tent with tent weights is supplied during inclement weather)
- Two chairs

Commissions that are unable to table on their assigned day must inform their City staff liaisons. Staff liaisons are to contact the Community Events Division regarding such cancelations and to reschedule if possible. Office hours during the Moscow Farmers Market season are Tues. through Fri., 8 am to 5 pm.

MOSCOW FARMERS MARKET



Commission and Department Tabling Guidelines



MOSCOW FARMERS MARKET



Commission and Department Tabling Guidelines

