

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
March 5, 2024

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell locally farmed and/or created agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission February 6, 2024 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. 2024 Moscow Farmers Market Poster artwork selection (ACTION ITEM)

The 2024 poster artwork submission period closed on Wed., Feb. 21. Commission members were provided the opportunity to view all qualifying submissions prior to the March meeting and score submissions using a pre-determined rubric.

Staff reviewed the Commission members' rubrics and is presenting the top finalists for public voting consideration. No more than five finalists may be selected for public voting, which opens Fri., Mar. 8 and closes Fri., Mar. 29.

PROPOSED ACTIONS: Select finalists for public voting, or take such other action as deemed appropriate.

5. Citizen Survey (ACTION ITEM)

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The City of Moscow sent out its biennial Citizen Survey featuring questions from all City Commissions. The Farmers Market Commission asked questions based on the Market's upcoming 50th anniversary to assist in guiding proposed activities to celebrate this milestone.

PROPOSED ACTIONS: Review results and select activities to focus on for 50th anniversary, or take such other action as deemed appropriate.

6. Regards to Rural Conference (ACTION ITEM)

Staff has been made aware of the Regards to Rural Conference offered by Rural Development Initiatives. The Conference website states that, "Regards to Rural is a unique event for community members and leaders throughout the Pacific Northwest and beyond to discuss rural priorities, explore innovative economic models, obtain tools to make change in communities, and inspire action to help pave the way to rural vitality." This year's conference, held Apr. 19-20 in Kennewick, WA, is offering sessions on diversity, resilience, economic development and more via the downtown/Main Street lens.

Chair Hill is planning on attending the conference as a Lightcast employee, but believes the conference sessions are applicable to our Market as an incubator for economic development.

She is requesting travel per diem for fuel expenses to attend and also represent the Commission at the Conference. The City reimburses mileage on personal vehicles at a rate of .67 per mile; estimated expenses are \$201. The Commission currently has an estimated \$353 remaining in their budget for FY24.

PROPOSED ACTIONS: Approve Chair Hill's request to attend Conference and represent the Commission with travel reimbursement pending funds, or take such other action as deemed appropriate.

REPORTS

1. Community Events Manager report

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

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Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

- **2024 Site Visits**
- **2024 Poster Artwork report**
- **WSFMA & InTents Conference reports**
- **Future RMA schedule proposal**

2. Upcoming Deadlines and Subcommittee meetings

- ~~Wed., Feb. 21 – Poster artwork submissions due~~
- ~~Wed., Feb. 23 – Registration closes for Craft & Food Jury 1~~
- ~~Fri., Mar. 1 – Craft & Food Jury 1 held 9 am to 12 pm~~
- ~~Fri., Mar. 1 – Registration closes for Craft & Food Jury 2~~
- Fri., Mar. 8 – Public voting opens for Market Poster artwork at 8 am
- Fri., Mar. 8 – Craft & Food Jury 2 held 9 am to 12 pm
- Mon., Mar. 11 – Registration closes for Craft & Food Jury 3
- Mon., Mar. 18 – Craft & Food Jury 3 held 3 pm to 6 pm
- Fri., Mar. 29 – Public voting closes for Market Poster artwork at 8 am
- Thu., Apr. 4 – Vendor Orientation

3. Farmers Market Commission regular meeting April 2, 2024 at Moscow City Hall in Council Chambers

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.