

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
March 18, 2024**

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council March 4, 2024 Minutes - Laurie M. Hopkins

B. Disbursement Report February 2024 - Sarah Decker

Staff presented the February 2024 Accounts Payable Report to the Public Works / Finance Committee on March 11th, 2024. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of February 2024.

C. Fourth Quarter Financial Report July 1, 2023 to September 30, 2023 for FY2023 - Sarah Decker

Staff presented the financial report for the fourth quarter of Fiscal Year 2023 (July 1, 2023 to September 30, 2023) to the Public Works/Finance Committee on March 11th, 2024. The Committee received the financial report and approved it as presented.

ACTION: Accept the FY2023 Fourth Quarter Financial Report.

D. Personal Delivery Devices License Agreement-Starship Technologies - Cody Riddle

Starship Technologies is seeking a three-year, non-exclusive license agreement to continue operation of personal delivery devices in the public right-of-way. This was reviewed by the Public Works/Finance Committee on March 11, 2024 and recommended for approval.

ACTION: Approval of the proposed license agreement.

E. Consideration of Financial Participation in the Bill Chipman Trail Bridge Replacement Project - Tyler Palmer

On August 19, 2023, the Bill Chipman Trail Bridge #5 was badly damaged by an arson fire. Based on a consulting engineer hired by Whitman County, the bridge cannot be repaired and requires replacement. Whitman County estimates a replacement cost of \$250,000. This bridge was not covered under Whitman County's liability insurance coverage, consistent with all bridges in their transportation network. The Whitman County Commissioners have sent a letter requesting financial participation for replacement costs for the bridge from each of the five (5) entities of the Palouse Trail Committee. This was reviewed by the Public Works/Finance Committee on March 11, 2024 and recommended for approval.

ACTION: Approve to financially participate in the replacement cost of bridge #5 along the Bill Chipman Trail in an amount not to exceed \$40,000.

F. Earth Day Celebration Alcohol Use Request in East City Park - Amanda Argona

Inland North Waste is sponsoring an Earth Day Celebration on Saturday, April 19th, from 3 to 7 pm in East City Park. The annual event honors the ways our community protects and preserves our environment and is offered free of charge. Live music and eco-minded organizations are part of this event, in addition to food and a beer garden. The applicant anticipates 1 (one) licensed beer and/or wine vendor in the beer garden, which is estimated to be 25'x25' in size. Following standard operating procedures for events with alcohol within a City Park, Inland North Waste is requesting the allowance of attendees to possess and consume alcoholic beverages within the 25'x25' beer garden during the aforementioned date and time. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration to permit this typically prohibited activity. This was reviewed by the Public Works/Finance Committee on March 11, 2024, and recommended for approval.

ACTION: Approve the resolution allowing for the possession and consumption of alcoholic beverages in the designated beer garden in East City Park for Earth Day Celebration for the duration of the event.

REGULAR AGENDA

2. Staff Recognition

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Public Hearing: Proposed Rezone of a 4.98-acre Property Located at 1326 Orchard Avenue (ACTION ITEM) - Mike Ray

The applicant, Justin Goodwin, is proposing a rezone of a 4.98-acre property located at 1326 Orchard Avenue in the City of Moscow. The proposed rezone is from the Farm Ranch (FR) Zone to the Low Density, Single Family Residential (R-1) Zone. The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed rezone on February 28, 2024, and recommended approval with no conditions.

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of any testimony received, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or consider the Zoning Ordinance on first reading; or reject the Zoning Ordinance and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take such other action deemed appropriate.

6. Comprehensive Annual Financial Report Presentation (ACTION ITEM) - Sarah Decker /Nick Nicholson

Presnell Gage PLLC, the City's auditors, will be presenting the City's FY2023 Annual Comprehensive Financial Report (ACFR), which includes any significant changes regarding the annual audit and outlining comparative changes from the FY2022 ACFR. The City has received the Certificate of Achievement for Excellence in Financial Reporting for the ACFR for 20 consecutive years. After approval, staff will submit the FY2023 ACFR for consideration for the award. The accompanying final draft of the FY2023 ACFR is submitted for City Council review.

PROPOSED ACTIONS: Accept the City of Moscow audited Annual Comprehensive Financial Report for FY2023 as presented, or take other action deemed appropriate.

7. FY2025 Budget Priority Review (ACTION ITEM) – Bill Belknap

Staff will provide an update on projections and seek preliminary Council input as staff begins work on the City's fiscal year 2025 budget.

PROPOSED ACTIONS: Review and discuss priorities, and provide staff direction.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Moscow City Council



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

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208.883.7015

**Monday
March 4, 2024**

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Art Bettge, Bryce Blankenship, Drew Davis, Sandra Kelly, Hailey Lewis, Julia Parker, Gina Taruscio

STAFF: Bill Belknap, Mia Bautista, Cody Riddle, Mike Ray, David Schott, Cody Riddle, Calvin Macy, Patty Anderton, Tyler Palmer

PLEDGE OF ALLEGIANCE

Council Member Davis led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council February 20, 2024 Minutes - Laurie M. Hopkins

B. 2024 Moscow Farmers Market Handbook - Amanda Argona

In 2018, the Farmers Market Commission and Community Events Division implemented the first iteration of the Moscow Farmers Market Handbook. The Handbook is an expanded policy document meant to provide clarity and serve as a resource for anyone seeking information on the Market, as well as hold Market participants accountable for operating procedures. At the end of each season, the policies that make up the Handbook are considered in depth by staff and the Farmers Market Commission. The Commission reviewed the proposed changes to the Handbook on February 6, 2024, and unanimously accepted all changes for approval and adoption by the Council for the 2024 Market Season. This was reviewed by the Administrative Committee on February 26, 2024 and recommended for approval.

ACTION: Approve the 2024 Moscow Farmers Market Handbook.

C. Assistance to Firefighters – Grant Application - Alisa Anderson / Brian Nickerson

The Moscow Volunteer Fire Department (Department) is requesting to submit a funding request to the Assistance to Firefighters Grant (AFG) under the Operations and Safety (O&S) program which funds fire safety projects and equipment for first responders. The primary goal of the AFG is to meet the firefighting and emergency response needs of fire departments and non-affiliated emergency medical service organizations. The proposed grant request is to purchase communications equipment to include 50 portable and 22 mobile all-band radio systems to include chargers, audio accessories, extended warranty and service agreement. The total estimated cost for the proposed radios is \$460,000 and the required match for jurisdictions of more than 20,000 residents is 10% of the grant award. The grant application is due March 8, 2024. This was reviewed by the Administrative Committee on February 26, 2024, and recommended for approval.

ACTION: Approve the Moscow Volunteer Fire Department to submit a grant application to the FY2023 Assistance to Firefighters Grant program for an amount not to exceed \$460,000 for

portable and mobile radio equipment.

D. Task Order No. 22 Moscow Water Reclamation Facility – Intermediate Pump Station (IPS) Upgrade - Evan Timar

Task Order No.22, pursuant to the Master Agreement for Professional Services between City of Moscow and J-U-B Engineers, consists of design phase and bidding services for the replacement of the existing three Archimedes screw pumps, which are original to the 2002 Phase III facility upgrade. The IPS system is relied upon to maintain a seamless and consistent operation by moving all of Moscow's wastewater to the peak of the Reclamation Facilities hydraulic grade line further distributing it to downstream treatment processes. On average, the IPS system pumps 650 million gallons of wastewater per year into the facility. This was reviewed by the Administrative Committee on February 26, 2024 and recommended for approval.

ACTION: Approve Task order No. 22 with J-U-B Engineers in the amount of \$157,000.

Taruscio moved and Parker seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

Mayor Bettge presented to the City Council for consideration the appointment of James Petersen to the Moscow Pathways Commission; Emily Mowrer and Greg Meyer to the Human Rights Commission. Lewis moved and Davis seconded approval of the appointment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

3. Public Comment and Mayor's Response Period (limit 15 minutes)

Mariam Kent (Moscow) would like the Non-profit Wall at the Farmers Market to return to being called the Free Speech wall and add a portable sign so it can be acknowledged as something that is important and makes Moscow unique. She also encourages the City Council to support the Inland North Waste, the Recycling Center and sustainability projects. She spoke with the Charter School and they are not taking the TREX plastic donations anymore and she feels the recycling center should accept it. Also, the signage at the recycling center is bad and it's chaos on weekends. She suggested volunteers on Saturdays to show people the in's and out's of recycling. She also would like free days at the dump be reinstated. Belknap clarified the collection of TREX plastic is being accepted one day a month, rather than more, because of the inability to store on-site.

Palmer presented the peer nominated public works and services employee of the year to Patty Anderton. Patty is part of the Parks Division and has a passion for the flower beds. She has been with the City for a total of 7 years.

4. 1912 Center Annual Report - David Schott / Jenny Kostroff

Schott introduced Jenny Kostroff, Executive Director of the Heart of the Arts. Kostroff began her report with a history of the building. See attached presentation. The time frame for the third floor construction is on hold. They have \$500,000 but need \$1 million prior to sending out the construction bid. Every aspect of construction is needed on the third floor. Most of last year was building stamina for bookings. Bookings are staggered so noise from one room isn't intruding on another room. There is capacity to grow. Mid-week during summers are light on bookings. Hiring for event staffing tends to be high school students, most likely based on starting pay. Last year there were 15 wedding rentals but reunions and birthday parties are more common.

5. Public Hearing: Ordinance Amending Moscow City Code Title 4, Chapter 3 Regarding Self-Storage Facilities (ACTION ITEM) - Mike Ray

Self-storage facilities are currently only permitted within certain commercial zoning districts in the City. The City continues to allow and encourage a range of different housing types to be developed, some of which are constructed on smaller lots which have limited storage space. In order to accommodate developments that allow for more efficient and innovative housing types, it will become increasingly imperative that an adequate number of storage options are available within the City. Therefore, the Planning and Zoning Commission (P&Z) has prepared an ordinance which would allow self-storage facilities within more residential and commercial zoning districts, subject to development standards to ensure compatibility with surrounding areas and minimize their impact on adjacent uses. The Planning and Zoning Commission conducted a public hearing on the proposed ordinance on January 11, 2023 and recommended approval to City Council. The Administrative Committee reviewed this item at their February 26, 2024 meeting.

PROPOSED ACTIONS: After considering public testimony, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Mayor Bettge opened the hearing at 7:46 p.m. Ray described zoning where self-storage is allowed adding that 80-90% of the storage units are adjacent to residential neighborhoods. While reviewing the City Code, P&Z also reviewed other jurisdictions ordinances as well as data from the National Association of Realtors. The proposed ordinance will allow self-storage units in four additional zones: R-3, R-4, RO and NB. Ray went through the applicability and purpose. Highlights include property setbacks, building orientation and height, landscaping, outdoor storage of RV's, lighting and fencing. See attached presentation.

Evan Holmes (Moscow) is in favor of the ordinance and complimented P&Z in their effort to make sure this wasn't a visual nuisance. He said the standards assume the units are built on a flat lot versus sloped area. He believes there is a need for design standards for undeveloped property but sees a difficulty when it comes to R-3 and R-4 zones where land is re-developed. He recommends approval through the conditional use permit process versus as a permitted use. This would allow affected neighbors a chance to speak to it. The ordinance does help people live in smaller spaces which is less expensive. He doesn't like a rear yard setback at 10 feet because it affects another property.

Mariam Kent (Moscow) said she has a storage unit and it is very noisy. Perhaps the doors could be made of something other than metal.

Mayor Bettge closed the hearing at 8:03 p.m.

Parker said her concerns are noise and pavement, but likes that this promotes living in smaller housing. Lewis asked about a multifamily storage area and Ray explained this amendment is for stand-alone storage units. Lewis shares Holmes concerns regarding redevelopment. Davis said he was on P&Z when they were discussing. Items that stick out for him is it is only allowed to be one story; there are standards included that protect long term; the CUP process merits discussion; provides living on a smaller footprint while still having access to store outdoor equipment and such.

In response to a question from Blankenship regarding infill, Ray explains lots in the core of Moscow would most likely be below the minimum lot size. The more logical place for redevelopment would be newer subdivisions with large lots.

Taruscio said she doesn't want to create another hoop to go through like a CUP. She likes the minimum lot size and agrees with Holmes the rear setback needs to be larger. Kelly said there is a storage issue in

Moscow which will only get worse with the promotion of lower density housing.

Ray said the CUP process is a public hearing where anyone within 600 feet of the property are notified, notice is published in the paper and one board hears the proposal and makes the decision. The P&Z did discuss design standards versus the CUP process and they decided on design standards.

Taruscio moved to amend the side and rear yard setbacks to a minimum of 20 feet. Parker seconded. The ten feet minimum was chosen because a type A buffer is 10 feet. Davis said he is apprehensive about that large of a setback as it makes it hard to utilize the property. Taruscio said her main concern is lessening the impact in a residential area. Her other concerns are sight distance, esthetics, and safety. Davis doesn't feel 20 feet of gravel or asphalt at the rear of the property fixes any safety concerns. Taruscio responded it will be site specific and this rear yard is adjacent to another residential property. Ray provided an illustration and explained the setbacks. Taruscio added the larger setback also lessens the noise. Bettge asked for a vote. Roll Call Vote: Ayes: Three (Taruscio, Parker, Blankenship). Nays: Three (Lewis, Davis, Kelly). Abstentions: None. The Mayor broke the tie voting no. Motion failed. Taruscio moved to table the issue due to no consensus, having more questions and needing more discussion. Belknap said tabling effectively kills the matter. The motion died. Lewis commented she is still struggling with the CUP issue. Taruscio said P&Z did go through a lot of discussion and it worries her but it is what they set out to do and supports what the community needs. Kelly moved to approve the ordinance under suspension of the rules. Taruscio seconded. Roll Call Vote: Ayes: Five (5). Nays: One (Lewis). Abstentions: None. Motion carried.

Mayor Bettge read Ordinance 2024-04 by title:

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 4, CHAPTER 3, SECTION 3-4. AND ADDING SECTION 3-5. K.; PROVIDING FOR THE ALLOWANCE OF SELF-STORAGE FACILITIES IN RESIDENTIAL ZONES; PROVIDING FOR THE INSERTION OF SELF-STORAGE FACILITIES WITHIN THE SPECIFIC USE STANDARDS; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

6. City Council Resolution Supporting the Latah County Library District (ACTION ITEM) - Bill Belknap

In response to recently proposed legislation, the cities of Blackfoot, Shelley, Firth and Aberdeen and the Bingham County Commissioners recently passed a resolution expressing their confidence in the ability of the Board of Trustees and Library Directors of the public libraries in Bingham County to exercise their statutory duties to establish policies and practices to provide appropriate access to print and electronic materials to their patrons. Moscow City Council leadership requested staff to prepare a similar resolution expressing the Moscow City Council's support of the Latah County Library District. Staff has prepared a draft resolution for the Council's consideration.

PROPOSED ACTIONS: Approve the proposed Resolution or take other action as deemed appropriate.

Belknap introduced the item as written above.

Kelly said she wanted this brought forward as it is important to support the Moscow library. Libraries have been under attack and this is a way to truly show they aren't alone.

Parker said she supports the library which is a great asset to the community and it is unfortunate that they have been attacked. She feels this is odd for the City to do as the Council has stuck with non-partisan items in running the city. Kelly responded that our librarians have been longing for support and need to

know the City stands with them. She feels this is a different situation than other issues.

Lewis said the resolution is well written but part of her feels passing this will trigger retribution from the legislature.

Blankenship said passing this resolution may inspire other cities to pass similar resolutions.

Davis said he will continue to support libraries and the right of librarians to choose content according to their community. He feels the City needs to work with the legislature and have a conversation prior to a resolution. The legislature will then know what the concerns are. A resolution doesn't resolve something and feels this is where the issue will stop. Kelly replied that the resolution tells the legislature loud and clear how Moscow feels. Davis also feels this sets a precedent and Kelly said she feels this is a case by case basis, that there is always a chance to do it one time. Davis feels this is something that can be ignored by the legislature and doesn't want to be ignored about this.

Taruscio completely agrees with Parker regarding the non-partisan nature of this. She also agrees there should be a conversation prior to a resolution and that passing a resolution one time is a precedent.

Lewis said there have been a few bills introduced in regards to legislating libraries and the AIC Board has discussed them. The makeup of the AIC is standing united as elected city officials to protect and defend libraries. While she is not concerned with the verbiage of the resolution, she is comfortable that this is the proper role of government and there has been public support.

Belknap mentioned the City does financially support the library by operating within a City building and providing maintenance and repairs to ensure the library can operate there.

Parker moved to approve the resolution. Blankenship seconded. Roll Call Vote: Ayes: Five (5). Nays: One (Davis). Abstentions: None. Motion carried.

REPORTS

City Council

Parks and Recreation Commission – Davis said the Commission discussed a pathway in a new subdivision.

Planning and Zoning Commission – Blankenship reported the Commission approved a rezone and voted on the Commission leadership.

SMART Transit – Lewis said the group is still planning a fall launch for the live tracking app.

Mayor

Mayor Bettge said he presented the State of the City; he presented to the cub scouts about government attended legislative meetings.

ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:57 p.m.

ATTEST:

Arthur D. Bettge, Mayor

Laurie M. Hopkins, City Clerk

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

Disbursement Report February 2024 - Sarah Decker

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

Accounts Payable Report for the month ending February 29, 2024. A summary of the major expenditures has been approximated by category and represents 96% of the total expenditure of \$3,790,383.65.

Payroll	\$1,209,613.00
Professional Services	\$143,319.00
Sanitation	\$364,199.00
Capital Outlay	\$343,169.00
Capital Outlay - Improvement	\$23,238.00
Supplies	\$126,969.00
Utilities	\$109,897.00
Contractual Payments	\$1,276,947.00
Minor Equipment	\$17,092.00
ACH Wells Fargo	\$28,313.00
Total	\$3,642,756.00

REVIEWED BY

The Public Works/Finance Committee received the report and approved the disbursements as presented.

PROPOSED ACTIONS

ACTION: Accept the Disbursements Report for the month of February 2024.

STAFF RECOMMENDATION

Accept the Disbursements Report for the month of February 2024.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. February Revenue Report 2024
2. Cash & Investments Balances - February 2024
3. Disbursement Report - February 2024
4. Major Expenditures - February 2024

RECEIPTS REPORT FOR FEBRUARY 2024

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	128,706.69	180,085.75	88,016.58	709,501.22	146,194.10	15,718.76	245,901.75	209,996.26	0.00	5,091.23	1,729,212.34
105	STREETS	15,657.18	0.00	0.00	0.00	-1.00	0.00	0.00	196.00	0.00	0.00	15,852.18
120	RECREATION AND CULTURE	0.00	0.00	175.00	0.00	15,946.74	0.00	0.00	631.89	2,000.00	0.00	18,753.63
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	8,091.01	0.00	0.00	0.00	0.00	0.00	0.00	8,091.01
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	1,671.12	0.00	0.00	0.00	0.00	0.00	1,671.12
220	WATER	0.00	0.00	0.00	0.00	620,962.20	0.00	1,573.57	0.00	0.00	0.00	622,535.77
230	SEWER	0.00	0.00	0.00	0.00	677,305.84	0.00	1,986.90	879.35	0.00	0.00	680,172.09
235	STORMWATER	0.00	0.00	0.00	0.00	50,533.54	0.00	0.00	0.00	0.00	0.00	50,533.54
240	SANITATION	0.00	0.00	0.00	0.00	490,977.23	0.00	0.00	0.00	0.00	0.00	490,977.23
290	FLEET	0.00	0.00	0.00	0.00	78,720.00	0.00	0.00	0.00	0.00	0.00	78,720.00
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	147,205.27	0.00	0.00	7,476.44	0.00	0.00	154,681.71
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335	STORMWATER CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	31,438.99	2,500.00	0.00	0.00	33,938.99
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	3,407.88	0.00	0.00	0.00	3,407.88
590	BOND & INTEREST	18,550.61	0.00	0.00	0.00	0.00	0.00	597.60	0.00	0.00	0.00	19,148.21
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL	162,914.48	180,085.75	88,191.58	717,592.23	2,229,515.04	15,718.76	284,906.69	221,679.94	2,000.00	5,091.23	3,907,695.70

City of Moscow Cash and Investments Balances as of 2/29/2024		
Fund	Year to Date Balance	
General Fund	\$	9,162,758.50
Street Fund	\$	2,465,845.87
Recreation & Culture	\$	1,357,493.25
MSDCP	\$	101,301.91
1912 Fund	\$	69,049.73
Transit Center	\$	71,154.36
Water Fund	\$	3,610,570.72
Sewer Fund	\$	4,344,674.02
Stormwater Fund	\$	347,754.83
Sanitation Fund	\$	3,877,021.83
Fleet Fund	\$	6,515,812.66
Information Systems	\$	5,615,867.84
Water Capital	\$	5,076,965.41
Sewer Capital	\$	19,873,609.19
Stormwater Capital	\$	327,974.39
Capital Projects	\$	10,867,934.71
Sanitation Capital	\$	7,778,514.27
LID Construction	\$	216.40
Hamilton	\$	789,143.65
Bond & Interest	\$	1,029,110.80
LID Funds	\$	35,611.11
Payroll Service	\$	1,218,530.46
Total Cash & Investments	\$	84,536,915.91

DISBURSEMENTS REPORT FOR FEBRUARY 2024												
	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	WELLSFARGO CC ACH	ACCOUNTS PAYABLE ACH	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
DATE		2/1/2024	2/8/2024	2/15/2024	2/22/2024	2/29/2024	2/14/2024	2/8/2024	2/9/2024	2/9/2024	2/23/2024	
BATCH #		AP 2.2.2024	AP 2.9.2024	AP 2.16.2024	AP 2.23.2024	AP 2.29.2024	2/26/2024 AP 2.9.2024 AP 2.24.2024	AP 2.9.2024	AP 2.9.2024	ID93	ID94	
CHECK #'s		108201-108079	108080-108168	108169-108225	108226-108280	108281-108345	February CC ACH's	February ACH's	108134	21602-21603	21604-21605	
Fund #												
101	GENERAL	8,791.41	225,598.32	1,007,255.73	3,983.82	20,955.40	9,584.78		(242.72)	345,490.45	369,793.63	1,991,210.82
105	STREETS	449.98	48,403.52	785.29	5,518.97	1,534.14	60.43			28,475.75	29,444.39	114,672.47
120	RECREATION AND CULTURE	101.00	31,629.81	3,894.00	8,948.70	17,701.96	5,536.09			58,498.13	59,031.77	185,341.46
121	MSD COMM. PLAY FIELDS	919.91	126.45			12,965.57	67.97			3,229.58	6,209.13	23,518.61
123	1912 CENTER		10,750.00									10,750.00
128	TRANSIT CENTER		1,292.42			1,068.10						2,360.52
220	WATER	26,330.44	50,977.89	10,871.74	18,603.52	27,623.36	2,224.68		(90.53)	52,937.94	50,682.53	240,161.57
230	SEWER	14,151.99	51,731.61	14,209.82	1,846.84	57,900.15	4,515.38	20,697.72		51,900.59	51,371.84	268,325.94
235	STORMWATER		892.89	754.40	177.25					17,111.21	17,419.51	36,355.26
240	SANITATION	8,684.50	110,256.28		90.12	5,967.55	42.38	235,129.80		6,886.27	7,162.41	374,219.31
290	FLEET	9,990.37	7,630.68	24,457.57	3,324.71	1,101.07	88.92			10,597.81	10,773.21	67,964.34
295	INFORMATION SYSTEMS	43,805.55	24,572.94	114.81	9,932.62	4,473.46	6,192.53			16,024.31	16,572.31	121,688.53
320	WATER CAPITAL PROJECTS		401.00	211,855.70	112,623.22							324,879.92
330	SEWER CAPITAL PROJECTS		3,462.50									3,462.50
335	STORMWATER CAPITAL PROJECTS											0.00
340	SANITATION CAPITAL PROJ											0.00
350	CAPITAL PROJECTS	11,893.79	11,344.00	596.43	1,284.40	353.78						25,472.40
355	LID CONSTRUCTION											0.00
380	HAMILTON - PARKS & REC											0.00
590	BONDS & INTEREST											0.00
	TOTAL	125,118.94	579,070.31	1,274,795.49	166,334.17	151,644.54	28,313.16	255,827.52	(333.25)	591,152.04	618,460.73	3,790,383.65

_____ Gina Taruscio

_____ Hailey Lewis

_____ Bryce Blankenship

_____ Sarah L. Decker, Director of Finance & Employee Services

Major Expenditures for February 2024

Professional Service			Sanitation			Utilities		
ArchiveSocial, LLC	\$	4,188.00	Finley Buttes Landfill	\$	108,005.22	Avista Utilities	\$	109,896.60
ArchiveSocial - Social Media Archiving Subscription Renewal			Garbage - January 2024			January 2024		
Auto Body Super Center	\$	3,787.00	Finley Buttes Landfill	\$	366.06			\$ 109,896.60
Repair damage to taillights & headlights-reported damage on 12/9/23 to car #4-09 (PD)			Fuel relief - January 2024					
Great West Engineering, Inc.	\$	5,059.50	Latah Sanitation (ACH Payment)	\$	255,827.52			Payroll
Landfill Closure Planning			Monthly LSI Billing for January 2024					\$ 1,209,612.77
HDR Engineering, Inc.	\$	6,234.84						
Water and Sewer systems Comprehensive Plan 12.03.23 - 12.30.23					\$ 364,198.80			
Inland Nort Waste	\$	3,625.00						Contractual Payments
Fall Leaf Collection			Hach Company	\$	5,840.00	Heart of the Arts	\$	10,750.00
Robert McGahan dba Bob's Fire Equipment	\$	2,771.00	CL 17 Analyzer			Humane Society of the Palouse	\$	4,705.00
Fire extinguisher inspections for all Fleet Vehicles			Oxarc, Inc.	\$	3,082.00	Palouse Trail Committee	\$	10,000.00
The Grove Hotel	\$	2,587.00	Chlorine			Infosend, Inc.	\$	3,727.85
CODC Hotel Stays			CHS, Inc.	\$	8,562.00	City of Pullman	\$	1,000,000.00
Viva Cleaning Company	\$	4,184.32	Diesel fuel (3,000 gals @ \$2.854/ea)			CivicPlus, LLC	\$	9,932.62
Cleaning Contract for WRF and Magyar Janitorial Services			CHS, Inc.	\$	10,520.00	Whitcom 911	\$	194,218.50
Bluebeam, Inc.	\$	2,856.00	Unleaded fuel (4,000 gals @ \$2.63/ea)			BS&A Software	\$	37,298.00
Bluebeam Annual Maintenance Subscription 2/27/2024 - 2/26/2025			Grainger, Inc.	\$	2,808.21	Moscow Volunteer Fire Department	\$	1,750.00
Cherle Patricia Poulson	\$	3,799.00	Replacement pump to de-water			CompuNet, Inc.	\$	4,564.74
Winter 2023 session Nov. 22-Feb. 5; 34 full session, 70 walk ins, and 12 punch cards			Hach Company	\$	2,990.60			\$ 1,276,946.71
Enviro-Clean Equipment, Inc.	\$	12,500.00	TN/TP Analyzer, reagents and solutions					ACH Wells Fargo
VacCon Rental			Howard Hughes Appliance & TV	\$	2,724.90	Commercial Card Expense- February 2nd	\$	6,634.52
Evcar, Inc.	\$	4,589.65	Washer & dryer for the Pump House			Commercial Card Expense- February 9th	\$	5,881.86
Monthly Cleaning for February			John S. Pocock, LLC	\$	2,703.75	Commercial Card Expense- February 16th	\$	10,375.78
GG Gutters, Inc.	\$	3,069.66	Road salt delivery (36.05 tons @ \$75.00/ea)			Commercial Card Expense- February 24th	\$	5,421.00
Cleaning Contract- Jan. 16th - Jan. 31st			John S. Pocock, LLC	\$	2,757.75			\$ 28,313.16
Rock Equipment Rentals, LLC	\$	15,400.00	Road salt transport (36.77 tons @ \$75.00/ea)					Capital Outlay- Improvements
Rental of vac truck 11/13/23 - 12/10/23			M.L. Albright & Sons, Inc.	\$	7,105.38	Alta Science and Engineering, Inc.	\$	4,284.39
Silaz Youmans	\$	20,330.00	Labor, Materials & Equipment to repair damaged water line			Progress Report #7 for South Main Pedestrian Underpass TAP Design		
Subdivision passed final inspection, bond in place for 1yr security, refund this security.			Anarchy Outdoors	\$	2,771.58	Strom Electric, Inc.	\$	7,609.40
Auto Body Super Center	\$	4,556.75	9 winter jackets for SWAT team			Paradise Path- Phase II Lighting pay app 5 - Retainage payment		
Vehicle 4-04 Dec 3, 23 damage to front passenger side			Barclay Dean Architectural Products	\$	3,868.00	Avista Utilities	\$	11,344.00
GG Gutters, Inc.	\$	3,069.66	RC-GYM Curtain Motor & Synchronizer			Avista Agreeement for City Hall Parking Lot Lighting	\$	23,237.79
Janitorial Services - Feb. 1st - Feb. 15th			Dog Waste Depot	\$	5,979.48			
Germer Construction, Inc.	\$	4,696.00	Dog Waste Bags for Parks					Capital Outlay
910 Camas driveway replacement due to water leak			Enviro-Clean Equipment, Inc.	\$	3,920.45	H.D Fowler Company	\$	12,204.11
Pullman Softball Officials Assn.	\$	5,197.00	Pinion Shaft for Jet truck			New & broken meter replacements		
Adult Basketball games and Junior Basketball			H.D Fowler Company	\$	5,471.75	Hatfield & Dawson Consulting Eng., LLC	\$	3,960.00
Financial Consulting Solutions Group	\$	3,466.25	Parts to replace broken valves at D & Jefferson			MOSCOW-001-TME CAPRAD 700 MHz FCC Application (for Region 12 RPC)		
Moscow Cost Allocation Plan Review			H.D Fowler Company	\$	4,861.17	Motley-Motley	\$	3,462.50
GG Gutters, Inc.	\$	3,069.66	Parts for valve repair at 7th & Adams			Pot hole services for the Alley E. of Washingtin - 5th to 8th Sewer Main Replacement		
Cleaning Contract invoice for Feb. 16th - Feb. 29th, 2024			H.D Fowler Company	\$	4,243.32	T M L Construction, Inc.	\$	211,855.70
Great West Engineering, Inc.	\$	5,880.75	Parts for F & Orchard repair and re-stock of brass			Pay App 14 for Booster Stations Phase II		
Landfill Closure Plan			J.R. Simplot Company	\$	11,845.35	J-U-B Engineering, Inc.	\$	4,715.70
HDR Engineering, Inc.	\$	9,845.04	Seed for turf, field 2 turf			Booster Station Phase II - Task 2 January 2024		
Comprehensive Water and Sewer System Plans 12.31.23 - 1.27.24			Oxarc, Inc.	\$	27,919.42	T M L Construction, Inc.	\$	106,971.42
Unlimited Heating and Refrigeration, Inc.	\$	3,292.34	Sodium Hypochlorite, Chlorine and SO2			Pay App 15 for Booster Stations Phase II		
Repair on roof top unit #2 on the basin			Whitney Equipment, Co.	\$	6,994.00			
Ziply Fiber	\$	5,265.06	Battery Box with built in LTE cell phone and cell service					
PRI phone lines and long distance FEB					\$ 126,969.11			\$ 343,169.43
		\$ 143,319.48						
Minor Equipment								
Dell Marketing, L.P.	\$	9,832.20						
Dell Precision 3660 Towers								
Lifeloc Technologies, Inc.	\$	2,667.90						
Two Lifeloc units, STEP Grant								
Spence Sales & Service	\$	4,591.86						
Battery Tools								
		\$ 17,091.96						
			Major Expenditures			of the total expenditures of		
Large Expenditures				\$	3,642,755.81	96%		\$3,790,383.65
Oxarc, Inc.	\$	27,919.42	BS&A Software	\$	37,298.00			
Sodium Hypochlorite, Chlorine and SO2			Financial Yearly Renewal					
City of Pullman	\$	1,000,000.00	T M L Construction, Inc.	\$	211,855.70			
Airport Terminal Contribution			Pay App 14 for Booster Stations Phase II					
Whitcom 911	\$	194,218.50	T M L Construction, Inc.	\$	106,971.42			
Jan. - March 2024 fees			Pay App 15 for Booster Stations Phase II					
			Total:		\$1,578,263.04			

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

Fourth Quarter Financial Report July 1, 2023 to September 30, 2023 for FY2023 - Sarah Decker

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on March 11th, 2024 and recommended for approval.

PROPOSED ACTIONS

ACTION: Accept the FY2023 Fourth Quarter Financial Report.

STAFF RECOMMENDATION

Accept fourth quarter report for Fiscal Year 2023 (July 1, 2023 to September 30, 2023).

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Quarterly Financials September FY23 - Council Report
2. Quarterly Financials September FY23 - Summary

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending 9/30/2023
SUMMARY FINANCIAL REPORT BY FUND - BUDGET AND ACTUAL

				Percent of Year 100%	
				Budget to Actual	
				To Date	
	Fund	Original Budget	Final Budget	September-23 YTD	
101	General Fund Revenues	20,275,998	20,275,998	19,933,311	98.31%
	Salaries & Benefits	10,382,724	10,382,724	9,299,350	89.57%
	Operations	4,688,383	4,688,383	4,039,686	86.16%
	Capital Outlay	23,865	23,865	20,503	85.91%
	Transfers	5,181,026	5,181,026	4,577,894	88.36%
	Total General Fund Expenditures	20,275,998	20,275,998	17,937,433	88.47%
105	Street Department Revenues	4,236,497	4,236,497	3,999,659	94.41%
	Salaries & Benefits	939,406	939,406	801,199	85.29%
	Operations	1,398,391	1,398,391	1,311,969	93.82%
	Capital Outlay	0	0	0	0.00%
	Transfers	1,898,700	1,898,700	1,951,717	102.79%
	Total Street Fund Expenditures	4,236,497	4,236,497	4,064,886	95.95%
120	Recreation & Culture Revenues	3,751,662	3,751,662	3,622,021	96.54%
	Salaries & Benefits	2,234,848	2,234,848	1,948,548	87.19%
	Operations	1,338,864	1,338,864	1,157,737	86.47%
	Capital Outlay	28,250	28,250	28,062	99.34%
	Debt Service	0	0	0	0.00%
	Transfers	149,700	149,700	464,700	310.42%
	Total Parks & Rec Expenditures	3,751,662	3,751,662	3,599,047	95.93%
121	MSD Community Playfields Revenues	304,676	304,676	156,263	51.29%
	Salaries & Benefits	68,392	68,392	70,525	103.12%
	Operations	117,469	117,469	61,451	52.31%
	Transfers	118,815	118,815	118,815	100.00%
	Total MSD Community Playfields	304,676	304,676	250,791	82.31%
123	1912 Center Revenues	159,420	159,420	159,657	100.15%
	Operations	139,500	139,500	131,179	94.04%
	Capital Outlay	19,920	19,920	0	0.00%
	Total 1912 Center Expenditures	159,420	159,420	131,179	82.29%
128	Transit Center Revenues	98,865	98,865	44,020	44.53%
	Operations	23,865	23,865	20,473	85.79%
	Transfers	75,000	75,000	75,000	100.00%
	Total Transit Center Fund	98,865	98,865	95,473	96.57%
220	Water Fund Revenues	7,814,094	7,814,094	7,425,083	95.02%
	Salaries & Benefits	1,522,055	1,522,055	1,219,470	80.12%
	Operations	2,861,553	2,861,553	1,548,681	54.12%
	Capital Outlay	130,000	130,000	259,227	199.41%
	Debt Service	268,222	268,222	266,620	99.40%
	Transfers	3,032,264	3,032,264	3,032,264	100.00%
	Total Water Fund Expenditures	7,814,094	7,814,094	6,326,263	80.96%

230	Sewer Fund Revenues	9,048,413	9,048,413	9,253,272	102.26%
	Salaries & Benefits	1,525,705	1,525,705	1,408,716	92.33%
	Operations	2,505,302	2,505,302	2,019,679	80.62%
	Capital Outlay	168,000	168,000	63,075	37.54%
	Debt Service	1,100,981	1,100,981	1,088,143	98.83%
	Transfers	3,748,425	3,748,425	4,253,425	113.47%
	Total Sewer Fund Expenditures	9,048,413	9,048,413	8,833,038	97.62%
235	Stormwater Fund Revenues	1,376,719	1,376,719	1,208,180	87.76%
	Salaries & Benefits	525,731	525,731	457,824	87.08%
	Operations	357,959	357,959	127,313	35.57%
	Capital Outlay	25,000	25,000	22,240	88.96%
	Debt Service	0	0	0	0.00%
	Transfers	468,029	468,029	433,250	92.57%
	Total Sewer Fund Expenditures	1,376,719	1,376,719	1,040,627	75.59%
240	Sanitation Fund Revenues	6,537,987	6,537,987	7,088,375	108.42%
	Salaries & Benefits	209,905	209,905	202,574	96.51%
	Operations	5,279,987	5,279,987	5,091,808	96.44%
	Capital Outlay	0	0	0	0.00%
	Transfers	1,048,095	1,048,095	1,193,095	113.83%
	Total Sanitation Fund	6,537,987	6,537,987	6,487,477	99.23%
290	Fleet Management Revenues	5,168,274	5,168,274	2,238,108	43.30%
	Salaries & Benefits	351,556	351,556	302,733	86.11%
	Operations	3,635,718	3,635,718	585,855	16.11%
	Capital Outlay	1,181,000	1,181,000	796,583	67.45%
	Debt Service	0	0	0	0.00%
	Transfers	0	0	0	0.00%
	Total Fleet Management Expenditures	5,168,274	5,168,274	1,685,172	32.61%
295	Information Systems	5,584,613	5,584,613	1,939,468	34.73%
	Salaries & Benefits	623,469	623,469	614,358	98.54%
	Operations	2,445,910	2,445,910	739,858	30.25%
	Capital Outlay	2,511,234	2,511,234	248,720	9.90%
	Transfers	4,000	4,000	4,000	100.00%
	Total Information Systems Expenditures	5,584,613	5,584,613	1,606,935	28.77%
Revenue for Miscellaneous Funds					
320	Water Construction Fund	10,610,214	10,610,214	1,415,046	13.34%
330	Sewer Construction Fund	17,691,255	17,691,255	3,088,511	17.46%
335	Stormwater Capital Fund	598,429	598,429	446,308	74.58%
340	Sanitation Construction Fund	7,198,083	7,198,083	412,966	5.74%
350	Capital Projects Fund	7,592,559	7,592,559	6,908,927	91.00%
355	LID Construction Fund	26,975	26,975	350	1.30%
380	Hamilton P & R	32,000	32,000	30,891	96.53%
590	Bond & Interest Debt Service Fund	1,046,920	1,046,920	1,056,579	100.92%
595	LID Bonded Debt Service Fund	35,611	35,611	0	0.00%
	Total Miscellaneous Fund Revenue	44,832,046	44,832,046	13,359,578	29.80%
Expenses for Miscellaneous Funds					
320	Water Construction Fund	10,610,214	10,610,214	5,391,685	50.82%
330	Sewer Construction Fund	17,691,255	17,691,255	1,349,074	7.63%
335	Stormwater Capital Fund	598,429	598,429	347,687	58.10%
340	Sanitation Construction Fund	7,198,083	7,198,083	0	0.00%
350	Capital Projects Fund	7,592,559	7,592,559	7,354,673	96.87%
355	LID Construction Fund	26,975	26,975	26,975	100.00%
380	Hamilton P & R	32,000	32,000	32,000	100.00%
590	Bond & Interest Debt Service Fund	1,046,920	1,046,920	1,074,960	102.68%
595	LID Bonded Debt Service Fund	35,611	35,611	0	0.00%
	Total Miscellaneous Fund Expenses	44,832,046	44,832,046	15,577,053	34.75%
Total City Revenue (1)					
	Total City Revenue (1)	109,189,264	109,189,264	70,426,995	64.50%
Total City Expenses					
	Total City Expenses	109,189,264	109,189,264	67,635,374	61.94%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements

(1) Revenues do not include beginning fund balance as a resource available in this report

City of Moscow

QUARTERLY FINANCIAL REPORT

Budget For Fiscal Year Ending 9/30/2023

SUMMARY FINANCIAL REPORT BY FUND - BUDGET AND ACTUAL

	Original Budget	Final Budget	September-23 YTD	Percent of Year 100% Budget to Actual To Date
General Fund				
Revenues	20,275,998	20,275,998	19,933,311	98.31%
Salaries & Benefits	10,382,724	10,382,724	9,299,350	89.57%
Operations	4,688,383	4,688,383	4,039,686	86.16%
Capital Outlay	23,865	23,865	20,503	85.91%
Transfers	5,181,026	5,181,026	4,577,894	88.36%
Total General Fund Expenditures	20,275,998	20,275,998	17,937,433	88.47%
Bond & Interest Debt Service Revenue	1,082,531	1,082,531	1,056,579	97.60%
Bond & Interest Debt Service Expenditures	1,082,531	1,082,531	1,074,960	99.30%
Other Governmental Funds				
Revenues	8,551,120	8,551,120	7,981,620	93.34%
Salaries & Benefits	3,242,646	3,242,646	2,820,272	86.97%
Operations	3,018,089	3,018,089	2,682,810	88.89%
Capital Outlay	48,170	48,170	28,062	0.00%
Transfers	2,242,215	2,242,215	2,610,232	116.41%
Debt Service	0	0	0	0.00%
Total Other Governmental Expenditures	8,551,120	8,551,120	8,141,376	95.21%
All Capital Projects Funds				
Revenues	43,749,515	43,749,515	12,303,000	28.12%
Capital Outlay	43,749,515	43,749,515	14,502,093	33.15%
Total Capital Projects Expenditures	43,749,515	43,749,515	14,502,093	33.15%
Enterprise Funds				
Revenues	24,777,213	24,777,213	24,974,910	100.80%
Salaries & Benefits	3,783,396	3,783,396	3,288,584	86.92%
Operations	11,004,801	11,004,801	8,787,481	79.85%
Capital Outlay	323,000	323,000	344,542	106.67%
Debt Service	1,369,203	1,369,203	1,354,763	98.95%
Transfers	8,296,813	8,296,813	8,912,034	107.42%
Total Enterprise Fund Expenditures	24,777,213	24,777,213	22,687,404	91.57%
Internal Service Funds				
Revenues	10,752,887	10,752,887	4,177,576	38.85%
Salaries & Benefits	975,025	975,025	917,091	94.06%
Operations	6,081,628	6,081,628	1,325,713	21.80%
Capital Outlay	3,692,234	3,692,234	1,045,303	28.31%
Debt Service	0	0	0	0.00%
Transfers	4,000	4,000	4,000	100.00%
Total Fleet & IS Expenditures	10,752,887	10,752,887	3,292,108	30.62%
Total City Revenue (1)	109,189,264	109,189,264	70,426,995	64.50%
Total City Expenses	109,189,264	109,189,264	67,635,374	61.94%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements.

(1) Revenues do not include beginning fund balance as a resource available in this report

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

Personal Delivery Devices License Agreement-Starship Technologies - Cody Riddle

RESPONSIBLE STAFF

Cody Riddle, Deputy City Supervisor - Community Development

ADDITIONAL PRESENTER(S)

DESCRIPTION

Starship Technologies, who have operated personal delivery devices in the public right-of-way for the last year, are seeking approval of a new, non-exclusive license agreement, to continue delivery services. The devices (delivery robots) will operate primarily on public sidewalks to deliver food and beverages from various establishments. Their operation has not caused issues or safety problems for the traveling public, and data shows a measurable reduction in vehicle miles traveled and emissions. With that, the proposal is to issue a new three-year agreement. The limitation to a maximum of thirty (30) devices and prohibition on delivering alcohol will remain. The devices will continue to be stored and deployed from the Vandal Store on the University campus.

The City does not have the ability to prohibit the use of personal delivery devices. Idaho State Code 40-2305 authorizes their operation within the public right-of-way. The statute does allow local municipalities to adopt regulations to ensure their safe operation. The attached license agreement includes provisions to protect other uses of the right-of-way. These standards, combined with the provisions of State Law, will ensure a safe environment for all users of the right-of-way. A copy of the State Statute is attached for reference.

This item was reviewed, and recommended for approval, by the Public Works/Finance Committee on March 11, 2024.

REVIEWED BY

PROPOSED ACTIONS

ACTION: Approval of the proposed license agreement.

STAFF RECOMMENDATION

Approval of the license agreement with Starship Technologies.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Section 40-2305 – Idaho State Code
2. Updated Use Report
3. Starship PDD License Agreement _2024 Renewal_Draft_clean



Idaho Statutes

Idaho Statutes are updated to the web July 1 following the legislative session.

TITLE 40
HIGHWAYS AND BRIDGES
CHAPTER 23

MISCELLANEOUS PROVISIONS

40-2305. PERSONAL DELIVERY DEVICES. (1) Notwithstanding any provision of law to the contrary, a personal delivery device as defined in section 49-117, Idaho Code, is authorized to operate on sidewalks, crosswalks, and the sides or berms of highways; provided, however, that this section does not restrict a county, municipality, or highway district from otherwise adopting regulations for the safe operation of personal delivery devices consistent with this section.

(2) All personal delivery devices shall obey all traffic and pedestrian control devices and signs.

(3) A personal delivery device operating on sidewalks and crosswalks has all the rights and duties applicable to a pedestrian under the same circumstances, except that the personal delivery device shall not unreasonably interfere with pedestrians or traffic and shall yield the right-of-way to pedestrians on sidewalks and crosswalks.

(4) All personal delivery devices shall include a plate or marker that identifies the name and contact information of the operator of the personal delivery device and a unique identifying device number.

(5) All personal delivery devices shall be equipped with a braking system that, when active or engaged, enables the personal delivery device to come to a controlled stop.

(6) No personal delivery device shall transport hazardous materials or hazardous wastes that are regulated pursuant to the hazardous materials transportation act, 49 U.S.C. 5101-5128, and require placarding pursuant to subpart F of 49 CFR 172.

(7) No personal delivery device shall be operated on a public highway in the state, except on the side or berm of the road or to the extent necessary to cross a crosswalk.

(8) No personal delivery device shall operate on a sidewalk or crosswalk unless the personal delivery device operator is controlling or monitoring the navigation and operation of the personal delivery device.

History:

[40-2305, added 2017, ch. 147, sec. 4, p. 364; am. 2022, ch. 98, sec. 1, p. 340.]

How current is this law?

Search the Idaho Statutes and Constitution

STARSHIP TECHNOLOGIES, INC. QUARTERLY OPERATIONS REPORT CITY OF MOSCOW Q1 2024¹ (up to end of Feb 2024)	
Number of Deliveries	13,958
Number of Cumulative Miles Driven	14,670
Estimated Reduction in CO ₂ Emissions ²	4,108 kg
Number of PDDs deployed	13
Deployment hours	8am-8pm
Partnerships with Moscow businesses ³	1

¹ All data in this report is cumulative from the beginning of our operations in Moscow on 17th of March, 2022.

² This calculation reflects the amount of kg CO₂ that would have been emitted, if Starship's customers had used a vehicle – with a traditional combustion engine – to transport their goods, rather than the company's PDDs.

³ Starship is currently partnered with the University of Idaho through Chartwells dining services.

**CITY OF MOSCOW
LICENSING AGREEMENT
FOR THE RIGHT OF WAY OCCUPANCY PERMIT
FOR STARSHIP TECHNOLOGIES**

THIS LICENSING AGREEMENT FOR THE RIGHT OF WAY OCCUPANCY PERMIT (hereinafter “Agreement”) shall become effective _____, 2024, between the City of Moscow, a municipal corporation of the State of Idaho, 206 East Third Street, Moscow, Idaho, 83843 (hereinafter “CITY”), and Starship Technologies, Inc. whose business address is 535 Mission Street, Floor 19, San Francisco, California 94105, a U.S. company with headquarters in San Francisco, California (hereinafter “Permit Holder”).

Preamble

WHEREAS, the purpose of the Permit is to provide Permit Holder with the non-exclusive authority to operate personal delivery devices (PDDs) on certain public sidewalks in the **City of Moscow** (“CITY”) and transitorily on public spaces interconnected to sidewalks; and

WHEREAS, CITY has authority over public sidewalks and public spaces interconnected to sidewalks (individually and collectively, “Right of Way”); and

WHEREAS, Idaho Code §49-117(8) defines a “personal delivery device” (hereinafter “PDD”) as “an electrically powered device that is operated on sidewalks, crosswalks, and the sides or berms of highways and is intended primarily to transport property; weighs less than five hundred fifty (550) pounds, excluding cargo; operates at a maximum speed of ten (10) miles per hour when on sidewalks; and is equipped with technology to allow for operation of the device with or without the active control or monitoring of a natural person.”; and

WHEREAS, Idaho Code §40-2305(1), authorizes a municipality to adopt regulations for the safe operation of PDD’s consistent with Title 40, Chapter 23, Section 40-2305 of the Idaho Code; and

WHEREAS, Idaho Code §40-2305(2), requires all PDD’s to “obey all traffic and pedestrian control devices and signs”; and

WHEREAS, Idaho Code §40-2305(3), requires a PDD to not “unreasonably interfere with pedestrians or traffic and shall yield the right-of-way to pedestrians on sidewalks and crosswalks.”; and

WHEREAS, Idaho Code §40-2305(4), requires all PDD’s to have “a plate or marker that identifies the name and contact information of the operator of the personal delivery device and a unique identifying device number.”; and

WHEREAS, Idaho Code §40-2305(5), requires all PDD's to be "equipped with a braking system that, when active or engaged, enables the personal delivery device to come to a controlled stop."; and

WHEREAS, Idaho Code §40-2305(6), prohibits all PDD's from transporting "hazardous materials or hazardous wastes that are regulated pursuant to the hazardous materials transportation act, 49 U.S.C. 5101-5128, and require placarding pursuant to subpart F of 49 CFR 172."; and

WHEREAS, Idaho Code §40-2305(7), prohibits all PDD's from operating on a public highway in the state, except on the side or berm of the road or to the extent necessary to cross a crosswalk."; and

WHEREAS, Idaho Code §40-2305(8), prohibits PDD's from operating "on a sidewalk or crosswalk unless the personal delivery device operator is controlling or monitoring the navigation and operation of the personal delivery device."; and

WHEREAS, CITY and Permit Holder executed a Licensing Agreement for the Right of Way Occupancy Permit for Starship Technologies on March 20, 2023 and Permit Holder is seeking to continue the permit to operate PDDs to deliver food, groceries, and packages within the City; and

WHEREAS, CITY is willing to continue to authorize use of PDDs, subject to the Terms and Conditions contained herein, and the PDD Permit issued concurrently herewith;

NOW, THEREFORE, based upon the above recitals, which are incorporated into this Agreement, Permit Holder hereby agrees to the following Terms and Conditions of the Permit as follows:

Article I **Responsibilities of Permit Holder.**

A. Use of Public Space.

Permit Holder shall pay a non-refundable annual license fee as required by CITY, pursuant to a fee set by City Council through a Resolution, for permission to use CITY'S Right of Way as detailed herein.

Pursuant to the Permit, and subject to these Terms and Conditions, Permit Holder is authorized to operate PDDs on sidewalks (and public spaces interconnected to sidewalks), with the limited exception that PDDs are not permitted within the Downtown area during Special Events. CITY shall provide Permit Holder written notice of the dates and times of the Special Events, and the specific area where the PDD's will be prohibited from operating during the Special Event.

B. Compliance with Laws and Terms of Agreement.

Permit Holder shall comply with all applicable federal, state, and local laws, rules, regulations, and this Agreement, and shall obtain all applicable licenses required for Permit Holder's business operation in CITY and use of the Right of Way. Violation of any terms of this Agreement or of the law is grounds for immediate termination of this Agreement and require immediate removal of deployed devices.

C. Rules and Requirements of Permitted Operations.

Permit Holder may operate PDDs within city limits so long as its PDDs comply with the speed and weight limitations, as described herein, and meet all of the following requirements:

1. No more than thirty (30) PDDs shall be operated simultaneously on the Right of Way; Permit Holder may request permission from CITY to simultaneously operate additional PDDs, said request shall be made in writing to CITY and CITY will approve the request and modify the permit to reflect the additional approved number of PDDs, as long as Permit Holder is not in violation of this Agreement;
2. Each PDD shall be operated in accordance with all laws, ordinances, resolutions, rules, regulations, and this Agreement governing the Right of Way within which the PDD is operated;
3. Each PDD shall be monitored by one or more PDD operator(s) at all times. A "PDD operator" means an employee or agent of the Permit Holder who has the capability to remotely control or monitor the navigation and operation of the PDD. Permit Holder shall maintain a 24-hour hotline to field complaints and requests for immediate removal of devices;
4. Each PDD shall be operated in a safe and non-hazardous manner so as not to endanger pedestrians, bicyclists, other lawful users of public space, or property. PDDs shall not constitute an impediment to pedestrians with disabilities or mobility restrictions. PDDs shall be maintained, cleaned and repaired to function in a safe manner in accordance with specific manufacturer and customary industry standards. Permit Holder shall exercise its own due diligence in reviewing the safety of CITY's public right of ways to determine its sufficiency for the PDDs;
5. PDDs shall not exceed four (4) miles per hour;
6. Each PDD must yield the right-of-way to all lawful users of the public space, including pedestrians, bicyclists and vehicles;
7. Each PDD must be equipped with all of the following:

- i. A marker that clearly identifies the name of Permit Holder, along with the Permit Holder's address and telephone number, as well as a unique identification number for the device;
 - ii. A system that alerts the PDD operator if a technology failure or loss of communication occurs, and when such an alert is given that:
 - a. The operator is to assume direct control of the PDDs; and
 - b. If the operator is unable to assume control of the device, they must cause the PDD to safely come to an off-roadway stop, and remove the PDD from CITY right of way;
 - iii. A braking system that enables the PDD to come to a controlled stop; and
 - iv. If the PDD is being operated between sunset and sunrise, a light on both the front and rear of the device is required to be installed that is visible on all sides of the PDD in clear weather from a distance of at least five hundred (500) feet to the front and rear of the PDD when directly in front of low beams of headlights on a motor vehicle.
- 8. A PDD on public space shall be maintained in good working order, including the following:
 - i. Any vandalized or otherwise damaged PDD shall be promptly removed from operations, and shall remain out of service until the underlying vandalism or damage has been corrected;
 - ii. The exterior of the PDD shall be reasonably clean and free of dents, blemishes, and discoloration; and
 - iii. In the case of a technology failure or other circumstance that causes the PDD to come to a stop in a location other than property owned by the Permit Holder, the Permit Holder shall remove the PDD within twenty-four (24) hours of notice.
- 9. PDD's are prohibited from being stored and/or parked in CITY rights of way or on CITY property.
- 10. PDD's are prohibited from being used to deliver alcohol.

D. Reporting to CITY.

1. Permit Holder shall submit a quarterly report to the CITY, upon commencement date of PDD operations. The quarterly report will include the following Public Benefit Measures:
 - i. Total number of miles traveled per day, per PDD, number of PDDs deployed, times of deployment and deliveries made by the PDDs within the boundaries of city limits;
 - ii. Total number of partnerships that the Permit Holder has entered into with City of Moscow businesses; and
 - iii. Estimated reductions in CO₂ emissions in the CITY: a calculation based on personal trips and deliveries that would have been made by traditional combustion engines but were instead made by Permit Holder's PDDs.
2. Incident Reporting
 - i. For any alleged incidents involving injury or damage caused by PDDs to an individual, animal or personal/public property about which the Permit Holder is made aware, Permit Holder will promptly conduct an internal investigation via the Permit Holder's Safety team. Upon the conclusion of such investigation, the Permit Holder will promptly provide to CITY a copy of the investigative report and findings, to include details of the location, date and time of the incident, injuries sustained, damage and approximate cost for repair/reimbursement and other relevant data regarding the incident.
 - ii. For any alleged departure from city limits or entering the prohibited designated area during Special Events, Permit Holder shall promptly provide to CITY details including the location, date and time and other relevant data regarding the incident.

E. Customer Service.

Permit Holder shall provide a customer service representative from 8 a.m. to 5 p.m. Pacific Time (business hours), seven (7) days per week, fifty-two (52) weeks per year (excluding Federal and locally recognized holidays), at no cost to CITY, for purposes of CITY to communicate with Permit Holder regarding any PDD issues. During non-business hours, Permit Holder's customer service representatives shall maintain a voicemail system and respond to inquiries from CITY within twenty-four (24) hours of request. Permit Holder's customer service representatives shall be competent and knowledgeable about the program in CITY and able to answer questions and provide information including, but not limited to, PDD operations. Permit Holder shall ensure that CITY has current

information on the phone number for the service. The phone number shall be prominently displayed on the PDD.

F. Indemnification.

The following obligations are in addition to those imposed by applicable provisions of CITY's rules and regulations.

Permit Holder agrees to and shall defend (with independent counsel approved by CITY), indemnify and hold harmless CITY, its officers, officials, employees, agents, and volunteers (collectively, "Indemnified Parties") from and against any and all third party claims, demands, actions, losses, damages, injuries, and liability (including all attorney's fees and other litigation expenses) arising out of Permit Holder's (and its officers, officials, employees, agents, consultants, contractors, subcontractors) performance, non-performance, breach, or default under the terms of the PDD Permit, PDD operations, use of the Right of Way, any release or discharge or threatened release or discharge of any Hazardous Material (defined below) caused or allowed by Permit Holder, or from any activity, work, or thing done, permitted, or suffered by Permit Holder in or about the Service Area, which includes all of city limits (collectively, "Permit Holder Actions"). This indemnification obligation shall not apply to demands, actions, losses, damages, injuries, and liability arising out of CITY's sole or active negligence or willful misconduct.

In addition to Permit Holder's obligation to indemnify CITY, Permit Holder specifically acknowledges and agrees that it has an immediate and independent obligation to defend CITY from any claim that actually falls within this indemnity provision even if such allegation is or may be groundless, fraudulent or false, which obligation arises at the time such claim is tendered to Permit Holder by CITY and continues at all times thereafter.

This indemnification obligation shall include, without limitation, attorneys', experts' and consultants' fees and costs, investigation and remediation costs and all other reasonable costs and expenses incurred by the Indemnified Parties.

"Hazardous Materials" means any material that has been designated as hazardous under 49 U.S.C. Sec. 5103.

G. Insurance.

Permit Holder's insurance carrier is required to maintain an A.M. Best rating of not less than "A:VII". Permit Holder shall, at its own expense, procure and maintain in full force at all times during the term hereof the following insurance:

1. Commercial General Liability Coverage. Permit Holder shall maintain commercial general liability insurance written on an occurrence basis, on a

form that provides coverage at least as broad as form ISO CG 00 01, covering the insured with a duty to defend against claims of bodily injury, personal injury and property damage arising out of Permit Holder's activities, assumed liabilities, or use of any CITY property (including, without limitation, sidewalks, crosswalks, public thoroughfares, and rights-of-way) (the "City Property"), including contractual liability coverage for the performance by Permit Holder of the indemnity agreements set forth herein, and coverage for damage to the City Property (including all improvements in Permit Holder's care, custody, or control), for limits of no less than One Million Dollars (\$1,000,000) for each occurrence and Two Million Dollars (\$2,000,000) annual aggregate limit for bodily injury, personal injury, and One Million Dollars (\$1,000,000) annual aggregate for property damage liability.

2. Automobile Liability Insurance. Permit Holder shall maintain automobile liability insurance covering all vehicles used in the performance hereof providing a One Million Dollar (\$1,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage. Coverage shall be applicable to all owned, hired, or non-owned vehicles on the City Property.
3. Compliance with State Workers' Compensation Requirements. Permit Holder covenants that it will insure itself against liability for Workers' Compensation pursuant to the laws of the Commonwealth of Idaho. Permit Holder shall, at all times, upon demand of the CITY, furnish proof that Workers' Compensation Insurance is being maintained by it in force and effect in accordance with the applicable law. The insurer shall also agree to waive all rights of subrogation against the CITY, its officers, officials, employees, agents, and volunteers for losses arising from work performed by Permit Holder for the CITY. Permit Holder shall increase coverage limits upon written demand of the CITY provided that said increases are reasonable and justifiable by CITY.
4. Damage to Permit Holder Property. Permit Holder hereby waives any recovery of damages against CITY (including its employees, officers, directors, agents, or representatives) for loss or damage to any structures, tenant improvements and betterments, fixtures, equipment, and any other personal property, except to the extent arising out of CITY's sole or active negligence or willful misconduct.
5. Other insurance provisions. The policies are to contain, or be endorsed to contain, the following provisions:

- i. Additional Insured. CITY, its officers, agents, employees, and volunteers are to be covered as an additional insured with respect to liability arising out of activities performed by or on behalf of Permit Holder and operations of Permit Holder, premises owned, occupied, or used by Permit Holder. The coverage shall contain no special limitations on the scope or protection afforded to CITY, its officers, officials, employees, agents, or volunteers. Except for worker's compensation insurance, the policies mentioned in this subsection shall name CITY as an additional insured and provide for thirty (30) days prior notice to the City of any cancellation or change in coverage. Permit Holder shall also provide timely and prompt notice to CITY if Permit Holder receives any notice of cancellation or nonrenewal from its insurer;
- ii. Primary Coverage. Permit Holder's insurance coverage shall be primary insurance with respect to CITY, its officers, officials, employees, agents, and volunteers. Any insurance, risk pooling arrangement, or self-insurance maintained by CITY, its officers, officials, employees, agents, or volunteers shall be in excess of Permit Holder's insurance and shall not contribute with it;
- iii. Reporting Provisions. Any failure to comply with the reporting provisions of the policy shall not affect the coverage provided to CITY, its officers, officials, employees, agents, or volunteers; and
- iv. Verification of Coverage. Prior to the commencement date of the PDD Permit, Permit Holder shall deliver to CITY certificates of insurance and additional insured policy endorsements from insurers in a form satisfactory to CITY, evidencing the coverages required hereunder.

H. Consideration.

Permit Holder agrees to pay the annual permit fee, which said fee is set by a Fee Resolution passed by the City Council every year.

Article II Reservations of Authority by CITY.

A. Termination.

Notwithstanding anything in these Terms and Conditions to the contrary, CITY may at its sole option freely revoke and terminate the PDD Permit at any time without cause or liability, and without any obligation to pay any consideration to Permit Holder, if CITY determines termination of this Permit is in the best interests of CITY; provided, however, that before any revocation or termination

is effective, Permit Holder is given seventy-two (72) hours to cure the basis for the revocation or termination, if possible. Upon any such termination or revocation, these Terms and Conditions shall automatically terminate, the PDD Permit shall automatically be revoked, and Permit Holder shall immediately stop PDD operations on CITY'S Right of Way.

Notwithstanding the above, Permit Holder shall not be relieved of liability to CITY for damages sustained by CITY by virtue of any breach of this Agreement by Permit Holder or for claims filed during the time period where this Agreement was effective. This provision shall survive the termination of this Agreement and shall not relieve Permit Holder of its liability to CITY for damages, indemnification and insurance coverage as detailed in Article I, Sections F and G above.

B. Relocation or Removal.

If the Permit, or any portion thereof, is found to be in conflict with (a) existing or proposed activities or uses, or (b) with facilities or improvements owned, maintained, or operated by CITY (whether any instances under (a) or (b) known or unknown as of the Date of Permit), then, upon written request of CITY, Permit Holder shall remove and/or relocate the PDD operations in such a way as to eliminate the conflict.

An authorized agent of CITY, may relocate or impound a PDD under circumstances where crowd control or public safety is an immediate concern. A fee of twenty-five (\$25) dollars per device will be charged for each day of impoundment. PDDs will be disposed of at CITY's discretion after thirty (30) days of storage. If Permit Holder fails to pay the impound fee for the PDDs, CITY may suspend Permit Holder's Permit until the impound fee has been paid in full.

Article III Effective Date, Term of Permit, and Modifications.

The Permit shall be effective from the date specified on the official Permit and shall remain in effect for three (3) years.

Any modification of the Permit or these Terms and Conditions shall be valid only if approved in writing by CITY.

Article IV Notice and Communications.

Permit Holder acknowledges that all communications and notices required hereunder or by the Permit shall be in writing and mailed postage prepaid by certified or registered first class United States mail, return receipt requested, or by personal delivery to CITY'S address as shown below, or such other places as CITY may, from time to time, designate to Permit Holder in writing.

To City:

City of Moscow
Attention: City Clerk
206 E. Third Street
PO Box 9203
Moscow, ID 83843

To Permit Holder:

Starship Technologies, Inc.
Mary Adams
General Counsel
535 Mission Street, Floor 19
San Francisco, CA 94105
(617) 599-4023
mary.adams@starship.co

Article V General Provisions

A. Independent Contractor

In all matters pertaining to this Agreement, Permit Holder shall be acting as an independent entity, and neither Permit Holder nor any officer, employee or agent of Permit Holder will be deemed an employee of CITY. Permit Holder has no authority or responsibility to exercise any rights or power vested in CITY. The selection and designation of the personnel of CITY in the performance of this Agreement shall be made by CITY.

B. No Joint Venture.

Nothing herein contained shall be in any way construed as expressing or implying that the Parties hereto have joined together in any joint venture or liability company or in a any manner have agreed to or are contemplating the sharing of profits or losses among themselves in relation to any matter relating to this Agreement.

C. Assignment.

It is expressly agreed and understood by the Parties hereto, that Permit Holder shall not have the right to assign, transfer, hypothecate or sell any of its rights under this Agreement except upon the prior express written consent of CITY, provided however that either party may assign this Agreement (i) to any parent, subsidiary or affiliate, or (ii) to a successor to all or substantially all of its business assets or voting securities, whether by sale, merger, or otherwise.

D. Discrimination Prohibited.

In performing the Services appurtenant to a PDD program, Permit Holder shall not unlawfully discriminate in violation of any Federal, State or local law, rule or regulation against any person on the basis of race, color, religion, gender, pregnancy, national origin, ancestry, age, familial status, veteran status, disability, sexual orientation, and/or gender expression/identity, or any other basis prohibited by Federal, State or local law. Permit Holder shall not discriminate against any employee or applicant for employment. Permit Holder's action under this Section shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training. Permit Holder agrees to post in conspicuous places, available to employees and other applicants for employment, notices setting forth the provisions of this non-discrimination Section.

E. Public Information.

Pursuant to Idaho Code Section 74-124, *et seq.*, information or documents received from Permit Holder may be open to public inspection and copying unless exempt from disclosure. Permit Holder shall clearly designate individual documents as "exempt" on each page of such documents and shall indicate the basis for such exemption. CITY will not accept the marking of an entire document as exempt. In addition, CITY will not accept a legend or statement on one (1) page that all, or substantially all, of the document is exempt from disclosure. Permit Holder shall indemnify and defend the CITY against all liability, claims, damages, losses, expenses, actions, attorney fees and suits whatsoever for honoring such a designation or for Permit Holder's failure to designate individual documents as exempt. Permit Holder's failure to designate as exempt any document or portion of a document that is released by CITY, shall constitute a complete waiver of any and all claims for damages caused by any such release.

F. Changes

CITY may from time to time enact changes to the PDD permit requirements and fees. Such changes shall be incorporated in written amendments to this Agreement and shall be approved by both Parties. If Permit Holder does not accept the PDD permit requirements and fee revisions, that may be grounds for termination of the Permit and this Agreement.

G. Construction and Severability

If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonably capable of completion.

H. Advice of Attorney

Each Party warrants and represents that in executing this Agreement, it has received independent legal advice from its attorneys or the opportunity to seek such advice.

I. Entire Agreement

This Agreement contains the entire agreement of the Parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.

J. Jurisdiction, Venue, and Non-Waiver

It is agreed that this Agreement shall be construed under and governed by the laws of the State of Idaho. In the event of litigation concerning it, it is agreed that proper venue shall be the District Court of the Second Judicial District of the State of Idaho, in and for the County of Latah. Failure of CITY to not exercise any of its rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach. Should any litigation be commenced between the Parties hereto concerning this Agreement, the prevailing Party shall be entitled, in addition to any other relief as may be granted, to court costs and attorneys' fees as determined by a Court.

K. Approval Required

This Agreement shall not become effective or binding until approved by the City of Moscow.

L. Certifications.

1. Anti-Boycott Against Israel Act. Permit Holder certifies it is not currently engaged in, and will not for the duration of this Agreement engage in, a boycott of goods and services from Israel or territories under its control. Failure to comply with Idaho Code § 67-2346 will result in this Agreement being void as against public policy.
2. Ownership or Operation by China. Pursuant to Idaho Code § 67-2359, Permit Holder certifies that it is not currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms in this section defined in Idaho Code § 67-2359 shall have the meaning defined therein.
3. No Public Funds for Abortion Act. Pursuant to Idaho Code Title 18 Chapter 87, Permit Holder certifies that it is not an abortion provider or an affiliate of any abortion providers and does not, and will not for the

duration of this Agreement, authorize the use of state facilities or public funds for abortion-related activity.

M. Authority to Execute.

The persons executing this Agreement on behalf of their respective Parties, represent and warrant that they have the authority to do so under law and from their respective Parties.

STARSHIP TECHNOLOGIES, INC.

CITY OF MOSCOW, IDAHO

Name: Ryan Tuohy

Arthur D. Bettge

Signature: _____

Title: Chief Commercial Officer

Mayor

Date: _____

ATTEST:

Laurie M. Hopkins, City Clerk

Approved as to form

Mia Bautista, City Attorney

ACKNOWLEDGMENT

STATE OF _____)
) ss.
County of _____)

On the _____ day of _____, 2024, before me, the undersigned Notary Public, personally appeared Ryan Tuohy, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have set my hand and seal the day and year as above written.

Notary Public for
Residing at _____
Commission Expires: _____

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

Consideration of Financial Participation in the Bill Chipman Trail Bridge Replacement Project - Tyler Palmer

RESPONSIBLE STAFF

Tyler Palmer, Deputy Director - Operations

ADDITIONAL PRESENTER(S)

DESCRIPTION

On August 19, 2023, the Bill Chipman Trail Bridge #5 was badly damaged by an arson fire. Based on a consulting engineer hired by Whitman County, the bridge cannot be repaired and requires replacement. Whitman County estimates a replacement cost of \$250,000. This bridge was not covered under Whitman County's liability insurance coverage, consistent with all bridges in their transportation network. The Whitman County Commissioners have sent a letter requesting financial participation for replacement costs for the bridge from each of the five (5) entities of the Palouse Trail Committee.

The Palouse Trail Committee consists of the City of Moscow, City of Pullman, Whitman County, Washington State University, and the University of Idaho. The Palouse Trail Committee was established under a 1997 agreement between the five (5) entities for maintenance and operation costs associated with the Bill Chipman Trail. Currently, each entity contributes \$10,000 annually for the maintenance and operation of the Bill Chipman Trail.

On February 13, 2024, the Palouse Trail Committee recommended a financial plan for the replacement of the bridge. The proposal includes a \$40,000 contribution from each of the five (5) entities and \$50,000 from the Whitman County Trail Fund for a total of \$250,000. The Whitman County Commissioners have pledged to cover any costs over the estimated cost of \$250,000.

To date, the bridge has been ordered and the Whitman County Road and Bridge Department will be doing the work in house to reduce costs on the project. The bridge replacement project is slated to begin on March 11, 2024. The current plan is to install the bridge on March 26, 2024. The total project duration is anticipated to take four (4) to five (5) weeks, dependent on weather.

REVIEWED BY

PROPOSED ACTIONS

ACTION: Approve to financially participate in the replacement cost of bridge #5 along the Bill Chipman Trail in an amount not to exceed \$40,000.

STAFF RECOMMENDATION

Staff recommends approval to financially participate in the replacement cost of bridge #5 along the Bill Chipman Trail in an amount not to exceed \$40,000.

OTHER RESOURCES

FISCAL IMPACT

Expenses will be expensed from the Parks Capital Projects Fund.

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2024- Authorizing funds for Chipman Trail Bridge_final with attachments

RESOLUTION 2024-__

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE APPROPRIATION OF FUNDS TO ASSIST WITH THE REPLACEMENT OF THE CHIPMAN TRAIL BRIDGE; AND PROVIDING THIS RESOLUTION SHALL BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, on March 12, 1997, the City of Moscow, pursuant to Idaho Code §§ 50-301, -303, and -322, entered into an agreement with the City of Pullman, Whitman County, Washington State University and the University of Idaho, (the “entities”) to share the costs of operating and maintaining what is now known as the Chipman Trail, (hereinafter referred to as the “Agreement”), attached as Attachment “A” and incorporated herein by this reference; and

WHEREAS, pursuant to the terms of the Agreement, the entities created the “Palouse Trail Committee” to coordinate the establishment, governance, use, and maintenance of the trail within and between their respective jurisdictions and to carry out the purposes of the Agreement with each entity having one member on the Committee; and

WHEREAS, on October 30, 2023, Whitman County notified the Palouse Trail Committee that the Chipman Trail Bridge was damaged by fire on August 19, 2023, and needs to be replaced, with an estimated replacement cost of \$230,000. Pursuant to the terms of the Agreement, Whitman County requested the Committee make the request for additional funds to their respective entities to share in the cost of the bridge replacement, letter attached as Attachment “B” and incorporated herein by this reference; and

WHEREAS, on February 13, 2024, the Palouse Trail Committee agreed to request each Committee member to contribute \$40,000 to fund the replacement of the bridge structure, letter attached as Attachment “C” and incorporated herein by this reference; and

WHEREAS, the Palouse Trail Committee also committed \$50,000 from the Trail Fund Reserves toward the bridge replacement and Whitman County has committed to any replacement costs beyond the estimated cost of \$250,000, letter attached as Attachment “D” and incorporated herein by this reference; and

WHEREAS, the Mayor and Council find that the Chipman Trail is a regional asset and that it is in the City’s interest to ensure that the Chipman Trail Bridge is replaced to ensure the continued availability of the Chipman Trail to the citizens of Moscow and the general public for recreational and transportation use;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow that all matters stated above are true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. Pursuant to the Agreement for Sharing Maintenance and Operation Costs, and Implementing Operational Procedures for the Palouse Trail, and pursuant to the request by Whitman County to share in the cost of the bridge replacement, the City of Moscow agrees to contribute Forty

Thousand Dollars (\$40,000) to the Chipman Trail Committee to be used for the replacement of the Chipman Trail Bridge.

2. That this Resolution shall be effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____
Bryce Blankenship	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this _____ day of _____, 2024.

Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of the Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2024 and attest to the Mayor’s signature.

Laurie M. Hopkins, City Clerk

AGREEMENT FOR SHARING MAINTENANCE AND OPERATION
COSTS, AND IMPLEMENTING OPERATIONAL PROCEDURES
FOR THE PALOUSE TRAIL

RECITALS

THIS AGREEMENT is entered into by the City of Pullman, a municipal corporation of the State of Washington (hereinafter referred to as "Pullman"); City of Moscow, a municipal corporation of the State of Idaho (hereinafter referred to as "Moscow"); Whitman County, Washington, a municipal corporation of the State of Washington (hereinafter referred to as the "County"); Washington State University, an institution of higher education of the State of Washington (hereinafter referred to as "WSU"); and the University of Idaho, a state educational institution and body politic of the State of Idaho (hereinafter referred to as "UI") and hereinafter jointly referred to as the "Entities".

WHEREAS, the "Entities" believe that the establishment and availability of a diversified mix of facilities for outdoor recreation within their respective, adjoining, and neighboring jurisdictions provide an attractive enhancement to living in the Palouse region; and,

WHEREAS, multiple types of outdoor recreation can be enjoyed by participants on paths and trails established and designated for appropriate outdoor recreational uses; and,

WHEREAS, the "Entities" desire to the extent possible and appropriate to coordinate the establishment, governance, use, and maintenance of an integrated outdoor recreational trail within and between their respective jurisdictions; and,

WHEREAS, the Palouse Trail (hereinafter referred to as the "Trail") is in the process of being secured as a portion of a railroad right of way corridor being secured under a "Rail Banking Contract" entered into by "Pullman", "Moscow", and "County", and the Palouse River Railroad Company a copy of which is Attachment "A" to this Agreement; and,

WHEREAS, it is contemplated that development of the "Trail" will begin in 1997, and that the "Trail" will include a 10 to 12 foot wide path between City Playfield in Pullman and Line Street in Moscow and will be approximately 7.45 miles in length; and,

WHEREAS, the "Trail" will require an on-going operation and maintenance effort to assure a positive image and recreation experience to "Trail" users, adjacent neighbors and businesses, and residents of the area; and,

WHEREAS, the "Entities" desire that the "Trail" facility be operated and maintained on a consistent basis to satisfy "Trail" users of the region, and to protect both the natural environment and the "Trail" facilities; and,

WHEREAS, the location of "Trail" between the cities of Pullman and Moscow and connecting with "WSU" and "UI" will provide a separate and alternative transportation route, as well as a recreational path for all residents thus making a shared financing arrangement advisable for the operation and maintenance of the "Trail"; and,

WHEREAS, it is anticipated that activities inherent in and associated with the existence of "WSU" and "UI" will generate a majority of the transportation and recreational usage of the "Trail"; and, "WSU" and "UI" consider the "Trail" appropriate and consistent with university goals and missions and will participate in sharing the cost of operating and maintaining the "Trail" facility; and,

WHEREAS, pursuant to the provisions of Sections 35A.67.010 and 36.68.090 of the Revised Code of Washington, "Pullman" and "County" are authorized to enter into an agreement with each other and with "Moscow", "WSU", and "UI" to share the costs of operating and maintaining the "Trail" facility; and,

WHEREAS, pursuant to the provisions of Sections 50-301, 50-303, and 50-322, Idaho Code, "Moscow" is authorized to enter into

an agreement with "Pullman", "County", "WSU", and "UI" to share the costs of operating and maintaining the "Trail" facility; and,

WHEREAS, pursuant to the provisions of Section 28B.30.150 of the Revised Code of Washington, "WSU" may enter into contracts to provide services for university purposes such as providing for the availability of services which are consistent with the mission of "WSU"; and,

WHEREAS, pursuant to the provisions of Sections 33-2804 and 33-2806, Idaho Code, "UI" may enter into contracts to provide services for university purposes such as providing for the availability of services which are consistent with the mission of "UI"; and,

WHEREAS, operation and maintenance of the area of the "Trail" which lies in Whitman County and which connects the cities and universities is critical to ensure the viability of the "Trail"; and,

WHEREAS, it now seems appropriate, desirable, and in the public interest to form and empower an intergovernmental advisory committee consisting of representatives of the "Entities" to work jointly and cooperatively on issues and problems inherent in the establishment, governance, use, operation, and maintenance of an integrated outdoor recreational trail within and between their respective jurisdictions; now, therefore,

IT IS HEREBY AGREED between the parties hereto being now "Pullman", "Moscow", "County", "WSU", and "UI" as follows:

OPERATIVE PROVISIONS

1. Definitions.

1.1 As used in this Agreement the following words shall have the following meanings:

1.1.1 "capital assets" means those assets resulting from the expenditure of capital costs as defined in 1.1.2.

- 1.1.2 "capital costs" means those initial costs associated with the design and construction of capital improvements to the "Trail" such as, but not limited to: the construction and surfacing of trail bed; rest facilities; water and sanitation facilities; signage; lighting; fencing; barriers; landscaping; and bridge removal, replacement or construction.
- 1.1.3 "Entity" or "Entities" means either the city of Pullman, the city of Moscow, Whitman County, Washington State University, the University of Idaho, or any combination thereof as the context of the usage of the term indicates.
- 1.1.4 "jurisdictional boundary" means the physical portion of the "Trail" (as defined in Attachment "A") which lies within the geographical and political boundary of an "Entity" which is "Pullman", "Moscow", and "County" respectively.
- 1.1.5 "maintenance and operation costs" means the costs of maintaining and operating the assets of the "Trail" to a level of condition acceptable for the uses of the "Trail".
- 1.1.6 "member" means the representative of an "Entity" representing that "Entity" on the Palouse Trail Committee (PTC).
- 1.1.7 "Trail" means improvements and facilities to be constructed, maintained, and operated under the terms of this Agreement within the railroad right-of-way, as well as the entire railroad right-of-way formerly controlled by the Palouse River Railroad Company from City

Playfield in Pullman to Line Street in Moscow as illustrated in Attachment "B" and the additional segments as shown in Attachment "B". Connections of paths or recreational trails with the "Trail" outside the area illustrated in Attachment "B" are not a part of the "Trail" which is the subject of this Agreement. Connections of paths or recreational trails which are located in the railroad right-of-way secured under Attachment "A" are a part of the "Trail" and are the responsibility of the jurisdictional entity on whose property they exist.

2. Establishment of Palouse Trail Committee.

2.1 Committee Established. In order to carry out the purposes of this Agreement, the "Entities" hereby establish a committee to be known as the Palouse Trail Committee (PTC). This Agreement does not create a new legal or administrative entity. Property provided by the "Entities" to accomplish maintenance and operation services to the "Trail" shall remain the property of the "Entity" providing the property.

2.2 Membership. The PTC shall consist of five members with one member representing each of the following Entities: the City of Pullman, Washington; the City of Moscow, Idaho; the County of Whitman, Washington; the University of Idaho; and Washington State University.

2.3 Purposes. The purposes of the PTC are to:

2.3.1 the extent possible and appropriate coordinate the planning, establishment, governance, use, operation, and maintenance of paths within their respective jurisdictions into a

recreational trail among and between the "Entities".

2.3.2 inform and advise the "Entities" on problems and issues of mutual interest concerning the establishment, governance, use, operation, and maintenance of paths within each jurisdiction which are planned to be or are a part of the system of paths within each jurisdiction which paths as a whole form a recreational trail integrated within and among the "Entities".

2.3.3 encourage and receive input and funding from and work with citizens and citizen groups in the planning, establishment, governance, use, and maintenance of an integrated recreational trail system.

2.3.4 act as liaison with other governmental agencies or any private entity or person in the planning, establishment, governance, use, operation, and maintenance of paths within each "Entity's" jurisdiction which paths as a whole form a recreational trail integrated within and among the "Entities".

2.4 Powers. The PTC shall have the power to:

2.4.1 collect and disseminate information.

2.4.2 allocate expenditures of money contributed to the Palouse Trail Fund referred to in 5.1 by the "Entities" and other sources to carry forth the purposes of this Agreement with priority given to maintaining a connecting path between the corporate limits of Moscow, Idaho and Pullman, Washington.

- 2.4.3 recommend one of the "Entities" or other designee as a depository for money contributed in accordance with 2.4.2 to the Palouse Trail Fund established pursuant to 5.1 and for the administration thereof.
- 2.4.4 recommend contracts for services, and the hiring of personnel who will serve at the pleasure of, and whose duties will be determined by, the "Entity" or "Entities" assuming the obligation to contract or hire.
- 2.4.5 promulgate standards of construction, maintenance, and operation of the "Trail" to assure consistency of service and use among all "Entities" within their respective jurisdictional boundaries.
- 2.4.6 recommend that appropriate grants and other funding opportunities be applied for, and if received assist in the administering of grants or awards.
- 2.4.7 undertake fund-raising activities determined to be appropriate by the PTC.
- 2.4.8 if the PTC determines it appropriate to establish a budget, it shall be established in sufficient time to allow each "Entity" to include its contribution in its budget for the ensuing operating year, if it chooses to do so.
- 2.4.9 Annual Report. The PTC shall report on its activities to each "Entity" on an annual basis by February 15th for the prior year.
- 2.4.10 By-Laws. The PTC may adopt, amend, or repeal by-laws, in whole or in part which are

consistent with the terms and conditions of this Agreement, by a majority vote at any regular or special meeting of the PTC. A majority vote for the purposes of adopting, amending, or repealing by-laws means a majority of all members of the PTC and not a majority of a quorum.

2.4.11 Provided, however, that in carrying out the powers set forth in 2.4.1, 2.4.2, 2.4.3, 2.4.4, 2.4.5, 2.4.6, 2.4.7, and 2.4.8 the PTC shall not have the power to obligate any "Entity" or "Entities" in matters of policy, administration, or finance; such obligations if undertaken by an "Entity" or "Entities" shall be the sole decision and obligation of the "Entity" or "Entities" undertaking the obligation.

2.5 PTC Officers and Voting.

2.5.1 One member shall serve as Chairperson, one member shall serve as Vice Chairperson, and one member shall serve as Secretary. One member may serve as Treasurer and the office of Treasurer may be combined with the office of Secretary if the PTC so chooses.

2.5.2 Each member of the PTC shall have one (1) vote. In the event of a tie vote, the issue shall fail.

2.5.3 The "Entities" may designate alternate members in a manner considered appropriate by the designating "Entity". In the event that an appointed member of the PTC will be unable to attend a meeting of the PTC, the "Entity" represented by that appointed member may be

represented by the alternate member. Alternate members representing absent appointed members shall have the same privileges as appointed members; provided, however, that no "Entity" shall have more than one vote on the business coming before the PTC.

2.6 Meetings, Election of Officers, and Quorum.

2.6.1 The PTC shall hold meetings at such times and places as set forth in its by-laws.

2.6.2 The PTC shall annually elect its officers as set forth in its by-laws.

2.6.3 The quorum necessary for the PTC to transact business or elect officers shall be constituted when at least four members or their alternates are present at the meeting.

2.7 Withdrawal, Dissolution, and Disbursement of Funds.

2.7.1 Any "Entity" may automatically withdraw from the PTC by submitting a written statement to the remaining "Entities" setting forth its intent to withdraw at least sixty (60) calendar days prior to the effective date of its withdrawal; provided, however, that any funds contributed by the "Entity" shall not be returned.

2.7.2 The PTC may be dissolved by written agreement approved by a majority of the "Entities"; or, by the withdrawal of three of the participating "Entities".

2.7.3 Any unobligated money remaining at the time of dissolution shall be returned to the "Entities" in the proportion to the amount of

money each "Entity" had contributed to the PTC budget prior to the dissolution.

2.8 Real Property. The PTC may neither acquire nor hold real property.

3. Relationships among the "Entities".

3.1 Ownership and control. Ownership of the right to the use of the railroad right-of-way is defined in the Railbanking Contract (Attachment "A") and is vested in "County", "Pullman", and "Moscow" according to that Contract. "Entities" with ownership interests shall have exclusive control of the design, construction, furnishing, maintenance, and operation of that part of the "Trail" within the railroad right-of-way in their respective jurisdictional boundaries consistent with the standards promulgated by the PTC. These "Entities" are "County", "Pullman", and "Moscow".

3.2 Maintenance and operation. Maintenance and operation decisions pertaining to the "Trail" within the railroad right-of-way and in their respective jurisdictional boundaries, including decisions regarding maintenance and operation budget control, shall be made by the "Entities" having ownership and control ("County", "Pullman", and "Moscow") in consultation with "WSU" and "UI" each of which shall contribute financially to the payment of maintenance and operation costs. Consultation shall occur through the deliberations of the PTC.

3.3 Future capital expenditures. From time to time there may be the need to expend funds for [such things as bridge maintenance or replacement, path reconstruction, or renovation] "capital costs" that exceed the amount available from annual contributions. In these cases, each "Entity" may be approached with a request from the

PTC for additional contributions and may participate on a case-by-case basis.

4. Responsibilities of the "Entities".

4.1 Construction, operation, and maintenance costs.

"Pullman", "Moscow", and "County" shall be responsible for the payment of the construction, operation, and maintenance costs of the capital assets of the "Trail" located within the railroad right-of-way and in their respective jurisdictional boundaries. Such costs may be offset by the allocation by the PTC of contributions to the Palouse Trail Fund referred to in 5.1. Each "Entity" may apply annually to the PTC for monies from the Palouse Trail Fund to be spent in that "Entity's" jurisdiction for the benefit of the "Trail". Priority for expenditures from this fund shall be given to maintenance and operation of the area of the "Trail" between the City of Pullman, Washington and the City of Moscow, Idaho corporate city limits to standards promulgated by the PTC and approved by the PTC.

4.2 Law enforcement, emergency services. "Pullman", "Moscow", and "County" shall be responsible for providing law enforcement and emergency services within their respective jurisdictional boundaries in the manner and to the extent deemed necessary by such "Entity".

5. Financing.

5.1 Fund established. There shall be established a fund to be known as the Palouse Trail Fund, or by some similar designation (hereinafter referred to as the "Fund"), which shall be administered by an "Entity" or other designee as approved by the PTC, with oversight by the PTC and subjected to state audit, until otherwise changed by agreement of the PTC and the "Entity" assuming this

administrative responsibility. Any "Entity" shall also have the right to audit the "Fund".

5.2 Purpose of "Fund". The purpose of the "Fund" is that it be a source for the receipt of funding for the payment of costs consistent with the provisions of 4.1 of this Agreement.

5.3 Contributions to "Fund". Each "Entity" shall contribute each calendar year by February 15th of each year an equal amount, as recommended by the PTC, to the "Fund". The obligation of each "Entity" to contribute its share to the "Fund" shall be, in the sole discretion of each contributing "Entity", subject to the availability of adequate financial resources for this contribution. Any "Entity" not making its full requested annual contribution or not making a contribution at least equal to the other "Entities'" equal share contributed shall not be entitled to vote in the affairs of the PTC for that period. The PTC may receive contributions from sources other than the "Entities" and deposit them in the "Fund".

5.4 Disbursements from "Fund". The governmental "Entity" administering the "Fund" shall make disbursements from the "Fund" only as authorized by the PTC. Unrestricted and restricted donations to the "Fund" from sources other than the "Entities" or to and through an "Entity" for credit to the "Fund" shall be authorized by the PTC for disbursement in accordance with the donor's wishes where practicable and consistent with the purposes of this Agreement and in accordance with applicable law. The balance in the "Fund" need not be expended each calendar year and may accumulate for future expenditures consistent with the purpose of the "Fund" as set forth in 5.2 of this Agreement, or a donor's wishes.

5.5 Anticipated "Entity" contributions. For the first calendar year or any part thereof in which the "Trail" or any portion thereof operates within any jurisdictional boundary after the securing of the "Trail" as provided for in Attachment "A", each "Entity" will contribute to the "Fund" the anticipated sum of \$7,500.00. It is further anticipated that thereafter the equal share annual contribution of each "Entity" will not be less than \$7,500.00 and the amount of such equal share contributions shall be recommended by the PTC in sufficient time to allow each "Entity" to budget its contribution if, in its sole discretion, it chooses to do so.

6. Defense of claims.

6.1 "County", "Pullman", or "Moscow" shall be fully and solely responsible for the defense and payment of all claims for damage or injuries which (a) arise out of the construction, maintenance, operation or use of the "Trail", and (b) occur within their respective jurisdictional boundaries as defined in 1.1.4 of this Agreement. No other "Entity" shall have any responsibility for any such claim, but shall instead look to the responsible "Entity" to handle and dispose of the claim as it may deem appropriate. These provisions, however, shall not apply to the extent that any such claim arises from the negligence of any other "Entity" (including specifically but not limited to "WSU" and "UI"). In such case, the negligent "Entity" shall be responsible to the full extent of its negligence.

Nothing in this Agreement shall expose an Idaho "Entity" to liability greater than the limits of the Idaho Tort Claims Act (Title 6, Chapter 9 Idaho Code), or the Recreational Trespass Act (Title 36, Chapter 16 Idaho

Code) as now stated or later amended, or any other Idaho law intended to limit the liability of an Idaho public entity.

Nothing in this Agreement shall expose a Washington "Entity" to liability limited by Sections 4.24.200 and 4.24.210 of the Revised Code of Washington as now stated or later amended, or any other Washington law intended to limit the liability of a Washington "Entity".

7. Effective date and Termination.

7.1 Effective date. This Agreement shall be effective when the last signatory approves or ratifies and executes this Agreement.

7.2 Termination. Once effective, this Agreement shall remain effective until: (i) the Rail banking Contract between "Pullman", "Moscow", "County", and Palouse River Railroad Company is terminated; or, (ii) by agreement or action of the parties as provided in 2.7.2.

IN WITNESS WHEREOF, the parties to this Agreement have caused it to be executed to be effective as set forth in 7.1, and each signatory represents that he or she is authorized to sign this Agreement.

CITY OF PULLMAN, a municipal corporation of the State of Washington

By

Mitchell DeHorne
Mayor

Date:

3-12-97

ATTEST:

[Signature]
Finance Director

CITY OF MOSCOW, a municipal corporation of the State of Idaho

By

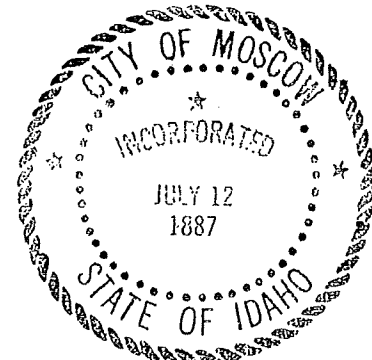
[Signature]
Mayor

Date:

2/24/97

ATTEST:

Loraine Russell
Clerk



WASHINGTON STATE UNIVERSITY,
an institution of higher
education of the State of
Washington

By *Susan D. Giffen*
Vice President for Business
Affairs

Date: 2/27/97

UNIVERSITY OF IDAHO, an
institution of higher education
in the State of Idaho

By *Gene Wallen*
Vice President for
Finance and Administration

Date: 2/26/97

WHITMAN COUNTY, a municipal
corporation of the State
of Washington

By *Les Wagon*
Commissioner

By *Tom Matzger*
Commissioner

By *Hollis Jamison*
Commissioner

Date: March 10, 1997

Approved as to Form:

Janet Jarlan
Pullman City Attorney

[Signature]
Assistant Attorney General
representing Washington State
University

[Signature]
Whitman County Prosecuting
Attorney

ATTEST: *Maribeth Becker*
Clerk of the Board

[Signature]
Moscow City Attorney

Georgia Ryan
Attorney for the Regents of
the University of Idaho

29 July 1996

Contract
Interim Trail Use and Railbanking
Palouse River Railroad Company
Pullman, WA; Whitman County, WA; Moscow, ID

Whereas City of Pullman and County of Whitman (municipal corporations of the State of Washington), and City of Moscow (a municipal corporation of the State of Idaho) (hereinafter collectively referred to as "Purchaser") wish to cooperate in preserving a transportation corridor for possible future rail reactivation and for interim use as a trail;

Whereas Pullman Civic Trust (hereinafter referred to as "Civic Trust") (a Washington State non-profit corporation) is prepared to make payments sufficient to defer administrative and overhead costs incurred by Blue Mountain Railroad Company d/b/a Palouse River Railroad Company (hereinafter referred to as "Railroad") (a Washington corporation) in entering into this agreement;

Whereas Railroad, although planning to continue to provide freight rail service between Pullman and Moscow through Whitman County, does not require its existing corridor for that purpose and is prepared to cooperate with Purchaser in preserving that corridor for possible future rail reactivation and in making the corridor available for trail use;

Whereas Purchaser and Railroad agree that preserving the corridor for possible future rail reactivation and for interim trail use is in the best interests, now and in the future, of the citizens of Pullman, Moscow, Whitman County and the surrounding area; and

Whereas Civic Trust wishes to facilitate preservation of the corridor for interim trail use and possible future rail reactivation ("railbanking") in the best interests of the region,

Purchaser, Railroad and Civic Trust hereby agree as follows:

1. Action at STB. Purchaser and Railroad shall cooperate in, and use their best efforts to complete all necessary, filings at the Surface Transportation Board (STB) for notices of interim trail use (railbanking) or abandonment for the line ("premises" or "line") more particularly described as MP 19.0 (approx.) at Kamiaken Street in Pullman to MP 27.50 at Line Street in Moscow; provided, however, the any reference to the line shall not be deemed to include the following two segments: MP 25.50 to 26.10 (Segment A) and MP 19.30 to 19.75 (Segment B).

The parties acknowledge that they may cooperate in filing separate notices of exemption or petitions for exemption (separate proceedings) for various portions of the line if necessary.

2. Donation of line and administrative fee. (a) Railroad agrees to donate, and Purchaser agrees to acquire all real estate interests held by Railroad in the above line, including all bridges, culverts, similar structures and ballast, but not including (i) track, (ii) ties, (iii) other track material and (iv) the two large bridges in Pullman. Railroad also agrees to donate, and Purchaser agrees to acquire, an easement for a trail in Segment A and Segment B, in order to provide a continuous trail suitable for bicycle, walking, equestrian and other compatible uses. Civic Trust agrees to pay an administrative fee in the amount of fifty thousand dollars (\$50,000.00) in cash to pay administrative and overhead costs incurred by Railroad for this transaction. Railroad shall retain and otherwise dispose of all track, ties, and other track material, and the two large bridges in Pullman. Railroad will arrange for Burlington Northern Railroad or third parties to install a switch to serve the Wilbur-Ellis facility from the Burlington Northern line.

(b) (i) Notwithstanding any other provision of this agreement, Civic Trust shall be the sole party to this agreement responsible for payment of the \$50,000 for administrative and overhead costs incurred by Railroad for this transaction. In particular, Purchaser shall not be responsible for any payments to Railroad under this agreement or by reason of this agreement. Civic Trust shall be responsible for payment of the \$50,000 as follows: Civic Trust shall pay twenty five thousand dollars (\$25,000) to Railroad within ten business days of the effective date of the order of the Surface Transportation Board authorizing application of section 8(d) of the National Trails System Act, 16 U.S.C. § 1247(d), to the corridor, unless the effective date is stayed. If more than one proceeding before the Surface Transportation Board is initiated, the initial \$25,000 payment shall be due within ten business days of the effective date of the last order authorizing application of said section 8(d), unless the effective date is stayed. Provided the order remains fully effective, the Civic Trust shall pay the remainder due (namely, the final \$25,000) no later than one calendar year from the date of the initial payment.

(ii) Civic Trust represents that it has an option to obtain a loan in the amount of \$25,000 for purposes of making said final payment, and, in the event no other source of funding emerges, Civic Trust agrees to exercise said option to ensure that the final payment is timely made. Upon request by Railroad received at least ten days prior to closing, Civic Trust will supply a letter from the third party (or parties) who have agreed to make said loan, affirming that the loan funds are

available and that the loan will be made if necessary.

(iii) Other than the obligation to pay the \$50,000 for administrative and overhead costs incurred by the Railroad for this transaction, Civic Trust shall not be responsible (A) for any action or failure to act under this agreement, (B) for management of the property Purchaser acquires pursuant to this agreement in any way, or (C) for any claims or liability of any kind arising out of this agreement, or arising out of the use or occupancy of the property by any party, whether that claim is asserted by Railroad, Purchaser, or a third party, including attorneys' fees, costs, expenses and damages of all kinds. In no event shall Civic Trust be regarded as an owner of any interest in the property.

(c) Except as provided in subparagraph (f), Railroad shall cause all track, ties, and other track material to be removed from the line by December 31, 1996, subject to reasonable extensions due to weather or other good cause. In the event closing occurs before all track, ties, and other track material is removed, Railroad shall have a right of entry for removal of same, provided, however, that Railroad shall be solely liable for any injuries or claims for damages arising out of Railroad's actions and inactions on the corridor. In the event salvage must be expedited to accommodate deadlines imposed by state agencies in connection with trail construction grants, Railroad shall take all reasonable steps to expedite salvage so as to permit compliance with such deadlines.

(d) The premises, including all structures, shall be conveyed AS IS, WHERE IS, with no representations as to usability for any particular use; provided, however, that Railroad shall comply with the following conditions upon salvage or removal of track and ties from the property: (i) the premises shall be reasonably cleaned of railroad debris, including broken ties and tie butts, where not employed for continued rail use; (ii) bridges and culverts shall not be damaged, normal wear and tear excepted, except that the two large bridges in Pullman shall be removed; (iii) all road crossings shall be restored to a fashion acceptable to the jurisdiction responsible for said crossing, or, if a private crossing, in a reasonable fashion, employing suitable material and compaction to provide a smooth and reliable surface; (iv) private property rights shall be respected; and (v) salvage operations shall comply with all applicable federal, state and local regulations or requirements relating to said activity on the premises. Payment of the administrative fee provided in this agreement shall not be withheld due to, or conditioned upon resolution of, any disputes relating to compliance with this subparagraph.

(e) As additional consideration for this transaction, Purchaser shall furnish legal counsel retained by Purchaser to

provide legal assistance, and shall pay the costs and fees incurred by said legal counsel, including any charge by the Surface Transportation Board (STB), for the issuance of a notice (or notices) of interim trail use (NITU) invoking section 8(d) of the National Trails System Act, 16 U.S.C. § 1247(d), for the property to be acquired. In the event this contract is terminated for failure to achieve a condition, Purchaser shall bear all costs incurred to date in providing legal assistance to obtain a NITU (or NITU's). Railroad shall cooperate by promptly and timely providing such information, including verified statements, as are reasonably required to pursue the issuance of a NITU (or NITU's). Railroad shall be responsible for any separate legal counsel retained by Railroad, including any costs arising from delay in providing verified statements or other information necessary for the issuance of a NITU (or NITU's).

(f) (i) The trail easements conveyed by Railroad to Purchaser in Segment A and Segment B shall encompass all property south of a line ten feet south of the existing centerline of the railroad, and such other land as in all events to ensure that Purchaser can install and maintain a recreational trail no less than ten feet in width with suitable shoulders in addition with a continuous link to the trail on the roadbed of the line to be acquired pursuant to application of 16 U.S.C. § 1247(d). As between the parties, Purchaser shall be solely responsible for all claims of personal injury, property damage, or environmental contamination which arise from Purchaser's use of either or both of these easements, and shall indemnify the other parties to this agreement from losses arising from any such claims, including payment of attorneys' fees.

(ii) In the event Railroad determines to cease rail service to Segment A or Segment B, Railroad agrees, at the request of Purchaser, to railbank such Segment (or both Segments) and to convey same to Purchaser for interim trail and railbanking purposes, provided, however, that Purchaser will pay any filing fees and supply counsel or pay for the attorneys' fees associated with obtaining railbanking authority.

(iii) It is understood and agreed by the parties that Railroad shall control, and have the right to lease or license (for the duration of the easement) all portions of the corridor in the area of the easements, provided, however, that this right shall not extend to property more than 10 feet south of the centerline of the existing track, and that in all events Purchaser shall have the right to install and to maintain a recreational trail no less than ten feet in width with suitable shoulders in addition through Segment A and Segment B.

(iv) Conveyance of trail easements shall not be deemed an abandonment of the rail line in Segment A or Segment B, and the parties acknowledge that both Segments remain under the jurisdiction of the STB as portions of actively operating railroad.

3. Title and condition. The real estate constituting the premises shall be transferred pursuant to three quitclaim deeds, one with City of Pullman as grantee for all property covered by this agreement within the boundaries of the City of Pullman; one with County of Whitman as grantee for all property covered by this agreement within the boundaries of Whitman County but outside the boundaries of Pullman; and one with City of Moscow as grantee for all property covered by this agreement within the State of Idaho. Separate quitclaim deeds of easement shall be issued for the easements in Segment A and Segment B. Each quitclaim deed shall be without warranties or representations of title, and subject to all rights, easements and reservations in place or of record, but indicate that the property is transferred pursuant to an STB order applying section 8(d) of the National Trails System Act, 16 U.S.C. 1247(d). For so long as the property is railbanked, Railroad shall retain a right to re-acquire for freight railroad purposes the railroad line for \$50,000 (escalated at an annual rate of three per cent (3%) from the date of purchase), plus the cost of any trail or trail-related improvements installed on the line by Purchaser or its assignees or successors in interest; provided, however, that the initial \$50,000 (or portion thereof in the event of rail reactivation of only a portion of the line, inclusive of accumulated 3% interest) shall be repaid to the Civic Trust or its successor, and provided, further, that the cost of trail or trail-related improvements is established by documents evincing the costs claimed. Railroad represents that it is aware of no toxic substances or adverse environmental conditions on the premises but makes no warranties in this regard. Railroad shall remain liable, to the extent otherwise provided by law, after closing for all toxic substances or environmental hazards existing upon the corridor prior to closing, and Purchaser or its assignee shall be liable, to the extent otherwise provided by law, for all toxic substances or environmental hazards which come into existence on the premises after closing. Unless otherwise limited by law, the party to whom responsibility is allocated for a particular liability or liabilities pursuant to this paragraph shall defend and hold harmless the other party from any and all suits, claims, loss, costs, damage or injury, on account of that liability or liabilities. Purchaser shall have a right of entry to inspect the premises prior to closing, including the right to take soil tests and surveys. Purchaser shall provide Railroad with copies of all environmental surveys, tests, or reports. Should Purchaser upon inspection ascertain the presence of toxic substances or environmental hazards, Purchaser at its discretion may decline to close on the line.

4. Indemnities. Subject to statutory limitations, City of Pullman, County of Whitman, and City of Moscow shall indemnify and hold Railroad and Civic Trust harmless from any and all liability, costs or expense, including attorneys' fees, arising

after the date of closing with respect to claims arising with respect to the property each obtained by deed from Railroad, but not with respect to claims arising with respect to property deeded the other two by the railroad. This indemnity shall apply to claims for injuries, death or property loss or damage, other than (in the case of the Railroad) for liability arising from salvage operations by or under the authority of Railroad on the property, or from other activities of the Railroad. Purchaser shall be responsible for defense of any litigation contesting the right of the parties hereto to enter into or effectuate this Agreement under the National Trails Systems Act, 16 U.S.C. 1247(d). Railroad will indemnify and hold Purchaser and Civic Trust harmless from any and all liability, cost or expense, including attorneys' fees, incurred by or assessed against Purchaser or Civic Trust arising before the date of closing on account of injuries, death, or property loss or damage resulting from Railroad's acts or omissions in connection with Railroad's use, operation or maintenance of the premises.

5. Successors and assigns. Wherever referred to herein, the term Purchaser shall imply, mean and apply to the Purchaser, any successors, assigns, heirs, or duly authorized agents, who shall be severally and collectively liable for any and all performance hereunder, except as provided in ¶4 above. Wherever referred to herein the term Seller or Railroad shall imply, mean and apply to the Railroad, any successors, assigns, or duly authorized agents, who shall be severally and collectively liable for any and all performance hereunder. The term Civic Trust shall imply, mean and apply to Civic Trust, its successors, assigns, or duly authorized agents.

6. Liens of Seller's mortgages. Railroad shall deliver to Purchaser, who shall place of record, good and sufficient releases of the liens of Railroad's mortgages at the time of closing.

7. Other liens. Any judgment against Railroad which may appear of record as a lien against the premises prior to closing shall be settled and satisfied by Railroad if and when it is judicially determined to be valid, and Railroad hereby indemnifies the Purchaser for all loss arising out of Railroad's failure to have a judgment lien so settled and satisfied.

8. General real estate taxes. Real estate taxes payable or paid in the year the deed is delivered shall be prorated by Railroad and Purchaser as of the date on which the deed is delivered on the basis of the most recent ascertainable taxes assessed against the subject property, or as may be equitably apportioned thereto by the Railroad if the property is not separately assessed. Purchaser shall be responsible for the payment of any and all taxes that may be levied or assessed against the conveyed premises from and after the date of

closing.

9. Transfer taxes. Responsibility for any and all documentary stamps in the amount prescribed by statute, and to pay any and all required transfer taxes, excise taxes and any and all fees incidental to recordation of the conveyance instrument shall be allocated to Purchaser.

10. Notices and demands. All notices, demands, payments and other instruments required or permitted to be given or served by either party shall be in writing and deemed to have been given or served by either party if sent by registered or certified mail, or express mail, addressed to the other party at the address shown as follows, unless otherwise specifically provided in this contract:

for City of Pullman,

City of Pullman
Att: City Supervisor
P.O. Box 249
Pullman, WA 99163-0249
(509) 334-4555
fax: (509) 334-2751

for County of Whitman,

Whitman County Parks and Recreation
Att: Director
North 310 Main Street
Colfax, WA 99111
(509) 397-6238
fax: (509) 397-6239

for City of Moscow,

City of Moscow
Att: City Supervisor
P.O. Box 9203
Moscow, Idaho 83843
(208) 883-7000
Fax: (208) 883-7018

for Civic Trust,

Pullman Civic Trust
% Nancy Mack
910 SE Sunnymead Way
Pullman, WA 99163
(509) 335-0945
and/or
%Jean Wardwell
1145 N.W. Clifford
Pullman, WA 99163
(509) 334-5636

for Railroad,

President
Blue Mountain Railroad Co.
709 N.10th
Walla Walla, WA 99362

(509) 522-1464
fax: (509) 522-8213

11. Application of 16 U.S.C. 1247(d). This donation and transfer is entered into pursuant to section 8(d) of the National Trails Systems Act, 16 U.S.C. 1247(d) and other applicable authorities, and this contract shall be interpreted to conform to said 16 U.S.C. 1247(d). Purchaser shall not be obligated to proceed to closing unless an order rendering section 8(d) applicable to the premises (defined as the entire corridor, or those portions defined above with a breakpoint at the Wilbur-Ellis facility) is effective. In the event rail service is ever restored to the premises, reimbursement shall be provided as indicated in paragraph 3 herein. In the event the Surface Transportation Board, or any other federal or state authority having jurisdiction over any part of this conveyance, shall impose additional terms or conditions upon this conveyance and transaction, including terms and conditions arising from amendments to current laws or statutes, either party may terminate this agreement without liability to the other.

12. Continued Service. Purchaser and Railroad acknowledge that a condition of Purchaser's entry into this agreement is that Railroad continue to provide service to existing customers in City of Pullman and Whitman County. Purchaser and Railroad acknowledge that Railroad intends to continue to do so on trackage rights obtained over a parallel Burlington Northern rail line.

13. Closing. The obligation of Railroad to convey the premises and to comply with all of the terms and conditions of this Agreement, as well as the obligation of Civic Trust to pay the administrative fee and Purchaser to comply with all other terms and conditions set forth in this Agreement, is subject to the prior satisfaction of the conditions set forth in this Agreement, unless waived in writing by the parties. After execution of this Agreement and satisfaction of the conditions precedent, the parties agree to promptly fix a time, date and location for consummation and closing of the transactions contemplated in this Agreement, provided however, that closing for purposes of deed transfer shall occur by December 31, 1996, or as soon thereafter as all conditions precedent are satisfied and the Railroad supplies acceptable quitclaim deeds under section 8(d) of the Trails Act.

14. Assignment of easements and leases. Railroad retains all rights to grant leases, licenses, permits and easements of any kind whatsoever in the premises as to Segments A and B to the extent not inconsistent with ¶2(f)(iii). All other leases, licenses, permits and easements, whether or not of record, shall be assigned to whichever of the three purchasing parties (i.e.,

City of Pullman, County of Whitman, City of Moscow) is acquiring the underlying property of the Railroad with respect to the property covered by the lease, license, permit or easement, or shall be assigned as that purchasing party directs in writing, or cancelled, upon transfer of the premises to that party. Revenues shall be prorated as of closing. Railroad makes no representations or warranties as to the validity or enforceability of the leases, licenses, permits and easements so assigned.

15. Internal Revenue Code. Neither Purchaser nor Civic Trust is a foreign person as the term is used and defined in section 1445 of the Internal Revenue Code of 1954, as amended and the regulations promulgated thereunder.

16. Delivery of deeds. Railroad shall tender draft forms of deed to City of Pullman, County of Whitman, and City of Moscow at least two weeks prior to scheduled closing for review, comment and final approval. At closing, Railroad is authorized to deliver each of the three deeds provided under this agreement unto and in the name of any assignee(s) designated by City of Pullman, County of Whitman, or City of Moscow, for their respective sections, provided the purchasing party for that section and its assignee(s) have duly and properly executed an assignment of this agreement prior to closing and such assignments have been forwarded to Railroad within fifteen days prior to closing.

17. Interim trail manager. City of Pullman, County of Whitman and City of Moscow may assign this agreement, or its responsibilities as trail manager under this agreement, insofar as the agreement or responsibilities relate to property for which the respective purchasing party is grantee, to a third party or parties provided that such parties are qualified to serve as railbanker/interim trail manager. Should any of the three purchasing parties or its assignee ever determine to rescind interim trail use and railbanking, such party or its assignee shall give Railroad and Civic Trust sixty days advance notice in writing. Should Railroad (with Civic Trust concurrence) or Civic Trust identify another party willing to act as interim trail manager/railbanker during that period, that purchasing party or its assignee shall cause the property in question to be transferred to the substitute party for continued interim trail use and railbanking, and shall cooperate in all respects with respect to any proceedings required in connection with said transfer.

18. Additional warranties. Each individual executing this Agreement on behalf of an entity represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of said entity in accordance with duly adopted organizational documents or agreements and if appropriate a

resolution of the entity, and that this Agreement is binding upon said entity in accordance with its terms.

Accepted by City of Pullman this 13th day of August, 1996.

City of Pullman, a municipal corporation of the State of Washington

By: Mitchell D. Chandler

Mayor

ATTEST:

John D. Thompson
Finance Director

Approved as to form:

Joel Durlan
Pullman City Attorney

Accepted by County of Whitman this 19th day of Aug, 1996.

COUNTY OF WHITMAN, a municipal corporation of the State of Washington

By: James H. Polls

Commissioner

By: Anna Marie Kuylen

Commissioner

By: _____

Commissioner

Attested by:

Maribeth Becker
Clerk of the Board

Approved as to form:

Kenneth D. Fain
Whitman County Prosecuting Attorney

Accepted by City of Moscow this 19th day of AUGUST, 1996.

CITY OF MOSCOW, a municipal
corporation of the State of Idaho

By: [Signature]
Mayor

ATTEST:

James R. Wallace
Finance Director

Approved as to form:

[Signature]
Moscow City Attorney

Accepted by Pullman Civic Trust this 8th day of August,
1996.

PULLMAN CIVIC TRUST, a Washington
non-profit corporation

By: Ken M. Wardwell
President

Accepted by Railroad this 7 day of August, 1996.

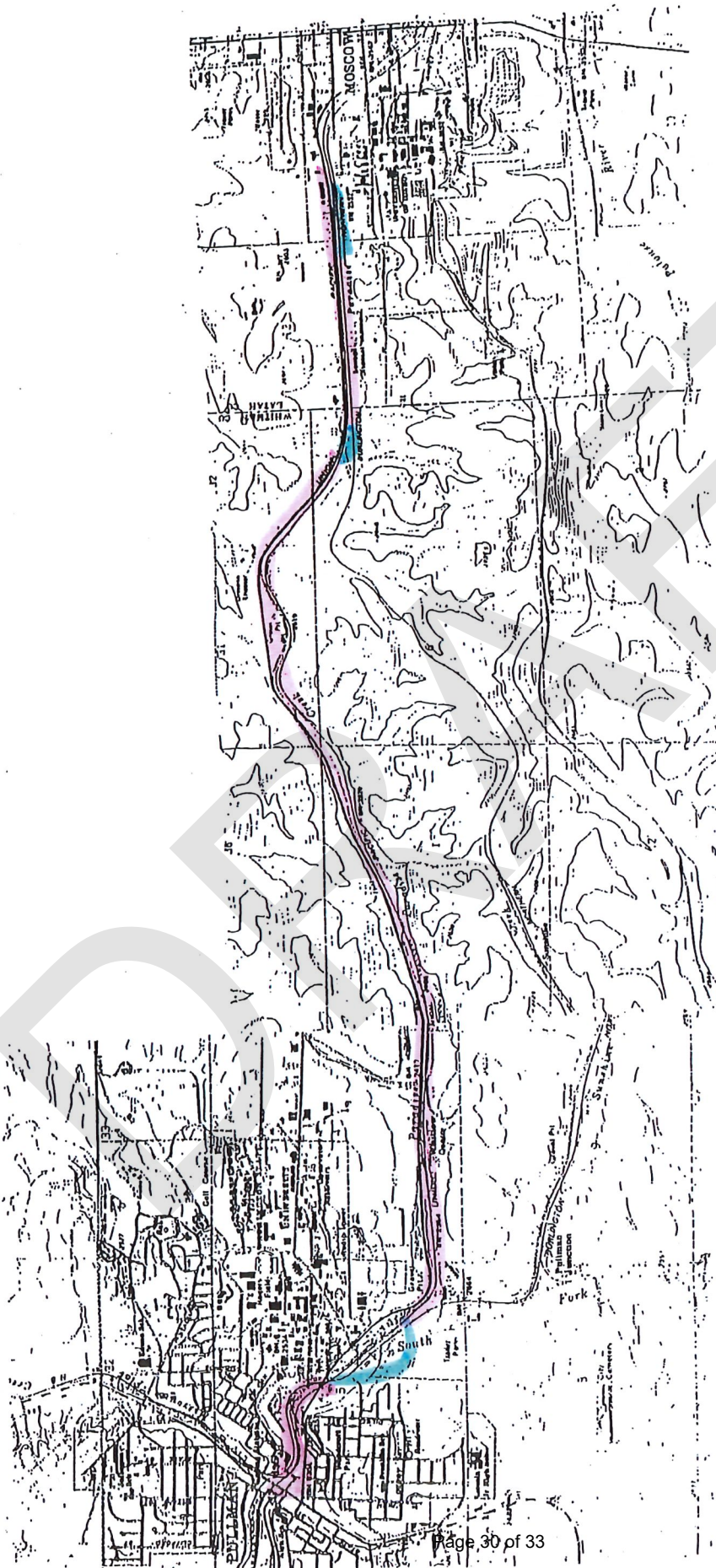
BLUE MOUNTAIN RAILROAD CO. d/b/a
PALOUSE RIVER RAILROAD CO., a Washington
corporation

By: Richard A. Webb

Title: Vice President

Attest: D. L. D. L.

Title: Controller



Ranked Corridor

Processed Additional Segment

ATTACHMENT "B"

Attachment "B"
Whitman County Commissioners

ARTHUR D. SWANNACK, Lamont, District I
TOM HANDY, Pullman, District II
MICHAEL LARGENT, Colfax, District III

Email: commissioners@whitmancounty.net

Corey Mitzimberg, Clerk of the Board
E-mail: coreym@whitmancounty.net

400 N. Main Street • Colfax, WA 99111 (509) 397-5240 • (509)
397-6355 FAX
www.whitmancounty.net



Monday, October 30, 2023

Dear Palouse Trail Committee,

As you are aware, Chipman Trail Bridge #5 was badly damaged by arson fire on August 19, 2023 and will need to be replaced. This bridge was not covered under Whitman County's liability insurance coverage (consistent with all bridges on our transportation network).

At this point we estimate the cost to replace this bridge to be in the neighborhood of \$230,000. We expect to have a closer estimate around the first part of 2024.

We note in one of our founding documents the following section:

**AGREEMENT FOR SHARING MAINTENANCE AND OPERATION
COSTS, AND IMPLEMENTING OPERATIONAL PROCEDURES
FOR THE PALOUSE TRAIL
March 10, 1997**

Section 3.3

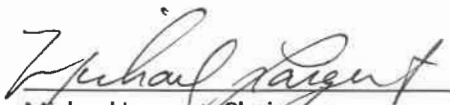
Future capital expenditures. From time to time there may be the need to expend funds for [such things as bridge maintenance or replacement, path reconstruction, or renovation] "capital costs" that exceed the amount available from annual contributions. In these cases, each "Entity" may be approached with a request from the PTC for additional contributions and may participate on a case-by-case basis.

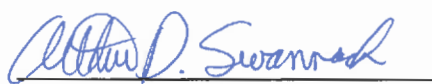
I think we can all agree that this was an extraordinary event beyond the scope of normal maintenance and operations. Also, as indicated by the numerous notes of concern received by the Whitman County Parks Department, this is a well-loved transportation corridor for all the communities represented on the Palouse Trail Committee.

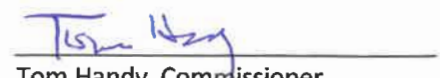
It is with this in mind, Whitman County asks that all parties to this agreement share in the cost of returning this asset to its full use and enjoyment by our communities. We believe the Chipman Trail continues to be a shared asset for the benefit of all as originally envisioned when this trail was started back in 1997.

It is our understanding that the proper path for our request to follow, per the agreement cited above, is to put our request to the Palouse Trail Committee who then makes the request for additional funds to the governing parties to our original agreement. Specifically, we request each party bear the costs equally for the replacement of this bridge.

Thank you for your consideration,


Michael Largent, Chairman


Arthur D Swannack, Commissioner


Tom Handy, Commissioner

087242

Palouse Trail Committee

310 N. Main Street
Colfax, WA 99111
(509) 397-6238



Members:

Whitman County – Dave Mahan - Chair

City of Moscow - David Schott

City of Pullman - Kurt Dahmen

University of Idaho – Steven Mills

Washington State University - John Shaheen

TO: City of Moscow

The Palouse Trail Committee voted on February 13th 2024 to request that each Committee member contribute \$40,000 to replace a bridge on the Bill Chipman Palouse Trail that burned last year. This was agreed upon due to the 1997 “Agreement for sharing maintenance and operation costs, and implementing operational procedures for the Palouse Trail” section 3.3.

The contributions from Committee members will be deposited into the Trail’s dedicated fund for specific use on this project. We appreciate Moscow’s collaboration in keeping this very important recreational asset operational for residents and visitors to the Palouse.

Best Regards,

A handwritten signature in blue ink, appearing to read "Dave Mahan".

Dave Mahan

Chair- Palouse Trail Committee

Whitman County Commissioners

ART SWANNACK, Lamont, District I
TOM HANDY, Pullman, District II
MICHAEL LARGENT, Colfax, District III
Email: Commissioners@whitmancounty.net

Corey Mitzimberg, Clerk of the Board
Email: CoreyM@whitmancounty.net

400 N. Main Street • Colfax, WA 99111
(509) 397-5251

Website: www.whitmancounty.org



February 21, 2024

To: The Honorable members of the Chipman Trail Committee and their member organizations,

From: Art Swannack-Chair-Whitman County Commissioners

Subject: Replacement cost contributions for the Chipman Trail Bridge which burnt last year.

Dear Honorable Chipman Trail Committee members,

Thank you for responding so positively to our request for assistance in replacing the Chipman Trail Bridge which was destroyed by fire last year. Whitman County is grateful to Committee members for your assistance in replacing the bridge and for your working together and coming up with a proposed agreement on funding all of us can support. We understand the agreement is that each of the five members will contribute \$40,000 to the replacement cost of the bridge and \$50,000 will be used from the Trail fund reserves. Whitman County fully agrees with this proposal, is willing to contribute our \$40,000 share and is also willing to cover any replacement costs beyond the estimated cost of \$250,000.

As an update, our public works department stated yesterday that their current plan is to install the bridge on March 26th, 2024.

We appreciate your being willing to partner with Whitman County in making sure the Chipman Trail can continue to operate and be enjoyed by the public.

Sincerely,

A handwritten signature in blue ink that reads 'Art Swannack'.

Art Swannack-Chair
Whitman County Commissioners

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

Earth Day Celebration Alcohol Use Request in East City Park - Amanda Argona

RESPONSIBLE STAFF

Amanda Argona, Community Events Manager

ADDITIONAL PRESENTER(S)

Cody Riddle, Deputy City Supervisor - Community Development

DESCRIPTION

Inland North Waste is sponsoring an Earth Day Celebration on Saturday, April 19th, from 3 to 7 pm in East City Park. The annual event honors the ways our community protects and preserves our environment and is offered free of charge. Live music and eco-minded organizations are part of this event, in addition to food and a beer garden. The applicant anticipates 1 (one) licensed beer and/or wine vendor in the beer garden, which is estimated to be 25'x25' in size. Following standard operating procedures for events with alcohol within a City Park, Inland North Waste is requesting the allowance of attendees to possess and consume alcoholic beverages within the 25'x25' beer garden during the aforementioned date and time. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration to permit this typically prohibited activity. This was reviewed by the Public Works/Finance Committee on March 11, 2024, and recommended for approval.

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on March 11, 2024 and recommended for approval.

PROPOSED ACTIONS

Approve the resolution allowing for the possession and consumption of alcoholic beverages in the designated beer garden in East City Park for Earth Day Celebration for the duration of the event.

STAFF RECOMMENDATION

Approve the resolution allowing for the possession and consumption of alcoholic beverages in the designated beer garden in East City Park for Earth Day Celebration for the duration of the event.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Alcohol Use Application
2. Resolution 2024_Beer-Wine_Park_Earth Day Celebration_final

City of Moscow Community Events Division
ALCOHOL USE APPLICATION



Required for Events requesting Alcohol Use in the Moscow Downtown Central Business Zoning District or a Moscow Parks Facility.

City Council has the right to deny this application, but applicants may still move forward with their approved Event without alcohol.

Timeline for requesting Alcohol Use:

1. At least two months prior to Event, applicant submits Event Application or Parks Reservation for review.
2. Upon approval of Application or Reservation, applicant submits:
 - a. Alcohol Use application
 - b. Pays \$100 non-refundable Alcohol Use fee
 - c. Name(s) of licensed alcohol provider(s)
 - d. Events in a Moscow Park Facility also include:
 - i. Location of the beer/wine garden during the event with size dimensions, entry and exit points, and serving location. Provide as much detail as possible.
3. Staff drafts a Resolution according to the Event and communicates with applicant on security and insurance requirements.
4. Applicant must be present at Administrative Committee meeting (meetings are held on the 2nd and 4th Mondays of each month pending no holiday delays).
5. Applicant must be present at City Council meeting (meetings are held on the 1st and 3rd of each month pending no holiday delays).
6. Upon approval, applicant pays any remaining fees.

Event Name: Earth Day **Event Date(s):** April 19, 2024

Event Location: East City Park

Event Start time: 4pm **Event End time:** 7pm

Individual responsible per Event Application/Parks Reservation: Stevie Steely-Johnson

By signing this Alcohol Use application, applicant understands that their Event may not have alcohol unless approved by City Council, and that City Council has the right to deny Alcohol Use applications. Applicant also understands that the \$100 fee is non-refundable regardless of the decision issued by City Council.

Signature of Individual responsible for Event

Date

Date Received: 2/14/24

Date non-refundable fee paid: 2/20/24

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND EXEMPTION TO THE OPEN CONTAINER PROHIBITION IN A PUBLIC PARK UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE 5-13-4.B, 9-6-35 AND 10-1-12; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Moscow City Code Title 5, Chapter 13, Section 13-4.B. and Title 9, Chapter 6, Section 6-35 prohibit the possession of alcoholic beverages while present in a public park in the City of Moscow, Idaho (hereinafter “City”) except in accordance with specific regulations adopted by the Council by Resolution; and

WHEREAS, East City Park in Moscow is a City park as defined in Moscow City Code Title 5, Chapter 13, Section 3.C. (hereinafter “the Park”); and

WHEREAS, Inland North Waste (hereinafter “the Event Sponsor”) desires to have its sponsored event, Earth Day (hereinafter “the Permitted Event”), in East City Park (see Attachment “A”); and

WHEREAS, the Permitted Event is an event sponsored by the Event Sponsor, intended to promote family and community fellowship; and

WHEREAS, Council wishes to allow for the vending and responsible consumption of beer under certain conditions, contained herein and during limited hours during the Permitted Event; and

WHEREAS, Council wishes to prohibit the sale and consumption of liquor during the Permitted Event; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes that the specific regulations contained herein balance health and safety concerns of citizens with the desire to promote responsible use of alcoholic beverages; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol within City limits (including a requirement for a catering permit; a beer and wine permit for benevolent, charitable and public purpose events; or a winery sponsored event permit); and

WHEREAS, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position of the Event Sponsor or of the Permitted Event, or its affiliates, associations, contributors, supporters, participants, etc.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho that all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

SPECIFIC REGULATIONS ON THE SALE AND CONSUMPTION OF BEER DURING EARTH DAY, APRIL 19, 2024:

Intent:

This Resolution is intended to allow the sale and consumption of beer only (not liquor), pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the hours of the Permitted Event. Other than as specifically provided herein, park, sanitary, health, litter, police, fire, sidewalk café, alcohol vending, and other laws and regulations shall be unaffected by this Resolution. This Resolution is not a waiver of any State, County, or local requirement of a permit or licensure related to sales and/or distribution of alcohol including a requirement for a catering permit; a beer and wine permit for benevolent, charitable and public purpose events; or a winery sponsored event permit. This Resolution shall not establish precedent nor shall it apply to any event other than the Permitted Event held on the 19th day of April, 2024, from 4:00 p.m. to 7:00 p.m.

Liability, Insurance and Safety:

1. No less than ten (10) days prior to the Permitted Event at which the licensed vendor will sell beer, the Event Sponsor shall deliver to the Community Events Division one (1) copy of written proof that the licensed vendor has current, paid up, off-premise alcohol liability insurance or special event insurance in an amount not less than One Million Dollars (\$1,000,000) combined single limits.
2. No less than ten (10) days prior to the first activity of the Permitted Event herein described, the Event Sponsor shall deliver to the Community Events Division one (1) copy of written proof that the Permitted Event has obtained current, paid up, general liability insurance or special event insurance in an amount not less than One Million Dollars (\$1,000,000) combined single limits. Such general liability insurance or special event insurance policy shall be primary to any other insurance related to these events and to that of any potential party subject to a claim related to the Permitted Event. City shall be named as an additional insured on the insurance policy of the Event Sponsor.
3. No less than ten (10) days prior to the Permitted Event, the Event Sponsor shall deliver to the Community Events Division the signed original of the Agreement with City, attached as Attachment “B”, to defend, hold harmless and indemnify the City of Moscow, Idaho, its agents, servants, employees, officers and contractors from any and all claims, causes of action or damages which may arise from the Event Sponsor’s use of the Park premises.
4. The Moscow Police Chief or designee is hereby empowered to order the immediate cessation of all activities allowed under this Resolution at any time they reasonably determine that it is in the best interest of City to do so. There shall be no appeal from a determination by the Moscow Police Chief or designee to terminate all or part of the Permitted Event.

Vendor:

1. There shall be only one (1) licensed vendor selling beer at the Permitted Event.
2. Event Sponsor is required to ensure that all beer shall be sold only by a licensed vendor.
3. Licensed vendor shall obtain and shall comply with all alcohol related laws and regulations, including, but not limited to, the City requirement of a City catering permit; a State beer and

wine permit for benevolent, charitable, or public purpose events; or a winery sponsored event permit.

4. The name, address, telephone number, alcohol license permit number of the licensed vendor, and proof of insurance covering the vendor's activities (as required herein) shall be provided to the Community Events Division no less than ten (10) days prior to the Permitted Event at which such licensed vendor shall sell beer.
5. The City shall play no role in determining which vendor shall be selected to sell alcoholic beverages during the Permitted Event, unless it is a City sponsored event.
6. The Event Sponsor shall provide at least two (2) persons to check proper identification for those who shall be sold beer during the Permitted Event. These persons shall be clearly identified and shall be stationed no less than ten feet (10') from the licensed vendor's sales or dispensing counter.
7. The Event Sponsor shall provide at least two (2) law enforcement officers or two (2) guards from a recognized private security firm to provide security for the Permitted Event. Such officers or guards shall be clearly identified as such and shall be on duty at all times beer is being served during the Permitted Event. The Chief of Police shall make the determination of whether law enforcement officers are required and in the event the Chief of Police approves the use of a private security firm, the Event Sponsor shall obtain written permission for use of said private security firm by the Chief of Police or designee.
8. The Event Sponsor and City both specifically understand and acknowledge that the Event Sponsor shall be solely responsible for any and all liability resulting from action or inaction, and/or negligence, and/or gross negligence by security provided by the Event Sponsor for the Permitted Event.

Sales and Consumption:

1. No less than ten (10) days prior to the Permitted Event at which the licensed vendor will sell beer, the Event Sponsor shall deliver to the Community Events Division a finalized site map which shall be drawn to show the location, dimension of, and relative distance between the following: (a) the beer garden within the Park; (b) the boundaries where the beer shall be sold and consumed, including entry and exit points; (c) identification checking area; and (d) food sales and service areas. Said site design and any subsequent alterations shall be approved in writing by Moscow Parks and Facilities Manager or their designee, and by the Moscow Chief of Police prior to the Permitted Event.
2. All beer sales, dispensing, and consumption shall take place within the area designated by the Event Sponsor and as shown on the site map required by this Resolution.
3. The designated beer sales and service area shall be physically separated from the rest of the Park by a barrier which is no less than forty-four inches (44") tall and which is constructed so no person can pass under, over, or through it except at established entry and exit point locations, as shown, on the site map required by this Resolution.
4. There shall be no more than one (1) entrance and one (1) exit to the designated beer sales and service area, as shown on the map required by this Resolution.
5. All food sales and service shall be located outside the approved area and have a space of no less than ten feet (10') between the approved barrier and food sales or service area.
6. No person shall be allowed to purchase, possess, or consume beer other than within the area designated for beer sales and service as shown on the map required by this Resolution. Only persons with a designated wristband shall be allowed to purchase, possess, and consume beer.

7. All beer shall be dispensed in and consumed from its original containers. Such containers shall be a readily identifiable container not more than sixteen ounces (16 oz.) in size which shall not bear a logo for a non-alcoholic beverage.
8. Every occupant within the designated beer sales and service area shall provide identification to law enforcement officers, hired security, or City employees who request it.
9. No person under twenty-one (21) years of age shall be present in the designated beer sales and service area.
10. A sign shall be prominently posted at or near the entrance and exit to the designated beer service and sales area stating that service to persons under twenty-one (21) years of age is prohibited.
11. Beer shall be sold and consumed only within the designated area in the Park between the hours of 4:00 p.m. and 7:00 p.m. local time on the 19th day of April, 2024, during the Permitted Event.
12. No person shall carry or consume any alcoholic beverage within the Park which is not purchased or dispensed from the licensed vendor at the Permitted Event. Consumption of alcohol within the Park and outside of the designated beer sales and service area shall be considered a violation of the City's open container ordinance.

Fee:

The Event Sponsor shall submit to the Community Events Division, within ten (10) days of the Event, any remaining required fees established by Council that is associated with this Resolution.

Failure To Comply:

Failure to comply with this Resolution shall expose any such person to all relevant civil and criminal consequences and may result in denial of subsequent applications for alcohol permits in public parks for a period of no less than five (5) years.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____
Bryce Blankenship	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, Idaho this ____ day of _____, 2024.

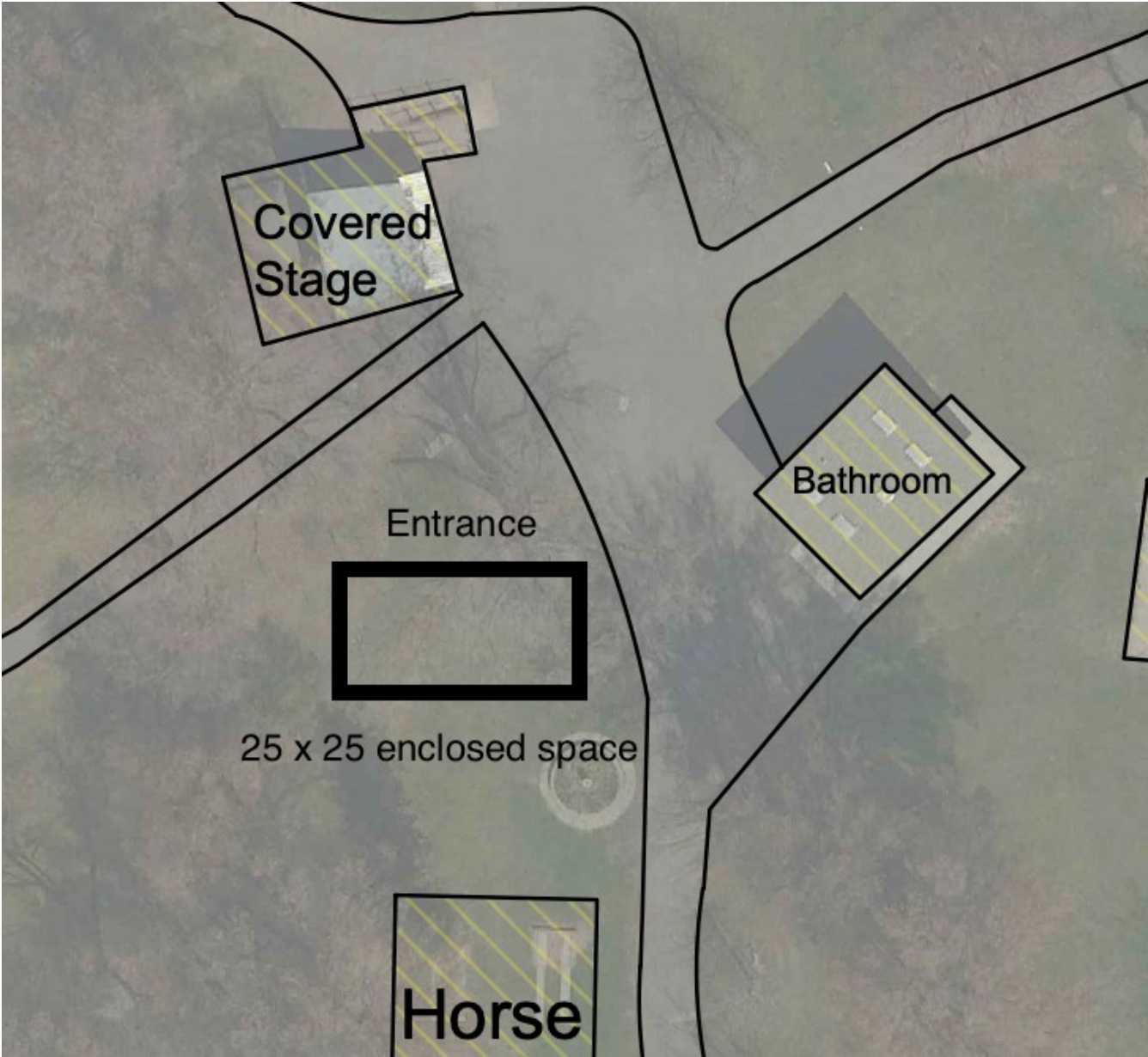
Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2024 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

DRAFT

Attachment “A”



Attachment “B”

AGREEMENT TO DEFEND, TO HOLD HARMLESS AND TO INDEMNIFY
BETWEEN CITY OF MOSCOW, IDAHO AND
INLAND NORTH WASTE, FOR
THE EARTH DAY EVENT

THIS AGREEMENT TO DEFEND, TO HOLD HARMLESS AND TO INDEMNIFY, between City of Moscow, Idaho (hereinafter “CITY”) and the sponsor of the Event, Inland North Waste (hereinafter “SPONSOR”), is made and entered into this [date] day of [month], 2024.

WHEREAS, Resolution No. 2024-_____ of the City of Moscow, Idaho, passed and approved on the [date] day of [month], 2024, provides, in part, for the person(s) and/or group holding the approved event, Earth Day (hereinafter “Event”), to enter into an agreement with CITY to defend, hold harmless and indemnify CITY, its agents, servants, employees, officers, and contractors from any and all claims, causes of action, or damages which may arise from the SPONSOR’s use of CITY Park premises for the approved Event; and

WHEREAS, this Agreement meets such requirement;

NOW, THEREFORE, CITY and SPONSOR agree as follows:

AGREEMENT TO DEFEND, HOLD HARMLESS, AND INDEMNIFY;

SPONSOR, through its duly and specifically authorized agents, hereby releases CITY and agrees, contracts and covenants not to bring suit, and agrees to defend, hold harmless, and indemnify CITY, its officers, employees, agents and representatives from any and all claims, costs, judgments, awards, or liability to any person, including claims by SPONSOR’s own agents, officers, employees and representatives to which SPONSOR might otherwise be immune, arising from the Event scheduled to occur the 19th day of April, 2024, permitted under the terms of Resolution No. 2024-_____.

SPONSOR expressly agrees that this indemnity provision extends to any and all claims, losses, actions or judgments for damages to property or injury, sickness or death to persons, arising out of, or in connection with, the acts and/or any performances or activities of SPONSOR, SPONSOR’s officers, employees, agents, and representatives, or caused by the presence, dispensing, sale, gift, or ingestion of alcohol by SPONSOR or its officers, employees, agents, and representatives including, but not limited to, the caterer and/or vendor of alcohol during the Event.

Inspection, review and/or acceptance by CITY of any activity performed by or during the Event or any activity or non-activity by CITY police officers or other officers, employees, agents or representatives of CITY, shall not be grounds for avoidance of any of the covenants of defense, indemnification or hold harmless by SPONSOR on behalf of CITY contained in this Agreement.

SPONSOR agrees that it (i) has read the foregoing Agreement, understands it, and agrees with its contents and conditions; (ii) has had an opportunity to speak with legal counsel prior to signing this Agreement; and (iii) understands that the terms of this Agreement are contractually and legally binding and that no verbal statement to the contrary, by any person, can void or alter the terms of this Agreement.

I, Stevie Steely-Johnson, certify under penalty of perjury pursuant to the law of the State of Idaho, that the foregoing is true and correct and that I have the authority to bind Inland North Waste (INW) to this Agreement.

SIGNED this _____ day of _____, 2024.

INLAND NORTH WASTE.

CITY OF MOSCOW, IDAHO

Stevie Steely-Johnson
INW Chief Administrative Officer

Arthur D Bettge, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

Public Hearing: Proposed Rezone of a 4.98-acre Property Located at 1326 Orchard Avenue (ACTION ITEM) - Mike Ray

RESPONSIBLE STAFF

Michael Ray, Assistant CD Director/Planning Manager

ADDITIONAL PRESENTER(S)

DESCRIPTION

The applicant, Justin Goodwin, is proposing a rezone of a 4.98-acre property located at 1326 Orchard Avenue in the City of Moscow. The proposed rezone is from the Farm Ranch (FR) Zone to the Low Density, Single Family Residential (R-1) Zone. The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed rezone on February 28, 2024, and recommended approval with no conditions.

REVIEWED BY

Planning and Zoning Commission

PROPOSED ACTIONS

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of any testimony received, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or consider the Zoning Ordinance on first reading; or reject the Zoning Ordinance and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take such other action deemed appropriate.

STAFF RECOMMENDATION

Conduct the public hearing and upon consideration of any testimony received, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Staff Report
2. Public Hearing Notice
3. Application Materials

4. Ordinance 2024 - 1326 Orchard Rezone_final
5. P&Z RCS
6. P&Z Minutes

**CITY OF MOSCOW
COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT**

Hearing Date: March 18, 2024

GENERAL INFORMATION

Hearing Body: City Council

Subject: Proposal for a Rezone of a 4.98-acre Property Located at 1326 Orchard Avenue in the City of Moscow: Permit Application LUP2024-0001

Attachments:

1. Notice of Public Hearing
2. Application for Rezone
3. Rezone Exhibit
4. Neighborhood Meeting Materials

Prepared By: Mike Ray, AICP – Planning Manager

STAFF REVIEW

Proposal: The applicant, Justin Goodwin, is proposing a rezone of a 4.98-acre property located at 1326 Orchard Avenue in the City of Moscow. The proposed rezone is from the Farm Ranch (FR) Zone to the Low Density, Single Family Residential (R-1) Zone.

Site and Area Land Use: The subject property is 4.98-acre property which currently contains a single-family dwelling and accessory building. The Picabu Estates Subdivision is located to the south of the subject property, to the north are rural residential properties which contain freshwater ponds, and to the northeast is the Woodbury Subdivision which is currently under construction. Single family residential neighborhoods are located to the west and east of the subject property.



Vicinity Map



Aerial Map



Topography Map

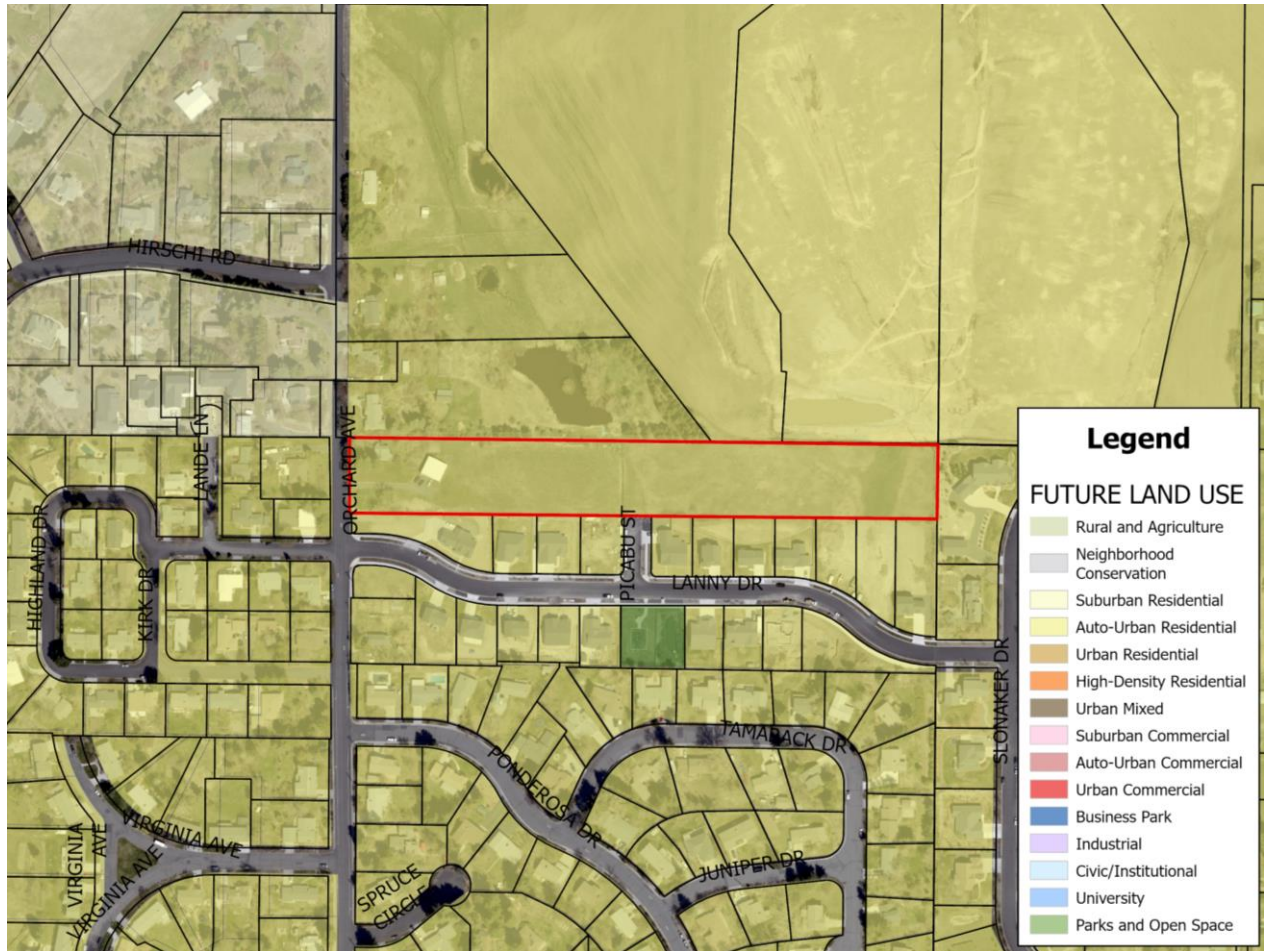
The subject property is a long, linear parcel which contains areas of moderate sloping topography with a ridge extending through the property on the eastern portion. A stormwater drainage ditch extends across the property from freshwater ponds and a stormwater detention pond to the north and connects to the City's stormwater system in the Picabu Estates Subdivision.

Comprehensive Plan Land Use Designation:

The subject property is currently designated by the 2019 Comprehensive Plan as Auto-Urban Residential (AU-R). According to the Comprehensive Plan, AU-R designated areas,

“contain predominantly single-family detached homes on lots ranging from 7,000 to 11,000 square feet in size and are more isolated from surrounding uses which may require residents to rely more on automobile transportation. This designation includes those areas generally anticipated to be developed for low- to moderate-density residential uses at densities between three to six units per acre which could include a mix of detached single-family, twinhome, and townhome residential dwellings. Appropriate current zoning for Auto-Urban Residential designated areas include Low Density Residential (R-1), Moderate Density Single Family Residential (R-2) and Medium Density Residential (R-3) in order to include a mixture of attached and detached dwellings where appropriate.”

All surrounding land is currently designated as Auto-Urban Residential, with the exception of a Suburban Residential area to the northwest and the City's park property on Lanny Drive which is designated as Parks and Open Space.



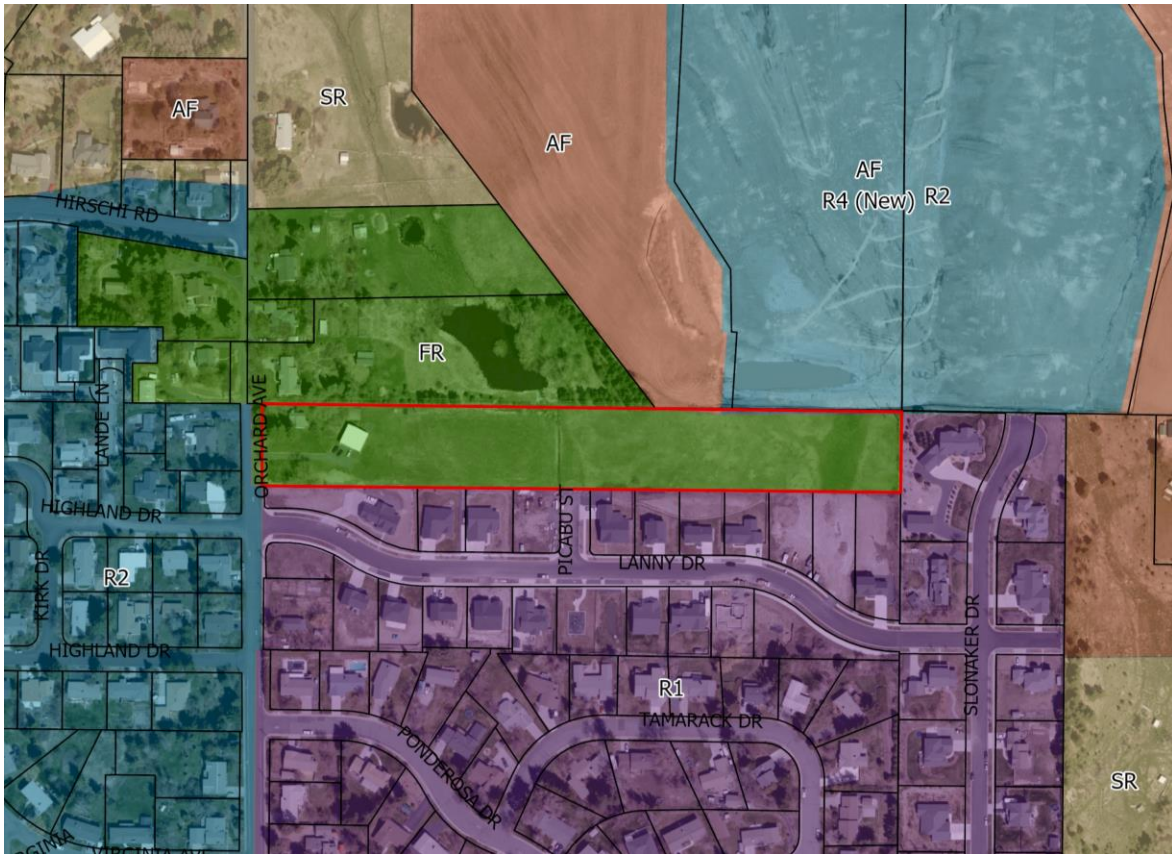
Current Comprehensive Plan Land Use Designations

Zoning: The subject property is currently designated as the Farm Ranch (FR) Zoning District and the proposal is to rezone to the Low Density, Single Family Residential (R-1) Zone. Property to the south of the subject property is currently zoned Low Density, Single Family Residential (R-1) and property to the west is within the Moderate Density, Single Family Residential (R-2) Zone. Properties to the north are currently zoned a combination of Farm Ranch (FR), Moderate Density, Single Family Residential (R-2), and Agriculture/Forestry (AF).

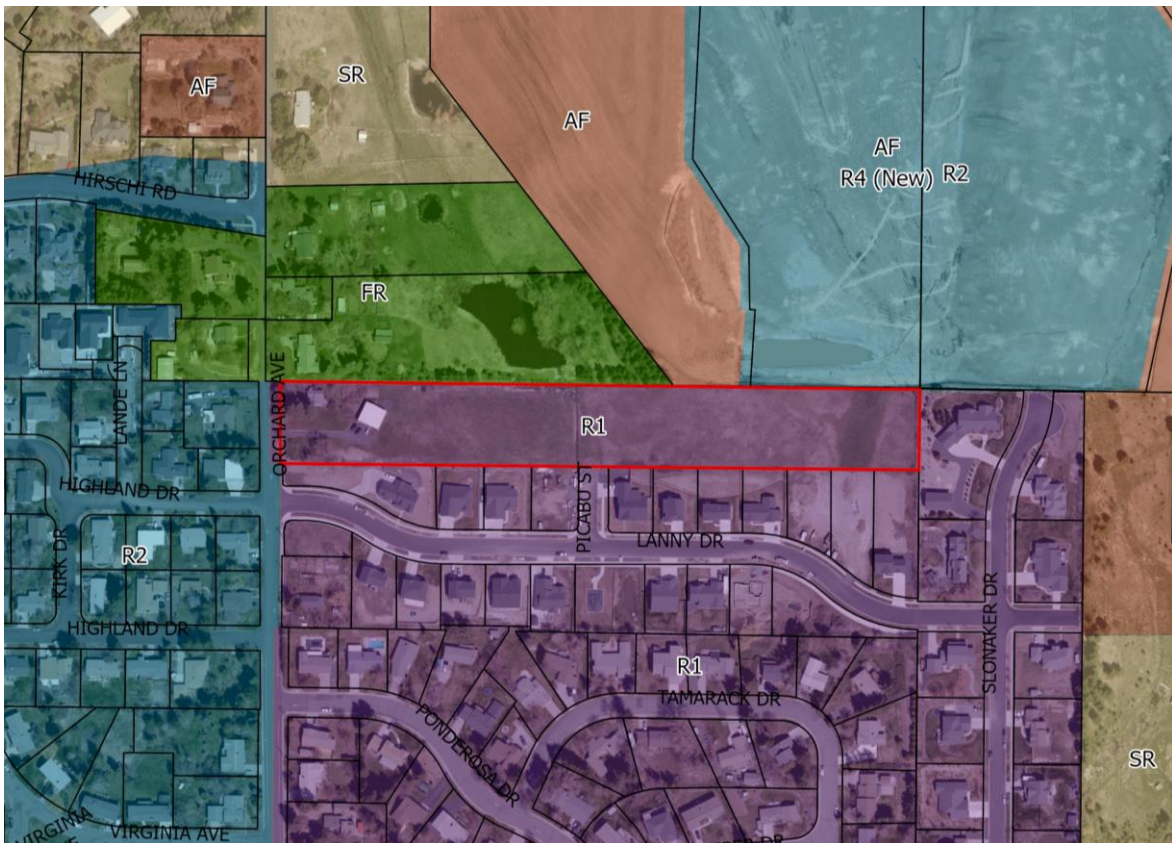
According to the Zoning Code, the R-1 Zoning District is a low-density residential zone appropriate where the following circumstances are present:

1. Single family dwellings predominate in the area.
2. The physical character of the area does not lend it to more intense development, either by virtue of irregular topography, restricted access, division of the land into subdivision lots of a size greater than the minimum lot size required by this zoning district, or the application of the Plan policies to the land in question.

Uses permitted within the R-1 Zone include single family dwellings, market and community gardens, group child care facilities, and public parks and recreational facilities.



Current Zoning



Proposed Zoning

Water and Sewer: There are existing water and sewer mains within the surrounding streets which are of sufficient capacity to accommodate any future use that the R-1 Zone would allow on the subject property.

Access, Streets, Traffic: The subject property is located adjacent to Orchard Avenue which is designated as a collector street, and Picabu Street which is designated as a local neighborhood street. Orchard Ave adjacent to the subject property is developed to a 20 ft paved roadway with gravel shoulders on both sides of the street. Picabu Street is constructed to a 36 ft roadway with curb, gutter, tree lawns, and sidewalks on both sides of the street.

Input from Other Departments: None received.

Input From Other Agencies: None received.

RELEVANT CRITERIA & STANDARDS:

Rezone:

1. The proposed rezone is consistent with Comprehensive Plan goals, objectives, and implementation actions.
2. The proposed rezone would provide for the logical and orderly location of land uses and community services and facilities.
3. The uses expected to occur as a result of the rezone will be compatible with the surrounding area.
4. The size, type, and density of development expected to occur as a result of the rezone will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.
5. The size, type, and density of development expected to occur as a result of the rezone can be adequately served by the existing transportation network, public facilities and services.

RECOMMENDATIONS:

The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed rezone on February 28, 2024, and recommended approval with no conditions.

Staff recommends that the Council conduct the public hearing and upon consideration of any testimony received, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria.

NOTICE OF PUBLIC HEARING

Proposal for Rezone of a 4.98-acre Property Located at 1326 Orchard Avenue in the City of Moscow -
Permit Application LUP2024-0001

A public hearing at which you may be present and speak will be conducted by the City Council of the City of Moscow at which time the following proposal will be considered:

1. Rezoning of the subject property from the Farm Ranch (FR) Zone to the Low Density, Single Family Residential (R-1) Zone.

The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed rezone on February 28, 2024, and recommended approval with no conditions.

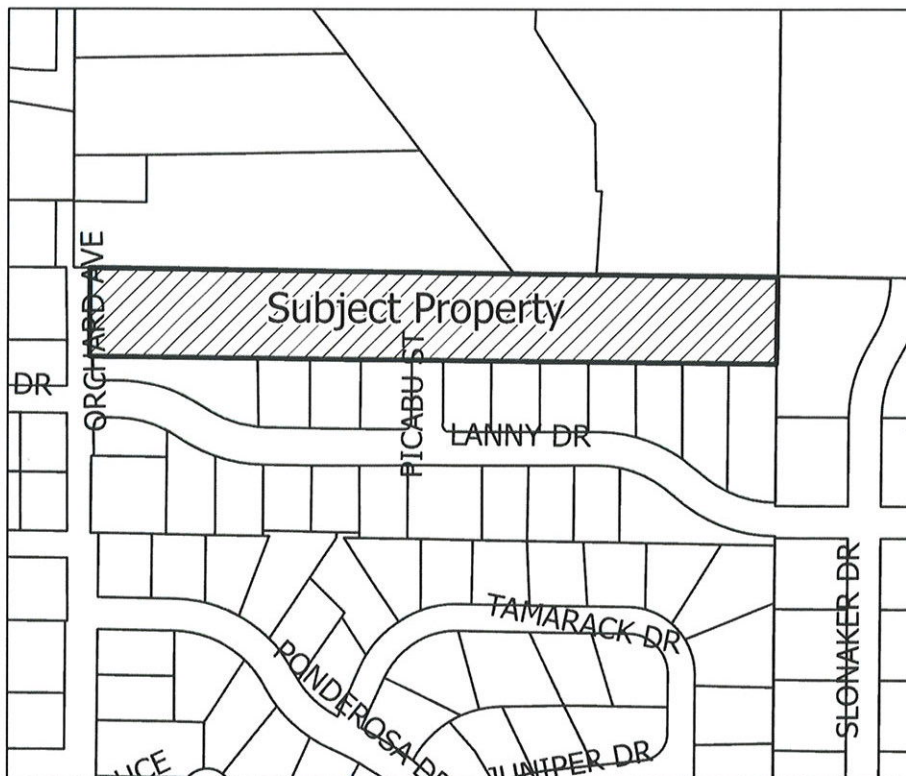
MEETING DATE: Monday, March 18, 2024

HEARING LOCATION: Council Chambers, Second Floor, Moscow City Hall
206 East Third Street, Moscow, Idaho

MEETING TIME: 7:00 p.m.

Note: Meeting start time is not necessarily indicative of the hearing start time for the proposal advertised in this notice. Multiple hearings and/or agenda items may make it difficult to determine hearing start time, which could occur late in the meeting. The file containing information on this matter is available for public review at the Community Development Department located in the Haddock Building, 504 S. Washington Street, Moscow, Idaho. Call 883-7035 to get a meeting agenda and further information about the matter.

Verbal testimony at the hearing is generally limited to three (3) minutes time. Minor amounts of written materials (less than two (2) pages) may be submitted to the hearing body at any time prior to the close of comments, as determined by the hearing body. More in-depth written materials require at least five (5) calendar days for review prior to the hearing. You may obtain further information about the public hearing process and procedures on the City's Website at: <https://www.ci.moscow.id.us/593/Public-Hearing-Notices>



Laurie M. Hopkins, Moscow
City Clerk


Jennifer R. Fleischman, Deputy
City Clerk

Publish: March 2, 2024



**CITY OF MOSCOW
COMMUNITY DEVELOPMENT**

Ph.: 208-883-7035

504 S. Washington Street

jfleischman@ci.moscow.id.us

mray@ci.moscow.id.us

For City Use Only

Date Received

Dept	Fee Type	Fees	Paid
CDV	Zoning/Comp Plan Amend	\$1,071.00	
CDV	Annexation	\$1,071.00	
	Receipt Number		

APPLICATION FOR ZONING OR COMPREHENSIVE PLAN AMENDMENT

(Please type or print plainly with blue ink.)

GENERAL INFORMATION

1. Applicant

Name: Justin Goodwin Phone: 208-301-1783

Address: 1542 Lanny Dr, Moscow, Id 83843 Email: jagoodw34@gmail.com

Relationship to affected property (please check one):

Owner Purchaser Lessee Other (explain below):

Under contract to purchase 4 of the 5 acres

2. Owner of Affected Property (if other than applicant)

Name: Kathryn Maurin Phone: _____

Address: 1326 Orchard, Moscow, Id 83843 Email: kaymaurin@gmail.com

3. Location of Affected Property: 1326 Orchard, Moscow, Id 83843

If described by Metes and Bounds, please attach deed on a separate sheet.

Legal Description: _____

(Subdivision) (Block) (Lot)

INFORMATION ON REQUESTED REZONE

4. Proposal: The applicant requests a rezone of the above-described property as follows:

From: Farm Ranch (FR) to: Low density Single Family Residential (R-1)
(Current zoning) (Proposed zoning)

5. Reason: Applicant requests a rezone for the following reason(s): To facilitate the purchase and division of the current parcel. We are purchasing 4 of the 5 acres. The home will be left on a lot with just under 1 acre, and thus needs to be rezoned. The 6 neighbors purchasing the 4 acres will divide it amongst themselves and have their lot lines adjusted to incorporate the land into their current parcels. No further development

6. Before the Moscow Planning and Zoning Commission can approve a zoning amendment request, the Commission must first make findings of compliance with the following five **Relevant Criteria and Standards**. Please indicate in the spaces provided below what you believe to be justification showing compliance with each item:

- A. The proposed rezone is consistent with Comprehensive Plan goals, objectives, and implementation actions.

The proposed rezoning and further lot line adjustments does not affect the current usage of the land, it protects the current undeveloped portion between Lanny Dr and the Woodbury Estates from further development.

- B. The proposed rezone would provide for the logical and orderly location of land uses and community services and facilities.

As there is no proposed development the current usage of the land will remain the same provided continuity to the surrounding community as a whole. No facilities or further land use rights will be provided beyond what is already facilitated by city ordinance.

- C. The uses expected to occur as a result of the rezone will be compatible with the surrounding area.

The use after the rezoning will remain the same and is compatible with the surrounding area,

- D. The size, type, and density of development expected to occur as a result of the rezone will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.

No development is being proposed.

- E. The size, type, and density of development expected to occur as a result of the rezone can be adequately served by existing transportation network, public facilities and services.

No development is being proposed, a lot line adjustment for the purchasing neighbors will be requested that will allow absorption of the 4 acres into the current lots on Lanny Lane. They will be similar in size to other current and proposed lots in the surround area.

Notification: The Idaho Code requires that all property owners located within 300 feet of the affected property receive notification of the public hearing to be conducted by the Planning and Zoning Commission regarding any rezone request.

The Planning and Zoning Commission shall have the authority to require any additional information they consider necessary to render a fair decision and recommendation on a rezone, comprehensive plan amendment, or annexation request. The Commission may recommend, and the City Council may require, additional conditions and limitations as specified in Section 4-9-3C of the Moscow Code.

All questions addressed on this application and the submitted documents must be filed with the Moscow City Planner at least twenty-one (21) days prior to the hearing date. The applicant will be notified by the City as to the time, date and place of the hearing pertaining to this application. The applicant, or his/her duly-appointed representative, must be present at the public hearings held before both the Planning & Zoning Commission and the City Council.

The following materials must be included with this application before it will be processed:

1. Application fee
2. Copy of neighborhood meeting invitation, mailing list, attendance list and minutes
3. If a legal description of the affected property is given by Metes and Bounds, a separate sheet containing that description

I understand this information is a public record and may be posted to a public website. I certify under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct.

Justin A. Goodwin and/

01/30/2024 08:25 PM

or assigns

Signature of Applicant Date

Kathryn A Maurin

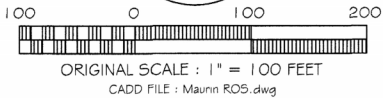
01/30/2024 08:33 PM

Signature of Property Owner (if different) Date

T 39 N, R 5 W, S 5

RECORD OF SURVEY

A Parcel of Land Located in the SE 1/4 of the SE 1/4 of Section 5, T39N, R4W, Boise Meridian, City of Moscow, Latah County, Idaho



LEGEND

- Found 5/8" rebar w/ cap mkd. PLS 6449 or as Described
- Calculated Position - Nothing Found or Set
- Found Section or 1/4 Section Corner
- Found Sectional Subdivision Corner
- Subdivision Block Number
- Subdivision Lot Number
- (M) Measured
- (R) Record Per Survey References
- Subject Property Boundary Line
- Section Line
- Section Subdivision Line
- City Street Centerline
- City Street Right of Way Line
- Adjacent Property Line
- Subdivision Lot Lines
- Fenceline

BASIS OF BEARINGS

The Basis of Bearings for this survey is the Idaho Coordinate System, West Zone, NAD 83, as shown between the found southeast corner and the found east quarter corner of Section 5, said bearing being N 00°20'20" E.

SURVEY REFERENCES

- Warranty Deed, Inst. No. 343958
- Blackwood 1st Addition, Inst. No. 497958, PLS 2102, 2005
- Picabu Estates, Inst. No. 585631, PLS 6449, 2017
- Record of Survey, Inst. No. 460396, PLS 3003, 2001
- Record of Survey, Inst. No. 579750, PLS 10162, 2016

SURVEYOR NARRATIVE

- The purpose of this survey is to locate and monument the parcel of land described land described in Warranty Deed, Inst. No. 343958.
- There is a possible yard encroachment along the south line of the subject property and the north line of Lots 3 and 4, Block 1, Picabu Estates.
- This survey was conducted without a title search. It does not show the existence of all easements and or encumbrances recorded or unrecorded that may affect this property.

SURVEYOR CERTIFICATION

This map correctly represents a survey made by me or under my direction in conformance with the Survey Recording Act. This survey map was prepared at the request of Kathryn Maurin, in November, 2023.



Michael E. Dahlin - Idaho Professional Land Surveyor

C-9: E 1/4 Corner
Fd. 3" dia. brass cap
per CPF Inst. No. 321963

D-9: S 1/16 Corner
Fd. 5/8" dia. rebar w/ YPC
mkd. "Hodge 3003"
per ROS Inst. No. 460396

E-9: SE Corner
Fd. 2" dia. aluminum cap
per CPF Inst. No. 449147

D-8: SE 1/16 Corner
Fd. Sound
per CPF Inst. No. 398237

E-7: S 1/4 Corner
3" dia. brass cap
per CPF Inst. No. 307271

DATE	STATE	COUNTY	PROJECT	DRAWN BY
NOVEMBER 2023	ID	LATAH	MAURIN - BDY	CMM

COUNTY RECORDER CERTIFICATE

STATE OF IDAHO, COUNTY OF LATAH
RECORDED AT THE REQUEST OF Rim Rock
AT 2:31pm THIS 2nd DAY OF Nov, 2023

RECORDER Julie Fry
DEPUTY Aranda Valden Fee: \$500

631870



RIM ROCK CONSULTING, INC.

Land Surveying
Site Planning
Mapping

129 West 3rd Street #102 Moscow, Idaho 83843 208-883-5339 rimrock@rimrockconsulting.net

SHEET
1
OF
1

February 1, 2024

PRELIMINARY DRAFT: THIS DESCRIPTION HAS NOT BEEN CHECKED NOR APPROVED BY A
PROFESSIONAL LAND SURVEYOR

**Legal Description for Justin Goodwin
By Hodge and Associates, Inc.**

A parcel of land described in Warranty Deed, Instrument #343958, Latah County Records, located in the Southeast Quarter of the Southeast Quarter of Section 5, Township 39 North, Range 5 West, Boise Meridian, in the City of Moscow, Latah County, Idaho, described as follows:

Beginning at the Northeast corner of the Southeast Quarter of the Southeast Quarter of said Section 5;
Thence S00°20'20"W, 164.93 feet, to the northeast corner of the Picabu Estates subdivision, described in
Plat, Instrument #585631, Latah County Records;
Thence along the north line of said subdivision, N89°24'59"W, 1315.79 feet, to the centerline of Orchard
Avenue;
Thence along said centerline, N00°24'01"E, 165.02 feet, to the southwest corner of a parcel described
in Warranty Deed, Instrument #446037, Latah County Records;
Thence leaving said centerline, S89°24'44"E, 1315.58 feet, to the **Point of Beginning**.

Parcel contains 4.98 acres, more or less.

PRELIMINARY DRAFT: THIS DESCRIPTION HAS NOT BEEN CHECKED NOR APPROVED BY A
PROFESSIONAL LAND SURVEYOR

F:\4726-Maurin Property Lot Division\4726-Word\DRAFT Legal Description for Maurin Parcel.docx

Neighborhood Rezoning Meeting
Picabu Estates

Dear Neighbor,

You are receiving this invitation to attend a neighborhood rezoning meeting for property owned by Kay Maurin located behind Lanny Drive in Picabu Estates. The current parcel is zoned for Farm Ranch and we are proposing to have the property rezoned to Single Residential R-1. The Good Neighbors LLC group consisting of Justin Goodwin, Jonathan Christopherson, Larry and Laurel Branen, Karen Westacott, Mary Jett and John and Donna Grauke would like to purchase this parcel behind our houses and have lot line adjustments extend from our current property line to the property owned by Bill Voxman and Joanne Reese, Trail Family LLC and Woodbury Land LLC. Our intent is to purchase the parcel, divide it between the Good Neighbors LLC group, and have it remain as undeveloped property.

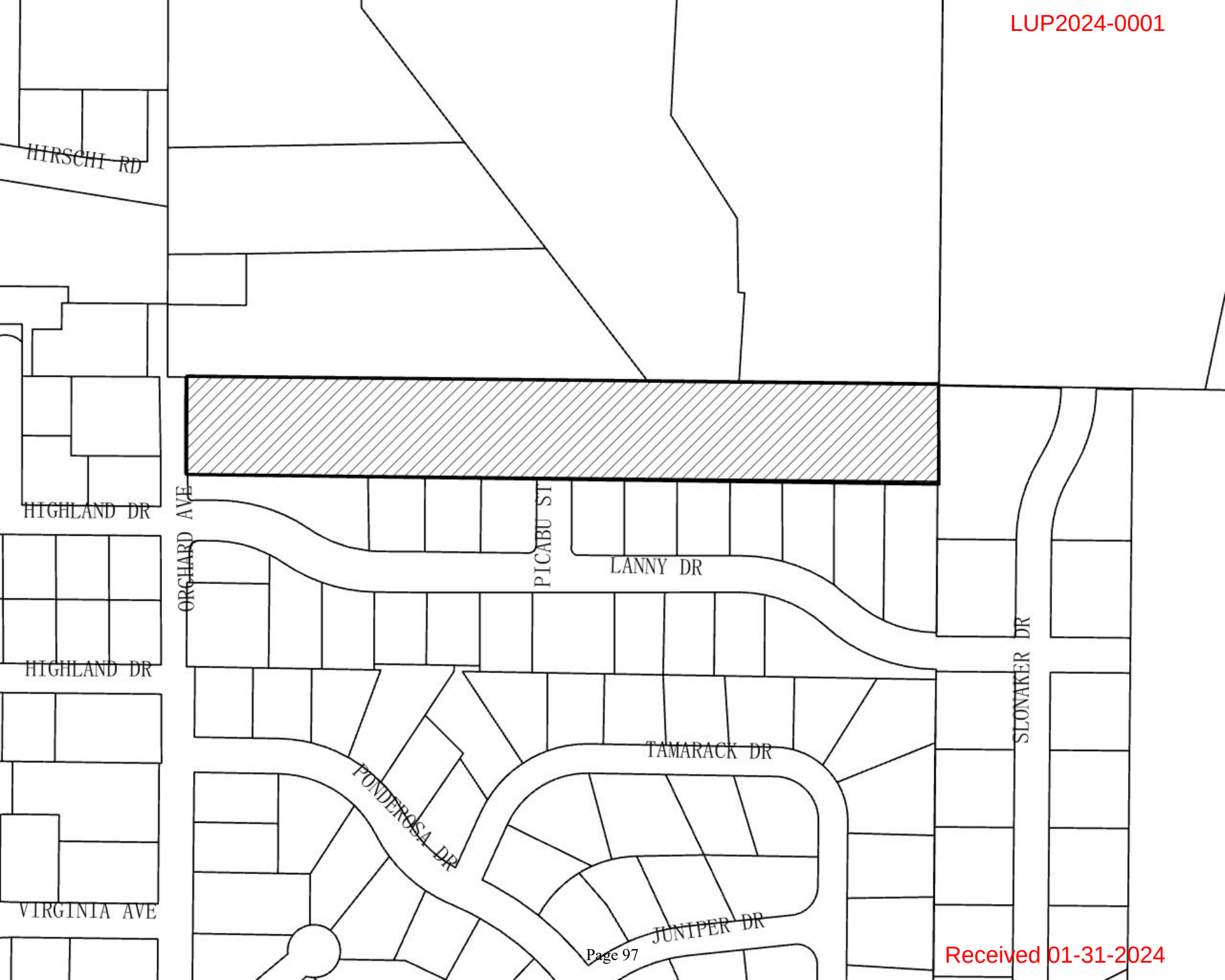
Enclosed are the proposed lot line adjustments and legal descriptions, a map (shaded area is the current parcel) and a vicinity map.

The rezoning meeting is scheduled for Friday, January 19, 2024 from 7:00-9:00 pm in the Lecompte Auditorium at the 1912 Center, 412 E 3rd Street, Moscow, ID. Enter the SE entry doors by the 1912 Center bench and either take the stairs or elevator to the second floor.

For questions please contact Justin Goodwin.

Justin Goodwin
xxxx Lanny Drive
Moscow, ID 83843
Phone: 208-301-1783
Email: jagoodw34@gmail.com

We look forward to seeing you at the rezoning meeting.



ATWOOD, ROY
1123 HIGHLAND DR
MOSCOW, ID 83843

AVERY, ALAN
1236 TAMARACK DR
MOSCOW, ID 83843

BALEMBA, ONESMO
1206 KIRK DR
MOSCOW, ID 83843

BARKER, MICHAEL
1217 KIRK DR
MOSCOW, ID 83843

BEEBE, RICHARD
1212 TAMARACK DR
MOSCOW, ID 83843

BEHRE, WALTER
1259 HIGHLAND DR
MOSCOW, ID 83843

BICE, TRENT
1415 ORCHARD AVE
MOSCOW, ID 83843

BLOUNT, GARY
1148 HIGHLAND DR
MOSCOW, ID 83843

BOEHM, ROMNEY
732 S LOGAN ST
MOSCOW, ID 83843

BOYDELL, KENT
1312 PONDEROSA DR
MOSCOW, ID 83843

BOYLAN, RYAN
1200 ORCHARD AVE
MOSCOW, ID 83843

BRANEN FAMILY LIVING TRUST
1430 LANNY DR
MOSCOW, ID 83843

BRUTSMAN, BRYAN
1311 LANDE LN
MOSCOW, ID 83843

BULLARD, CHRISTOPHER
1205 TAMARACK DR
MOSCOW, ID 83843

CARSCALLEN, WESLEY
1317 ORCHARD AVE
MOSCOW, ID 83843

CHRISTOPHERSEN, JON
1512 LANNY DR
MOSCOW, ID 83843

CLARK, MARY
1115 ORCHARD AVE
MOSCOW, ID 83843

CLARK, TIM
1205 PONDEROSA DR
MOSCOW, ID 83843

CROYLE, JASON
1124 HIGHLAND DR
MOSCOW, ID 83843

CUNNINGHAM, JUSTIN
1518 LANNY DR
MOSCOW, ID 83843

DAVIS, JAMES
1228 TAMARACK DR
MOSCOW, ID 83843

DAWKINS, HOLLY
1297 HIGHLAND DR
MOSCOW, ID 83843

DEY, ROBERT
1427 LANNY DR
MOSCOW, ID 83843

DURAN, JUSTIN
1131 HIGHLAND DR
MOSCOW, ID 83843

EALY, NETHANIEL
PO BOX 9746
MOSCOW, ID 83843

EASTON, DEAN
1236 PONDEROSA DR
MOSCOW, ID 83843

ELINOR ANDERSON TRUST
1156 HIGHLAND DR
MOSCOW, ID 83843

EVERSON, SHARON
1705 LANNY DR
MOSCOW, ID 83843

EWERS, JENNIFER
980 HIRSCHI RD
MOSCOW, ID 83843

FENLEY, JAMES
1249 HIGHLAND DR
MOSCOW, ID 83843

FULFS, DAVID
1229 KIRK DR
MOSCOW, ID 83843

FULLERTON, DENNIS
16053 26TH AVE NE
SHORELINE, WA 98155

FURTADO, SHEREE
1524 LANNY DR
MOSCOW, ID 83843

GARRETT, KATIE
1506 LANNY DR
MOSCOW, ID 83843

GOODWIN, JUSTIN
1542 LANNY DR
MOSCOW, ID 83843

GORMLEY, GINA
1231 HIGHLAND DR
MOSCOW, ID 83843

GRAUKE, JOHN
1412 LANNY DR
MOSCOW, ID 83843

GRIEB, TERRANCE
921 HIRSCHI RD
MOSCOW, ID 83843

HANEY, STEFAN
652 PAVEL CT
MOSCOW, ID 83843

HENDRIX, PAUL
1306 SLONAKER DR
MOSCOW, ID 83843

HENNESSEY, MICHAEL
1332 LANDE LN
MOSCOW, ID 83843

HIRSCHI REV LIVING TRUST
943 HIRSCHI RD
MOSCOW, ID 83843

HORTON, JEFF
1204 TAMARACK DR
MOSCOW, ID 83843

HOWARD REVOCABLE LIVING TRUST
958 HIRSCHI RD
MOSCOW, ID 83843

JAGEMAN, HARRY
1228 PONDEROSA DR
MOSCOW, ID 83843

JESCHKE, AARON
1421 LANNY DR
MOSCOW, ID 83843

JETT, MARY
1418 LANNY DR
MOSCOW, ID 83843

JOHANSEN, WILLIAM
1212 SLONAKER DR
MOSCOW, ID 83843

JORGENSEN, ADAM
1321 LANDE LN
MOSCOW, ID 83843

KADLEC, STEVEN
1109 SLONAKER DR
MOSCOW, ID 83843

LEHMITZ, DAVID
1515 LANNY DR
MOSCOW, ID 83843

LUND, WILLIAM
1220 HIGHLAND DR
MOSCOW, ID 83843

MATTHEWS, GERALDENE
12696 N SHAMROCK ST
HAYDEN, ID 83835

MAU, JEFFREY
1433 LANNY DR
MOSCOW, ID 83843

MAURIN, KATHRYN
1326 ORCHARD AVE
MOSCOW, ID 83843

MAY, JOE
1309 SLONAKER DR
MOSCOW, ID 83843

MESERVE, PETER
1233 SPRUCE CIRCLE
MOSCOW, ID 83843

MIZE, COLE
1224 TAMARACK DR
MOSCOW, ID 83843

MORIN, TERRENCE
1232 TAMARACK DR
MOSCOW, ID 83843

MORTIMER, MICHAEL
1507 ORCHARD AVE
MOSCOW, ID 83843

NASYPANY, ALAN
1215 TAMARACK DR
MOSCOW, ID 83843

NEELON, MICHAEL
1215 SLONAKER DR
MOSCOW, ID 83843

NICKELS, LINDA
1312 LANDE LANE
MOSCOW, ID 83843

O'BRYAN, JOHN
1412 ORCHARD AVE
MOSCOW, ID 83843

OWINGS, CAROL
1406 ORCHARD AVE
MOSCOW, ID 83843

PARKES, JAMES
1275 YOUMANS LN
MOSCOW, ID 83843

PICA, MARK
10393 N IDAHO RD
POST FALLS, ID 83854

PILCHARD, TIMOTHY
1112 SLONAKER DR
MOSCOW, ID 83843

PRALL, JAMES
1091 YOUMANS LN
MOSCOW, ID 83843

RAYNER, KRISTINE
1141 HIGHLAND DR
MOSCOW, ID 83843

REECE, JOANNE
1400 ORCHARD AVE
MOSCOW, ID 83843

RISTINE, THOMAS
1216 TAMARACK DR
MOSCOW, ID 83843

RITTENHOUSE, RICHARD
1509 LANNY DR
MOSCOW, ID 83843

ROSE, ALAN
1114 HIGHLAND DR
MOSCOW, ID 83843

RUDD, JOHN
1292 HIGHLAND DR
MOSCOW, ID 83843

SAYLER, J WILLIAM
1221 PONDEROSA DR
MOSCOW, ID 83843

SCHLECT, CHRISTOPHER
1609 LANNY DR
MOSCOW, ID 83843

SCHROEDER, GARY
1289 HIGHLAND DR
MOSCOW, ID 83843

SCHWENDIMAN, STEVEN
1341 LANDE LN
MOSCOW, ID 83843

SEDAM, DEREK
1409 LANNY DR
MOSCOW, ID 83843

SMISEK, STACY
PO BOX 10001
MOSCOW, ID 83843

SMITH, CHERYL
1220 TAMARACK DR
MOSCOW, ID 83843

SPANGLER, BRUCE
1221 TAMARACK DR
MOSCOW, ID 83843

STAIHAR, CHARLOTTE
1110 VIRGINIA AVE
MOSCOW, ID 83843

STEFANI, CHARLES
1208 TAMARACK DR
MOSCOW, ID 83843

STEINHOFF, JEANNE
1218 KIRK DR
MOSCOW, ID 83843

STELLMON, JADE LYN
1216 PONDEROSA DR
MOSCOW, ID 83843

STEVENS, BRANDON
1279 HIGHLAND DR
MOSCOW, ID 83843

STODICK, DAVID
936 HIRSCHI RD
MOSCOW, ID 83843

SULLIVAN, DENNIS
1224 PONDEROSA DR
MOSCOW, ID 83843

THOMPSON, WILLIAM
1113 HIGHLAND DR
MOSCOW, ID 83843

TRAIL FAMILY LLC
1310 YOUMANS LN
MOSCOW, ID 83843

TUCHSCHERER, JERRY
1227 TAMARACK DR
MOSCOW, ID 83843

VANOVERMEER, THOMAS
1331 LANDE LN
MOSCOW, ID 83843

WALKER, CHRISTOPHER
1115 SLONAKER DR
MOSCOW, ID 83843

WARNER, ANTHONY
1415 LANNY DR
MOSCOW, ID 83843

WESTACOTT, KAREN
1424 LANNY DR
MOSCOW, ID 83843

WILLIAM ACCOLA ESTATE
1114 ORCHARD AVE
MOSCOW, ID 83843

WILSON, DENNIS
1204 PONDEROSA DR
MOSCOW, ID 83843

WOODBURY LAND LLC
1004 DAIRY LN
MOSCOW, ID 83843

WRIGHT, ERIC
1272 HIGHLAND DR
MOSCOW, ID 83843

WRIGHT, ISAAC
785 CONESTOGA DR
MOSCOW, ID 83843

WULFHORST, JEFFRY
1205 ORCHARD AVE
MOSCOW, ID 83843

Good Neighbors LLC Minutes for Rezoning

Justin Goodwin opened the meeting with a power point presentation giving an overview of the rezoning project then opened the floor to questions

1. Why do you have to rezone?
 - The original property was zoned farmland. To divide the property, it must be rezoned to residential in order to apply residential property rules to the land.
2. Has the house part of the land been sold?
 - It is in escrow.
3. Is there a possibility of doing a land trust?
 - That issue isn't part of the rezoning. It is something we can consider after rezoning.
4. Do the CCRs apply to the land?
 - The legal description for the properties applies to the parcels.
5. Are there any further restrictions?
 - No. The city requirements would apply.
6. What about the drainage problem from Woodbury?
 - Woodbury has adjusted for drainage.
7. Why do we need a second meeting?
 - The second meeting is at the city level. We aren't in charge of it.
8. Do we have to put in a park and walking trail?
 - It is not necessary because it is not a development.

All people present supported the rezoning.

Justin adjourned the meeting.

Respectfully submitted,

Mary Jett

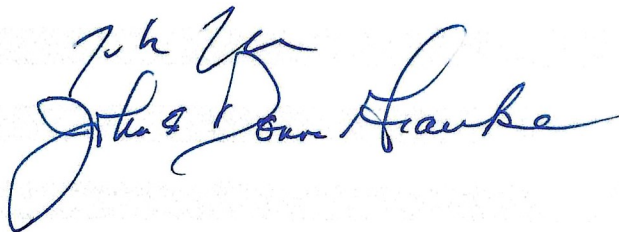
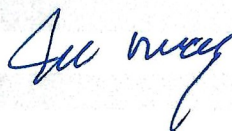
Good Neighbor's LLC Rezone Meeting

January 19, 2024

1912 Building - Moscow, ID

Owner Name	Column1
ATWOOD, ROY	
AVERY, ALAN	
BALEMBA, ONESMO	
BARKER, MICHAEL	
BEEBE, RICHARD	
BEHRE, WALTER	
BICE, TRENT	
BLOUNT, GARY	
BOEHM, ROMNEY	
BOYDELL, KENT	
BOYLAN, RYAN	
BRANEN FAMILY LIVING TRUST	
BRUTSMAN, BRYAN	
BULLARD, CHRISTOPHER	
CARSCALLEN, WESLEY	
CHRISTOPHERSEN, JON	
CLARK, MARY	
CLARK, TIM	
CROYLE, JASON	
CUNNINGHAM, JUSTIN	
DAVIS, JAMES	
DAWKINS, HOLLY	
DEY, ROBERT	
DURAN, JUSTIN	
EALY, NETHANIEL	
EASTON, DEAN	
ELINOR ANDERSON TRUST	
EVERSON, SHARON	
EWERS, JENNIFER	
FENLEY, JAMES	

FULFS, DAVID
FULLERTON, DENNIS
FURTADO, SHEREE
GARRETT, KATIE
GOODWIN, JUSTIN
GORMLEY, GINA
GRAUKE, JOHN
GRIEB, TERRANCE
HANEY, STEFAN
HENDRIX, PAUL
HENNESSEY, MICHAEL
HIRSCHI REV LIVING TRUST
HORTON, JEFF
HOWARD REVOCABLE LIVING TRUST
JAGEMAN, HARRY
JESCHKE, AARON
JETT, MARY
JOHANSEN, WILLIAM
JORGENSEN, ADAM
KADLEC, STEVEN
LEHMITZ, DAVID
LUND, WILLIAM
MATTHEWS, GERALDENE
MAU, JEFFREY
MAURIN, KATHRYN
MAY, JOE
MESERVE, PETER
MIZE, COLE
MORIN, TERRENCE
MORTIMER, MICHAEL
NASYPANY, ALAN
NEELON, MICHAEL
NICKELS, LINDA
O'BRYAN, JOHN

A handwritten signature in blue ink, appearing to read "John & Dawn Grauke". The signature is fluid and cursive, with the first names "John" and "Dawn" written in a larger, more prominent script than the last name "Grauke".A handwritten signature in blue ink, appearing to read "Mary Jett". The signature is written in a cursive style, with the first name "Mary" and the last name "Jett" clearly visible.A handwritten signature in blue ink, appearing to read "Joe May". The signature is written in a cursive style, with the first name "Joe" and the last name "May" clearly visible.

OWINGS, CAROL
PARKES, JAMES
PICA, MARK
PILCHARD, TIMOTHY
PRALL, JAMES
RAYNER, KRISTINE
REECE, JOANNE
RISTINE, THOMAS
RITTENHOUSE, RICHARD
ROSE, ALAN
RUDD, JOHN
SAYLER, J WILLIAM
SCHLECT, CHRISTOPHER
SCHROEDER, GARY
SCHWENDIMAN, STEVEN
SEDAM, DEREK
SMISEK, STACY
SMITH, CHERYL
SPANGLER, BRUCE
STAIHAR, CHARLOTTE
STEFANI, CHARLES
STEINHOFF, JEANNE
STELLMON, JADE LYN
STEVENS, BRANDON
STODICK, DAVID
SULLIVAN, DENNIS
THOMPSON, WILLIAM
TRAIL FAMILY LLC
TUCHSCHERER, JERRY
VANOVERMEER, THOMAS
WALKER, CHRISTOPHER
WARNER, ANTHONY
WESTACOTT, KAREN
WILLIAM ACCOLA ESTATE

Joanne R. Reece

Bill Vance

Karen Westcott

WILSON, DENNIS

WOODBURY LAND LLC

WRIGHT, ERIC

WRIGHT, ISAAC

WULFHORST, JEFFRY

Seen Wilson on behalf of Kay Maurin

ORDINANCE NO. 2024 -

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE REZONING OF AN APPROXIMATELY FOUR POINT NINE EIGHT (4.98) ACRE PROPERTY, DESCRIBED IN SECTION 2, FROM FARM RANCH (FR) TO LOW DENSITY, SINGLE FAMILY RESIDENTIAL (R-1); PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the land described in Section 2 of this Ordinance, generally shown on Exhibit “A” attached hereto and incorporated by this reference, is located within the City of Moscow; and

WHEREAS, the land described in Section 2 of this Ordinance is currently zoned Farm Ranch (FR); and

WHEREAS, the proposed change is to adopt the Low Density, Single Family Residential (R-1) designation; and

WHEREAS, the proposed changes for the property described is generally consistent with the 2019 Comprehensive Plan; and

WHEREAS, the proposed uses that would be allowed by the proposed zoning are consistent and compatible with the surrounding land uses; and provide for the logical, orderly and efficient development of the subject property; and

WHEREAS, on February 28, 2024, the Moscow Planning and Zoning Commission held a duly noticed public hearing and recommended approval of zoning the subject property R-1; and

WHEREAS, the Moscow City Council conducted a duly noticed public hearing and passed a motion to approve this zoning on March 18, 2024;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO, AS FOLLOWS:

SECTION 1: All matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following sections of this Ordinance.

SECTION 2: LEGAL DESCRIPTION.

This Ordinance shall apply to the following described lands in Moscow, Latah County, Idaho, to-wit:

A parcel of land described in Warranty Deed, Instrument #343958, Latah County Records, located in the Southeast Quarter of the Southeast Quarter of Section 5, Township 39 North, Range 5 West, Boise Meridian, in the City of Moscow, Latah County, Idaho, described as follows:

Beginning at the Northeast corner of the Southeast Quarter of the Southeast Quarter of said Section 5;
 Thence S00°20'20"W, 164.93 feet, to the northeast corner of the Picabu Estates subdivision, described in Plat, Instrument #585631, Latah County Records;
 Thence along the north line of said subdivision, N89°24'59"W, 1315.79 feet, to the centerline of Orchard Avenue;
 Thence along said centerline, N00°24'01"E, 165.02 feet, to the southwest corner of a parcel described in Warranty Deed, Instrument #446037, Latah County Records;
 Thence leaving said centerline, S89°24'44"E, 1315.58 feet, to the Point of Beginning.

Parcel contains 4.98 acres, more or less.

SECTION 3: ZONING. That the property described in Section 2 of this Ordinance be and the same hereby is zoned Low Density, Single Family Residential (R-1); and, the City Engineer is hereby ordered to make the necessary amendments to the official maps of the City of Moscow which are on file at 504 South Washington Street, Moscow, Idaho.

SECTION 4: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be effective upon its passage, approval, and publication according to law.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____
Bryce Blankenship	_____	_____	_____	_____

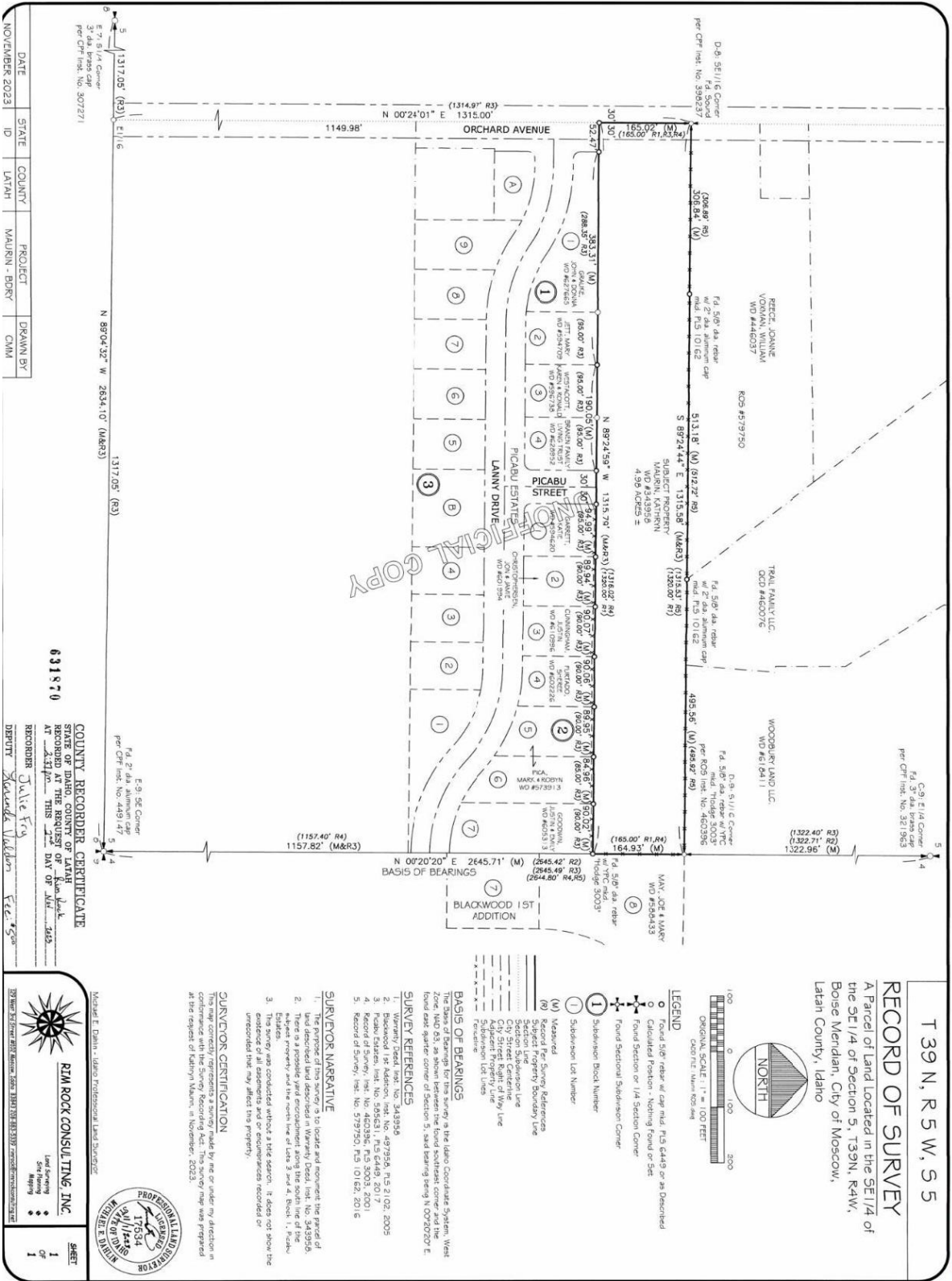
ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow this ____ day of March, 2024.

 Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of an Ordinance passed at a regular meeting of the City Council, City of Moscow, held on _____, 2024 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

EXHIBIT "A"



**BEFORE THE PLANNING AND ZONING COMMISSION
OF THE CITY OF MOSCOW, COUNTY OF LATAH,
STATE OF IDAHO**

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS REGARDING A REQUEST FOR THE REZONE OF A FOUR POINT NINE EIGHT (4.98) ACRE PROPERTY LOCATED AT 1326 ORCHARD AVENUE FROM THE FARM RANCH (FR) ZONE TO THE LOW DENSITY, SINGLE FAMILY RESIDENTIAL (R-1) ZONE.

WHEREAS, the applicant filed an application for Rezone on January 31, 2024; and

WHEREAS, this matter came before the Moscow Planning and Zoning Commission during a duly noticed public hearing on February 28, 2024; and

WHEREAS, having reviewed the application, including all exhibits entered, and having considered the issues presented by the applicant and the opponents:

THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW, IDAHO, AFTER DUE DELIBERATION AND CONSIDERATION, HEREBY CONCLUDES:

I. RELEVANT FACTS AND CONCLUSIONS

1. The Planning and Zoning Commission considered the request pursuant to the City of Moscow 2019 Comprehensive Plan, City of Moscow Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The subject property is 4.98-acre property which currently contains a single-family dwelling and accessory building.
3. Within the 2019 Moscow Comprehensive Plan, the subject property is currently designated as Auto-Urban Residential.
4. According to the 2019 Comprehensive Plan, Auto-Urban Residential designated areas,
“contain predominantly single-family detached homes on lots ranging from 7,000 to 11,000 square feet in size and are more isolated from surrounding uses which may require residents to rely more on automobile transportation. This designation includes those areas generally anticipated to be developed for low- to moderate-density residential uses at densities between three to six units per acre which could include a mix of detached single-family, twinhome, and townhome residential dwellings. Appropriate current zoning for Auto-Urban Residential designated areas include Low Density Residential (R-1), Moderate Density Single Family Residential (R-2) and Medium Density Residential (R-3) in order to include a mixture of attached and detached dwellings where appropriate.”

5. All surrounding land is currently designated as Auto-Urban Residential, with the exception of a Suburban Residential area to the northwest and the City's park property on Lanny Drive which is designated as Parks and Open Space.
6. The subject property is currently designated as the Farm Ranch (FR) Zoning District and the proposal is to rezone to the Low Density, Single Family Residential (R-1) Zone.
7. Property to the south of the subject property is currently zoned Low Density, Single Family Residential (R-1) and property to the west is within the Moderate Density, Single Family Residential (R-2) Zone. Properties to the north are currently zoned a combination of Farm Ranch (FR), Moderate Density, Single Family Residential (R-2), and Agriculture/Forestry (AF).
8. According to the Zoning Code, the R-1 Zoning District is a low-density residential zone appropriate where the following circumstances are present:
 1. Single family dwellings predominate in the area.
 2. The physical character of the area does not lend it to more intense development, either by virtue of irregular topography, restricted access, division of the land into subdivision lots of a size greater than the minimum lot size required by this zoning district, or the application of the Plan policies to the land in question.
12. Uses permitted within the R-1 Zone include single family dwellings, market and community gardens, group child care facilities, and public parks and recreational facilities.
13. There are existing water and sewer mains within the surrounding streets which are of sufficient capacity to accommodate any future use that the R-1 Zone would allow on the subject property.
14. The subject property is located adjacent to Orchard Avenue which is designated as a collector street, and Picabu Street which is designated as a local neighborhood street. Orchard Ave adjacent to the subject property is developed to a 20 ft paved roadway with gravel shoulders on both sides of the street. Picabu Street is constructed to a 36 ft roadway with curb, gutter, tree lawns, and sidewalks on both sides of the street.
15. The applicant conducted a neighborhood meeting with affected property owners within 600 feet of the subject property on January 19, 2024 to discuss the proposed rezone. All neighborhood meeting materials are attached.

BASED ON THE ABOVE RELEVANT FACTS AND CONCLUSIONS, THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW HEREBY FINDS THE FOLLOWING RELEVANT CRITERIA AND STANDARDS:

II. RELEVANT CRITERIA AND STANDARDS

1. **The proposed rezone is consistent with Comprehensive Plan goals, objectives, and implementation actions.** The proposed rezone is consistent with the proposed 2019 Comprehensive Plan Land Use Designation of Auto-Urban Residential.
2. **The proposed rezone would provide for the logical and orderly location of land uses and community services and facilities.** The proposed R-1 Zone provides for a continuation of the existing R-1 Zones to the south of the subject property and also allows for a transition the Farm Ranch (FR) and Agriculture/Forestry (AF) designations to the north. The proposed zoning and uses

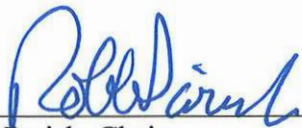
are consistent with the surrounding area and will not unduly burden the neighborhood of public infrastructure.

3. **The uses expected to occur as a result of the rezone will be compatible with the surrounding area.** The proposed zoning is consistent with adjacent zoning districts and will create a logical and orderly zoning configuration for the subject area. The proposed zoning provides for a continuation of the existing R-1 Zoning District to the south.
4. **The size, type, and density of development expected to occur as a result of the rezone will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.** The proposed zoning and uses are suitable for the area and will not unduly burden the area of public infrastructure.
5. **The size, type, and density of development expected to occur as a result of the rezone can be adequately served by the existing transportation network, public facilities and services.** The subject property has street access via Orchard Avenue and Picabu Street, which can adequately serve any proposed development allowed in the R-1 Zone. City water, sanitary sewer, and storm sewer mains currently exist in the area.

III. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the Planning and Zoning Commission of the City of Moscow recommends approval of the rezone request for the four point nine eight (4.98) acre property from the Farm Ranch (FR) Zone to the Low Density, Single Family Residential (R-1) Zone with no conditions.

PASSED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW this
28th day of February, 2024.



Robb Parish, Chair
Planning and Zoning Commission

PLANNING & ZONING COMMISSION



Dennis Wilson
Commission Chair
P&Z@ci.moscow.id.us

Regular Meeting ~Minutes~

Mike Ray
Staff Liaison
208.883.7008

<https://www.ci.moscow.id.us/457/Planning-Zoning-Commission>

Wednesday
February 28, 2024

7:00 PM

Council Chambers
206 E Third Street

Parish called the meeting to order at 6:59 PM

MEMBERS PRESENT: Robb Parish, Chair; Rich Beebe, Scott Gropp, Cole Mize, Sue Scott, Victoria Seever, Dennis Wilson
MEMBERS ABSENT: Joel Hamilton, Nels Reese
OTHERS: Bryce Blankenship
STAFF: Jennifer Fleischman, Mike Ray

REGULAR AGENDA

1. Approval of January 24, 2024 Minutes (ACTION ITEM)

Scott moved for approval of the minutes as written, seconded by Wilson. Roll Call Vote; Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Time limit 15 minutes. Members of the Public may speak to the Commission regarding matters NOT on the Agenda nor currently pending before the Planning and Zoning Commission. Please state your name and resident city for the record and limit your remarks to three (3) minutes.

None.

3. Public Hearing: Proposed Rezone of a 4.98-Acre Property Located at 1326 Orchard Avenue. Permit Application LUP2024-0001 (ACTION ITEM)

1. Rezoning of the subject property from Farm Ranch (FR) Zone to the Low Density, Single Family Residential (R-1) Zone.

Ray presented the Rezone application as described above, and recommended approval with no conditions.

Public Hearing opened at 7:05 PM

Justin Goodwin (applicant), Moscow, explained that he represents a neighborhood association. The group is coordinating the purchase of the subject property from the current owner to incorporate it within their own parcels with a future lot line adjustment, after the rezone is approved.

Sean Wilson, Moscow, as the representative of Kathryn Maurin (property owner) spoke in favor of the rezone application.

Public Hearing closed at 7:07 PM

The Commissioners agreed that neighbors purchasing property around their residence is a good idea and helps to preserve their privacy and view in a diplomatic way. The guidelines of lot size requirements for the

R-1 Zone does not have a set maximum size, and all of the proposed future lots would meet the minimums.

Wilson moved for approval of the Rezone request as recommended, seconded by Seever. Roll Call Vote; Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

Scott moved for approval of the Relevant Criteria and Standards for the Rezone as written, seconded by Seever. Roll Call Vote; Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

4. Election of Officers for 2024 (ACTION ITEM)

The Commission will need to nominate officers for 2024.

Parish stepped down as Chair and nominated Wilson as Chair, Beebe as Vice Chair, and Mize as Second Vice Chair.

Scott seconded the motion to elect Dennis Wilson as Chair, Rich Beebe as Vice Chair, and Cole Mize as Second Vice Chair for the 2024 Planning & Zoning Commission. Roll Call Vote; Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

REPORTS

1. *Transportation Commission meeting report.*
None.

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

The Planning & Zoning Commission regular meeting scheduled for March 13, 2024 has been cancelled.
The next meeting will be held on March 27, 2024.

Blankenship informed the Commissioners that a joint meeting between City Council and Planning & Zoning has been tentatively scheduled for Monday, March 25th.

Parish declared the meeting adjourned at 7:18 PM

Dennis Wilson, Chair

Date

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

Comprehensive Annual Financial Report Presentation (ACTION ITEM) - Sarah Decker /Nick Nicholson

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

Presnell Gage PLLC, the City's auditors, will be presenting the City's FY2023 Annual Comprehensive Financial Report (ACFR), which includes any significant changes regarding the annual audit and outlining comparative changes from the FY2022 ACFR. The City has received the Certificate of Achievement for Excellence in Financial Reporting for the ACFR for 20 consecutive years. After approval, staff will submit the FY2023 ACFR for consideration for the award. The accompanying final draft of the FY2023 ACFR is submitted for City Council review.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Accept the City of Moscow audited Annual Comprehensive Financial Report for FY2023 as presented, or take other action deemed appropriate.

STAFF RECOMMENDATION

Accept the City of Moscow audited Annual Comprehensive Financial Report for FY2023 as presented.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. FS Draft 3.12.24

CITY OF MOSCOW

ANNUAL COMPREHENSIVE FINANCIAL REPORT

FISCAL YEAR ENDED
SEPTEMBER 30, 2023



ART BETTGE
Mayor

BILL BELKNAP
City Supervisor

SANDRA KELLY
Council President

MAUREEN LAFLIN
Council Vice President

HAILEY LEWIS
Councilmember

JULIA PARKER
Councilmember

GINA TARUSCIO
Councilmember

ANNE ZABALA
Councilmember



Annual Comprehensive Financial Report



DRAFT

CITY OF MOSCOW, IDAHO

FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2023

Prepared
by the
Finance Department

Sarah L. Decker
Finance Director



DRAFT

INTRODUCTORY SECTION

CITY OF MOSCOW, IDAHO

Annual Comprehensive Financial Report For the Fiscal Year Ended September 30, 2023

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Heart of the Arts



Arthur D. Bettge
Mayor

Gina Taruscio
Council President

Sandra Kelly
Council Vice-President

Bryce Blankenship
Council Member

Drew Davis
Council Member

Hailey Lewis
Council Member

Julia Parker
Council Member



Bill Belknap
City Supervisor



City of Moscow, City Hall
c/o Bill Belknap, City Supervisor
206 East 3rd Street
P.O. Box 9203
Moscow ID 83843
Phone (208) 883-7000
Fax (208) 883-7018

Website: www.ci.moscow.id.us
Hearing Impaired (208) 883-7019



March 15, 2024

Honorable Mayor, City Council Members, and Citizens of the City of Moscow:

We are pleased to submit to you the audited Annual Comprehensive Financial Report (ACFR) for the City of Moscow, Idaho (hereinafter "City") for the fiscal year October 1, 2022 through September 30, 2023.

Idaho state law requires that all general-purpose local governments publish, within six months of the close of each fiscal year, a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB), and an audit report in accordance with auditing standards generally accepted in the United States of America by Certified Public Accountants. Pursuant to that requirement, we hereby issue the audited annual financial statements of the City for the fiscal year ended September 30, 2023.

The City of Moscow Finance Department has prepared this report to present the financial position of the City as of September 30, 2023. We believe the information, as presented, is accurate in all material aspects; that it is presented in a manner designed to set forth fairly the financial position and results of operations of the City as measured and reported by the financial activity of its various funds; and that all disclosures necessary to enable the reader to gain an adequate understanding of the City's financial affairs have been included. Responsibility of both the accuracy of the data, and the completeness and fairness of the presentation and disclosures rests with City management.

Moscow's Mission Statement:

The City of Moscow delivers quality municipal services while ensuring responsible use of resources. We anticipate and meet the needs of our diverse population in order to build public trust and enhance a sense of community.

ACFR Presentation:

The ACFR was prepared by the City of Moscow Finance Department in accordance with GAAP and GASB. It is intended to provide sufficient information to permit the assessment of stewardship and accountability, to demonstrate legal compliance, and to facilitate management control. City management is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse and to ensure adequate accounting data is compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. In addition, the City maintains extensive budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget adopted by City Council. Activities of all funds are included in the annual adopted budget.

Presnell Gage, PLLC, Accounting and Consulting, a firm of Certified Public Accountants, have issued an opinion that the City's financial statements were presented fairly in all material respects for the year ended September 30, 2023.



The Independent Auditor's report is located at the front of the financial section of this report.

The ACFR is presented in four sections: Introductory, Financial, Statistical, and Compliance. The Introductory section, which is unaudited, includes this Letter of Transmittal, a City organizational chart, the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting awarded for the 2022 fiscal year, and a list of the City's principal elected officials. The Letter of Transmittal is designed to complement the Management's Discussion and Analysis (MD&A) and should be read in conjunction with the MD&A. The City's MD&A can be found in the financial section along with the independent auditor's opinion, basic financial statements (including entity-wide fund financial statements), notes to the basic financial statements, required supplementary information and supplemental information, combining and individual statements, and schedules for the City's funds. The Statistical section, which is unaudited, includes selected financial and demographic information, generally presented on a multi-year basis.

City of Moscow Profile:

Moscow Idaho is located among the rolling Palouse hills of Latah County in northern Idaho and the western City limits border the State of Washington. The City encompasses a land area of approximately 7.4 square miles. Moscow is the county seat and largest city in Latah County and with a population of 26,249 (2023 U.S. Census Bureau) and is the 13th largest city in Idaho. Latah County's population is 40,978 (2023 U.S. Census Bureau) and comprises the majority of the eastern portion of the Palouse region, which is world-renowned for its agriculture and fertile soil. Latah County is the only county in the United States that was established by an act of Congress. Originally part of Nez Perce County, Latah County was created in 1888 and named for Latah Creek, which is located in its northwest corner.

The City of Moscow is home to the University of Idaho, the state's land grant institution and primary research university. Eight miles (13 km) west is Pullman Washington, home of Washington State University, also a land-grant institution. The close proximity of these two universities creates an environment that is a wonderful combination of small-town comfort and safety, together with the cultural, recreational, and educational opportunities of a larger city.

The City of Moscow was incorporated on July 12, 1887. The City operates under a Mayor/Council form of government consisting of an elected mayor and six council members. The mayor and six council members are elected on an at-large, non-partisan basis, and the council serves staggered 4-year terms, with one-half of the council positions elected every two years. The City is considered to be a "full service" city and provides the following services authorized by charter and by Title 50 of the *Idaho Code*: general government, public safety, recreation and culture, transportation, water, sewer, stormwater and sanitation.

Moscow's City Council is required to adopt a final budget no later than the close of the current fiscal year. The City's fiscal year starts on October 1 and ends on September 30. The annual budget serves as the foundation for the City's management and financial planning and controls and is prepared by the Administration and Finance Departments.



Department managers are responsible for their department's budgetary controls. The budget is adopted at the fund level by the City Council following a public hearing and meets the state's legal requirement for a balanced budget of revenues and expenditures. The same public budget process is necessary on any occasion when budget amendments are necessary to accept unanticipated revenues and expenditures.

Moscow Idaho is settled into the Palouse, a landscape historically and currently inhabited by the Nimiipuu (Nez Perce) people indigenous to the region. Incorporated in 1887, the City's modern history is rooted in agriculture; the region is a major global producer of peas and lentils. The presence of farming in the community goes far beyond commerce, however, as grain silos and other architectural features announce agricultural endeavors as part of the community's aesthetic identity. The City is home to the University of Idaho (UI), a land grant institution established in 1889. School spirit infuses the atmosphere of the city with the balance of gravitas and celebration that characterizes the educational experience. Moscow's culture is woven together with the work of passionate citizens and creative institutions dedicated to the arts in all their forms. The City of Moscow stands out amongst Idaho cities in many ways, and its tradition of Arts and Culture programming contributes greatly to that unique identity.

Listed below are City-sponsored cultural offerings:

- Moscow Farmers Market (MFM) is held every Saturday from May through October. Established in 1977, the MFM is the longest-running market in the state of Idaho and provides farmers, artisans, and customers the opportunity to connect with one another in Moscow's downtown core;
- Third Street Gallery and The Box Gallery, both located in Moscow City Hall, bring art installations into the heart of the public process;
- Artwalk is a monthly event featuring multiple forms of art at host locations throughout the community on the 3rd Thursday of each month from October through June;
- Palouse Plein Air is an annual painting event that brings artists together in celebration of the picturesque Palouse;
- Moscow Poet Laureate increases awareness of the role that poetry and literature play in the community;
- Annual Tree-lighting, Light up the Season Parade, and other downtown events get the whole community into the spirit of the winter season;
- Public Art in Moscow thrives with an annually-refreshed temporary collection, a portable collection, and features works in the permanent collection made possible by the City's 2004 adoption of a 1% for Public Arts ordinance.

The City of Moscow is proud to partner with the following cultural institutions and events:

- The University of Idaho's Prichard Art Gallery, Lionel Hampton Jazz Festival, and Festival Dance;
- Moscow Chamber of Commerce + Visitor Center
- Moscow Renaissance Fair;
- Rendezvous in the Park;
- The Kenworthy Performing Arts Center;
- Moscow Contemporary;



- The 1912 Center, a property owned by the City and operated through contract by non-profit organization Heart of the Arts, Inc.

The City has a highly skilled and educated workforce supporting many thriving businesses, as well as the University of Idaho and nearby Washington State University. The University of Idaho is a nationally recognized research institution committed to undergraduate and graduate research education, with extension services responsive to Idaho and to the region's business and community needs. Many students take advantage of an emphasis on undergraduate research opportunities in computer science, transportation innovation, environmental science, evolutionary biology, and biomedical research. The University of Idaho enrolls 9,943 students. As Idaho's land grant research university, the University of Idaho offers students a complete living and learning experience. The residential campus in Moscow matches architectural beauty with a small and friendly academic community. Outdoor recreational activities complement the many cultural amenities. The University of Idaho ranked in the top 30 in the nation as a "great university to hit the books and backcountry" by Outside magazine. Living and learning in Moscow will put you just minutes from opportunities for skiing, snowboarding, whitewater rafting, biking, climbing, camping, fishing and more.

Local Economic Outlook:

Moscow's major employers are heavily represented in the sectors of education, health care, retail, and government. These four sectors represent 65 percent of Moscow's economy. The Latah County unemployment rate (not seasonally adjusted) for the month ending in September 2023 was 2.5 percent compared with 2.2 percent in September 2022. The September 2023 unemployment rate (not seasonally adjusted) of 2.5 percent was below a state unemployment rate of 3.1 percent and a national unemployment rate of 3.8 percent.

Latah County saw employment expansion in the following sectors from 2021 – 2022:

- Construction (7.5 percent)
- Manufacturing (14.5 percent)
- Retail Trade (4.3 percent)
- Information (13.0 percent)
- Real Estate (7.5 percent)
- Professional and Technical Services (3.2 percent)
- Educational Services (40.3 percent)
- Accommodation and Food Services (2.6 percent)
- Health Care and Social Assistance (4.7 percent)

Real Estate:

- The average home sale price in the City of Moscow increased 3.2 percent from \$399,247 in 2022 to \$412,063 in 2023, after a 15.1 percent increase the prior year.
- The average home sale price in Latah County increased 1.8 percent from \$396,525 in 2022 to \$403,506 in 2023 after an 17.2 percent increase the prior year.



Tourism:

- In the 2023 calendar year, Latah County transient occupancy tax increased by approximately 10 percent.

Building Permits:

- Total permitted construction value in the City of Moscow dropped from \$37.5 million in 2022 to \$28.3 million in 2023, but remained above the 10-year average of \$31.6 million.

Moscow continues its economic development efforts. The Moscow Urban Renewal Agency (MURA) manages one active urban renewal district called the Legacy Crossing District, which covers approximately 169 acres and includes former railroad right-of-way and industrial areas, comprising the majority of the blighted and underutilized properties located between Moscow's historic downtown and the University of Idaho. The primary objective in creating this District was to eliminate conditions impeding the City's economic growth in the area. The MURA's focus is to assist and encourage the transition of properties from former agricultural and/or industrial uses to new uses and economic vibrancy adding to the quality of civic life and improving the public safety of citizens and visitors.

The Legacy Crossing District will have long-term positive impacts on the community. The re-urbanization of inner-city districts, particularly those with land uses transitioning from industrial uses to mixed-uses, requires an extended planning horizon. Redevelopment activities continue within the District and on the MURA-owned property located at the southwest corner of the intersection of Sixth and Jackson Streets, including the completion of environmental remediation activities and the planning for the redevelopment of the site.

The City is a leader in a consortium that maintains a 25.0-mile fiber optic network serving government, education, medical, and business facilities in the City. Other members of the consortium include the Idaho Transportation Department, Moscow School District #281, and Gritman Medical Center.

The Intermodal Transit Center (ITC) is home to public transit provider Sustainable Moscow Area Regional Transportation (SMART), which provides services to area residents and the University of Idaho. The fixed-route public transportation service in Moscow continues to see increased ridership. The ITC houses administrative and passenger service areas, exterior covered passenger boarding areas, bicycle parking facilities, and transit vehicle parking and serves as a link between transportation service providers to facilitate the seamless integration of transportation options for the Palouse region. Public transportation services are provided by not only SMART, but also Northwest Trailways (providing inter-city passenger service) and the University of Idaho's Vandal Access Service.

Tourism is Idaho's third-largest industry statewide. The City provides and hosts many cultural opportunities along with other art attractions. The arts, entertainment, and recreation sectors include a wide range of establishments that operate facilities or provide services to meet varied cultural, entertainment, and recreational interests of the local and surrounding population.



Long-Term Financial Planning for the City:

The City's future capital improvement projects include:

- Street and improvements on the Mountain View Road corridor;
- A pedestrian underpass on South Main Street;
- Landscape enhancements at the south couplet;
- Replacement of an aging City shop facility;
- Continued upgrades to deficient sidewalks and the installation of missing sidewalks throughout the City;
- Water Reclamation and Reuse Facility (WRRF) improvements to meet the National Pollutant Discharge Elimination System (NPDES) permit issued by the United States Environmental Protection Agency (EPA);
- Various sewer and water main replacements and rehabilitations;
- Various street surface restoration projects;
- Various park, pathway, and playground improvements;

The City has completed several comprehensive plans including water, sewer, intermodal transportation, parks, and facilities. These plans define the operational and capital needs for those service sectors. These planning documents provided the information necessary to develop the City of Moscow's Strategic Plan as well as the City's Capital Improvement Plan (CIP) are excellent resources for reviewing progress made on the major challenge areas adopted by the Moscow City Council in that plan. In turn, Administration and Finance are then able to continue the development of a comprehensive long-range financial plan to assist policymakers in developing strategies to meet the City's operational and capital needs.

The City has fund balances assigned for long-term capital needs of \$7.0 million for general government purposes and \$27.0 million restricted for water, sewer, stormwater, and sanitation, which will assist in the long-term capital improvement projects list.

Financial Policies:

On September 7, 2011, the City Council adopted Resolution No. 2011-11. This Resolution established financial policies for the City, which address general finance, revenue, operating expenditure, capital expenditure, and debt and fund balance working capital. The City implements all GASB pronouncements in order to remain in compliance with the accounting standards for governments. This year, the City's financial statements reflect all changes to meet the guidelines of the GASB 68 pronouncement.

GFOA Award for Excellence in Financial Reporting:

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its annual comprehensive financial report for the fiscal year ending September 30, 2022. This was the twentieth consecutive year that the City has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized annual comprehensive financial report.



This report must satisfy GAAP, GASB, and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only and, therefore, must be applied for each subsequent year. Staff represents that the City's current Annual Comprehensive Financial Report continues to meet the Certificate of Achievement Program's requirements, and the ACFR ending September 30, 2023, will be submitted to the GFOA for consideration.

Audited Statements Introduction:

Presnell Gage, PLLC, Accounting and Consulting, a firm of Certified Public Accountants, has audited the City's financial statements. The goal of the annual independent audit is to provide reasonable assurance that the financial statements of the City are free of material misstatement. The independent audit examines, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The independent audit also involves the assessment and evaluation of the presentation of the overall financial statements. The independent auditor, based upon the audit, concluded there was a reasonable basis for rendering an unmodified opinion that the City's financial statements for the fiscal year ended September 30, 2023, are fairly presented in conformity with GAAP and GASB. The independent auditor's report is presented as the first component of the financial section of this report.

The independent audit of the City's financial statements requires the independent auditor to report not only on the fair presentation of the financial statements but also with special emphasis on the audited government's internal controls and compliance with legal requirements. Because the cost of controls should not exceed the benefits to be derived, the objective is to provide reasonable, rather than absolute assurance, that the financial statements are free of any material misstatements.

Acknowledgments:

The preparation of this report would not have been possible without the professional, efficient, and dedicated services of the City's Audit Committee and the entire staff of the Finance and Administration Departments. Appreciation is also extended to all members of the other City departments who assisted and contributed to the preparation of this report. Our thanks are also extended to the Mayor and the City Council for their support in maintaining the highest standards of professionalism in the management of the City's finances.

Respectfully submitted,


Bill Belknap
City Supervisor


Sarah L. Decker
Finance Director



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

DRAFT

Presented to

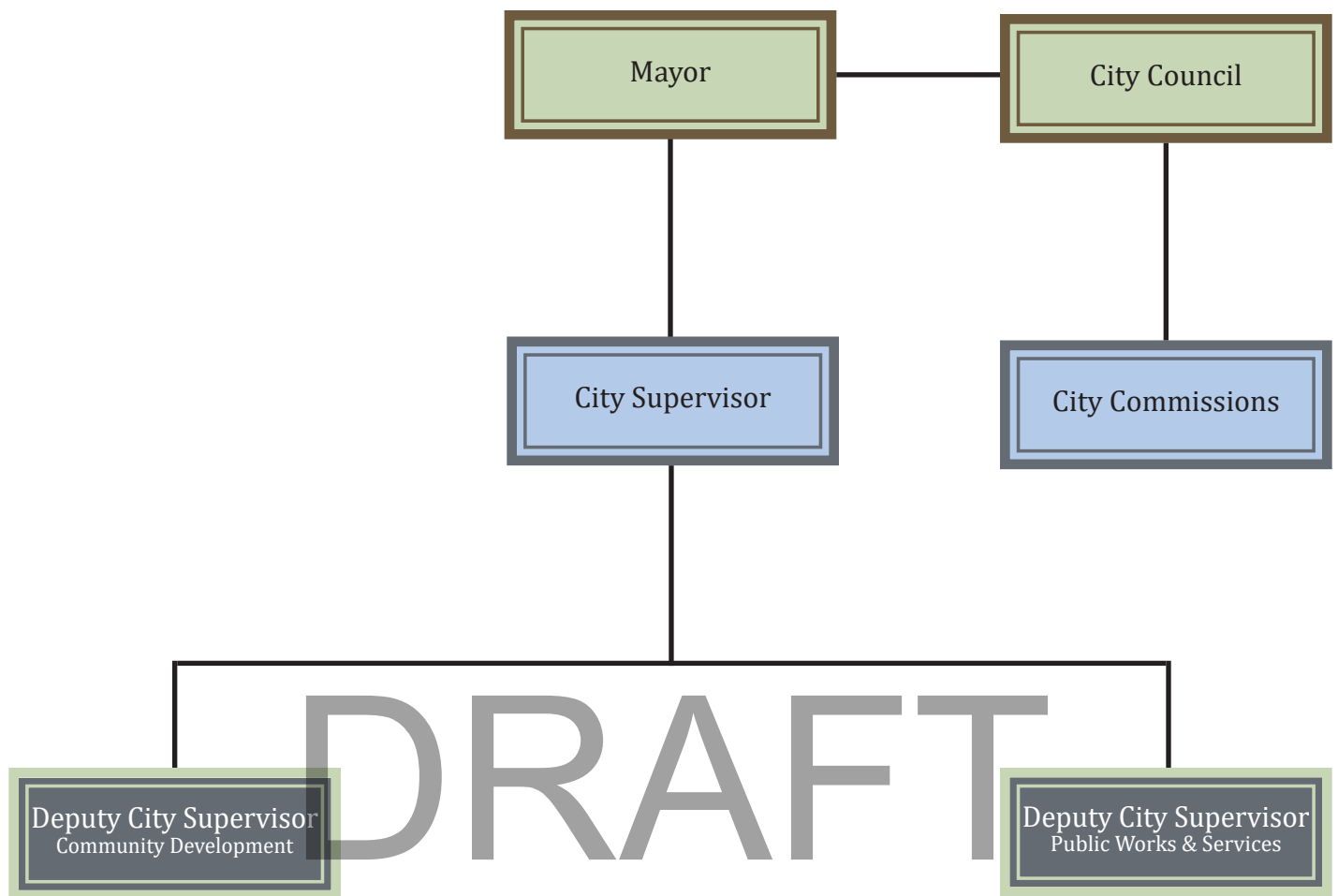
**City of Moscow
Idaho**

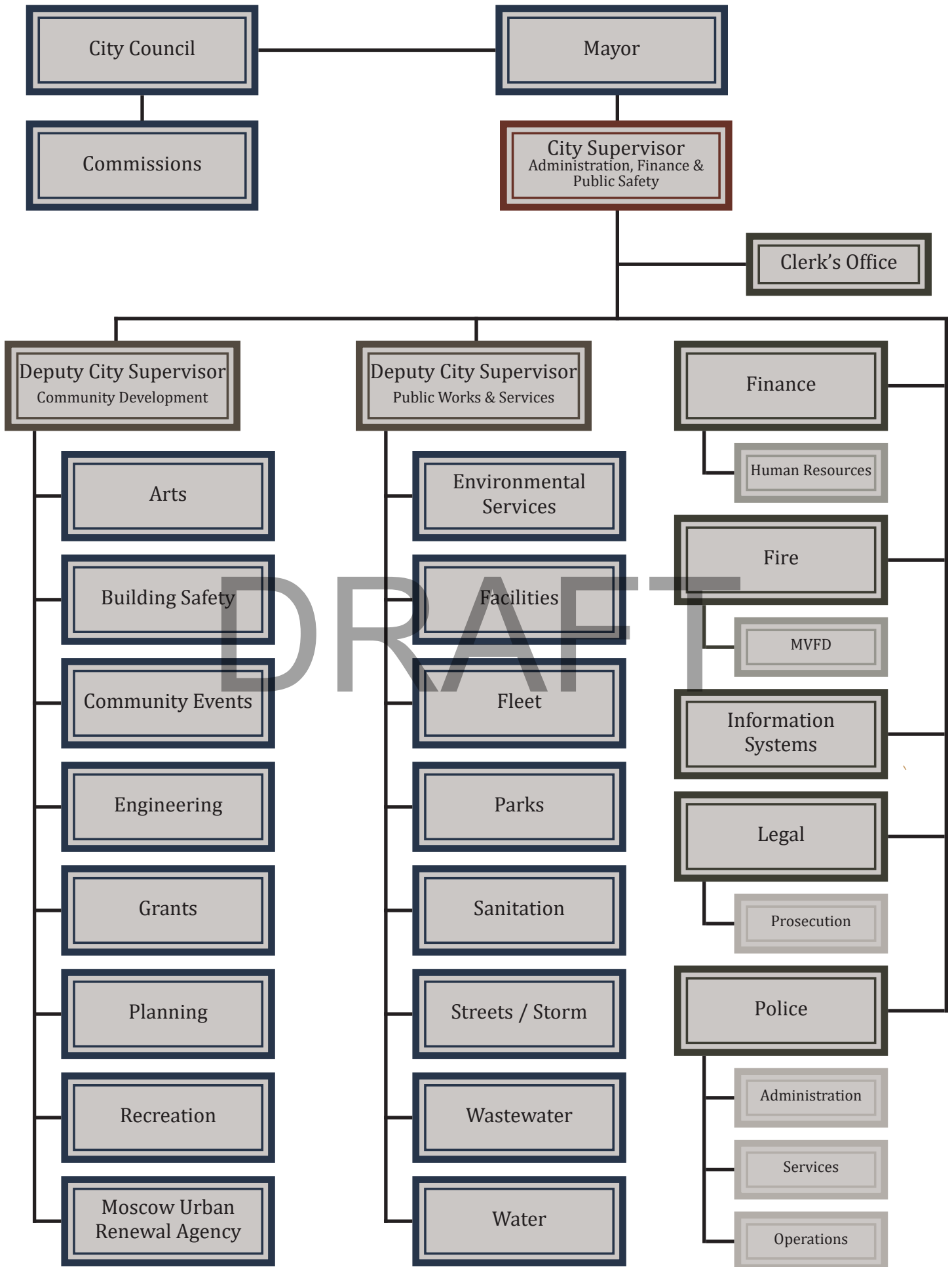
For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

September 30, 2022

Christopher P. Morill

Executive Director/CEO





Public Officials

For information on how to vote in Moscow, please visit IdahoVotes.gov or the Latah County website (www.latah.id.us). You may also call the Latah County Courthouse at (208) 883-2249 or the City Clerk's office at (208) 883-7015.

Elected Officials at 09/30/2023

Official	Name	Term End
Mayor	Art Bettge	12/31/2025
Council Member	Drew Davis	12/31/2023
Council Member	Sandra Kelly	12/31/2023
Council Member	Hailey Lewis	12/31/2025
Council Member	Maureen Laflin	12/31/2023
Council Member	Julia Parker	12/31/2025
Council Member	Gina Taruscio	12/31/2025

Elected Officials at 01/03/2024

Official	Name	Term End
Mayor	Art Bettge	12/31/2025
Council Member	Bryce Blankenship	12/31/2027
Council Member	Drew Davis	12/31/2027
Council Member	Sandra Kelly	12/31/2027
Council Member	Hailey Lewis	12/31/2025
Council Member	Julia Parker	12/31/2025
Council Member	Gina Taruscio	12/31/2025

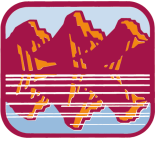
Appointed Officials at 09/30/2023

Official	Name
City Supervisor	Bill Belknap
City Attorney	Mia Bautista
City Clerk	Laurie M. Hopkins
Deputy City Supervisor Community Planning and Design	Cody Riddle
Deputy City Supervisor Public Works and Services	Tyler Palmer
Director of Finance and Employee Services	Sarah L. Decker
Fire Chief	Brian Nickerson
Police Chief	James Fry



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FINANCIAL SECTION



INDEPENDENT AUDITOR'S REPORT

Members of the City Council
City of Moscow, Idaho
Moscow, Idaho

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Moscow, Idaho, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Moscow, Idaho's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Moscow, Idaho, as of September 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Moscow, Idaho, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Moscow, Idaho's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Moscow, Idaho's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Moscow, Idaho's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and other required supplementary information on pages 21 through 41 and 81 through 86, respectively, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Moscow, Idaho's basic financial statements. The combining and individual nonmajor fund financial statements, budgetary comparison schedules, capital asset schedules, and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 14, 2024, on our consideration of the City of Moscow, Idaho's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Moscow, Idaho's internal control over financial reporting and compliance.

Moscow, Idaho

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

The discussion and analysis of the financial performance of the City of Moscow (hereinafter the "City") provides an overview of the City's financial activities for the fiscal year ended September 30, 2023 (FY2023) and is intended to:

- Assist the reader in focusing on significant financial issues;
- Provide an overview of the City's financial activity;
- Identify changes in the City's financial position (its ability to address challenges in subsequent years); identify any material deviations from the financial plan and the adopted budget; and
- Identify individual fund issues or concerns. Since the Management's Discussion and Analysis (MD&A) is designed to focus on the report year's activities, resulting changes, and currently known facts, please read it in conjunction with the Transmittal Letter found in the introductory section (page 6) and the City's financial statements beginning on page 43.

Financial Highlights

- The City's general fund (the City's primary operating fund), on a current financial resource basis, reported a fund balance increase for FY2023 of \$1,972,373 (24.3%) as a result of the following: the committed fund balance, which includes drug enforcement of \$64,362, funds received from Opioid settlements of \$62,136 and an increase in working capital of \$188,984 (3.7%) to \$5,257,984. Assigned fund balance includes an increase in employee compensated absences of \$25,064 (3.6%) to \$771,123, while general governmental health programs increased by \$8,000 (15.0%) to \$61,500.
- Working capital is the funding necessary to meet the cash flow needs of any particular fund. In compliance with the City's adopted financial policies, working capital is reported on the balance sheet for governmental funds. The General Fund working capital increased in FY2023 by \$188,984 (3.7%) to \$5,257,984. The Street Fund working capital for FY2023 decreased by \$181,520 (17.1%) to \$877,604. The Recreation and Culture Fund working capital for FY2023 decreased by \$36,908 (3.9%) to \$901,007.
- The City of Moscow has an investment policy that manages and directs the Finance Director and provides a guide to invest available funds. In FY2020, the City updated its Investment Policy, which can be found in Resolution #2020-02. In short, the investment policy prioritizes City investments by several factors including safety, liquidity, and yield. The City invests in U.S. Agencies containing adequate guarantees. Bond values can change inversely to interest rate changes during the time that the City holds the bond. When bonds mature, they are valued at 100% of the bond price (par).
 - In FY2019, the City reviewed its investment strategies and engaged an Investment Advisory Committee consisting of financial professionals associated with the University of Idaho and Lewis-Clark State College to formulate a sustainable investment strategy focused on minimizing risks and maximizing returns on these public dollars. This strategy was implemented in FY2020, which included entering into an asset management agreement with Moreton Asset Management, LLC which was continued through FY2023.
- Governmental activities program revenue increased \$510,836 (4.2%) to \$12,810,319 in FY2023. This is mainly due to an increase in capital grants and contributions. In FY2023, the City complied with the single audit reporting requirements and federal funding received totaled \$5,889,164 compared with \$3,931,828 the prior year.

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

- Business-type activities (enterprise funds) program revenue increased in FY2023 by \$2,654.874 (11.4%) to \$25,927,362. Capital grants and contributions increased by \$1,297,058. FY2023 included a 5.0% water rate increase, a 2.25% increase in sewer rates, a 4.9% increase in residential sanitation and no change in stormwater rates. Both water and sewer rate adjustments were made in conformance with the recommendations of the rate study adopted by the City Council. Water connection fees are comprised of meter charges and general facility charges.
- The City continued work on water system improvements throughout the City. The largest project consists of the second phase of the replacement of six water booster stations (two remaining stations) and associated water main improvements for a cost of approximately \$4.0 million. The Booster Stations project is needed to address fire-flow deficiencies in boosted zones located at higher elevations in the City. To finance these projects, the City is combining a loan obtained from the Idaho State Revolving Loan Fund for water system improvements (administered by the Idaho Department of Environmental Quality (IDEQ)) with City of Moscow Water Capital Program funding. The first phase of the Booster Stations' project (the first three stations) is complete. The design of the second phase of the Booster Stations' project is complete and construction began in the winter of 2022.
- In FY2023, the City received \$5,889,164 in federal grant funding reimbursements, which assisted the City in completing several infrastructure projects to include a bridge, street improvements, water transmission lines, and park restrooms. Assistance also included funding to design upcoming projects, assist in the construction of a new airport terminal, support for public safety, flooding analysis, and staffing for arts programs. The federal funding assisted several City departments including Public Works, Police, Parks, Arts, Community Development, and the Pullman-Moscow Regional Airport:
 - The U.S. Environmental Protection Agency (EPA) provides annual capitalization grants to the Idaho Department of Environmental Quality (DEQ) to assist drinking water system owners such as municipalities with funding to maintain, improve, and expand systems to conform with the requirements of the Safe Drinking Water Act. DEQ provided the City with interim construction financing to support a new well system and to construct two new booster stations in the north and south areas of Moscow where new construction continues with the expansion of residential and commercial developments. The interim construction funding is then rolled into DEQ's State Revolving Fund (SRF) program, which provides below market low interest loans to fund the drinking water improvement projects. The City received interim construction funding assistance in FY2023 (\$2,017,753).
 - The Local Highway Safety Improvement Program (LHSIP) grant program managed by the Local Highway Technical Assistance Council (LHTAC) on behalf of Idaho Transportation Department (ITD) assisted with the Sixth Street Safety Improvement's project to include installation of ADA-compliant curb extensions from Jefferson Street to Almon Street reducing pedestrian crossing length and improving pedestrian visibility. The completed project included the improvement of pedestrian ramps and crosswalks on Sixth Street at intersections to provide an ADA-compliant corridor connecting the University of Idaho to the downtown central business district with final project expenses in FY2023 of (\$93,365).

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

- The Local Highway Safety Improvement Program (LHSIP) grant program managed by the Local Highway Technical Assistance Council (LHTAC) on behalf of ITD provided funding assistance for Third Street/SH8 Corridor Safety Improvement project from State Highway 8 to Lieualen Street, consisting of the removal of deteriorated non-ADA compliant infrastructure to include sidewalks, curb ramps, and access approaches. The completed project then constructed new sidewalks, curbs, gutters, pedestrian ramps, crosswalks, and LED luminaires to improve night-time safety. Final construction costs were expended in FY2023 (\$338,351).
- The Local Highway Safety Improvement Program (LHSIP) grant program managed by the Local Highway Technical Assistance Council (LHTAC) on behalf of ITD was awarded to the City for the Public Avenue Corridor Safety Improvements. The project will provide a pedestrian/bike friendly environment and driver cautions through the installation of curbing, advance warning signs for curves and reduction of roadside hazards to prevent roadway departures. The project will also include retroreflective signage, thermoplastic crosswalk bars, and a permanent concrete splitter island at the intersection of Polk Street and Public Avenue. The FY2023 expenses included professional consultant services for surveying, mapping, and purchase of right of way to complete the project design (\$13,315).
- The City received an Idaho Transportation Department (ITD) award from the Surface Transportation Program (STP) for a complete streets project to improve traffic flow and safety from Sixth Street to Joseph Street on Mountain View Road. The project widened the existing 24-foot wide two-lane rural roadway to a 36-foot wide two-lane urban road to include bike and turn lanes at intersections. The project installed curbs, gutters, and sidewalks in the corridor to improve drivability and provide ADA accessibility. The final project also provided additional improvements on Mountain View Road to include a rapid flash beacon on Seventh Street for safe pedestrian crossing in addition to intersection improvements at Joseph Street. The final phase of the project construction included a roundabout at Sixth Street and Mountain View Road for traffic flow and safety improvements. The final phases of the project were completed in FY2023 (\$1,784,639).
- The Idaho Office of Emergency Management (IOEM), Hazardous Mitigation Division, under the US Department of Homeland Security to include the Federal Emergency Management Assistance (FEMA) awarded the City an Advanced Assistance grant to explore potential flood hazard mitigation alternatives and determine the most viable method to reduce flooding issues extending from the northeast city limits near Mountain View Park to the Paradise Creek crossing of the Troy Highway near the intersection with Styner and White Avenue referred to as the "impacted area." The scope of work included contracting with a consulting firm to perform a Hydrologic and Hydraulic Study of Paradise Creek, develop an alternatives analysis through data collection to include environmental considerations, benefit cost analysis, pre-engineering of potential project alternatives. Alternatives were developed and assessed in order to mitigate flooding within the impacted area. The FY2023 project activities finalized the contractual work with the project consultant (\$45,648).
- The Economic Development Administration (EDA) under the U.S. Department of Commerce awarded funding to the City through the Economic Adjustment Assistance program to assist with the replacement of the Sixth Street Bridge, which was damaged during the April 2019 flood event. The construction of the new single-span multimodal bridge was completed in FY2023 (\$796,561).

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- The City received a grant award from the Idaho Transportation Department (ITD) from the Transportation Alternatives Program (TAP) which funds a variety of alternative transportation projects to advance ITD's strategic goals of Mobility, Safety, and Economic Opportunity while maximizing the use of federal funds. The TAP provides funding for programs and projects defined as transportation alternatives, including on-and-off road pedestrian and bicycle facilities, and infrastructure projects for improving non-driver access to public transportation. The awarded project is to construct a bike/pedestrian underpass in the existing stream banks of Paradise Creek at the U.S. Highway 95 crossing. This underpass will allow pedestrians and bicyclists to cross under Highway 95 on a new Paradise Path connection without needing to cross the busy highway and disrupt traffic flow. The first phase of this project began with the procurement of a design consultant in working with the Local Highway Technical Assistance Council (LHTAC) who manages the TAP program for ITD. In FY2023 the City expended funds for project development and design (\$71,470).
- The Idaho Division of Aeronautics awarded the Pullman-Moscow Regional Airport funding under the Idaho Airport Aid Program, assisted by the Federal Aviation Administration, for the construction of the new airport terminal. The City of Moscow is the Sponsor of this FY2023 award with funds transferred to the City of Pullman, Washington, as the fiscal agent for the regional airport project (\$100,000).
- The American Relief Plan Act of 2021 (ARPA) provided funding to Non-Entitlement Units of Local Government (NEU) for local fiscal recovery funding. A NEU is any city in the State of Idaho with a population less than 50,000 that is not otherwise receiving direct funding from the U.S. Treasury. During the FY2023 the City allocated \$347,687 in ARPA funding to the Pullman Highway Transmission Water Main Project adjacent to Highway 8 near the Palouse Mall. The scope of work included construction of water transmission main lines, new hydrants, associated fittings/valves, thrust restraint and connection to existing water mains. Additional project elements included surface restoration of parking lots, highway, street, sidewalks, and green strips. The City also awarded \$20,000 from the ARPA funds to the Moscow Affordable Housing Trust to support the construction of a new affordable home located on Palouse River Drive. Total FY2023 funding expended to assist in the recovery from the COVID-19 pandemic (\$367,687).
- The Idaho Department of Commerce (IDOC) under the U.S. Department of Housing and Urban Development awarded the City an Idaho Community Development Block Grant (ICDBG) for Public Parks ADA Accessibility Improvements to enhance accessibility at both Mountain View Park and Indian Hills Park. Project activities completed in the FY2023 fiscal year included the remodeling of the existing Mountain View Park restroom building to create four single-occupant ADA-accessible restrooms (\$141,321).
- The Idaho Commission on the Arts (ICA) receives an annual appropriation from the National Endowment of the Arts to support public programs in the arts and sub-awards funds to non-profit and municipal organizations throughout Idaho. The purpose of the program is to expand arts engagement and increase arts participation to supports the creative, cultural, professional, and economic development of communities through public programming of the arts. In FY2023, the Moscow Arts Department received funding for general operating support from ICA Public Programs in the Arts (\$5,799).

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

- The Idaho Commission on the Arts (ICA) received funding from a Spring 2021 congressional appropriation to the National Endowment of the Arts (ARP) to support arts organizations impacted by the COVID-19 pandemic. Through a one-time application process, ICA awarded these funds to non-for-profit arts sector organizations. The City Art's Department received an award, which was used to support personnel costs in order to staff planned programming activities during the FY2023 (\$10,963).
- The Bureau of Justice Assistance (BJA) provides funding to state and local law enforcement departments under the Bulletproof Vest Partnership (BVP) where individual jurisdictions receive funding for reimbursement of body armor purchases. The BVP Reauthorization Act of 2015 includes a provision that states the BJA may fund up to 50% of each armor vest purchased for law enforcement officers that are uniquely fitted for each individual. These vests are ballistic and stab resistant. The Moscow Police Department has participated in this program for many years. In FY2023, the City received a 50% reimbursement for the purchase of seven vests (\$3,136).
- The National Highway Traffic Safety Administration (NHTSA) sponsors a federal grant program available to the Idaho Transportation Department (ITD) Office of Highway Safety (OHS). This program is also referred to as the Selective Traffic Enforcement Program (STEP) which addresses specific behaviors related to traffic safety priority areas and safety deficiencies within local law enforcement jurisdictions. The STEP is focused on combatting traffic crashes resulting in fatal and serious injuries. This grant funding reimburses law enforcement departments for the time dedicated to traffic enforcement. Recipients are required to track problem identification including objectives, performance measures and targets, and budgeted expenses. In FY2023, with the assistance of this funding, the Moscow Police Department had 4,329 traffic stops, which is a 15% increase over the prior year stops. The annual maximum request for the program is 2,080 regular-time traffic officer enforcement hours with allowable benefit percentages. Requests can also include a maximum of 200 hours of overtime and equipment purchases (\$96,537).
- The Department of Health and Human Services funds the Idaho Office of Drug Policy through the Partnership for Success Law Enforcement Grant Funding program. The Moscow Police Department (MPD) receives funding from this grant aimed to prevent underage drinking, marijuana use, and methamphetamine use in Moscow. The funding is used to conduct compliance checks, interdiction activities, party patrols, shoulder tap operations, and provide presentations on topics related to the targeted prevention focuses. MPD began participation in the program in 2019 and in FY2023, the MPD received reimbursement for police officer enforcement and patrol operations per the award parameters (\$2,619).
- Idaho State House Bill 312 remained effective in FY2023. This legislation implemented an increase in state fuel taxes with the intent that the additional funding would be used exclusively for the maintenance of bridges and roads and replacement projects at both the state and local levels. The City of Moscow received \$286,630 of HB312 funds in FY2023.

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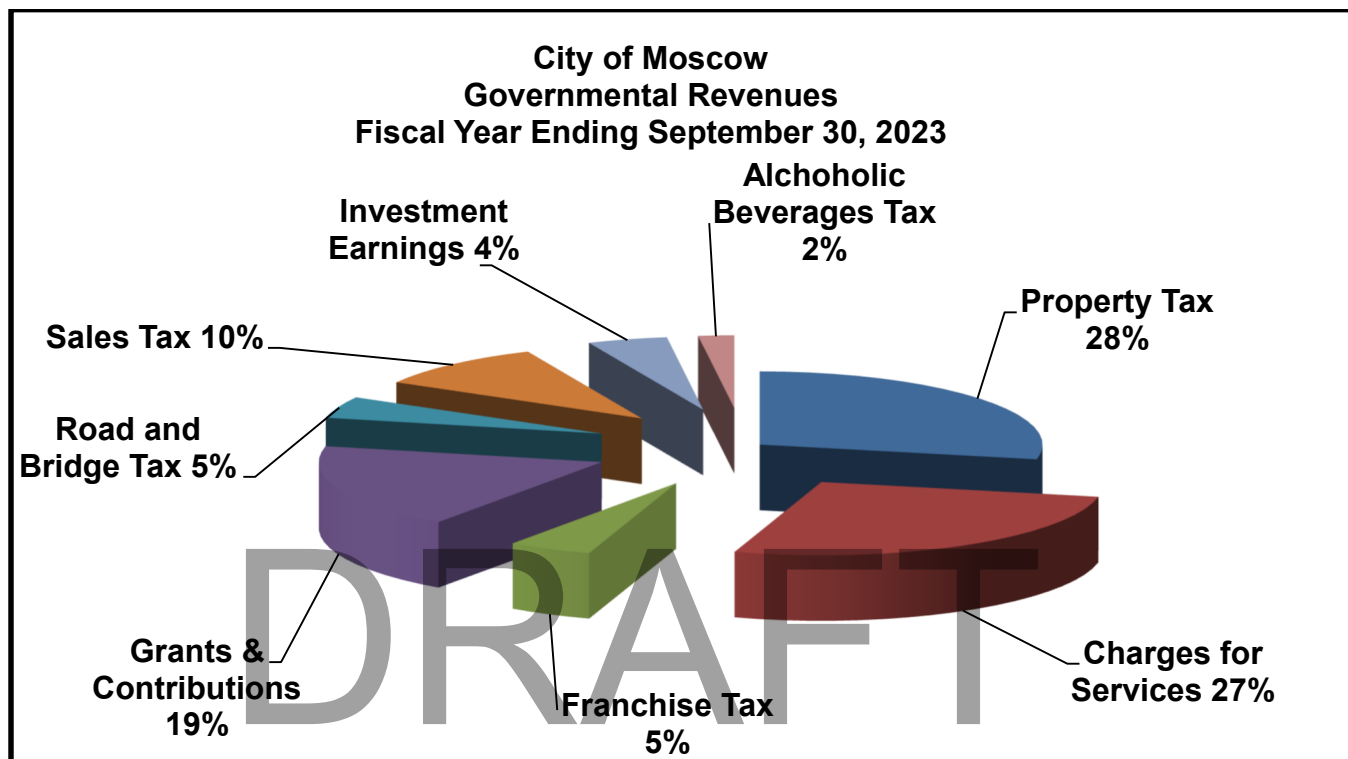
MANAGEMENT'S DISCUSSION AND ANALYSIS

General Fund revenues, comprised primarily of property taxes, charges for services, grants and contributions, and state shared revenue and were used to support the following major activities:

Public Safety
General Government

Highways and Streets
Recreation and Culture

Interest on Long-term Debt



CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

Major Initiatives

Fiscal Year 2023 Highlights:

The City of Moscow operates under an administrative structure that includes two Deputy City Supervisors who oversee the management of relevant groups, according to like functions and budget type. The structure also allowed for redundant positions to be eliminated through attrition and reduced the management load for the City Supervisor.



There have never been higher expectations for public programs and services. Demand for services has grown, but so has public scrutiny, competition for limited resources, the complexity of regulations, and security and safety concerns. Along with these, frustrations with public services have also seemed to increase, a driving force behind the City's deep commitment to financial accountability, exceptional quality, consistent performance, and meaningful contribution to the entire Moscow community. Strategic planning is becoming a hallmark of how the City of Moscow manages these expectations in a transparent and fiscally sound manner.

The City's strategic plan, initially developed in 2015, has provided the foundation for overcoming many significant issues and major challenge areas facing the organization and, in turn, the community of Moscow. The Strategic Plan is based on data-driven research quantifying substantial issues facing the organization and/or community. Above all, strategic plans look over the horizon to determine those impending forces that must be addressed or planned for so they do not pose severe threats to the City's integrity, health, or quality of life.

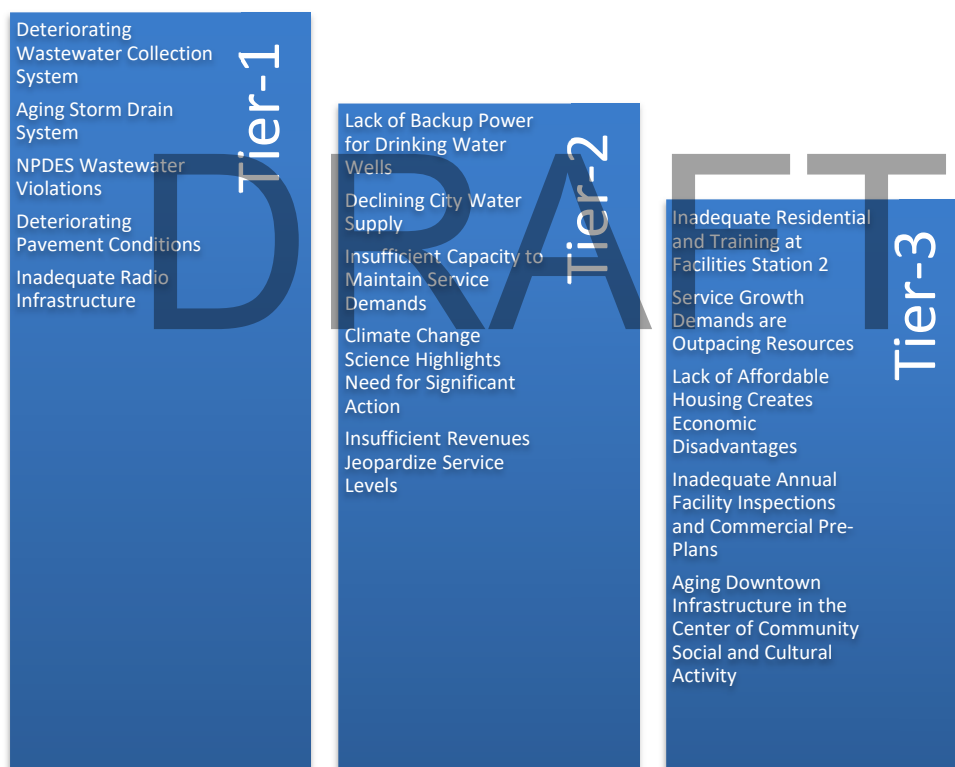
CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

Major Challenge Areas' are the most significant problems and/or issues the community faces and must address. Some challenges are internal – detailing issues that will affect the effectiveness, efficiency, productivity, or service quality. Others are external – impacting desired community outcomes that represent the quality of life and long-term community prosperity.

Once identified and listed comprehensively, these issues are then vetted and prioritized by the City Council to determine Major Challenge Areas, also known as MCAs. This prioritization process is undertaken every few years to provide an opportunity for new Council members to weigh in, identify new issues, prioritize them appropriately, and ensure agreement on the prioritization of focus for resources and staff time.

In January of 2021, staff provided an update to the Strategic Plan noting the many successes realized since 2015 and outline two new issues for Council's consideration in the prioritization process. Several minor changes were made in the adoption of Major Challenge Areas (MCA) in 2021, with MCAs prioritized as follows:



Significant progress has been made in achieving success to alleviate issues the City has faced as major challenge areas. Specifically, the recent completion of the construction of a new Police Services Facility as a result of a citizen-approved bond election in 2019 and regular budgeting and replacement of fire engines. The City's commitment to moving forward strategically, intentionally, and mindfully is steadfast and is proving to be a hallmark of the City's success. The City Council is currently working to update the Strategic Plan and a new plan is anticipated to be adopted in 2024.

The Strategic Plan has also paved the way for a comprehensive Capital Improvement Plan. The Capital Improvement Program (CIP) is a statement of the City of Moscow's plan to address long-term capital asset maintenance and development necessary to support the continued and expanded delivery of public services to the community. The CIP incorporates planned capital investments in the City's water and wastewater utilities, transportation systems, parks, and recreation facilities, and general government facilities. The continuous maintenance, repair, and reinvestment in these critical systems are essential to ensure that the City has the supporting infrastructure necessary to serve our current and future residents, businesses, and institutions.

This program strategically focuses on projects for a five-year period and is reviewed and updated annually. To be included in the CIP, a project should generally require a total expenditure of at least \$25,000, have a functional life of over five years, and/or extend the functional life or capacity of an existing capital asset. By providing a planned schedule, cost estimates, and location of public sector improvements, the CIP provides elected officials and the community with valuable information concerning proposed public facilities and their associated costs.

The City of Moscow promotes and implements sustainable practices across all departments. The City's interoffice recycling program has been revamped to streamline recycling practices across all City facilities. Other standardized practices include sustainable purchasing, reuse, and waste reduction strategies. With the combined success of the EcoDriver and fleet replacement programs, emissions and fuel consumption continue to decline. The City has set goals for Green House Gas emission reductions with biennial inventory updates. A number of budgeted projects have reduced carbon emissions and made City operations more efficient while saving the City money in power costs.

The Finance Department earned the prestigious Government Finance Officers Association (GFOA) Award for the City's Annual Comprehensive Financial Report for the twentieth consecutive year.

The Moscow Volunteer Fire Department and Ambulance Company (MVFD) has been serving the Moscow community for more than 130 years. This organization operates with mostly volunteers who number approximately 90 firefighters and emergency medical personnel and 7 career staff. During FY2023, the volunteers of the MVFD responded to approximately 2,723 calls, averaging approximately 227 calls for service each month. The volunteers logged more than 9,000 hours of training to prepare themselves to serve and maintain the level of professionalism the citizens of Moscow have come to expect. In addition to the excellent emergency medical response provided by the volunteers, the MVFD has maintained a Class 3 ISO rating (2022 Insurance Services Office audit). This rating results in significant fire insurance savings to both residential and commercial property owners within Moscow, and is similar to the ISO ratings of much larger fire departments/communities such as the City of Boise and the City of Coeur d'Alene.

The City continues to be an effective regional partner in the areas of water research and conservation, actively supporting the work of the Palouse Basin Aquifer Committee (PBAC), promoting customer conservation efforts, and exploring alternative water resources, including surface water detention and expansion of treated effluent reuse infrastructure. Annually, approximately 80 million gallons of treated wastewater effluent from the City of Moscow Water Reclamation and Reuse Facility is land-applied for irrigation on the University of Idaho campus. The City continued to support PBAC's research and operations in FY2023.

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Sanitation collection rates were increased by 4.9% for FY2023 as a result of the 2021 Rate Study. Sanitation tipping (weight) related fees at the Solid Waste Processing Facility were contractually obligated to be adjusted annually, based on fluctuation to the *Consumer Price Index*. Solid Waste Disposal Contracts between the City of Moscow and Latah County, the cities of Bovill, Deary, Genesee, Juliaetta, Kendrick, Potlatch, and Troy reflect the findings of the FY2016 Rate Study update requiring tipping fee increases at the Solid Waste Processing Facility of 4.4% each year from FY2017 through FY2020 and 2% each year beginning in FY2021 through FY2023.

City Ordinance No. 2004-30 states that it is the policy of the City to support public art through the dedication of 1% of the total cost of public capital improvement projects to facilitate the installation of art in public places in order to beautify public areas, enhance the quality of life for Moscow citizens, attract tourism, and provide incentives to businesses to locate within the City. The ending balance at the close of FY2023 was \$161,565.

Parks and Facilities accomplishments during the year include the following:

- The new playground at Milton Arthur Park is currently being installed and anticipated to be complete in the spring/early summer of 2024.
- Kiwanis Park was designated as a pesticide-free park.
- The City of Moscow is currently pursuing a Land and Water Conservation Fund grant for infrastructure improvements at Lola Clyde Park to include a parking lot, frontage improvements, and interior pathway system.
- The Parks and Recreation Commission officially named the pickleball courts at Ghormley Park the Damon Burton Pickle Ball Courts in honor of Damon Burton who served on the Parks and Recreation Commission for thirty years. A dedication with Damon Burton and his family was held on site.
- To recognize National Bike Month, the Moscow Pathways Commission hosted its annual bike tour in May and celebrated national Bike to Work Day.
- The Moscow Tree Commission celebrated Arbor Day by planting two trees at the Moscow Public Library.
- The restroom at Mountain View Park was remodeled to meet ADA standards. The men's and women's restrooms were remodeled to provide four family restrooms, including one heated restroom for winter use.
- The pathway from Kiwanis Park to F Street was repaired and sections were replaced due to damage sustained in the 2019 floods. The entire length of the pathway was resurfaced.
- A concrete stair entrance between the curb and the sidewalk was constructed at the Moscow Public Library.

Report Layout: The City's Annual Comprehensive Financial Report (ACFR) consists of four sections: (1) the introduction section; (2) financial section; (3) statistical section; and (4) the compliance reporting section. Taken together, they provide an overview of the City. The components of the report include the following:

Management's Discussion and Analysis: This section of the report provides financial highlights, overview, and economic factors affecting the City. It is intended to serve as an introduction to the City's basic financial statements.

Basic Financial Statements: The City's basic financial statements comprise three components: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

1. Government-Wide Financial Statements:

The government-wide financial statements focus on an entity-wide presentation using the accrual basis of accounting and are designed to provide readers with a broad overview of the City's finances in a manner similar to a private-sector business.

The statement of net position presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. The difference is further separated into amounts restricted for specific purposes and unrestricted amounts. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. The statement of net position focuses on resources available for future operations. In simple terms, this statement presents a snapshot view of the assets the City owns, the liabilities it owes and the net difference. The focus of the statement of net position (the "unrestricted net position") is designed to be similar to a bottom line or "net worth" for the City and its governmental and business-type activities. The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement of net position for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave). This statement of net position summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues. The statement of activities focuses on both the gross and net cost of various activities, which are provided by the government's property tax and other revenues. This is intended to summarize and simplify the user's analysis of the cost of various governmental services and/or subsidy to various business-type activities and/or component units.

The governmental activities reflect the City's basic services, including general government, public safety, transportation, recreation and culture, and interest on long-term debt. A further explanation of these categories will assist the reader's understanding of the statements. General government consists of the following departments: legislative, executive, administration, finance, legal, human resources, general buildings and grounds, community development, non-departmental expenses, fleet, and information systems. Public Safety consists of the following departments: police, emergency communication, parking enforcement services, code enforcement, fire, and public health. Transportation consists of the following services: street repair and maintenance, street sweeping, streetlights, Intermodal Transit Center management, and coordination of resources with state and county highway projects.

Recreation and Culture consists of the following departments: parks administration, maintenance and operation of City parks, recreation programs, Hamilton-Lowe Aquatics Center, Hamilton Indoor Recreation Center (HIRC), Eggan Youth Center, Moscow School District Community Playfield fund (MSDCP), 1912 Center, Arts, and Community Events. Finally, the interest on long-term debt consists of the 2019 general obligation bond interest payments for the construction of a new police facility. Property and roadway taxes, State revenue sharing, franchise fees, and user fees finance the majority of these aforementioned services.

The business-type activities reflect the following private sector type operations of water, sewer, stormwater and solid waste management utility services (which the financial statements list as “sanitation”), where the fee for service typically covers all costs associated with the operation, including depreciation and net investment in capital assets. These services are classified as Enterprise Funds.

The statements present an aggregate view of the City’s finances. Government-wide statements contain useful long-term information as well as information for the just completed fiscal year. To assess the overall financial condition of the City, additional non-financial factors, such as changes in the condition of the City buildings, facilities, and equipment should also be considered.

2. Fund Financial Statements:

A fund is a fiscal and accounting entity that is used to provide control over resources that have been segregated for specific activities or objectives. Funds allow the City to track sources of funding and spending for specific programs and to demonstrate compliance with various regulatory requirements.

The City of Moscow maintains eighteen individual funds in six separate categories. The categories and their funds include:

- **The General Fund** is the City’s chief operating fund, and accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue** funds include the Street fund, Recreation and Culture Fund, Moscow School District Community Playfield fund (MSDCP), 1912 Center fund, and Transit Center fund. Special revenue funds are used to account for the proceeds of specific revenue sources that are assigned for specific purposes.
- **Enterprise** funds include the water, sewer, stormwater and sanitation funds. Enterprise funds account for activity for which a fee is charged to external users for goods and/or services.
- **Debt service** funds include the bond and interest, local improvement district, and guaranty funds. Debt service funds are used to set aside resources to meet current and future debt service requirements on general long-term debt.
- **Capital projects** funds include capital projects, LID Construction, and Hamilton funds. Capital projects funds are used to account for major capital acquisitions and construction separately from ongoing operating activities.
- **Internal service** funds include the information systems and fleet management funds. Internal service funds are used to account for centralized services and then allocate the cost of those services within the government.

Fund financial statements generally report operations in more detail than the government-wide statements. These statements focus on its most significant or “major” funds and not on the City as a whole. Governmental fund statements follow the more traditional presentation of financial statements.

The City's major governmental funds are each presented in their own column. Budgetary comparison statements are presented for the funds. Traditional users of governmental financial statements will find the fund financial statements presentation more familiar. The focus is now on major funds, rather than fund types. Major funds are defined in the following manner:

- The City's main operating fund, the general fund, is always considered a major fund; and
- Each of the City's enterprise funds; and
- Any fund whose assets, liabilities, revenues or expenses are at least:
 - A. 10% of the total for all governmental OR enterprise funds; AND
 - B. 5% of the total for all governmental AND enterprise funds COMBINED.
- City management may designate any fund as a major fund believed to be important to the users of the City's financial statements.
- City management has determined the following funds are major funds:
 - A. The governmental funds: included are the general fund, street fund, recreation and culture fund, capital projects fund, and the Hamilton fund.
 - B. The enterprise funds: included are the water fund, sewer fund, stormwater fund and sanitation fund.

Governmental Funds. Unlike the government-wide financial statements, governmental fund financial statements focus on near-term outflows of available resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's current financing requirements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available to be spent at the end of the fiscal year. These funds are reported on the "modified accrual" basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides.

Proprietary Funds. The City maintains two different types of proprietary funds: enterprise funds and internal service funds. Enterprise funds, (as previously noted) are used to report the functions presented as business-type activities in the government-wide financial statements. The City's enterprise funds are the water, sewer, stormwater and sanitation funds. Internal service funds keep, accumulate, and allocate costs integrally among the City's various functions. Internal service funds include the fleet management fund, which accounts for fleet activities, and the information system fund, which accounts for network and communication activities. Because services provided by these internal service funds predominantly benefit governmental rather than business-type functions, they have been included within the governmental activities section in the government-wide statements.

3. Notes to the Financial Statements:

The notes to the financial statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the City's financial condition.

4. Additional Supplementary Information:

The basic financial statements are followed by a section of supplementary information that further explains and supports the information in the financial statements. The supplementary information includes a budgetary comparison schedule reconciling the statutory operating activities for budgetary purposes to the generally accepted principles operating activities and fund balances, as presented in the governmental fund financial statements.

5. Statistical Information:

Following the supplementary information is the statistical section of the Annual Comprehensive Financial Report (ACFR). The statistical section consists of historical data and non-financial data useful in establishing trends and should be used in conjunction with the financial information in establishing a full representation of the overall financial health of the City.

6. Compliance Reporting:

This section contains compliance reporting on internal controls and Federal awards. Compliance reporting on Federal awards is a federal requirement when expending monies in excess of \$750,000 from Federal awards.

Accounting System and Budgetary Control

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal control is a process utilized by the City Council, Administration, and staff, which is designed to provide reasonable assurance, not absolute assurance, regarding the achievements of objectives in the following categories: (1) the effectiveness and efficiency of operations; (2) reliability of financial reporting; and (3) compliance with applicable laws and regulations. The concept of reasonable assurance recognizes that: (1) the cost of control should not exceed the benefit likely to be derived; and (2) the evaluation of costs and benefits requires estimates and judgments by management.

The financial statements meet requirements as set forth by the Governmental Accounting Standards Board (GASB). Generally accepted accounting principles promulgated by GASB, as appropriate for cities, have been followed in handling financial transactions and in preparation of reports.

Activities of the general fund, special revenue funds, debt service fund, and capital projects fund are included in the City's annual budget. Budgetary control is maintained by the issuance of monthly financial statements, which reflect current and year-to-date expenses in comparison to budgeted amounts. Anticipated expenses are reviewed to determine that sufficient funds are available prior to commitment. As demonstrated by the statements and schedules included in the financial section of this report, the City continues to meet its responsibility for sound financial management.

Capital Assets. General capital assets include land, improvements to land, buildings, vehicles, machinery and equipment, infrastructure, and all other tangible assets that are used in operations and that have initial useful lives in excess of three years and which exceed the City's capitalization threshold of \$5,000. These capital assets provide services to the City's residents; consequently, these assets are not available for future spending. The largest portion of the City's net position (58.6%) reflects the net investment in capital assets, which totaled \$103,836,109 in FY2023. The City must elect to either a) depreciate these assets over their estimated useful life; or b) develop a system of asset management designed to maintain the service delivery potential to near perpetuity. The City has elected to depreciate its assets. Accumulated depreciation was recorded for the first time in 2003 based on the date of acquisition and the life span of the asset.

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve as a useful indicator of a city's financial position. In the case of the City of Moscow, assets exceeded liabilities by \$177,117,026 in FY2023.

City of Moscow Statement of Net Position (in Thousands)

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2023	2022	2023	2022	2023	2022
Current and other assets	\$ 41,259	\$ 38,308	\$ 48,289	\$ 46,938	\$ 89,548	\$ 85,246
Capital assets (net of accumulated depreciation)	69,396	61,829	50,980	45,640	120,377	107,469
Total assets	\$ 110,656	\$ 100,137	\$ 99,269	\$ 92,578	\$ 209,925	\$ 192,715
Defined Benefit Pension	\$ 3,852	\$ 4,923	\$ 921	\$ 1,176	\$ 4,773	\$ 6,099
Total deferred outflows	3,852	4,923	921	1,176	4,773	6,099
Long-term debt	\$ 14,450	\$ 15,950	\$ 11,832	\$ 10,252	\$ 26,282	\$ 26,202
Other liabilities	7,028	5,541	2,740	4,681	9,768	10,222
Total liabilities	\$ 21,478	\$ 21,491	\$ 14,573	\$ 14,933	\$ 36,050	\$ 36,423
Leases	\$ 1,286	\$ 1,302			1,286	1,302
Defined benefit pension	154	243	90	108	244	351
Total deferred inflows	\$ 1,440	\$ 1,545	\$ 90	\$ 108	\$ 1,530	\$ 1,653
Net investment in						
Capital assets	\$ 62,802	\$ 54,348	\$ 41,034	\$ 36,457	\$ 103,836	\$ 90,805
Restricted	1,900	1,596	27,382	29,803	29,282	31,399
Unrestricted	26,888	26,080	17,110	12,453	43,999	38,533
Total Net Position	\$ 91,590	\$ 82,024	\$ 85,527	\$ 78,713	\$ 177,117	\$ 160,737

Statement of net position - As of the end of FY2023 the City's government-wide net position increased by \$16,379,922 (10.2%) to \$177,117,026. The increase identified in the business-type activities restricted net position is due to the accumulation of funds for future capital outlay. The City's business-type activities restricted fund balance of \$27,382,162 consists of \$26,980,662 for water, sewer, stormwater and sanitation capital projects and \$401,500 for debt service. The City's restricted fund balance for governmental activities of \$1,900,160 consists of \$549,812 for debt service, \$499,208 for highway user tax purposes, and \$789,004 for parks and recreation as directed by Bobby Hamilton's bequest to the City in FY2000 and \$62,136 of Opioid settlement funds received.

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

City of Moscow Changes In Net Position (in Thousands)						
	Governmental Activities		Business-type Activities		Total Primary Government	
	2023	2022	2023	2022	2023	2022
Program Revenue:						
Charges for services	\$ 7,535	\$ 6,602	\$ 24,148	\$ 22,790	31,683	29,392
Operating grants and contributions	1,568	2,339	248		1,816	2,339
Capital grants and contributions	3,708	3,358	1,531	482	5,239	3,840
General Revenue:						
Property taxes	7,959	7,875			7,959	7,875
Sales taxes	2,857	2,749			2,857	2,749
Franchise taxes	1,356	1,312			1,356	1,312
Road and bridge taxes	1,341	1,786			1,341	1,786
Alcoholic beverage taxes	580	582			580	582
State revenue sharing	-	-			-	-
Gain/loss on sale of capital assets	34	903			34	903
Investment earnings	1,288	(438)	1,701	(628)	2,989	(1,067)
Total Revenues	28,227	27,069	27,628	22,644	55,855	49,713
Expenses:						
General government	9,135	9,174			9,135	9,174
Public Safety	8,192	7,221			8,192	7,221
Highways and Streets	3,851	3,255			3,851	3,255
Recreation and Culture	3,866	4,793			3,866	4,793
PERSI retirement						-
Interest on long term debt	157	213			157	213
Water – distribution			3,640	3,484	3,640	3,484
Sewer – collection						
And treatment			4,610	4,220	4,610	4,220
Sanitation			5,394	5,010	5,394	5,010
Stormwater			630	456	630	456
Total Expenses	25,200	24,655	14,275	13,170	39,475	37,825
Transfers In (Out)	6,540	5,595	(6,540)	(5,595)	-	-
Changes in net position	9,566	8,009	6,814	3,879	16,380	11,889
Net position - beginning	82,024	74,015	78,713	74,834	160,737	148,849
Net position - ending	\$ 91,590	\$ 82,024	\$ 85,527	\$ 78,713	\$ 177,117	\$ 160,737

Changes in net position - The table above shows that the changes in net position for FY2023 governmental activities increased the City's net position by \$9,566,220 (11.7%), and business-type activities increased net position by \$6,813,701 (8.5%). The City had total expenses of \$39,475,098 and total revenues of \$55,854,019, contributing to a total net position increase of \$16,379,921 (10.2%).

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As of the end of FY2023, the City's governmental funds reported a combined ending fund balance of \$22,348,069, an increase of \$1,408,318 (6.7%) when compared to the ending fund balance of \$20,939,751 for FY2022. The increase is mainly due to accumulation of funds in the Capital Projects fund for future projects.

The unassigned fund balance for the general fund is \$3,867,262 or 17.3% of the governmental fund balance. The \$3,867,262 is mostly comprised of outstanding receivables, which are collected within 60 days. The remaining unassigned fund balance within the governmental funds is available for spending at the government's discretion in accordance with adopted budgets. The remaining fund balances are either assigned a specific purpose or project or otherwise committed.

General Fund. The general fund is the maintenance and operation fund for the City. At the end of FY2023, the general fund balance was \$10,084,367, a \$1,972,373 (24.3%) increase from the ending balance of \$8,111,994 for FY2022. This fluctuation in balance is attributed to capital transfers to the fleet and capital projects funds for future capital outlay.

Street Fund. The street fund is responsible for the construction and maintenance of public streets and traffic services within the City. The ending fund balance for FY2023 was \$2,275,333, a decrease of \$53,396 (2.3%) from the prior year's fund balance of \$2,328,729.

Recreation and Culture Fund. The recreation and culture fund accounts for the costs of maintaining and improving parks facilities, recreation and culture programs, and community center operations in the City. At the end of FY2023, the recreation and culture fund balance was \$1,362,472, a \$34,976 (2.6%) increase from the ending balance of \$1,327,496 for FY2022. Fund balance policy requires a working capital balance of \$901,007 leaving a fund balance of \$461,465. This is made up of \$161,565 of restricted fund balance and \$299,900 of assigned fund balance.

Capital Projects Fund. The capital projects fund accounts for money set aside by the City Council for identified and unidentified future projects. Additionally, this fund is used to accumulate grant match funds and capital grant monies for anticipated future projects. The accumulation of monies for street projects include South Couplet Beautification, South Main Underpass and the Public Avenue Safety Improvement projects. The accumulation for parks and recreation projects include land and park developments, playground equipment, building improvements, and parkland dedication. General government projects that were designed, constructed, or completed during the year include street improvements, sidewalk improvements, and park pathways. The fund balance decreased in FY2023 by \$445,747 (6.0%) to \$7,018,466 due to a decrease in accumulation for future capital projects.

Hamilton Fund. The Hamilton fund accounts for money bequeathed to the City by the Last Will and Testament of Mr. Bobby C. Hamilton. Mr. Hamilton's will stipulates the money be designated "for the benefit of the Parks and Recreation Department to be used as much as possible for the benefit of young children". At the end of FY2023, the ending fund balance in the fund was \$789,004. This represents a decrease of \$1,109 (0.1%) from FY2022.

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

Enterprise Funds. The City's proprietary funds consist of water, sewer, stormwater and sanitation.

The Water Fund. The water fund is responsible for the operation and maintenance of four tank reservoirs, six active wells, and the distribution systems for potable water. The City's reservoirs include two elevated tanks with capacities of 285,000 gallons and 450,000 gallons of water. However, the smaller reservoir is off-line and unlikely to return to service. The capacity of the two ground tank reservoirs is 2,000,000 gallons each. The wells are numbered, and wells #2 and #3 are supplied by the Wanapum Aquifer, while wells #6, #8, #9 and #10 access the deeper Grande Ronde Aquifer. Well #10 is now the largest producer at 3,200 gallons per minute. The consumption fees for commercial accounts are flat, while residential consumption fees are reflective of a tiered rate structure encouraging conservation. Construction of the second phase of the booster upgrades is complete. The Comprehensive Water System Plan is currently underway with anticipated completion in FY25. The current Comprehensive Water System Plan was adopted in January 2012 and the Water Rate Study was approved in May 2020. Ending fund balance for FY2023 increased by \$1,135,514 to \$3,490,070 due to a decrease in project spending and a 5.0% overall water rate increase to support the water fund's capital improvement plan.

The Sewer Fund. The sewer fund accounts for the operation and maintenance of the Water Reclamation Facility and Conveyance System. The Water Reclamation Facility treats on average 698 million gallons annually. The Water Reclamation conveyance system consists of 87 miles of sewer pipe and 4 lift stations pumping a combined average daily total of 300,000 gallons. Rates are comprised of two elements: a base fee and a consumption (volume) fee. Consumption fees are only assessed to commercial accounts and vary according to account classification due to contaminate loading at the Water Reclamation Facility. The Comprehensive Sewer System Plan update is currently underway with anticipated completion in FY25. The current Comprehensive Sewer System Plan was adopted in January 2012, the Water Reclamation Facility Plan was adopted in June 2022, and the Sewer Rate Study approved in May 2020. Ending fund balance for FY2023 increased by \$1,305,827 (6.5%) to \$21,271,329.

The Stormwater Fund. The stormwater fund accounts for the planning, operation, construction, maintenance, and management of the stormwater control system. The stormwater system consists of 94 miles of storm drain pipe, 10 miles of open ditch, 3,000+ manholes/inlets, and 9.5 miles of receiving waters (Paradise Creek, Hogg Creek, S. Fork of the Palouse River). Rates are based on the total impervious surface area (ISA) for the three customer groups: residential properties, multi-family residential properties, and non-residential properties. The NPDES Permit went into effect in October 2019 and the stormwater fees were implemented in October 2021. Ending fund balance for FY23 increased by \$266,172 (80.7%) to \$546,368 in the second year of operations.

The Sanitation Fund. The Sanitation fund accounts for all transactions related to the collection of garbage or refuse, recycling, and hauling or transportation and disposal. The City contracts with Latah Sanitation, Inc. (LSI) for collection and delivery of solid waste to the Solid Waste Processing Facility. The City contracts with Waste Connections, Inc., for transportation and final disposal of municipal solid waste at Finley Buttes Landfill in Boardman, Oregon. The City contracts with LSI for disposal of non-municipal solid waste (NMSW) at the LSI Landfill located at the Solid Waste Processing Facility site. LSI acts as the City's agent for collection of fees at the Solid Waste Processing Facility and NMSW Landfill from self-haul and commercial customers. The City also owns Moscow Recycling Center and contracts with Moscow Recycling (a division of LSI) for operations of the recycling center. The Sanitation Strategic Plan was adopted in February of 2011. The first Comprehensive Sanitation Rate Study was adopted in November of 2013 and a Sanitation Rate Study update was completed in FY2016 and FY2022. Ending fund balance for FY2023 increased by \$1,013,863 (8.7%) to \$11,668,339.

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

BUDGETARY HIGHLIGHTS

In the general fund, differences between the budget and actual figures included a \$358,854 (2.4%) net increase in total revenues and a \$1,861,408 (12.3%) decrease in total expenses. The significant highlights are summarized as follows:

- Revenues:
 - A \$248,383 negative variance in sales tax revenues,
 - A \$105,580 negative variance in property tax revenues,
 - A \$186,019 positive variance in refunds and reimbursements,
 - A \$96,068 positive variance in intergovernmental revenues;
 - A \$302,881 positive variance in investment earnings.
- Expenses:
 - A \$1,074,192 positive variance for general government expenses,
 - A \$910,876 positive variance for public safety expenses.

Budget to actual revenues for the general fund reflect a mix of positive and negative variances in revenue. The remaining categories reflect minimal positive and negative variances.

Budget to actual expenses for the general fund reflect variances in general government and public safety expenses. The remaining categories reflect minimal positive and negative variances.

Additional information comparing the City's budgeted expenses to actual expenses can be found in the financial statements on pages 81-102 of this report.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets. The City's net investment in capital assets for its governmental and business-type activities as of September 30, 2023, amounts to \$103,836,109. This net investment in capital assets includes land, buildings, collection and distribution systems, improvements, equipment, roads, streets, and bridges. The total increase in the City's net investment in capital assets for FY2023 was 14.4% (a 15.6% increase for governmental activities and a 12.6% increase for business-type activities).

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

Major capital asset events during FY2023 included the following projects:

- City of Moscow Public Works Department:
 - Continued work on Lilly Street Reconstruction (\$2,339,248)
 - Continued work on Mountain View Road Reconstruction (\$1,784,639)
 - Continued work on Sixth Street Bridge (\$1,597,170)
 - Continued work on Booster Stations – Phase II (\$2,805,828)
 - Continued work on Pullman Highway Transmission (\$1,560,904)
 - Continued work on Lincoln South of Public Sewer (\$410,679)
 - Continued work on Almon and Asbury Street (\$719,604)
 - Continued work on Well 6 Building Replacement (\$755,009)
 - Continued work on Third Street Safety Improvements (\$369,990)
- City of Moscow Parks Department continued the development of Moscow parks and playgrounds (\$549,040)

Net Investment in Capital Assets

	Governmental Activities	Business-Type Activities	Total
Capital Assets	\$ 116,691,089	\$ 98,396,757	\$ 215,087,086
Depreciation	(47,290,052)	(47,416,408)	(94,706,460)
Amortization	(4,654)		(4,654)
Total Liabilities	(6,594,688)		(6,594,688)
DEQ Loans & Bonds Payable		(9,945,935)	(9,945,935)
Total	<u>\$ 62,801,695</u>	<u>\$ 41,034,414</u>	<u>\$ 103,836,109</u>

Additional information on the City's capital assets can be found in Note 3 beginning on page 65 of this report.

Debt Outstanding, At Year-End

	Governmental Activities	Business-Type Activities	Total
General obligation bonds	\$ 5,490,000		\$ 5,490,000
Revenue bonds		\$ 1,875,000	1,875,000
Idaho DEQ Loans		8,070,935	8,070,935
Total	<u>\$ 5,490,000</u>	<u>\$ 9,945,935</u>	<u>\$ 15,435,935</u>

CITY OF MOSCOW, IDAHO

MANAGEMENT'S DISCUSSION AND ANALYSIS

Debt Outstanding. At the end of FY2023, the City had total bonded debt outstanding of \$7,365,000: \$1,875,000 representing bonds secured solely by specified sewer revenue resources and \$5,490,000 of general obligation bonds for construction of a new police facility.

In FY2021, the City secured a loan for improvements to the City's domestic water system in the amount of \$4,300,000. Current borrowings against this loan are \$4,300,000.

General Obligation and Revenue Bonds

	Governmental Activities		Business-Type Activities		Total	
	2023	2022	2023	2022	2023	2022
General obligation bonds	\$ 5,490,000	\$ 6,285,000			\$ 5,490,000	\$ 6,285,000
Revenue bonds			\$ 5,655,935	\$ 6,861,250	5,655,935	6,861,250
Total	<u>\$ 5,490,000</u>	<u>\$ 6,285,000</u>	<u>\$ 5,655,935</u>	<u>\$ 6,861,250</u>	<u>\$ 11,145,935</u>	<u>\$ 13,146,250</u>

Additional information on the City's long-term debt can be found in Note 3D beginning on page 69 of this report.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to demonstrate the City's accountability. Any questions or requests for additional information should be directed to the City's Finance Director, Sarah L. Decker, at City Hall, 206 East Third Street, Moscow, Idaho, 83843, by phone at (208) 883-7016, or by email at sdecker@ci.moscow.id.us.



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BASIC FINANCIAL STATEMENTS

CITY OF MOSCOW, IDAHO

STATEMENT OF NET POSITION
September 30, 2023

	Primary Government			Component
	Governmental Activities	Business-Type Activities	Total	Unit Urban Renewal Agency
ASSETS				
CURRENT ASSETS				
Cash	\$ 436,108	\$ 50,000	\$ 486,108	\$ 29,595
Investments	34,187,014	13,447,596	47,634,610	2,683,335
Receivables	3,808,564	2,362,791	6,171,355	19,280
Loans receivable		4,300,000	4,300,000	
Inventory		543,148	543,148	
Prepaid and other assets				5,260
Total current assets	38,431,686	20,703,535	59,135,221	2,737,470
NONCURRENT ASSETS				
Temporarily restricted cash and investments	2,827,676	27,585,072	30,412,748	
Capital assets:				
Land	9,368,336	1,675,539	11,043,875	679,420
Buildings	27,137,177	4,073,705	31,210,882	
Vehicles	8,162,228	181,175	8,343,403	
Improvements	46,924,953	1,993,730	48,918,683	
Machinery and equipment	8,178,305	16,168,858	24,347,163	
Infrastructure		66,746,445	66,746,445	
Construction in progress	13,132,233	7,557,305	20,689,538	
Information systems	3,762,257		3,762,257	
Right of use asset	25,600		25,600	
Accumulated depreciation	(47,290,052)	(47,416,408)	(94,706,460)	
Accumulated amortization	(4,654)		(4,654)	
Total noncurrent assets	72,224,059	78,565,421	150,789,480	679,420
Total assets	110,655,745	99,268,956	209,924,701	3,416,890
DEFERRED OUTFLOWS OF RESOURCES				
Defined benefit pension	3,852,276	920,764	4,773,040	

See accompanying notes

CITY OF MOSCOW, IDAHO

STATEMENT OF NET POSITION
September 30, 2023

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	Urban Renewal Agency
LIABILITIES				
CURRENT LIABILITIES				
Accounts payable and other current liabilities	\$ 1,835,483	\$ 1,885,207	\$ 3,720,690	\$ 2,794
Deposits payable	323,307	85,395	408,702	5,000
Accrued interest payable	60,183	53,138	113,321	
Unearned revenue	3,855,188	152,094	4,007,282	
Current portion of long-term liabilities	830,000	539,168	1,369,168	42,000
Current portion of compensated absences	123,707	25,364	149,071	
Total current liabilities	<u>7,027,868</u>	<u>2,740,366</u>	<u>9,768,234</u>	<u>49,794</u>
LONG-TERM OBLIGATIONS				
Compensated absences	865,945	177,546	1,043,491	
Landfill post closure care payable		138,491	138,491	
Net pension liability	7,819,220	2,109,545	9,928,765	
Long-term liabilities, net of current portion	5,764,688	9,406,767	15,171,455	195,537
Total long-term obligations	<u>14,449,853</u>	<u>11,832,349</u>	<u>26,282,202</u>	<u>195,537</u>
Total liabilities	<u>21,477,721</u>	<u>14,572,715</u>	<u>36,050,436</u>	<u>245,331</u>
DEFERRED INFLOWS OF RESOURCES				
Leases	1,285,797		1,285,797	
Defined benefit pension	154,498	89,984	244,482	
Total deferred inflows of resources	<u>1,440,295</u>	<u>89,984</u>	<u>1,530,279</u>	
NET POSITION				
Net investment in capital assets	62,801,695	41,034,414	103,836,109	486,420
Restricted for:				
Recreation and culture	789,004		789,004	
Debt service	549,812	401,500	951,312	44,312
Capital outlay		26,980,662	26,980,662	
Transportation	499,208		499,208	
Other purposes	62,136		62,136	
Unrestricted	<u>26,888,150</u>	<u>17,110,445</u>	<u>43,998,595</u>	<u>2,640,827</u>
Total net position	<u>\$ 91,590,005</u>	<u>\$ 85,527,021</u>	<u>\$ 177,117,026</u>	<u>\$ 3,171,559</u>

See accompanying notes

CITY OF MOSCOW, IDAHO

STATEMENT OF ACTIVITIES
Year Ended September 30, 2023

See accompanying notes
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FUNCTIONS/PROGRAMS	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position			Component Unit Urban Renewal Agency
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Primary Government Business-Type Activities	Total	
Primary Government:								
Governmental activities								
General government	\$ 9,134,701	\$ 4,663,913	\$ 9,764		\$ (4,461,024)		\$ (4,461,024)	
Public safety	8,191,775	1,785,049	221,092		(6,185,634)		(6,185,634)	
Highways and streets	3,851,366	370,484	1,279,039	\$ 3,702,569	1,500,726		1,500,726	
Recreation and culture	3,865,506	715,099	57,810	5,500	(3,087,097)		(3,087,097)	
Interest on long-term debt	156,875				(156,875)		(156,875)	
Total governmental activities	<u>25,200,223</u>	<u>7,534,545</u>	<u>1,567,705</u>	<u>3,708,069</u>	<u>(12,389,904)</u>	<u>\$ 0</u>	<u>(12,389,904)</u>	<u>\$ 0</u>
Business-type Activities								
Water	3,640,484	7,102,705		480,643		3,942,864	3,942,864	
Sewer	4,610,142	8,900,756		1,050,606		5,341,220	5,341,220	
Sanitation	5,393,911	6,941,553				1,547,642	1,547,642	
Stormwater	630,338	1,203,195	247,904			820,761	820,761	
Total business-type activities	<u>14,274,875</u>	<u>24,148,209</u>	<u>247,904</u>	<u>1,531,249</u>	<u>0</u>	<u>11,652,487</u>	<u>11,652,487</u>	<u>0</u>
Total primary government	<u>\$ 39,475,098</u>	<u>\$ 31,682,754</u>	<u>\$ 1,815,609</u>	<u>\$ 5,239,318</u>	<u>(12,389,904)</u>	<u>11,652,487</u>	<u>(737,417)</u>	<u>0</u>
Component Units:								
Urban Renewal Agency	<u>\$ 562,535</u>						<u>0</u>	<u>(562,535)</u>
Total component units	<u>\$ 562,535</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>			<u>0</u>	<u>(562,535)</u>
General revenues:								
Property taxes					7,958,859		7,958,859	841,139
Sales taxes					2,857,335		2,857,335	
Franchise taxes					1,356,072		1,356,072	
Road and bridge taxes					1,341,022		1,341,022	
Alcoholic beverage taxes					580,425		580,425	
Unrestricted investment earnings (losses)					1,288,200	1,700,934	2,989,134	114,194
Gain on sale of capital assets					34,491		34,491	0
Transfers					6,539,720	(6,539,720)	0	
					<u>21,956,124</u>	<u>(4,838,786)</u>	<u>17,117,338</u>	<u>955,333</u>
Change in net position					9,566,220	6,813,701	16,379,921	392,798
Net position - beginning					<u>82,023,785</u>	<u>78,713,320</u>	<u>160,737,105</u>	<u>2,778,761</u>
Net position - ending					<u>\$ 91,590,005</u>	<u>\$ 85,527,021</u>	<u>\$ 177,117,026</u>	<u>\$ 3,171,559</u>

CITY OF MOSCOW, IDAHO

BALANCE SHEET - GOVERNMENTAL FUNDS

September 30, 2023

	General	Streets	Recreation and Culture	Capital Projects	Hamilton	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash	\$ 425,308		\$ 800				\$ 426,108
Investments	9,086,867	\$ 2,274,839	1,557,182	\$ 10,962,364	\$ 785,776	\$ 819,248	25,486,276
Receivables	2,739,714	548,278	450	361,151	3,228	155,742	3,808,563
Total assets	\$ 12,251,889	\$ 2,823,117	\$ 1,558,432	\$ 11,323,515	\$ 789,004	\$ 974,990	\$ 29,720,947
LIABILITIES							
Accounts payable	\$ 51,710	\$ 64,048	\$ 78,319	\$ 1,052,516		\$ 13,080	\$ 1,259,673
Accrued salaries and benefits	320,435	26,229	58,788			2,399	407,851
Deposits payable	9,260	408,454					417,714
Other accruals	810						810
Unearned revenue - other	543,802	49,053	58,853	3,252,533			3,904,241
Total liabilities	926,017	547,784	195,960	4,305,049	\$ 0	15,479	5,990,289
DEFERRED INFLOWS OF RESOURCES							
Leases	1,115,144					121,600	1,236,744
Unavailable revenue - property taxes	126,361					19,484	145,845
Total deferred inflows of resources	1,241,505	0	0	0	0	141,084	1,382,589
FUND BALANCES							
Restricted for:							
Streets		499,208					499,208
Parks and recreation					789,004		789,004
Recreation and culture			161,565				161,565
Debt service						549,812	549,812
Other purposes	62,136						62,136
Committed for:							
Working capital	5,257,984	877,604	901,007			75,161	7,111,756
Drug enforcement	64,362						64,362
Assigned for:							
Compensated absences	771,123	59,331	89,148			1,667	921,269
VEBA proceeds	61,500	5,370					66,870
Special revenue fund operations		833,820	210,752			155,963	1,200,535
Capital projects				7,018,466		213	7,018,679
Debt service						35,611	35,611
Unassigned, reported in:							
General fund	3,867,262						3,867,262
Total fund balances	10,084,367	2,275,333	1,362,472	7,018,466	789,004	818,427	22,348,069
Total liabilities, deferred inflows of resources, and fund balances	\$ 12,251,889	\$ 2,823,117	\$ 1,558,432	\$ 11,323,515	\$ 789,004	\$ 974,990	\$ 29,720,947

See accompanying notes
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CITY OF MOSCOW, IDAHO

RECONCILIATION OF THE STATEMENT OF NET POSITION
TO THE BALANCE SHEET - GOVERNMENTAL FUNDS
September 30, 2023

Total fund balances - Governmental Funds \$ 22,348,069

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds:

Cost of capital assets, excluding internal service funds	102,821,412
Accumulated depreciation, excluding internal service funds	(38,450,672)

Long-term liabilities are not due and payable in the current period and, therefore, are not reported

General government debt	(5,550,183)
Unamortized premiums on bonds	(1,083,179)
Compensated absences to employees	(921,269)

Deferred outflows and deferred inflows for pension liabilities are not due and payable in the current period and, therefore, are not reported in the funds:

Deferred outflows	3,635,041
Deferred inflows	(81,192)

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:

Net pension asset	0
Net pension liability	(7,326,921)

Property taxes receivable to be collected this year; but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.

145,846

Internal service funds are used by management to charge information systems services and fleet services to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.

16,053,053

Total net position - Governmental Activities

\$ 91,590,005

See accompanying notes
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CITY OF MOSCOW, IDAHO

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
Year Ended September 30, 2023**

	General	Streets	Recreation and Culture	Capital Projects	Hamilton	Other Governmental Funds	Total Governmental Funds
REVENUES							
Taxes							
Property	\$ 6,810,715					\$ 1,045,420	\$ 7,856,135
Sales	2,857,335						2,857,335
Franchise	1,356,072						1,356,072
Alcoholic beverage	580,425						580,425
Road and bridge		\$ 1,341,022					1,341,022
Licenses and permits	875,035		\$ 525	\$ 1,250			876,810
Intergovernmental	337,576	1,279,039	20,670	3,284,669		83,005	5,004,959
Charges for services	1,663,203	297,257	615,118			37,899	2,613,477
Fines	171,692					5,722	177,414
Investment earnings (losses)	402,881	78,554	6,451	300,512	\$ 30,891	16,192	835,481
Contributions and donations	9,764		37,140	417,900			464,804
Refunds and reimbursements	336,019	34,432	5,129	453,617			829,197
Other	148,523		17,347			212	166,082
Total revenues	<u>15,549,240</u>	<u>3,030,304</u>	<u>702,380</u>	<u>4,457,948</u>	<u>30,891</u>	<u>1,188,450</u>	<u>24,959,213</u>
EXPENDITURES							
Current							
General government	5,356,009					500	5,356,509
Public safety	7,730,030						7,730,030
Recreation and culture			3,087,283	2,082		253,263	3,342,628
Transportation		2,101,337				20,472	2,121,809
Debt service							
Principal retirement						795,000	795,000
Interest						219,277	219,277
Capital outlay	147,525		40,562	7,766,176		9,250	7,963,513
Total expenditures	<u>13,233,564</u>	<u>2,101,337</u>	<u>3,127,845</u>	<u>7,768,258</u>	<u>0</u>	<u>1,297,762</u>	<u>27,528,766</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>2,315,676</u>	<u>928,967</u>	<u>(2,425,465)</u>	<u>(3,310,310)</u>	<u>30,891</u>	<u>(109,312)</u>	<u>(2,569,553)</u>
OTHER FINANCING SOURCES (USES)							
Transfers in	4,335,500	969,355	2,925,141	2,868,878		231,323	11,330,197
Transfers out	(4,678,803)	(1,951,718)	(464,700)	(4,315)	(32,000)	(220,790)	(7,352,326)
Total other financing sources (uses)	<u>(343,303)</u>	<u>(982,363)</u>	<u>2,460,441</u>	<u>2,864,563</u>	<u>(32,000)</u>	<u>10,533</u>	<u>3,977,871</u>
NET CHANGE IN FUND BALANCES	1,972,373	(53,396)	34,976	(445,747)	(1,109)	(98,779)	1,408,318
FUND BALANCES AT BEGINNING OF YEAR	<u>8,111,994</u>	<u>2,328,729</u>	<u>1,327,496</u>	<u>7,464,213</u>	<u>790,113</u>	<u>917,206</u>	<u>20,939,751</u>
FUND BALANCES AT END OF YEAR	<u>\$ 10,084,367</u>	<u>\$ 2,275,333</u>	<u>\$ 1,362,472</u>	<u>\$ 7,018,466</u>	<u>\$ 789,004</u>	<u>\$ 818,427</u>	<u>\$ 22,348,069</u>

See accompanying notes
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CITY OF MOSCOW, IDAHO

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO
THE STATEMENT OF ACTIVITIES
Year Ended September 30, 2023

Net change in fund balances - Total Governmental Funds \$ 1,408,318

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities, those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation:

Current year capital outlay	9,581,864
Current year depreciation	(2,173,202)

Amounts borrowed on long-term debt are reported in the governmental funds as other financing sources. Amounts repaid on long-term debt are reported in the governmental funds as expenditures. However, for governmental activities, the borrowing and repayment of funds is reflected as outstanding long-term debt:

Current year repayment of long-term debt	795,000
Change in interest payable	(28,060)
Change in compensated absences	(49,536)

Net pension liability and the related deferred outflows and deferred inflows are not considered available for the governmental funds in the current year:

Current year net pension liability, deferred outflows, and deferred inflows	(1,025,578)
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Some amounts receivable will not be collected for several months after the fiscal year-ends, and they are not considered available revenues in the governmental funds. Instead, they are counted as deferred tax revenues.

They are, however, recorded as revenues in the statement of activities:

Current year taxes receivable	145,845
Prior year taxes receivable	(43,121)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. They are, however, recorded as expenditures in the statement of activities:

Amortization of bond premiums	91,417
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Internal service funds are used by management to charge service center equipment to individual funds. The net revenue of the internal service funds is reported with governmental activities.

863,273

Change in net position - Governmental Activities

\$ 9,566,220

See accompanying notes
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CITY OF MOSCOW, IDAHO

STATEMENT OF NET POSITION - PROPRIETARY FUNDS
September 30, 2023

	Business-Type Activities - Enterprise Funds					Governmental Activities Internal Service Funds
	Water	Sewer	Sanitation	Stormwater	Total	
ASSETS						
CURRENT ASSETS						
Cash	\$ 20,000	\$ 20,000	\$ 10,000		\$ 50,000	\$ 10,000
Investments	4,892,708	4,040,072	3,959,077	\$ 555,739	13,447,596	11,528,414
Receivables	851,201	786,562	573,656	151,372	2,362,791	
Loans receivable	4,300,000				4,300,000	
Inventory	271,814	235,151		36,183	543,148	
Total current assets	10,335,723	5,081,785	4,542,733	743,294	20,703,535	11,538,414
NONCURRENT ASSETS						
Cash and investments - restricted	1,369,811	18,743,214	7,304,676	167,371	27,585,072	
Capital assets, net	27,088,554	22,921,846	780,207	189,742	50,980,349	5,025,643
Total noncurrent assets	28,458,365	41,665,060	8,084,883	357,113	78,565,421	5,025,643
Total assets	38,794,088	46,746,845	12,627,616	1,100,407	99,268,956	16,564,057
DEFERRED OUTFLOWS OF RESOURCES						
Defined benefit pension	360,665	356,539	70,352	133,208	920,764	217,235
LIABILITIES						
CURRENT LIABILITIES						
Accounts payable and other current liabilities	981,530	373,803	335,148	194,726	1,885,207	72,742
Deposits payable	85,395				85,395	
Accrued interest payable	33,505	19,633			53,138	
Revenue bonds - current	184,168	355,000			539,168	
Current portion of compensated absences	8,394	12,763	2,022	2,185	25,364	8,548
Unearned Revenue				152,094	152,094	
Total current liabilities	1,292,992	761,199	337,170	349,005	2,740,366	81,290
LONG-TERM OBLIGATIONS						
Compensated absences	58,761	89,342	14,151	15,292	177,546	59,835
Post closure care payable			138,491		138,491	
Lease liability						21,509
Net pension liability	851,494	921,829	137,488	198,734	2,109,545	492,299
Revenue bonds payable	7,886,767	1,520,000			9,406,767	
Total long-term obligations	8,797,022	2,531,171	290,130	214,026	11,832,349	573,643
Total liabilities	10,090,014	3,292,370	627,300	563,031	14,572,715	654,933
DEFERRED INFLOWS OF RESOURCES						
Defined benefit pension	52,518	37,466		0	89,984	73,306
NET POSITION						
Net investment in capital assets	19,017,619	21,046,846	780,207	189,742	41,034,414	5,025,643
Restricted for:						
Debt service		401,500			401,500	
Future capital outlay	1,302,656	18,239,609	7,288,503	149,894	26,980,662	11,027,410
Unrestricted	8,691,946	4,085,593	4,001,958	330,948	17,110,445	
Total net position	\$ 29,012,221	\$ 43,773,548	\$ 12,070,668	\$ 670,584	\$ 85,527,021	\$ 16,053,053

See accompanying notes
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CITY OF MOSCOW, IDAHO

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION -
 PROPRIETARY FUNDS
 Year Ended September 30, 2023

	Business-Type Activities - Enterprise Funds					Governmental Activities Internal Service Funds
	Water	Sewer	Sanitation	Stormwater	Total	
OPERATING REVENUES						
Charges for services	\$ 7,078,063	\$ 8,836,649	\$ 6,941,640	\$ 1,201,973	\$ 24,058,325	\$ 2,677,576
Other services	24,642	24,316	(87)	1,222	50,093	
Operating grant				247,904	247,904	
Total operating revenues	7,102,705	8,860,965	6,941,553	\$ 1,451,099	24,356,322	2,677,576
OPERATING EXPENSES						
Water - distribution	2,768,150				2,768,150	
Sewer - collection and treatment		3,428,399			3,428,399	
Sanitation			5,344,382		5,344,382	
Stormwater collection and treatment				585,140	585,140	
Services provided						2,220,989
Depreciation	674,287	1,006,279	31,231	4,268	1,716,065	939,892
Total operating expenses	3,442,437	4,434,678	5,375,613	589,408	13,842,136	3,160,881
OPERATING INCOME (LOSS)	3,660,268	4,426,287	1,565,940	861,691	10,514,186	(483,305)
NONOPERATING REVENUES (EXPENSES)						
Investment earnings	385,526	886,264	414,787	14,357	1,700,934	452,719
Interest expense	(86,305)	(53,142)			(139,447)	(955)
PERSI retirement actuarial charges	(111,742)	(122,322)	(18,298)	(40,930)	(293,292)	(83,175)
Gain (loss) on disposition of assets						34,491
Amortization of bond premium		39,791			39,791	
Total nonoperating revenues (expenses)	187,479	750,591	396,489	(26,573)	1,307,986	403,080
INCOME BEFORE CONTRIBUTIONS AND TRANSFERS	3,847,747	5,176,878	1,962,429	835,118	11,822,172	(80,225)
CONTRIBUTIONS AND TRANSFERS						
General facility charges	193,972	196,761			390,733	
Capital contributions	286,671	853,845			1,140,516	
Transfers in	65,376	35,533		99,783	200,692	1,047,281
Transfers out	(2,190,051)	(2,810,579)	(1,048,095)	(691,687)	(6,740,412)	(103,783)
Total contributions and transfers	(1,644,032)	(1,724,440)	(1,048,095)	(591,904)	(5,008,471)	943,498
CHANGE IN NET POSITION	2,203,715	3,452,438	914,334	243,214	6,813,701	863,273
NET POSITION AT BEGINNING OF YEAR	26,808,506	40,321,110	11,156,334	427,370	78,713,320	15,189,780
NET POSITION AT END OF YEAR	\$ 29,012,221	\$ 43,773,548	\$ 12,070,668	\$ 670,584	\$ 85,527,021	\$ 16,053,053

See accompanying notes
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CITY OF MOSCOW, IDAHO

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
Year Ended September 30, 2023

	Business-Type Activities - Enterprise Funds					Governmental Activities
	Water	Sewer	Sanitation	Stormwater	Total	Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES						
Receipts from customers and users	\$ 6,149,177	\$ 8,818,373	\$ 6,904,013	\$ 1,173,331	\$ 23,044,894	\$ 2,679,215
Payments from other funds						
Payments to suppliers	(1,227,667)	(2,465,616)	(5,208,814)	9,635	(8,892,462)	(1,297,707)
Payments to employees	(1,240,504)	(1,351,060)	(199,335)	(449,179)	(3,240,078)	(899,948)
Net cash provided by operating activities	3,681,006	5,001,697	1,495,864	733,787	10,912,354	481,560
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
Transfers from other funds	65,376	35,533		99,783	200,692	1,297,281
Transfers to other funds	(2,190,051)	(2,810,579)	(1,048,095)	(691,687)	(6,740,412)	(103,783)
Net cash provided (used) by noncapital financing activities	(2,124,675)	(2,775,046)	(1,048,095)	(591,904)	(6,539,720)	1,193,498
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Acquisition and construction of capital assets	(5,400,573)	(492,731)		(22,240)	(5,915,544)	(831,410)
Sale of capital assets						34,491
General facility charges	193,972	196,761			390,733	
Principal paid on capital debt	(180,315)	(1,035,000)			(1,215,315)	(1,569)
Interest paid on capital debt	(87,907)	(65,980)			(153,887)	(955)
Net cash used by capital and related financing activities	(5,474,823)	(1,396,950)	0	(22,240)	(6,894,013)	(799,443)
CASH FLOWS FROM INVESTING ACTIVITIES						
Net investment activity in LGIP	2,246,993	4,201,993	2,985,454	(134,000)	9,300,440	10,261
Proceeds from sales and maturities of investments	3,046,621		128,545		3,175,166	45,156
Purchase of investments	(1,759,737)	(5,920,179)	(3,976,555)		(11,656,471)	(1,383,751)
Interest received	384,615	888,485	414,787	14,357	1,702,244	452,719
Net cash used by investing activities	3,918,492	(829,701)	(447,769)	(119,643)	2,521,379	(875,615)
Net change in cash	0	0	0	0	0	0
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	20,000	20,000	10,000	0	50,000	10,000
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 20,000	\$ 20,000	\$ 10,000	\$ 0	\$ 50,000	\$ 10,000

52 See accompanying notes

CITY OF MOSCOW, IDAHO

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
Year Ended September 30, 2023

	Business-Type Activities - Enterprise Funds					Governmental Activities
	Water	Sewer	Sanitation	Stormwater	Total	Internal Service Funds
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES						
Operating income	\$ 3,660,268	\$ 4,426,287	\$ 1,565,940	\$ 861,691	\$ 10,514,186	\$ (483,305)
Adjustments to reconcile operating income to net cash provided by operating activities:						
Depreciation	674,287	1,006,279	31,231	4,268	1,716,065	939,892
Changes in:						
Accounts receivable	43,299	(42,592)	(37,540)	(29,862)	(66,695)	1,639
Inventory	(34,442)	(16,157)		(36,183)	(86,782)	
Accounts payable	418,074	(429,776)	(117,006)	173,134	44,426	25,331
Payroll payable	3,111	1,011	454	3,303	7,879	(1,441)
Deposits payable	7,679				7,679	
Contracts payable	(62,618)				(62,618)	
Unearned revenue	(1,004,506)			(247,906)	(1,252,412)	
Post closure care payable			50,000		50,000	
Other assets and liabilities	(24,146)	56,645	2,785	5,342	40,626	(556)
Net cash provided by operating activities	<u>\$ 3,681,006</u>	<u>\$ 5,001,697</u>	<u>\$ 1,495,864</u>	<u>\$ 733,787</u>	<u>\$ 10,912,354</u>	<u>\$ 481,560</u>
NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES						
Capital asset contributions received	<u>\$ 286,671</u>	<u>\$ 853,845</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,140,516</u>	<u>\$ 0</u>

See accompanying notes
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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**A. Reporting Entity**

The City of Moscow, Idaho, was incorporated on July 12, 1887. The City operates under a Mayor/Council form of government and provides the following services as authorized by its charter and by Title 50 of the *Idaho Code*: general government, public safety, highway and streets, culture and recreation, community development, water, sewer, stormwater, and sanitation.

United States generally accepted accounting principles require the City of Moscow's financial statements to include component units. Component units are entities for which the City of Moscow is considered to be financially accountable. The City has one discretely presented component unit that is reported in a separate column in the government-wide financial statement to emphasize that it is legally separate from the government.

Discretely Presented Component Unit. The Moscow Urban Renewal Agency (the Agency), is empowered to engage in the general economic revitalization and redevelopment of the City through acquisition and development of property, public improvements, and revitalization activities in those areas of the City determined to be in a declining condition. The Agency's governing board is made up of seven commissioners appointed by the Mayor of the City of Moscow. The City's management also provides the Agency with management and oversight through a service contract with an annual obligation of \$55,345. Complete financial statements of the Agency may be obtained at the City of Moscow's administrative offices.

B. Measurement Focus Basis of Accounting and Basis of Presentation

The financial statements of the City are prepared in accordance with United States generally accepted accounting principles (GAAP). The City uses the following two bases of accounting in these financial statements.

Economic Resources Measurement Focus and Accrual Basis of Accounting. Under this measurement focus, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Current Financial Resources Measurement Focus and Modified Accrual Basis of Accounting. Under this measurement focus, revenues are recorded when they become measurable and available. For this purpose, the City considers revenues to be available if they are collected within sixty (60) days of the end of the current fiscal year-end. All material revenues, including property taxes, grants, entitlements, and donations, are considered measurable and available and are, thus, susceptible to accrual.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**B. Measurement Focus Basis of Accounting and Basis of Presentation (Continued)**

Current Financial Resources Measurement Focus and Modified Accrual Basis of Accounting (Continued). Fines and permits revenues are not susceptible to accrual because generally they are not measurable until received in cash. The City reports unearned revenue in its fund financial statements. Unearned revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Unearned revenues also arise when the City receives resources before it has a legal claim to them, as when recreational program or grant monies are received prior to the incurrence of qualifying expenditures.

In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and revenue is recognized. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable. An exception to this general rule is principal and interest on general long-term obligations, which are recognized when due. General capital asset acquisitions are reported as expenditures in governmental funds.

Restricted Resources

Program expenses are allocated to restricted program revenue first and then to the next highest level of net position/fund balance restrictions when both restricted and unrestricted resources are available.

Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB #54) defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB #54 requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

Nonspendable

Includes amounts that cannot be spent because they are either (1) not in spendable form or (2) legally or contractually required to be maintained intact.

Restricted

Includes amounts that can be spent only for the specific purpose stipulated by external resource providers, constitutional provisions, or enabling legislation.

Committed

Includes amounts that can only be used for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

Assigned

Includes amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**B. Measurement Focus Basis of Accounting and Basis of Presentation (Continued)****Restricted Resources (Continued)****Unassigned**

Residual classification of fund balance that includes all spendable amounts that have not been restricted, committed, or assigned. The General Fund is the only fund that can report negative unassigned fund balances.

Government-Wide Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the City as a whole. Individual funds are not displayed but the statements distinguish governmental activities generally supported by taxes, intergovernmental revenues, and other non-exchange transactions from business-type activities, generally financed in whole or in part with fees charged to external customers. Eliminations have been made to minimize the double-counting of internal activities, interfund services provided and used are not eliminated in the process of consolidation.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the function program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. These revenues are subject to externally imposed restrictions to these program uses. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

The Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, including the reclassification or elimination of internal activity (between or within funds).

Fund Financial Statements

The fund financial statements provide information about the City's fund categories. Separate statements for each fund category—governmental and proprietary—are presented. The emphasis of fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. All remaining funds are aggregated and reported as non-major funds. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**B. Measurement Focus Basis of Accounting and Basis of Presentation (Continued)****Fund Financial Statements (Continued)**

Governmental Funds. All governmental funds are accounted for using the current financial resources measurement focus and modified accrual basis of accounting. The City reports the following major governmental funds:

- General Fund. This is the City's primary operating fund. The General Fund accounts for all financial resources of the City, except those required to be accounted for in another fund.
- Street Fund. The "Street Fund" is responsible for the construction and maintenance of streets and traffic services within the City. Dedicated revenue is derived from state shared revenues and gas, county road, and bridge taxes.
- Capital Projects. The "Capital Projects Fund" accounts for money set aside by the City Council for identified future projects.
- Recreation and Culture Fund. The "Recreation and Culture Fund" accounts for the costs of maintaining and improving park facilities, recreational programs, and community center operations in the City. Revenue is derived from user fees of the park facilities.
- Hamilton Fund. The "Hamilton Fund" accounts for the money willed to the City by Mr. Bobby C. Hamilton. Mr. Hamilton's will stipulates the money is "for the benefit of the parks and recreation department to be used as much as possible for the benefit of young children." The Hamilton Fund is considered a special revenue fund

Proprietary Funds. All proprietary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. Proprietary funds include enterprise funds and internal service funds.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise and internal service funds are charges to customers for sales and services. The enterprise funds also recognize as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The enterprise funds recognize general facility charges as non-operating revenue. General facility charges represent a charge to new customers for their share of the capital cost of increasing the capacity of the system to meet the additional demand created by the connection of new customers.

Enterprise Funds. Enterprise Funds are used to account for activities that are similar to those often found in the private sector. The City reports the following major enterprise funds:

- Water Fund. This activity accounts for the provision of water services to the residents of the City.
- Sewer Fund. This activity accounts for the provision of sewer services to the residents of the City.
- Stormwater Fund. This activity accounts for the provision of stormwater services to the residents of the city.
- Sanitation Fund. This activity provides sanitation services to all City residents.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus Basis of Accounting and Basis of Presentation (Continued)

Fund Financial Statements (Continued)

Internal Service Funds. Internal service funds are used to allocate fleet maintenance and information systems services to other funds of the City on a cost reimbursement basis. The internal service funds are included in governmental activities for government-wide reporting purposes. As a general rule, the revenue and expenses of the internal service funds have been eliminated from the government-wide financial statements. The excess revenue or expenses for the fund are allocated to the appropriate functional activity.

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the City to invest in obligations of the state of Idaho and its agencies, U.S. Treasury and U.S. agencies, City coupon and local improvement district bonds, repurchase agreements, tax and revenue anticipation bonds, notes, and the Idaho State Treasurer's Local Government Investment Pool (LGIP).

Investments are stated at fair value as quoted for the purchase and sale of units.

Deposits in the LGIP are stated at fair value, which is the same as the value of the pool shares. The Idaho State Treasurer oversees the LGIP under the Joint Exercises of Power provisions of *Idaho Code*.

The State Treasurer combines deposits from all governmental entities in the State, which participate in the LGIP and purchases the following types of investments:

- Local Certificates of Deposit
- Repurchase Agreements
- U.S. Government Securities
- Bonds and debentures of "A" rated companies

The entities participating in the LGIP own a percentage of each investment held. This percentage is calculated by dividing the individual entity's deposits by the total deposits held in the LGIP. The purpose of this is to:

- Increase the overall rate of return.
- Reduce the risk of default.
- Place each entity under the FDIC and SLIC limits of \$250,000.

Investments held at year-end are disclosed in Note 3A.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**C. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)****2. Receivables and Payables**

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “interfund receivables/payables” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements.

All trade accounts receivable are shown net of an allowance for doubtful accounts. No allowance for uncollectible accounts has been provided for governmental and enterprise fund receivables. Management has determined that uncollectible amounts are immaterial. Substantially, all property taxes are collected; therefore, no allowance is provided for property taxes.

The City’s property taxes are levied by Latah County in November and payable on December 20 and June 20 following the levy date. Taxes are remitted to the City in the month following collection. When the taxes are delinquent a lien is filed the day following the due date. A tax deed is issued on property three years from the date of delinquency. At fiscal year-end, the receivables represent delinquent taxes. Amounts not paid within 60 days are recorded as unavailable revenue for the fund financial statements.

3. Inventory

Inventory is valued at cost, which approximates market, using the first-in, first-out method. The cost of inventories are recorded as expenditures when consumed rather than when purchased.

4. Capital Assets

The City’s property, plant, and equipment, with useful lives of more than three years and an initial individual cost of more than \$5,000, are stated at historical cost. Donated capital assets are valued at their acquisition value. Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Infrastructure assets acquired prior to implementation of GASB 34 are also reported.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)

4. Capital Assets (Continued)

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Type</u>	<u>Years</u>
Buildings and structures	10 to 40
Infrastructure systems	20 to 50
Machinery and equipment	3 to 15

5. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. For example, grant expenditures paid in advance of meeting timing requirements.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The item "unavailable revenue" is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: property taxes and special assessments. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

6. Compensated Absences

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure of the governmental fund that will pay it. Only the portion of vested or accumulated leave that has matured is reported as a liability in the governmental funds. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees. No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. However, a liability is recognized for the vesting portion of accumulating sick leave benefits that is estimated will be taken by the employee at retirement. Each fund is responsible to pay for its own compensated absences.

The funds that have historically paid for compensated absences are the general, street, recreation and culture, fleet, information systems, and enterprise funds. City-wide compensated absences accrued and paid out were \$115,975 and \$196,429, respectively, during the current year. This resulted in a change of liability from \$1,102,956 to \$1,192,562. The current amount of \$149,071, which is shown on the statement of net position, has been estimated by the City based on a reasonable estimate of expected usage.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**C. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Continued)****7. Long-Term Obligations**

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures in the current period.

8. Cash Flow Statement

The City considers all bank accounts, restricted, and unrestricted cash to be cash for the proprietary and internal service funds statement of cash flow purposes.

9. Use of Estimates

Management of the City uses estimates and assumptions in preparing financial statements in accordance with United States generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that management uses.

10. Adoption of New Accounting Standard

As of October 1, 2021, the City adopted GASB Statement No. 87, *Leases*. The implementation of this standard establishes a single model for lease accounting based on the foundational principle that leases are financing of the right to use an underlying asset. The standard requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. See note 3.E for details of the City's identified leases that required recognition under the provision of GASB Statement No. 87. The recognition of these leases did not result in a prior effect on the beginning net position and fund balance as of October 1, 2021.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

2. BUDGETARY AND LEGAL COMPLIANCE

A. Budgetary Information

The City Council follows these procedures in establishing the budgetary data reflected in the financial statements:

Prior to September 1, the City Supervisor submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1 and ending September 30. The operating budget includes proposed expenditures and the means of allocating resources by fund.

Public hearings are conducted at various times during the year to obtain taxpayer comments.

Prior to the submission to the county auditor on the Thursday following the first Tuesday in September, the budget is legally enacted through passage of an appropriations ordinance. The budget covers all governmental and proprietary fund types. The City adopts budgets on the modified accrual basis of accounting for all governmental fund types. The City adopts budgets on the accrual basis of accounting for proprietary fund types. At any time during the fiscal year, the Council may amend the appropriations ordinance for unforeseen and unanticipated revenues by following the same procedures used during the budget adoption process.

Revisions that alter the total expenditures of any fund must be approved by the City Council and the legal level of budgetary control is the fund level.

For the fiscal year ended September 30, 2023, no fund expenditures exceeded appropriations.

3. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Deposits and investment policies are disclosed in Note 1C.

The bank statement cash balances amounted to \$704,593. Of the bank statement cash balances, \$296,598 was covered by federal depository insurance.

As of September 30, 2023, the City had the following investments and maturities:

	Less than 1	1-5	Greater than 5	Interest Rate	Fair Value
U.S. Government obligations	\$ 9,768,610	\$ 20,493,829		0.50-5.25	\$ 30,262,439
Certificate of deposit	2,329,630	9,461,646		0.40-5.15	11,791,276
Corporate obligations	1,777,751	6,218,870		0.60-6.50	7,996,621
Cash and equivalents	5,681,851			4.50-5.25	5,681,851
External investment pools	22,264,551			5.31	22,264,551
Other	50,620				50,620
Total investments	<u>\$ 41,873,013</u>	<u>\$ 36,174,345</u>	<u>\$ 0</u>		<u>\$ 78,047,358</u>

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)**A. Deposits and Investments (Continued)**

Other investments in the governmental activities include gold, silver, and jewelry. The City did not invest in corporate stock or these other investments. They were received from the estate of Bobby C. Hamilton. Other investments also include accrued income held in the City's Moreton Asset Management investment account.

Interest rate risk: The risk that changes in interest rate will reduce the value of the City's investments. As a means of limiting exposure to loss the City structures their portfolio so that maturities meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. Also, the policy calls for investing funds primarily in shorter-term securities and limiting the average maturity of the portfolio.

Credit risk: As of September 30, 2023, the City's investment in the LGIP is unrated. The City's investments held through private investment banks are a variety of U.S. agency bonds, certificates of deposit, corporate bonds, and money market funds. The rating of these investments vary per type of investment. Overall Moody's rating of the Moreton Asset Management investment account is stated as A1.

Concentration of credit risk: The City's investment policy states that the City shall mitigate concentration risk by:

1. Limiting investments to avoid over concentration in securities from a specific issuer or business sector,
2. Limiting investment in securities that have higher credit risks,
3. Investing in securities with varying maturities, and
4. Continuously investing a portion of the portfolio in readily available funds such as the LGIP, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Custodial Credit Risk – Investments: For an investment, this is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City's policies regarding investments require that the City only uses financial institutions and depositories approved to do business in the state of Idaho. Policies also require that the City only invests in securities allowed by *Idaho Code* 50-1013 and uses brokers that qualify under Securities & Exchange Commission *Rule 15C3-1*.

Fair Value Measurements - Investments are measured at fair value on a recurring basis. Recurring fair value measurements are those that GASB Statements require or permit in the statement of net position at the end of each reporting period. Fair value measurements are categorized based on the valuation inputs used to measure an asset's fair value.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (Continued)

Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the plan has the ability to access.

Level 2 Inputs to the valuation methodology include:

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following sets forth, by level, the fair value hierarchy. The City held investment securities at fair value that meet the level 2 methodology.

The following table represents the City's investments that are measured or disclosed at fair value on a recurring basis. The City does not have any financial assets that are measured at fair value on a non-recurring basis.

Investment Type	Fair Value	Fair Value Hierarchy		
		Level 1	Level 2	Level 3
<u>Debt Securities:</u>				
U.S. Government obligations	\$ 30,262,439	\$ 30,262,439		
Certificate of Deposit	11,791,276		\$ 11,791,276	
Corporate obligations	7,996,621		7,996,621	
Money Market Funds	5,681,851	5,681,851		
External investment pools	22,264,551		22,264,551	
Other	50,620	50,620		
Total investments				
measured at fair value	\$ 78,047,358	\$ 35,994,910	\$ 42,052,448	\$ 0

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Capital Assets

Capital asset activity for the year ended September 30, 2023, was as follows:

Governmental Activities:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated				
Land	\$ 9,368,336			\$ 9,368,336
Construction in progress	5,348,885	\$ 9,936,325	\$ (2,152,977)	13,132,233
Total capital assets, not being depreciated	14,717,221	9,936,325	(2,152,977)	22,500,569
Capital assets being depreciated				
Buildings	27,137,177			27,137,177
Vehicles	7,914,818	527,115	(279,705)	8,162,228
Improvements	44,848,252	2,076,701		46,924,953
Equipment	8,078,531	99,774		8,178,305
Information systems	3,556,217	206,040		3,762,257
Right of Use Asset	25,600			25,600
Total capital assets being depreciated	91,560,595	2,909,630	(279,705)	94,190,520
Less accumulated depreciation for				
Buildings	(8,071,980)	(432,110)		(8,504,090)
Vehicles	(4,645,181)	(684,197)	267,676	(5,061,702)
Improvements	(23,931,730)	(1,532,633)		(25,464,363)
Equipment	(5,445,704)	(247,273)		(5,692,977)
Information systems	(2,352,363)	(214,557)		(2,566,920)
Right of Use Asset	(2,327)	(2,327)		(4,654)
Total accumulated depreciation	(44,449,285)	(3,113,097)	267,676	(47,294,706)
Total capital assets, being depreciated, net	47,111,310	(203,467)	(12,028)	46,895,814
Governmental activities capital assets, net	<u>\$ 61,828,531</u>	<u>\$ 9,732,858</u>	<u>\$ (2,165,005)</u>	<u>\$ 69,396,383</u>

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Capital Assets (Continued)

Business-Type Activities:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated				
Land	\$ 1,675,539			\$ 1,675,539
Construction in progress	3,950,494	\$ 3,606,811		7,557,305
Total capital assets, not being depreciated	5,626,033	3,606,811	0	9,232,844
Capital assets being depreciated:				
Buildings	4,073,705			4,073,705
Vehicles	181,175			181,175
Improvements	1,129,271	864,459		1,993,730
Water systems	30,847,640	1,643,855		32,491,495
Equipment	16,168,858			16,168,858
Sewer systems	33,481,088	918,696	(167,074)	34,232,710
Stormwater systems	0	22,240		22,240
Total capital assets being depreciated	85,881,737	3,449,250	(167,074)	89,163,913
Less accumulated depreciation for:				
Buildings	(2,031,052)	(76,127)		(2,107,179)
Vehicles	(181,175)			(181,175)
Improvements	(572,787)	(49,683)		(622,470)
Water systems	(12,029,440)	(624,506)		(12,653,946)
Equipment	(15,243,171)	(97,114)		(15,340,285)
Sewer systems	(15,809,791)	(868,191)	167,074	(16,510,908)
Stormwater Systems	0	(445)		(445)
Total accumulated depreciation	(45,867,416)	(1,716,066)	167,074	(47,416,408)
Total capital assets, being depreciated, net	40,014,321	1,733,184	0	41,747,505
Business-type activities capital assets, net	\$ 45,640,354	\$ 5,339,995	\$ 0	\$ 50,980,349

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Capital Assets (Continued)

Depreciation expense was charged to functions/programs of the City as follows:

Governmental Activities:

General government	\$ 227,074
Public safety	383,886
Recreation and culture	523,057
Streets, including depreciation of general infrastructure assets	1,979,080
Total depreciation expense - governmental activities	<u>\$ 3,113,097</u>

Business-type Activities:

Water	\$ 674,287
Sewer	1,006,279
Sanitation	31,232
Stormwater	4,268
Total depreciation expense - business-type activities	<u>\$ 1,716,066</u>

Construction Commitments. The City of Moscow has no construction commitments as of September 30, 2023.

C. Interfund Receivables, Payables, and Transfers

All interfund balances and activity at September 30, 2023, is due to pooling of the City's cash. The City did not have any interfund receivables or payables at September 30, 2023.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

C. Interfund Receivables, Payables, and Transfers (Continued)

Interfund Transfers:

<u>Fund</u>	Transfers <u>In</u>	Transfers <u>Out</u>
General	\$ 4,335,500	\$ 4,678,803
Streets	969,355	1,951,718
Recreation and Culture	2,925,141	464,700
MSD Community Fields	71,903	118,815
1912 Center	159,420	
Intermodal Transit Center		75,000
Water	65,376	2,190,051
Sewer	35,533	2,810,579
Stormwater	99,783	691,687
Sanitation		1,048,095
Fleet Management	1,017,231	99,783
Information Systems	30,050	4,000
LID Construction		26,975
Capital Projects	4,487,229	4,315
Hamilton		32,000
	<u>\$14,196,521</u>	<u>\$14,196,521</u>

Transfers are used to (1) move revenues from the fund with collection authorization to the debt service fund as debt service principal and interest payments become due, (2) move restricted amounts from borrowings to the debt service fund to establish mandatory reserve accounts, (3) move unrestricted general fund revenues to finance various programs that the government must account for in other funds in accordance with budgetary authorizations, including amounts provided as subsidies or matching funds for various grant programs, and (4) move unrestricted revenues in the amounts equivalent in value to the interfund services provided and other charges between the City's water, sewer, stormwater, sanitation, recreation and culture, and street functions.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Long-Term Debt

The summary of outstanding debt as of September 30, 2023, is as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities:					
Bonds payable					
Police Station bonds, Series 2019	\$ 6,285,000		\$ 795,000	\$ 5,490,000	\$ 830,000
Unamortized Premium on Bonds	1,174,595		91,417	1,083,178	118,417
Lease payable	23,078		1,569	21,509	1,710
Governmental activities liabilities	<u>\$ 7,482,673</u>	<u>\$ 0</u>	<u>\$ 887,986</u>	<u>\$ 6,594,687</u>	<u>\$ 950,127</u>
Business-type Activities:					
Sewer Revenue bonds, Series 2011	\$ 690,000		\$ 690,000	\$ 0	
Sewer Revenue bonds, Series 2017	2,220,000		345,000	1,875,000	\$ 355,000
Unamortized Premium on Bonds	39,791		39,791	0	
Water Revenue bonds, Series 2020	3,951,250		180,315	3,770,935	184,168
Water Revenue bonds, Series 2021	2,282,247	\$ 2,017,753		4,300,000	
Business-type activities long-term liabilities	<u>\$ 9,183,288</u>	<u>\$ 2,017,753</u>	<u>\$ 1,255,106</u>	<u>\$ 9,945,935</u>	<u>\$ 539,168</u>

The total interest expense in 2023 amounted to \$156,875 in the governmental funds. The total interest expense in 2023 amounted to \$53,142 in the business activities.

Government Obligation Bonds. On August 20, 2019, the City secured General Obligation Bonds, Series 2019, in the amount of \$8,465,000 in order to finance the new police station. The General Obligation Bonds, Series 2019, have a stated rate of between 3.00 percent and 4.00 percent and are payable in annual installments through August 15, 2029.

Year Ended September 30,	Governmental Activities Series 2019	
	Principal	Interest
2024	\$ 830,000	\$ 219,600
2025	860,000	186,400
2026	895,000	152,000
2027	930,000	116,200
2028	970,000	79,000
2029	1,005,000	40,200
	<u>\$ 5,490,000</u>	<u>\$ 793,400</u>

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Long-Term Debt (Continued)

Revenue Bonds. On November 23, 2011, the City secured advance refunding Sewer Revenue Bonds, Series 2011, in the amount of \$6 million in order to refinance the Sewer Revenue Bonds Series 2002 in November 2012, when the bonds became callable. The Sewer Revenue Bonds, Series 2011, have a stated rate of between 2.00 percent and 4.00 percent and are payable in varying semi-annual installments through November 1, 2022. In December 2017, the City secured Sewer Revenue Refinancing Bonds, Series 2017 in the amount of \$3,560,000 in order to refinance the Sewer Revenue Bonds Series 2008 in December 2017. The Sewer Revenue Bonds, Series 2017 have a stated rate of 2.48 percent and are payable in varying semi-annual installments through May 1, 2028. In May 2020, the City secured Water Revenue Bonds, Series 2020 in the amount of \$4,300,000 in order to finance improvements to the City's domestic water system. The Water Revenue Bonds, Series 2020 have a stated rate of 2.50 percent and are payable in varying semi-annual installments through May 12, 2040. In 2021, the City secured a loan for improvements to the City's domestic water system in the amount of \$4,300,000. Current borrowings against this loan are \$4,300,000, there is no required payment at this time.

Debt service requirements for the sewer revenue bonds held to maturity are as follow:

Year Ended September 30,	Business-Type Activities Series 2017	
	Principal	Interest
2024	\$ 355,000	\$ 46,500
2025	365,000	37,696
2026	375,000	28,644
2027	385,000	19,344
2028	395,000	9,796
	<u>\$ 1,875,000</u>	<u>\$ 141,980</u>

Year Ended September 30,	Business-Type Activities Series 2020	
	Principal	Interest
2024	\$ 184,168	\$ 84,054
2025	188,562	79,660
2026	192,829	75,393
2027	197,192	71,030
2028	201,474	66,748
2029-2032	853,142	219,746
2033-2037	1,179,702	161,409
2038-2040	773,866	30,800
	<u>\$ 3,770,935</u>	<u>\$ 788,840</u>

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

3. DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. Leases

City as a Lessee. The City, as a lessee, has entered into lease agreements involving fiber optic infrastructure. The City sub-leases the infrastructure to various communication companies and other governmental entities.

The total costs of the City's lease assets are recorded as \$25,600, less accumulated amortization of \$4,654.

The future lease payments under the lease arrangement are as follows:

	Leases		
	Principal	Interest	Total
2024	\$ 1,710	\$ 890	\$ 2,600
2025	1,859	820	2,679
2026	2,016	743	2,759
2027	2,182	659	2,841
2028	2,358	569	2,927
2029-2032	11,384	1,226	12,610
Total	\$ 21,509	\$ 4,907	\$ 26,416

City as a Lessor. The City, as a lessor, has entered into lease agreements involving office space, fiber optic infrastructure, and cell phone towers. The total amount of inflows of resources, including lease revenue, interest revenue, and other lease-related inflows, recognized during the fiscal year was \$189,018.

4. OTHER INFORMATION

A. Risk Management

The City of Moscow purchases liability and property insurance through the Idaho Counties Risk Management Program (ICRMP). ICRMP is an all-lines aggregate insurance program providing liability, property, and casualty insurance coverage to Idaho's counties and other political subdivisions on a voluntary participation basis. ICRMP assumes or reinsures all risk covered for claims. Participants are charged an annual insurance premium. The City is responsible for up to the first \$2,500 of any loss claim depending on the type of claim.

4. OTHER INFORMATION (CONTINUED)**A. Risk Management (Continued)**

The general insurance limits are as follows:

Property damage	Total insured value
General liability	\$3,000,000 per occurrence
Automobile liability	\$3,000,000 per occurrence
Law enforcement liability	\$3,000,000 per occurrence
Sexual molestation	\$3,000,000 per claim
Errors or omissions liability	\$3,000,000 per occurrence
Employee medical insurance benefit liability	\$3,000,000 per claim
Uninsured/underinsured motorist	\$100,000 per person, \$300,000 per accident
Crime insurance and bond	\$500,000 per occurrence
Boiler/Machinery damage	\$100,000,000 in aggregate
Chemical spraying activities	\$500,000 per occurrence

B. Public Employee Retirement System of Idaho (PERSI)

Plan Description. All permanent full-time employees of the City except firefighters who were hired before October 1, 1980, participate in the Public Employee Retirement System of Idaho (PERSI) Base Plan, a cost-sharing, multiple-employer public retirement system created by the Idaho State Legislature. It is a defined benefit plan requiring that both the member and the employer contribute. Designed as a mandatory system for eligible state and school district employees, the legislation provided for political subdivisions to participate by contractual agreement with PERSI. The cost to administer the Plan is financed through the contributions and investment earnings of the Plan.

The City contributes to the Firefighters' Retirement Fund Plan (FRF) for firefighters who were hired before October 1, 1980. The FRF is a cost-sharing, multiple-employer defined benefit pension plan administered by PERSI that covers a closed group of firefighters who were hired before October 1, 1980, and who received benefits in addition to those provided under the PERSI Base Plan. The cost to administer the Plan is financed through the contributions and investment earnings of the FRF. Additional FRF funding is obtained from receipts from a state fire insurance premium tax.

PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI Base Plan and the FRF. That report may be obtained on the PERSI website at www.persi.idaho.gov.

Pension Benefits. After five years of credited service, members become fully vested in retirement benefits earned to date. Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. For each year of credited service, the annual service retirement allowance is 2.0 percent (2.3 percent for police/firefighters under the Base Plan) of the average monthly salary for the highest consecutive 42 months for covered members of the Base Plan. The Base Plan is required to provide a 1 percent minimum cost of living increase per year provided the *Consumer Price Index* increases 1 percent or more. The PERSI board has the authority to provide higher cost of living increases to a maximum of the *Consumer Price Index* movement or 6 percent, whichever is less; however, any amount above the 1 percent minimum is subject to review by the Idaho Legislature.

4. OTHER INFORMATION (CONTINUED)**B. Public Employee Retirement System of Idaho (PERSI) (Continued)**

Pension Benefits (Continued). The FRF cost of living increase is based upon the increase in the statewide average firefighter's wage. The retirement benefit for covered members of the FRF is based on *Idaho Code*, Title 72, Chapter 14.

Member and Employer Contributions. Member and employer contributions paid to PERSI are set by statute and are established as a percent of covered compensation. Contribution rates are determined by the PERSI board within limitations, as defined by state law. The Board may make periodic changes to employer and employee contribution rates (expressed as percentages of annual covered payroll) that are adequate to accumulate sufficient assets to pay benefits when due.

The contribution rates for employees are set by statute at 60 percent of the employer rate for general employees and 72 percent for police and firefighters. The employer contribution rate is set by the Retirement Board and is 11.94 percent of covered compensation for general employees and 9.13 percent for police and firefighters under the Base Plan, and 12.28 percent for FRF members. The City contributions required and paid were \$1,325,237, \$1,273,268, and \$1,208,439 for the three years ended September 30, 2023, 2022, and 2021, respectively. Any fund that has covered payroll has contributed to liquidating the net pension liabilities. The highest contributors are the City's major funds.

Pension Assets, Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At September 30, 2023, the City reported a liability of \$10,790,793 for its proportionate share of the net pension asset under the Base Plan and a net pension asset of \$862,029 for its proportionate share of the FRF. The net pension liability were measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions in the Base Plan pension plan and the FRF pension plan relative to the total contributions of all participating PERSI employers in each plan. At July 1, 2023, the City's proportion was 0.26103866 percent for the base plan and 0.3646443 percent for the FRF.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

4. OTHER INFORMATION (CONTINUED)

B. Public Employee Retirement System of Idaho (PERSI) (Continued)

Pension Liabilities, Assets, Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued). For the year ended September 30, 2023, the City recognized a net gain on pension expense of \$1,402,045 (\$1,025,578 for governmental funds, \$293,292 for business-type funds, and \$83,175 for internal service funds) for PERSI. At September 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

PERSI BASE PLAN	Deferred Outflows of Resources	Deferred Inflows of Resources
Employer contributions made subsequent to the measurement date of June 30, 2023	\$ 343,000	
Differences between expected and actual experience	\$ 1,849,624	
Changes in the employer's proportion and differences between the employer's contributions and the employer's proportionate contributions	\$ 208,857	\$ 244,482
Changes in assumptions or other inputs	\$ 1,068,515	
Net difference between projected and actual earnings on pension plan investments	\$ 1,012,875	
PERSI FRF PLAN	Deferred Outflows of Resources	Deferred Inflows of Resources
Employer contributions made subsequent to the measurement date of June 30, 2023		
Net difference between projected and actual earnings on pension plan investments	\$ 290,169	

Contributions made by the employer subsequent to the measurement date for the Base Plan but before the end of the City's reporting period, will be recognized as an increase of the net pension asset in the year ending September 30, 2023. These contributions were \$343,000 and are reported as deferred outflows of resources and will be recognized as an increase of the net pension asset in the fiscal year ending September 30, 2023. The FRF Plan is currently going through a rate holiday, requiring no payments in the fiscal year.

The average of the expected remaining service lives of all employees that are provided with pensions through the system (active and inactive employees) determined at July 1, 2022, the beginning of the measurement period ended June 30, 2023, is 4.8 and 4.8 for the measurement period June 30, 2022 for the Base Plan. The FRF is a closed plan and the average expected remaining service life used is 1 year.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense (revenues) as follows:

	<u>Base Plan</u>
2024	\$ 1,367,723
2025	640,382
2026	2,044,565
2027	(157,280)

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

4. OTHER INFORMATION (CONTINUED)

B. Public Employee Retirement System of Idaho (PERSI) (Continued)

Actuarial Assumptions. Valuations are based upon actuarial assumptions, the benefit formulas, and employee groups. Level percentages of payroll normal costs are determined using the Entry Age Normal Cost Method. Under the Entry Age Normal Cost Method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated as a level percentage of each year's earnings of the individual between entry age and assumed exit age. PERSI amortizes any unfunded actuarial accrued liability based on a level percentage of payroll. The maximum amortization period permitted under Section 59-1322, *Idaho Code*, is 25 years.

The total pension liability in the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases including inflation	3.05%
Investment rate of return	6.35%, net of pension plan investment expense
Cost of Living Adjustments (COLA)	1.00%

Several different sets of mortality rates are used in the valuation for contributing members, service retirement members, and beneficiaries. These rates were adopted for the valuation dated July 1, 2023.

Contributing Members, Service Retirement Members, and Beneficiaries

General Employees and All Beneficiaries – Male	Pub-2010 General Tables, increased 11%
General Employees and All Beneficiaries – Female	Pub-2010 General Tables, increased 21%
Teachers – Male	Pub-2010 Teacher Tables, increased 12%
Teachers – Female	Pub-2010 Teacher Tables, increased 21%
Fire & Police – Male	Pub-2010 Safety Tables, increased 21%
Fire & Police – Female	Pub-2010 Safety Tables, increased 26%
Disabled Members – Male	Pub-2010 Disabled Tables, increased 38%
Disabled Members – Female	Pub-2010 Disabled Tables, increased 36%

An experience study was performed for the period July 1, 2013 through June 30, 2017, which reviewed all economic and demographic assumptions other than mortality. The total pension liability as of June 30, 2023, is based on the results of an actuarial valuation date of July 1, 2023.

The long-term expected rate of return on pension plan investments was determined using the building block approach and a forward-looking model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Even though history provides a valuable perspective for setting the investment return assumption, the System relies primarily on an approach, which builds upon the latest capital market assumptions. Specifically, the System uses consultants, investment managers, and trustees to develop capital market assumptions in analyzing the System's asset allocation. The assumptions and the System's formal policy for asset allocation are shown below. The formal asset allocation policy is somewhat more conservative than the current allocation of the System's assets.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

4. OTHER INFORMATION (CONTINUED)

B. Public Employee Retirement System of Idaho (PERSI) (Continued)

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation.

CAPITAL MARKET ASSUMPTIONS

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return (Arithmetic)</u>
Cash	0%	0.00%
Large Cap	18%	4.50%
Small/Mid Cap	11%	4.70%
International Equity	15%	4.50%
Emerging Markets Equity	10%	4.90%
Domestic Fixed	20%	(0.25%)
TIPS	10%	(0.30%)
Real Estate	8%	3.75%
Private Equity	8%	6.00%

Discount Rate. The discount rate used to measure the total pension liability was 6.35 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate. Based on these assumptions, the pension plan's net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return was determined net of pension plan investment expense but without reduction for pension plan administrative expense.

CITY OF MOSCOW, IDAHO

NOTES TO FINANCIAL STATEMENTS

4. OTHER INFORMATION (CONTINUED)

B. Public Employee Retirement System of Idaho (PERSI) (Continued)

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the City's proportionate share of the net pension liability and asset calculated using the discount rate of 6.35 percent, as well as what the City's proportionate share of the net pension liability and asset would be if it were calculated using a discount rate that is 1-percentage-point lower (5.35 percent) or 1-percentage-point higher (7.35 percent) than the current rate:

	1% Decrease (5.35%)	Current Discount Rate (6.35%)	1% Increase (7.35%)
City's proportionate share of the Base Plan net pension liability (asset)	\$ 19,407,685	\$ 10,790,793	\$ 3,748,099
City's proportionate share of the FRF Plan net pension liability (asset)	\$ (788,505)	\$ (862,029)	\$ (926,109)

Pension Plan Fiduciary Net Position. Detailed information about the pension plan's fiduciary net position is available in the separately issued PERSI financial report. PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

C. Hamilton Estate

In January 2000, Mr. Bobby C. Hamilton passed away and made a bequest of the majority of his estate to the City. To comply with the requirements of the bequest, the City initially recorded these assets in two separate funds. Mrs. Hamilton passed away during 2011, at which time the principal amount became unrestricted to the City and the assets were transferred into the Hamilton Fund and the second fund was closed.

The Hamilton Fund: Mr. Hamilton's bequest states that the money shall be used "for the benefit of the Parks and Recreation Department to be used as much as possible for the benefit of young children." This fund is classified as a special revenue fund and is considered a major fund.

In addition to various cash and investments received from the estate, the City also received jewelry, gold bars, ingots, medallions, and silver coins. The City sold the majority of these assets during the fiscal year ending 2010. At September 30, 2023, the City had in its possession jewelry appraised at \$37,103; gold bars, ingots, and medallions with an approximate value of \$4,665; and silver coins with an approximate value of \$7,600. These assets have been recorded as investments on the City's books. The City intends to liquidate these assets.

D. Contingencies and Commitments

1. Grant and Contract Expenditures

Grant and contract expenditures are subject to the approval of various granting and contracting agencies. To be eligible for reimbursement of expenditures made under federal, state, and locally funded programs, the City must comply with regulations established by the related agency and non-compliance could result in disallowed costs and a liability for reimbursement received. The City expects such amounts, if any, to be immaterial.

4. OTHER INFORMATION (CONTINUED)**D. Contingencies and Commitments (Continued)****2. Litigation**

As of September 30, 2023, there were no lawsuits or claims against the City that would have a material effect on the financial statements.

3. Solid Waste Landfill Closure Costs

The City is responsible for the costs associated with minimum closure requirements for an inert commercial/demolition non-municipal solid waste landfill and composting area. The City has established a transfer station whereby all municipal solid waste is hauled to a permanent solid waste facility in Boardman, Oregon.

The Non-MSW landfill closure and post-closure, as required by the City, State, and Federal requirements, is allocated based on a remaining useful life of 21 years, or 2040. Total current costs of landfill closure and post-closure care are estimates and subject to annual changes due to a variety of factors. The City began recording expenses for future closure and post-closure according to a 20-year expense recognition schedule during 2004. The liability for these costs increased by \$13,725 during the current fiscal year. Of the total estimated \$274,430 closure and post-closure cost, the entire amount was amortized as of September 30, 2023.

E. Fund Balance Classifications

Restricted. Restricted net position/fund balances represent amounts whose use is restricted by creditors, grantors, laws and regulations of other governments, or through enabling legislation. Restrictions for the City include revenue received from the state of Idaho for highway user fees that is restricted for the specific use of road improvements by the City's street fund. Restrictions of debt proceeds and other resources of the bond and interest fund and the sewer fund exist for the specific purpose of satisfying debt service requirements set forth by the City's individual bond related covenants. The City also has restricted funds relating to the Hamilton fund, which all funds were designated in the will of the donor for the specific purpose of benefitting the recreation and culture fund.

Committed Fund Balance. The fund balance is committed and can only be used for specific purposes pursuant to constraints imposed by a City Council approved ordinance and cannot be used for any other purpose. A City ordinance is also required to modify or rescind any fund balance commitment. Committed fund balance includes funds for drug enforcement and public art. The City has also committed funds for the purpose of maintaining proper working capital balances in governmental funds.

Assigned Fund Balance. The fund balances classified as assigned are for use for specific purposes but do not have rise to the level of restricted or committed. It is the policy of the City that all fund balance assignments are to be authorized by the City council. The City has assigned balances that include the assignments for compensated absences, VEBA proceeds, and for the activity of special revenue, capital project, and debt service funds.

4. OTHER INFORMATION (CONTINUED)

E. Fund Balance Classifications (Continued)

Unassigned Fund Balance. The unassigned fund balance is in the general fund and has not been restricted, committed, or assigned to specific purposes within the general fund. In governmental funds other than the general fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund. The general fund is the only fund that reports a positive unassigned fund balance amount.

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REQUIRED SUPPLEMENTARY INFORMATION

CITY OF MOSCOW, IDAHO

BUDGETARY COMPARISON SCHEDULE -
GENERAL FUND
Year Ended September 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final	(Budgetary Basis)	
REVENUES				
Taxes				
Property	\$ 6,914,295	\$ 6,914,295	\$ 6,810,715	\$ (103,580)
Sales	3,105,718	3,105,718	2,857,335	(248,383)
Franchise	1,318,299	1,318,299	1,356,072	37,773
Alcoholic beverage	588,640	588,640	580,425	(8,215)
Licenses and permits	951,290	951,290	875,035	(76,255)
Intergovernmental	241,508	241,508	337,576	96,068
Charges for services	1,633,591	1,633,591	1,663,203	29,612
Fines	112,300	112,300	171,692	59,392
Investment earnings	100,000	100,000	402,881	302,881
Contributions and donations	9,500	9,500	9,764	264
Refunds and reimbursements	150,000	150,000	336,019	186,019
Other	65,245	65,245	148,523	83,278
Total revenues	<u>15,190,386</u>	<u>15,190,386</u>	<u>15,549,240</u>	<u>358,854</u>
EXPENDITURES				
Current				
General government	6,430,201	6,430,201	5,356,009	1,074,192
Public safety	8,640,906	8,640,906	7,730,030	910,876
Capital outlay	23,865	23,865	147,525	(123,660)
Total expenditures	<u>15,094,972</u>	<u>15,094,972</u>	<u>13,233,564</u>	<u>1,861,408</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>95,414</u>	<u>95,414</u>	<u>2,315,676</u>	<u>2,220,262</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	4,335,500	4,335,500	4,335,500	
Transfers out	(5,181,026)	(5,181,026)	(4,678,803)	502,223
Total other financing sources (uses)	<u>(845,526)</u>	<u>(845,526)</u>	<u>(343,303)</u>	<u>502,223</u>
NET CHANGE IN FUND BALANCES	<u>(750,112)</u>	<u>(750,112)</u>	<u>1,972,373</u>	<u>2,722,485</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>750,112</u>	<u>750,112</u>	<u>8,111,994</u>	<u>7,361,882</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 10,084,367</u>	<u>\$ 10,084,367</u>

Note: The budgetary comparison schedule is presented on the modified accrual basis of accounting, which is the same basis of accounting used by the City in the fund financial statements.

CITY OF MOSCOW, IDAHO

BUDGETARY COMPARISON SCHEDULE -
STREET FUND
Year Ended September 30, 2023

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget
	Original	Final		
REVENUES				
Taxes				
Road and bridge	\$ 1,150,642	\$ 1,150,642	\$ 1,341,022	\$ 190,380
Intergovernmental	1,133,789	1,133,789	1,279,039	145,250
Charges for services	299,000	299,000	297,257	(1,743)
Investment earnings	20,000	20,000	78,554	58,554
Refunds and reimbursements	5,000	5,000	34,432	29,432
Total revenues	<u>2,608,431</u>	<u>2,608,431</u>	<u>3,030,304</u>	<u>421,873</u>
EXPENDITURES				
Current				
Transportation	<u>2,337,797</u>	<u>2,337,797</u>	<u>2,101,337</u>	<u>236,460</u>
Total expenditures	<u>2,337,797</u>	<u>2,337,797</u>	<u>2,101,337</u>	<u>236,460</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>270,634</u>	<u>270,634</u>	<u>928,967</u>	<u>658,333</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	969,355	969,355	969,355	
Transfers out	(1,898,700)	(1,898,700)	(1,951,718)	(53,018)
Total other financing sources (uses)	<u>(929,345)</u>	<u>(929,345)</u>	<u>(982,363)</u>	<u>(53,018)</u>
NET CHANGE IN FUND BALANCES	(658,711)	(658,711)	(53,396)	605,315
FUND BALANCES AT BEGINNING OF YEAR	<u>658,711</u>	<u>658,711</u>	<u>2,328,729</u>	<u>1,670,018</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,275,333</u>	<u>\$ 2,275,333</u>

Note: The budgetary comparison schedule is presented on the modified accrual basis of accounting, which is the same basis of accounting used by the City in the fund financial statements.

CITY OF MOSCOW, IDAHO

BUDGETARY COMPARISON SCHEDULE -
RECREATION AND CULTURE FUND
Year Ended September 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final	(Budgetary Basis)	
REVENUES				
Licenses and permits	\$ 650	\$ 650	\$ 525	\$ (125)
Intergovernmental	14,500	14,500	20,670	6,170
Charges for services	649,981	649,981	615,118	(34,863)
Investment earnings			6,451	6,451
Contributions and donations	53,000	53,000	37,140	(15,860)
Refunds and reimbursements	8,400	8,400	5,129	(3,271)
Other	8,500	8,500	17,347	8,847
Total revenues	<u>735,031</u>	<u>735,031</u>	<u>702,380</u>	<u>(32,651)</u>
EXPENDITURES				
Current				
Administration	326,878	326,878	287,110	39,768
Parks	1,388,537	1,388,537	1,145,215	243,322
Recreation	304,011	304,011	312,239	(8,228)
Pool	605,376	605,376	561,673	43,703
Youth Center	212,549	212,549	147,157	65,392
Community Center	228,343	228,343	204,606	23,737
Art	285,062	285,062	223,564	61,498
Farmers Market	222,956	222,956	205,719	17,237
Capital outlay	28,250	28,250	40,562	(12,312)
Total expenditures	<u>3,601,962</u>	<u>3,601,962</u>	<u>3,127,845</u>	<u>474,117</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(2,866,931)</u>	<u>(2,866,931)</u>	<u>(2,425,465)</u>	<u>441,466</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	2,920,826	2,920,826	2,925,141	4,315
Transfers out	(149,700)	(149,700)	(464,700)	(315,000)
Total other financing sources (uses)	<u>2,771,126</u>	<u>2,771,126</u>	<u>2,460,441</u>	<u>(310,685)</u>
NET CHANGE IN FUND BALANCES	<u>(95,805)</u>	<u>(95,805)</u>	<u>34,976</u>	<u>130,781</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>95,805</u>	<u>95,805</u>	<u>1,327,496</u>	<u>1,231,691</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,362,472</u>	<u>\$ 1,362,472</u>

Note: The budgetary comparison schedule is presented on the modified accrual basis of accounting, which is the same basis of accounting used by the City in the fund financial statements.

CITY OF MOSCOW, IDAHO

**BUDGETARY COMPARISON SCHEDULE -
HAMILTON FUND
Year Ended September 30, 2023**

	<u>Budgeted Amounts</u>		<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Investment earnings	\$ 4,800	\$ 4,800	\$ 30,891	\$ 26,091
Total revenues	<u>4,800</u>	<u>4,800</u>	<u>30,891</u>	<u>26,091</u>
EXPENDITURES				
Total expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>4,800</u>	<u>4,800</u>	<u>30,891</u>	<u>26,091</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	<u>(32,000)</u>	<u>(32,000)</u>	<u>(32,000)</u>	
Total other financing sources (uses)	<u>(32,000)</u>	<u>(32,000)</u>	<u>(32,000)</u>	<u>0</u>
NET CHANGE IN FUND BALANCES	(27,200)	(27,200)	(1,109)	26,091
FUND BALANCES AT BEGINNING OF YEAR	<u>27,200</u>	<u>27,200</u>	<u>790,113</u>	<u>762,913</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 789,004</u>	<u>\$ 789,004</u>

Note: The budgetary comparison schedule is presented on the modified accrual basis of accounting, which is the same basis of accounting used by the City in the fund financial statements.

CITY OF MOSCOW, IDAHO

SCHEDULE OF THE CITY'S SHARE OF NET PENSION LIABILITY
Data reported is measured as of June 30, 2023

PERSI - Base Plan

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Employer's portion of the net pension (asset) liability	\$ 10,790,793	\$ 10,494,024	\$ (215,484)	\$ 6,452,000	\$ 3,211,000	\$ 4,248,000	\$ 4,579,000	\$ 5,915,300	\$ 3,968,300	\$ 2,254,100
Employer's proportionate share of the net pension liability	0.26103866%	0.2575785%	0.2635392%	0.2778434%	0.2724738%	0.2879787%	0.2913370%	0.2918020%	0.3013570%	0.3061953%
Employer's covered payroll	10,760,134	10,243,592	9,705,743	9,681,446	9,415,180	9,190,213	8,971,383	8,448,107	8,730,006	8,245,702
Employer's proportionate share of the net pension (asset) liability as a percentage of its covered payroll	100%	102%	-2%	67%	34%	46%	51%	70%	45%	27%
Plan fiduciary net position as a percentage of the total pension liability	84%	83%	100%	88%	94%	92%	91%	87%	91%	95%

PERSI - FRF

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Employer's portion of the net pension asset	\$ 862,029	\$ 748,582	\$ 985,368	\$ 543,000	\$ 598,000	\$ 479,000	\$ 387,000	\$ 242,200	\$ 237,900	\$ 184,100
Employer's proportionate share of the net pension asset	0.3646443%	0.3646443%	0.3646443%	0.3646443%	0.4157717%	0.4231688%	0.4513309%	0.4505920%	0.4405290%	0.4872660%
Employer's covered payroll	346,791	329,843	331,195	325,473	326,357	316,817	329,525	308,082	296,398	306,061
Employer's proportionate share of the net pension asset as a percentage of its covered payroll	249%	227%	298%	167%	183%	151%	117%	79%	80%	60%
Plan fiduciary net position as a percentage of the total pension liability	201%	185%	212%	156%	153%	140%	130%	118%	118%	112%

(1) PERSI has not provided calculations for years prior to implementation of GASB Statement No. 68.

CITY OF MOSCOW, IDAHO

SCHEDULE OF THE CITY'S CONTRIBUTIONS TO PENSION PLANS
Data reported is measured as of September 30, 2023

PERSI - Base Plan

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Statutorily required contribution	\$ 1,325,237	\$ 1,215,021	\$ 1,191,880	\$ 1,201,859	\$ 1,095,185	\$ 1,054,077	\$ 1,034,425	\$ 1,016,635	\$ 953,216	\$ 947,632
Contributions in relation to the statutorily required contribution	1,325,237	1,215,021	1,191,880	1,201,859	1,095,185	1,054,077	1,034,425	1,016,635	953,216	947,632
Contribution (deficiency) excess	0	0	0	0	0	0	0	0	0	0
Employer's covered payroll	10,719,673	10,587,178	10,036,938	10,006,918	9,474,911	9,236,993	9,060,969	8,903,639	8,334,477	8,298,039
Contributions as a percentage of covered payroll	12.36%	11.48%	11.87%	12.01%	11.56%	11.41%	11.42%	11.42%	11.44%	11.42%

PERSI - FRF

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Statutorily required contribution	\$ 22,338	\$ 17,179	\$ 16,560	\$ 16,274	\$ 16,255	\$ 15,949	\$ 16,448	\$ 16,170	\$ 24,053	\$ 52,861
Contributions in relation to the statutorily required contribution	22,338	17,179	16,560	16,274	16,255	15,949	16,448	16,170	24,053	52,861
Contribution (deficiency) excess	0	0	0	0	0	0	0	0	0	0
Employer's covered payroll	446,754	343,586	331,195	325,472	325,092	318,984	328,969	323,394	298,423	306,618
Contributions as a percentage of covered payroll	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	8.06%	17.24%



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SUPPLEMENTARY INFORMATION

CITY OF MOSCOW, IDAHO

CAPITAL PROJECTS

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budgeted Amounts		Actual Amounts	Variance Favorable (Unfavorable)
	Original	Final		
REVENUES				
Licenses and permits			\$ 1,250	\$ 1,250
Intergovernmental	\$ 286,500	\$ 286,500	3,284,669	2,998,169
Investment earnings	45,000	45,000	300,512	255,512
Contributions and donations	325,000	325,000	417,900	92,900
Refunds and reimbursements	20,000	20,000	453,617	433,617
Total revenues	<u>676,500</u>	<u>676,500</u>	<u>4,457,948</u>	<u>3,781,448</u>
EXPENDITURES				
Recreation and culture			2,082	(2,082)
Capital outlay	3,206,544	3,206,544	7,766,176	(4,559,632)
Total expenditures	<u>3,206,544</u>	<u>3,206,544</u>	<u>7,768,258</u>	<u>(4,561,714)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(2,530,044)</u>	<u>(2,530,044)</u>	<u>(3,310,310)</u>	<u>(780,266)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	3,103,201	3,103,201	2,868,878	(234,323)
Transfers out			(4,315)	(4,315)
Total other financing sources (uses)	<u>3,103,201</u>	<u>3,103,201</u>	<u>2,864,563</u>	<u>(238,638)</u>
NET CHANGE IN FUND BALANCES	573,157	573,157	(445,747)	(1,018,904)
FUND BALANCES AT BEGINNING OF YEAR	<u>(573,157)</u>	<u>(573,157)</u>	<u>7,464,213</u>	<u>8,037,370</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 7,018,466</u>	<u>\$ 7,018,466</u>

Note: The budgetary comparison schedule is presented on the modified accrual basis of accounting, which is the same basis of accounting used by the City in the fund financial statements.

CITY OF MOSCOW, IDAHO

NONMAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

Moscow School District Community Playfields – To account for revenue and costs associated with an agreement to jointly develop and jointly use the District owned property located adjacent to Joseph Street and Mountain View Road into a high quality athletic field complex to serve the community.

1912 Center Fund – To account for revenues and costs associated with the renovation of the 1912 Community Center. Financing is provided by rental charges, grants, and donations.

Transit Center Fund – To account for revenues and costs associated with the operation of the City of Moscow Intermodal Transit Center. Financing is provided by user fees, grants and donations.

Capital Projects Funds

LID Construction Fund – To account for the financing and construction of Local Improvement Districts consisting of benefited properties and public improvement developments. Financing is backed by the full faith and credit of the City.

Debt Service Funds

Bond and Interest – To account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Special Assessments – To account for the accumulation of resources and payment of bonds and warrants used to finance Local Improvement Districts (LID).

CITY OF MOSCOW, IDAHO

COMBINING BALANCE SHEET -
NONMAJOR GOVERNMENTAL FUNDS
September 30, 2023

	Special Revenue			Capital Projects	Debt Service		
	MSD Community Playfields	1912 Center	Transit Center	LID Construction	Bond and Interest	Special Assessments	Totals
ASSETS							
Investments	\$ 118,465	\$ 69,103	\$ 49,142	\$ 213	\$ 546,714	\$ 35,611	\$ 819,248
Property taxes					22,367		22,367
Accounts receivable	6,580		1,631				8,211
Lease receivable			124,949				124,949
Intergovernmental							
Other					215		215
Total assets	<u>\$ 125,045</u>	<u>\$ 69,103</u>	<u>\$ 175,722</u>	<u>\$ 213</u>	<u>\$ 569,296</u>	<u>\$ 35,611</u>	<u>\$ 974,990</u>
LIABILITIES							
Accounts payable	\$ 12,989		\$ 91				\$ 13,080
Accrued salaries and benefits	2,399						2,399
Total liabilities	<u>15,388</u>	<u>\$ 0</u>	<u>91</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>15,479</u>
DEFERRED INFLOWS OF RESOURCES							
Leases			121,600				121,600
Unavailable revenue - property taxes					19,484		19,484
Total deferred inflows of resources	<u>0</u>	<u>0</u>	<u>121,600</u>	<u>0</u>	<u>19,484</u>	<u>0</u>	<u>141,084</u>
FUND BALANCES							
Restricted for:							
Debt service					549,812		549,812
Committed for:							
Working capital	41,914	26,073	7,174				75,161
Assigned for:							
Compensated absences	1,667						1,667
Special revenue fund operations	66,076	43,030	46,857				155,963
Capital projects				213			213
Debt service						35,611	35,611
Total fund balances	<u>109,657</u>	<u>69,103</u>	<u>54,031</u>	<u>213</u>	<u>549,812</u>	<u>35,611</u>	<u>818,427</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 125,045</u>	<u>\$ 69,103</u>	<u>\$ 175,722</u>	<u>\$ 213</u>	<u>\$ 569,296</u>	<u>\$ 35,611</u>	<u>\$ 974,990</u>

CITY OF MOSCOW, IDAHO

**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
NONMAJOR GOVERNMENTAL FUNDS
Year Ended September 30, 2023**

	Special Revenue			Capital Projects	Debt Service		
	MSD Community Playfields	1912 Center	Transit Center	LID Construction	Bond and Interest	Special Assessments	Totals
REVENUES							
Property taxes					\$ 1,045,420		\$ 1,045,420
Intergovernmental	\$ 83,005						83,005
Charges for services			\$ 37,899				37,899
Investment earnings	1,355	\$ 236	5,909	\$ 350	14,064		21,914
Other			212				212
Total revenues	<u>84,360</u>	<u>236</u>	<u>44,020</u>	<u>350</u>	<u>1,059,484</u>	<u>\$ 0</u>	<u>1,188,450</u>
EXPENDITURES							
Current							
General government					500		500
Recreation and culture	122,085	131,178					253,263
Transportation			20,472				20,472
Debt service							
Principal retirement					795,000		795,000
Interest					219,277		219,277
Capital outlay	9,250						9,250
Total expenditures	<u>131,335</u>	<u>131,178</u>	<u>20,472</u>	<u>0</u>	<u>1,014,777</u>	<u>0</u>	<u>1,297,762</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(46,975)</u>	<u>(130,942)</u>	<u>23,548</u>	<u>350</u>	<u>44,707</u>	<u>0</u>	<u>(109,312)</u>
OTHER FINANCING SOURCES (USES)							
Transfers in	71,903	159,420					231,323
Transfers out	(118,815)		(75,000)	(26,975)			(220,790)
Total other financing sources (uses)	<u>(46,912)</u>	<u>159,420</u>	<u>(75,000)</u>	<u>(26,975)</u>	<u>0</u>	<u>0</u>	<u>10,533</u>
NET CHANGES IN FUND BALANCES	(93,887)	28,478	(51,452)	(26,625)	44,707		(98,779)
FUND BALANCES AT BEGINNING OF YEAR	<u>203,544</u>	<u>40,625</u>	<u>105,483</u>	<u>26,838</u>	<u>505,105</u>	<u>35,611</u>	<u>917,206</u>
FUND BALANCES AT END OF YEAR	<u>\$ 109,657</u>	<u>\$ 69,103</u>	<u>\$ 54,031</u>	<u>\$ 213</u>	<u>\$ 549,812</u>	<u>\$ 35,611</u>	<u>\$ 818,427</u>

CITY OF MOSCOW, IDAHO

MSD COMMUNITY PLAYFIELDS

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Intergovernmental	\$ 82,455	\$ 83,005	\$ 550
Investment earnings		1,355	1,355
Total revenues	<u>82,455</u>	<u>84,360</u>	<u>1,905</u>
EXPENDITURES			
Recreation and culture	185,861	122,085	63,776
Capital outlay		9,250	(9,250)
Total expenditures	<u>185,861</u>	<u>131,335</u>	<u>54,526</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(103,406)</u>	<u>(46,975)</u>	<u>56,431</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	71,903	71,903	
Transfers out	(118,815)	(118,815)	
Total other financing sources (uses)	<u>(46,912)</u>	<u>(46,912)</u>	<u>0</u>
NET CHANGES IN FUND BALANCES	<u>(150,318)</u>	<u>(93,887)</u>	<u>56,431</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>150,318</u>	<u>203,544</u>	<u>53,226</u>
FUND BALANCES AT END OF YEAR	<u><u>\$ 0</u></u>	<u><u>\$ 109,657</u></u>	<u><u>\$ 109,657</u></u>

CITY OF MOSCOW, IDAHO

1912 CENTER

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Investment earnings		\$ 236	\$ 236
Total revenues	\$ 0	236	236
EXPENDITURES			
Recreation and culture	139,500	131,178	8,322
Capital outlay	19,920		19,920
Total expenditures	159,420	131,178	28,242
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(159,420)	(130,942)	28,478
OTHER FINANCING SOURCES (USES)			
Transfers in	159,420	159,420	
Transfers out			
Total other financing sources (uses)	159,420	159,420	0
NET CHANGES IN FUND BALANCES	0	28,478	28,478
FUND BALANCES AT BEGINNING OF YEAR	0	40,625	40,625
FUND BALANCES AT END OF YEAR	\$ 0	\$ 69,103	\$ 69,103

CITY OF MOSCOW, IDAHO

TRANSIT CENTER

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Charges for services	\$ 37,680	\$ 37,899	\$ 219
Investment earnings		5,909	5,909
Other		212	212
Total revenues	<u>37,680</u>	<u>44,020</u>	<u>6,340</u>
EXPENDITURES			
Transportation	<u>23,865</u>	<u>20,472</u>	<u>3,393</u>
Total expenditures	<u>23,865</u>	<u>20,472</u>	<u>3,393</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>13,815</u>	<u>23,548</u>	<u>9,733</u>
OTHER FINANCING SOURCES (USES)			
Transfers out	<u>(75,000)</u>	<u>(75,000)</u>	
Total other financing sources (uses)	<u>(75,000)</u>	<u>(75,000)</u>	<u>0</u>
NET CHANGES IN FUND BALANCES	(61,185)	(51,452)	9,733
FUND BALANCES AT BEGINNING OF YEAR	<u>61,185</u>	<u>105,483</u>	<u>44,298</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 54,031</u>	<u>\$ 54,031</u>

CITY OF MOSCOW, IDAHO

LID CONSTRUCTION

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Investment earnings	\$ 250	\$ 350	\$ 100
Total revenues	<u>250</u>	<u>350</u>	<u>100</u>
EXPENDITURES			
Capital outlay			
Total expenditures		<u>0</u>	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>250</u>	<u>350</u>	<u>100</u>
OTHER FINANCING SOURCES (USES)			
Transfers out	(26,975)	(26,975)	
Total other financing sources (uses)	<u>(26,975)</u>	<u>(26,975)</u>	<u>0</u>
NET CHANGES IN FUND BALANCES	(26,725)	(26,625)	100
FUND BALANCES AT BEGINNING OF YEAR	<u>26,725</u>	<u>26,838</u>	<u>113</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 213</u>	<u>\$ 213</u>

CITY OF MOSCOW, IDAHO

BOND AND INTEREST

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Property taxes	\$ 1,046,400	\$ 1,045,420	\$ (980)
Investment earnings	520	14,064	13,544
Total revenues	<u>1,046,920</u>	<u>1,059,484</u>	<u>12,564</u>
EXPENDITURES			
General government	450	500	(50)
Debt service			
Principal retirement	795,000	795,000	
Interest	251,400	219,277	32,123
Total expenditures	<u>1,046,850</u>	<u>1,014,777</u>	<u>32,073</u>
NET CHANGES IN FUND BALANCES	70	44,707	44,637
FUND BALANCES AT BEGINNING OF YEAR	(70)	505,105	505,175
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 549,812</u>	<u>\$ 549,812</u>

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CITY OF MOSCOW, IDAHO

SPECIAL ASSESSMENTS

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Total revenues	\$ 0	\$ 0	\$ 0
EXPENDITURES			
Total expenditures	0	0	0
EXCESS OF REVENUES OVER EXPENDITURES	0	0	0
NET CHANGES IN FUND BALANCES	0	0	0
FUND BALANCES AT BEGINNING OF YEAR	0	35,611	35,611
FUND BALANCES AT END OF YEAR	\$ 0	\$ 35,611	\$ 35,611

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CITY OF MOSCOW, IDAHO

ENTERPRISE FUNDS

Water Fund – To account for the provision of water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, billing, and collection.

Sewer Fund – To account for the provision of sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, billing, and collection.

Stormwater Fund – To account for the provision of stormwater services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, billing, and collection.

Sanitation Fund – To account for the provision of sanitation and related services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, but not limited to, operations, billing, collecting, franchising, and contracted operations.

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CITY OF MOSCOW, IDAHO

WATER

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Charges for services	\$ 7,091,136	\$ 7,078,063	\$ (13,073)
Investment revenues (losses)	58,000	385,526	327,526
Other	216,599	218,614	2,015
Total revenues	<u>7,365,735</u>	<u>7,682,203</u>	<u>316,468</u>
EXPENSES			
Current			
Water distribution	4,383,608	2,768,150	1,615,458
Debt service			
Principal retirement	180,315	180,315	
Interest	87,907	86,305	1,602
Capital outlay	6,480,671	5,687,244	793,427
Total expenses	<u>11,132,501</u>	<u>8,722,014</u>	<u>2,410,487</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>(3,766,766)</u>	<u>(1,039,811)</u>	<u>2,726,955</u>
OTHER FINANCING SOURCES (USES)			
Bond proceeds	4,217,000	4,300,000	83,000
Transfers in	1,157,928	65,376	(1,092,552)
Transfers out	(3,032,264)	(2,190,051)	842,213
Total other financing sources (uses)	<u>2,342,664</u>	<u>2,175,325</u>	<u>(167,339)</u>
NET CHANGES IN FUND BALANCES	<u>(1,424,102)</u>	<u>1,135,514</u>	<u>2,559,616</u>
FUND BALANCE, BEGINNING OF YEAR	<u>1,424,102</u>	<u>2,354,556</u>	<u>930,454</u>
FUND BALANCE, END OF YEAR	<u>\$ 0</u>	<u>\$ 3,490,070</u>	<u>\$ 3,490,070</u>
RECONCILIATION OF CHANGES IN FUND BALANCE - BUDGETARY BASIS TO CHANGE IN NET POSITION			
Net changes in fund balances - budgetary basis		\$ 1,135,514	
BUDGETED REVENUES AND EXPENSES, WHICH DO NOT AFFECT NET POSITION			
Debt proceeds		(4,300,000)	
Debt service principal retirement		180,315	
Capital outlay		5,687,244	
NONCASH, NONBUDGET ACTIVITY, WHICH AFFECTS NET POSITION			
Capital contributions		286,671	
PERSI retirement actuarial charges		(111,742)	
Depreciation		(674,287)	
CHANGE IN NET POSITION		<u>\$ 2,203,715</u>	

CITY OF MOSCOW, IDAHO

SEWER

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Charges for services	\$ 8,612,727	\$ 8,836,649	\$ 223,922
Investment revenues (losses)	105,467	886,264	780,797
Other	187,500	221,077	33,577
Total revenues	<u>8,905,694</u>	<u>9,943,990</u>	<u>1,038,296</u>
EXPENSES			
Current			
Sewer collection and treatment	4,031,007	3,428,399	602,608
Debt service			
Principal retirement	1,035,000	1,035,000	
Interest	65,981	53,142	12,839
Capital outlay	5,009,176	1,346,576	3,662,600
Total expenses	<u>10,141,164</u>	<u>5,863,117</u>	<u>4,278,047</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>(1,235,470)</u>	<u>4,080,873</u>	<u>5,316,343</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	1,892,795	35,533	(1,857,262)
Transfers out	(3,748,425)	(2,810,579)	937,846
Total other financing sources (uses)	<u>(1,855,630)</u>	<u>(2,775,046)</u>	<u>(919,416)</u>
NET CHANGES IN FUND BALANCES	<u>(3,091,100)</u>	<u>1,305,827</u>	<u>4,396,927</u>
FUND BALANCE, BEGINNING OF YEAR	<u>3,091,100</u>	<u>19,965,502</u>	<u>16,874,402</u>
FUND BALANCE, END OF YEAR	<u>\$ 0</u>	<u>\$ 21,271,329</u>	<u>\$ 21,271,329</u>
RECONCILIATION OF CHANGES IN FUND BALANCE - BUDGETARY BASIS TO CHANGE IN NET POSITION			
Net changes in fund balances - budgetary basis		\$ 1,305,827	
BUDGETED EXPENSES, WHICH DO NOT AFFECT NET POSITION			
Debt service principal retirement		1,035,000	
Capital outlay		1,346,576	
NONCASH, NONBUDGET ACTIVITY, WHICH AFFECTS NET POSITION			
Amortization of issuance costs and bond premium		39,791	
PERSI retirement actuarial charges		(122,322)	
Capital contributions		853,845	
Depreciation		<u>(1,006,279)</u>	
CHANGE IN NET POSITION		<u>\$ 3,452,438</u>	

CITY OF MOSCOW, IDAHO

SANITATION

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Charges for services	\$ 6,522,237	\$ 6,941,640	\$ 419,403
Investment revenues (losses)	55,500	414,787	359,287
Other	250	(87)	(337)
Total revenues	<u>6,577,987</u>	<u>7,356,340</u>	<u>778,353</u>
EXPENSES			
Current			
Collection services	2,728,937	2,703,179	25,758
Transfer station	2,514,913	2,352,972	161,941
Recycling and compost	246,042	238,231	7,811
Capital outlay	7,198,083		7,198,083
Total expenses	<u>12,687,975</u>	<u>5,294,382</u>	<u>7,393,593</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>(6,109,988)</u>	<u>2,061,958</u>	<u>8,171,946</u>
OTHER FINANCING SOURCES (USES)			
Transfers in			
Transfers out	(1,048,095)	(1,048,095)	
Total other financing sources (uses)	<u>(1,048,095)</u>	<u>(1,048,095)</u>	<u>0</u>
NET CHANGES IN FUND BALANCES	<u>(7,158,083)</u>	<u>1,013,863</u>	<u>8,171,946</u>
FUND BALANCE, BEGINNING OF YEAR	<u>7,158,083</u>	<u>10,654,476</u>	<u>3,496,393</u>
FUND BALANCE, END OF YEAR	<u>\$ 0</u>	<u>\$ 11,668,339</u>	<u>\$ 11,668,339</u>
RECONCILIATION OF CHANGES IN FUND BALANCE - BUDGETARY BASIS TO CHANGE IN NET POSITION			
Net changes in fund balances - budgetary basis		\$ 1,013,863	
NONCASH, NONBUDGET ACTIVITY, WHICH AFFECTS NET POSITION			
PERSI retirement actuarial charges		(18,298)	
Depreciation		(31,231)	
Post closure care costs		<u>(50,000)</u>	
CHANGE IN NET POSITION		<u>\$ 914,334</u>	

CITY OF MOSCOW, IDAHO

STORMWATER

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES
IN FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL
Year Ended September 30, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Charges for services	\$ 1,376,719	1,201,973	\$ (174,746)
Investment revenues (losses)		14,357	14,357
Other		1,222	1,222
Operating grants	400,000	247,904	(152,096)
Total revenues	<u>1,776,719</u>	<u>1,465,456</u>	<u>(311,263)</u>
EXPENSES			
Current			
Stormwater collection and treatment	883,690	585,140	298,550
Capital outlay	425,000	22,240	402,760
Total expenses	<u>1,308,690</u>	<u>607,380</u>	<u>701,310</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>468,029</u>	<u>858,076</u>	<u>390,047</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	124,029	99,783	(24,246)
Transfers out	(468,029)	(691,687)	(223,658)
Total other financing sources (uses)	<u>(344,000)</u>	<u>(591,904)</u>	<u>(247,904)</u>
NET CHANGES IN FUND BALANCES	124,029	266,172	142,143
FUND BALANCE, BEGINNING OF YEAR	<u>(124,029)</u>	<u>280,196</u>	<u>404,225</u>
FUND BALANCE, END OF YEAR	<u>\$ 0</u>	<u>\$ 546,368</u>	<u>\$ 546,368</u>
RECONCILIATION OF CHANGES IN FUND BALANCE - BUDGETARY BASIS TO CHANGE IN NET POSITION			
Net changes in fund balances - budgetary basis		\$ 266,172	
BUDGETED EXPENSES, WHICH DO NOT AFFECT NET POSITION			
Capital outlay		22,240	
NONCASH, NONBUDGET ACTIVITY, WHICH AFFECTS NET POSITION			
PERSI retirement actuarial charges		(40,930)	
Depreciation		<u>(4,268)</u>	
CHANGE IN NET POSITION		<u>\$ 243,214</u>	

CITY OF MOSCOW, IDAHO

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

Fleet Management Fund – This fund is used to account for the costs of operating the City's motorized equipment.

Information Systems Fund – This fund is used to account for the costs and operations of the computer hardware, software, and networking system within the City.

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CITY OF MOSCOW, IDAHO

INTERNAL SERVICE FUNDS

COMBINING STATEMENT OF NET POSITION
September 30, 2023

	Fleet Management	Information Systems	Total
ASSETS			
CURRENT ASSETS			
Cash		\$ 10,000	\$ 10,000
Investments	\$ 5,890,354	5,638,060	11,528,414
Total current assets	5,890,354	5,648,060	11,538,414
CAPITAL ASSETS			
Land	47,000		47,000
Construction in progress	324,031	58,862	382,893
Buildings and improvements	255,275		255,275
Vehicles	8,162,228		8,162,228
Equipment	3,175,901	1,820,780	4,996,681
Right of Use Asset		25,600	25,600
Accumulated depreciation	(7,536,081)	(1,303,299)	(8,839,380)
Accumulated Amortization		(4,654)	(4,654)
Total capital assets	4,428,354	597,289	5,025,643
Total assets	10,318,708	6,245,349	16,564,057
DEFERRED OUTFLOWS OF RESOURCES			
Defined benefit pension	98,658	118,577	217,235
LIABILITIES			
Accounts payable	34,046	38,696	72,742
Compensated absences payable	26,844	41,539	68,383
Lease Liability		21,509	21,509
Net pension liability	224,168	268,131	492,299
Total liabilities	285,058	369,875	654,933
DEFERRED INFLOWS OF RESOURCES			
Defined benefit pension	18,788	54,518	73,306
NET POSITION			
Net investment in capital assets	4,428,354	597,289	5,025,643
Restricted for future capital purchases	5,685,166	5,342,244	11,027,410
Total net position	\$ 10,113,520	\$ 5,939,533	\$ 16,053,053

CITY OF MOSCOW, IDAHO

INTERNAL SERVICE FUNDS

COMBINING STATEMENT OF REVENUES, EXPENSES, AND
CHANGES IN NET POSITION
Year Ended September 30, 2023

	Fleet Management	Information Systems	Total
OPERATING REVENUES			
Charges for services	\$ 992,969	\$ 1,684,607	\$ 2,677,576
Total operating revenues	992,969	1,684,607	2,677,576
OPERATING EXPENSES			
Costs of services	585,703	737,335	1,323,038
Administration	283,594	614,357	897,951
Depreciation and amortization	824,581	115,311	939,892
Total operating expenses	1,693,878	1,467,003	3,160,881
OPERATING INCOME (LOSS)	(700,909)	217,604	(483,305)
NONOPERATING REVENUES (EXPENSES)			
Investment earnings	227,907	224,812	452,719
Interest expense		(955)	(955)
Net pension expense (revenue)	(26,431)	(56,744)	(83,175)
Gain (loss) on disposition of assets	34,491		34,491
Total nonoperating revenues (expenses)	235,967	167,113	403,080
NET INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	(464,942)	384,717	(80,225)
CONTRIBUTIONS AND TRANSFERS			
Transfers in	1,017,231	30,050	1,047,281
Transfers out	(99,783)	(4,000)	(103,783)
Total contributions and transfers	917,448	26,050	943,498
CHANGE IN NET POSITION	452,506	410,767	863,273
NET POSITION AT BEGINNING OF YEAR	9,661,014	5,528,766	15,189,780
NET POSITION AT END OF YEAR	\$ 10,113,520	\$ 5,939,533	\$ 16,053,053

CITY OF MOSCOW, IDAHO

INTERNAL SERVICE FUNDS

COMBINING STATEMENT OF CASH FLOWS

Year Ended September 30, 2023

	Fleet Management	Information Systems	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers and users	\$ 994,608	\$ 1,684,607	\$ 2,679,215
Payments to suppliers	(578,752)	(718,955)	(1,297,707)
Payments to employees	(287,398)	(612,550)	(899,948)
Net cash provided by operating activities	128,458	353,102	481,560
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Transfers to other funds	(99,783)	(4,000)	(103,783)
Transfers from other funds	1,017,231	280,050	1,297,281
Net cash provided by noncapital financing activities	917,448	276,050	1,193,498
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES			
Acquisition and construction of capital assets	(582,690)	(248,720)	(831,410)
Principal paid on capital debt		(1,569)	(1,569)
Interest paid on capital debt		(955)	(955)
Sale of capital assets	34,491		34,491
Net cash used by capital financing activities	(548,199)	(251,244)	(799,443)
CASH FLOWS FROM INVESTING ACTIVITIES			
Net investment activity in local government investment pool	(517,075)	527,336	10,261
Proceeds from sales and maturities of investments		45,156	45,156
Purchase of investments	(208,539)	(1,175,212)	(1,383,751)
Interest received	227,907	224,812	452,719
Net cash used by investing activities	(497,707)	(377,908)	(875,615)
Net change in cash	0	0	0
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	0	10,000	10,000
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 0	\$ 10,000	\$ 10,000
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES			
Operating income (loss)	\$ (700,909)	\$ 217,604	\$ (483,305)
Adjustment to reconcile operating income (loss) to net cash provided by operating activities:			
Depreciation and amortization	824,581	115,311	939,892
Changes in:			
Accounts receivable	1,639		1,639
Accounts payable	6,951	18,380	25,331
Payroll payable	(1,580)	139	(1,441)
Other assets and liabilities	(2,224)	1,668	(556)
Net cash provided by operating activities	\$ 128,458	\$ 353,102	\$ 481,560
NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES	\$ 0	\$ 0	\$ 0



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STATISTICAL SECTION

City of Moscow, Idaho
Statistical Section
(Unaudited)

This part of the City of Moscow's comprehensive annual financial report presents detailed information as a context for understanding what information in the financial statements, note disclosures, and required supplementary information says about the City's overall health.

<u>Contents</u>	<u>Page</u>
Financial Trends	109
These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.	
Revenue Capacity	113
These schedules contain information to help the reader assess the factors affecting the City's ability to generate its property and sales taxes.	
Debt Capacity	118
These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	
Demographic and Economic Information	125
These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place and to help make comparisons over time and with other governments.	
Operating Information	127
These schedules contain information about the City's operations and resources to help the reader understand how the City's financial information relates to the services the City provides and the activities it performs.	
Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. The City implemented Statement No. 34 in 2003; schedules presenting government-wide information include information beginning in that year.	

Schedule 1
City of Moscow
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Governmental Activities										
Net Investment in capital assets	\$40,493,773	\$40,477,275	\$42,402,937	\$42,494,877	\$44,171,088	\$38,800,498	\$39,815,325	\$49,573,717	\$54,348,184	\$62,801,695
Restricted	3,712,913	3,384,248	3,323,418	3,143,511	2,896,395	11,507,641	3,009,701	2,854,415	1,595,984	1,900,160
Unrestricted	12,733,987	10,532,614	11,817,712	13,849,018	14,772,529	13,649,830	22,322,832	21,586,415	26,079,616	26,888,150
Total governmental activities net position	\$56,940,673	\$54,394,137	\$57,544,067	\$59,487,406	\$61,840,012	\$63,957,969	\$65,147,858	\$74,014,547	\$82,023,784	\$91,590,005
Business-type Activities										
Net Investment in capital assets	\$22,981,577	\$23,171,378	\$24,625,818	\$26,256,354	\$28,553,421	\$29,036,370	\$30,917,443	\$34,038,247	\$36,457,066	\$41,034,414
Restricted	11,049,524	13,488,693	14,709,203	15,622,009	16,385,982	20,093,558	27,984,651	28,754,412	29,803,266	27,382,162
Unrestricted	7,200,725	6,785,652	7,940,392	10,367,567	13,429,605	15,072,677	10,106,131	12,041,375	12,452,988	17,110,445
Total business-type activities net position	\$41,231,826	\$43,445,723	\$47,275,413	\$52,245,930	\$58,369,008	\$64,202,605	\$69,008,225	\$74,834,034	\$78,713,320	\$85,527,021
Primary Government										
Net Investment in capital assets	\$63,475,350	\$63,648,653	\$67,028,755	\$68,751,231	\$72,724,509	\$67,836,868	\$70,732,768	\$83,611,964	\$90,805,250	\$103,836,109
Restricted	14,762,437	16,872,941	18,032,621	18,765,520	19,282,377	31,601,199	30,994,352	31,608,827	31,399,250	29,282,322
Unrestricted	19,934,712	17,318,266	19,758,104	24,216,585	28,202,134	28,722,507	32,428,963	33,627,790	38,532,604	43,998,595
Total primary government net position	\$98,172,499	\$97,839,860	\$104,819,480	\$111,733,336	\$120,209,020	\$128,160,574	\$134,156,083	\$148,848,581	\$160,737,104	\$177,117,026

Schedule 2

City of Moscow

Changes in Net Position, Last Ten Fiscal Years
(accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Expenses										
Governmental Activities:										
General Government	\$ 5,281,476	\$ 5,805,926	\$ 5,976,857	\$ 5,954,035	\$ 6,466,636	\$ 6,644,788	\$ 7,292,640	\$ 6,653,388	\$ 9,173,761	\$ 9,134,701
Public Safety	6,800,673	6,464,442	6,944,507	7,241,400	7,224,416	7,692,487	7,691,147	6,914,806	7,220,500	8,191,775
Highways and Streets	2,433,113	2,315,481	2,342,327	2,470,955	3,339,330	3,459,802	5,567,489	3,215,785	3,254,599	3,851,366
Recreation and Culture	4,155,402	3,290,306	3,139,717	3,127,109	3,268,196	3,559,033	3,285,072	3,318,368	4,792,595	3,865,506
Interest on long-term debt	21,818	15,667	9,367	2,767	(15,016)	142,962	317,933	227,044	213,408	156,875
Total governmental activities expenses	18,692,482	17,891,822	18,412,775	18,796,266	20,283,562	21,499,072	24,154,281	20,329,391	24,654,863	25,200,223
Business-type Activities:										
Water	2,390,525	2,458,962	2,611,387	2,806,438	2,673,222	3,064,916	3,353,170	3,143,544	3,483,918	3,640,484
Sewer	4,098,168	4,143,042	4,124,504	4,339,398	4,143,667	4,277,695	4,663,589	4,380,561	4,219,848	4,610,142
Sanitation	3,483,895	3,551,475	4,217,918	4,025,778	4,236,772	4,378,824	4,615,299	4,705,275	5,009,635	5,393,911
Stormwater									456,354	630,338
Total business-type activities expenses	9,972,588	10,153,479	10,953,809	11,171,614	11,053,661	11,721,435	12,632,058	12,229,380	13,169,755	14,274,875
Total primary government expenses	\$ 28,665,070	\$ 28,045,301	\$ 29,366,584	\$ 29,967,880	\$ 31,337,223	\$ 33,220,507	\$ 36,786,339	\$ 32,558,771	\$ 37,824,618	\$ 39,475,098
Program Revenues										
Governmental Activities:										
Charges for Services										
General Government	\$ 2,747,042	\$ 2,807,239	\$ 3,164,056	\$ 3,273,252	\$ 3,134,796	\$ 3,167,669	\$ 3,675,275	\$ 3,604,013	\$ 3,851,254	\$ 4,663,913
Public Safety	1,444,003	1,491,064	1,544,973	1,544,445	1,547,700	1,692,402	1,689,153	1,790,901	1,700,139	1,785,049
Highways and Streets	375,408	395,542	350,384	370,228	424,833	347,716	345,030	345,572	345,185	370,484
Culture and Recreation	556,033	606,125	621,210	618,688	609,665	612,998	222,216	574,630	705,237	715,099
Operating grants and contributions	1,132,968	1,079,178	1,298,086	1,311,307	1,327,481	1,635,086	1,264,612	2,439,586	2,339,353	1,567,705
Capital grants and contributions	374,551	331,494	1,671,816	469,146	1,540,153	891,274	948,620	2,694,086	3,358,315	3,708,069
Total governmental activities program revenues	6,630,005	6,710,642	8,650,525	7,587,066	8,584,628	8,347,145	8,144,906	11,448,788	12,299,483	12,810,319
Business-type Activities:										
Charges for services:										
Water	4,254,140	4,642,290	4,838,492	5,212,423	5,475,945	5,836,424	5,872,184	6,526,141	6,466,775	7,102,705
Sewer	5,899,493	6,404,742	6,916,401	7,288,980	7,615,300	8,086,780	8,336,185	8,379,330	8,601,773	8,900,756
Sanitation	4,732,247	4,837,037	5,374,754	5,681,081	5,927,039	6,270,995	6,271,840	6,436,307	6,558,333	6,941,553
Stormwater									1,163,513	1,203,195
Capital grants and contributions	385,780	578,893	830,553	1,075,806	1,362,238	1,288,501	860,185	1,460,008	482,094	1,779,153
Total business-type activities program revenues	15,271,660	16,462,902	17,960,200	19,258,290	20,380,522	21,482,700	21,340,394	22,801,786	23,272,488	25,927,362
Total primary government program revenues	\$ 21,901,665	\$ 23,173,544	\$ 26,610,725	\$ 26,845,356	\$ 28,965,150	\$ 29,829,845	\$ 29,485,300	\$ 34,250,574	\$ 35,571,971	\$ 38,737,681
Net (Expense) Revenue										
Governmental activities	\$ (12,062,477)	\$ (11,181,180)	\$ (9,762,250)	\$ (11,209,200)	\$ (11,698,934)	\$ (13,151,927)	\$ (16,009,375)	\$ (8,880,603)	\$ (12,355,380)	\$ (12,389,904)
Business-type activities	5,299,072	6,309,423	7,006,391	8,086,676	9,326,861	9,761,265	8,708,336	10,572,406	10,102,733	11,652,487
Total primary government net expense	\$ (6,763,405)	\$ (4,871,757)	\$ (2,755,859)	\$ (3,122,524)	\$ (2,372,073)	\$ (3,390,662)	\$ (7,301,039)	\$ 1,691,803	\$ (2,252,647)	\$ (737,417)
General Revenues and Other Changes in Net Position										
Governmental Activities:										
Taxes										
Property taxes	\$ 4,761,924	\$ 5,284,721	\$ 5,482,880	\$ 5,591,688	\$ 5,764,448	\$ 5,722,147	\$ 7,259,097	\$ 7,437,427	\$ 7,874,875	\$ 7,958,859
Sales taxes	457,009	500,820	544,653	584,051	638,480	682,884	771,140	2,573,291	2,749,482	2,857,335
Franchise taxes	1,266,728	1,280,494	1,219,095	1,251,646	1,262,269	1,238,435	1,267,438	1,306,722	1,312,134	1,356,072
Road and bridge taxes	664,933	660,172	662,056	694,538	720,706	773,989	821,804	854,704	1,786,012	1,341,022
Alcoholic beverage taxes	538,509	534,229	574,509	581,702	578,182	581,851	607,913	659,823	582,294	580,425
State Revenue Sharing	880,409	920,257	951,454	985,311	1,039,711	1,079,643	1,180,613	-	-	-
Unrestricted investment earnings	(20,799)	134,149	63,281	114,647	330,119	453,622	558,186	30,694	(438,315)	1,288,200
Gain (loss) on sale of capital assets	14,891	28,708	60,140	21,873	32,833	26,921	(37,513)	42,208	903,163	34,491
Transfers	3,001,848	3,199,481	3,354,112	3,327,083	3,684,792	4,710,392	4,738,894	4,842,423	5,594,972	6,539,720
Total governmental activities	11,565,452	12,543,031	12,912,180	13,152,539	14,051,540	15,269,884	17,167,572	17,747,292	20,364,617	21,956,124
Business-type Activities:										
Unrestricted investment earnings	(131,715)	47,469	147,036	216,526	483,871	779,973	836,178	95,826	(628,475)	1,700,934
Gain (loss) on sale of capital assets	-	-	30,375	(5,602)	(2,862)	2,750	-	-	-	-
Transfers	(3,001,848)	(3,199,481)	(3,354,112)	(3,327,083)	(3,684,792)	(4,710,391)	(4,738,894)	(4,842,423)	(5,594,972)	(6,539,720)
Total business-type activities	(3,133,563)	(3,152,012)	(3,176,701)	(3,116,159)	(3,203,783)	(3,927,668)	(3,902,716)	(4,746,597)	(6,223,447)	(4,838,786)
Total primary government activities	\$ 8,431,889	\$ 9,391,019	\$ 9,735,479	\$ 10,036,380	\$ 10,847,757	\$ 11,342,216	\$ 13,264,856	\$ 13,000,695	\$ 14,141,170	\$ 17,117,338
Changes in Net Assets										
Governmental activities	\$ (497,025)	\$ 1,361,851	\$ 3,149,930	\$ 1,943,339	\$ 2,352,606	\$ 2,117,957	\$ 1,158,197	\$ 8,866,689	\$ 8,009,237	\$ 9,566,220
Business-type activities	2,165,509	3,157,411	3,829,690	4,970,517	6,123,078	5,833,597	4,805,620	5,825,809	3,879,286	6,813,701
Total Changes in Net Assets	\$ 1,668,484	\$ 4,519,262	\$ 6,979,620	\$ 6,913,856	\$ 8,475,684	\$ 7,951,554	\$ 5,963,817	\$ 14,692,498	\$ 11,888,523	\$ 16,379,921

Notes: Water and Sewer rates have risen over the last years due to raising capital to replace aging infrastructure and to meet DEQ requirements.

GASB 68 implemented 2015.

State Sales Tax Revenue Sharing was reclassified to Sales Tax from State Revenue Sharing in FY2021.

The Stormwater utility became operational in FY2022.

Schedule 3
City of Moscow
Fund Balances, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
General Fund										
Restricted										\$ 62,136
Committed	\$ 3,437,542	\$ 3,720,197	\$ 3,744,137	\$ 3,886,546	\$ 4,060,783	\$ 4,290,902	\$ 4,319,648	\$ 4,739,782	\$ 5,136,200	\$ 5,322,346
Assigned	490,637	487,064	545,323	559,884	547,943	534,964	699,313	828,665	799,559	832,623
Unassigned	1,183,746	1,277,946	862,002	714,414	823,972	808,652	844,904	1,672,396	2,176,235	3,867,262
Total General Fund	<u>\$ 5,111,925</u>	<u>\$ 5,485,207</u>	<u>\$ 5,151,462</u>	<u>\$ 5,160,844</u>	<u>\$ 5,432,698</u>	<u>\$ 5,634,518</u>	<u>\$ 5,863,865</u>	<u>\$ 7,240,843</u>	<u>\$ 8,111,994</u>	<u>\$ 10,084,367</u>
All Other Governmental Funds										
Restricted	\$ 3,712,913	\$ 3,384,249	\$ 3,323,418	\$ 3,143,511	\$ 2,957,383	\$ 11,573,632	\$ 3,066,028	\$ 2,946,301	\$ 1,753,234	\$ 1,999,589
Committed	1,424,911	1,631,906	1,660,792	1,725,624	1,785,525	1,734,791	1,529,990	1,687,237	2,090,836	1,853,772
Assigned	3,773,211	4,245,775	5,157,474	5,767,128	6,027,391	4,344,973	12,002,095	6,366,242	8,983,687	8,410,341
⇒ Total all other governmental funds	<u>\$ 8,911,035</u>	<u>\$ 9,261,930</u>	<u>\$ 10,141,684</u>	<u>\$ 10,636,263</u>	<u>\$ 10,770,299</u>	<u>\$ 17,653,396</u>	<u>\$ 16,598,113</u>	<u>\$ 10,999,780</u>	<u>\$ 12,827,757</u>	<u>\$ 12,263,702</u>

Schedule 4
City of Moscow
Changes in Fund Balances, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Revenues										
Taxes (see Schedule 5)	\$ 7,694,866	\$ 8,309,668	\$ 8,474,296	\$ 8,695,726	\$ 8,965,204	\$ 9,030,688	\$ 10,694,924	\$ 12,829,065	\$ 14,316,525	\$ 13,990,989
Licenses and permits	647,832	548,931	618,929	867,280	811,174	610,553	744,375	923,713	934,269	876,810
Intergovernmental	2,323,954	2,313,180	3,163,132	2,663,392	3,632,762	2,982,593	3,528,136	3,188,553	4,704,434	5,004,959
Charges for services	2,137,979	2,204,958	2,231,946	2,289,409	2,346,564	2,392,539	2,045,865	2,462,806	2,540,982	2,613,477
Fines and penalties	148,082	163,279	161,804	131,705	124,657	163,804	127,825	175,352	130,057	177,414
Special Assessments	22,890	15,424	12,874	36,303	9,139	3,121	5,549	5,964	-	-
Investment earnings	(20,799)	134,149	63,281	96,597	247,830	332,600	443,121	20,508	(253,225)	835,481
Contributions and donations	66,311	43,054	36,852	62,123	155,093	70,517	32,299	503,001	576,125	464,804
Refunds and reimbursements	46,777	150,580	387,464	167,131	119,726	218,423	188,172	186,988	377,261	829,197
Other revenues	113,091	132,422	81,560	84,637	112,379	69,978	67,214	110,591	112,910	166,082
Total revenues	13,180,983	14,015,645	15,232,138	15,094,303	16,524,528	15,874,816	17,877,480	20,406,541	23,439,338	24,959,213
Expenditures										
General government	3,590,713	4,148,625	4,252,336	4,268,791	4,496,326	4,437,178	3,605,469	3,174,489	5,235,741	5,356,509
Public Safety	6,451,874	6,362,551	6,635,677	6,980,553	6,878,441	7,568,343	7,860,743	6,778,980	7,097,804	7,730,030
Recreation and Culture	3,663,432	2,780,859	2,596,231	2,602,558	2,719,025	2,957,406	2,618,343	2,818,449	4,279,801	3,342,628
Transportation	1,661,474	1,522,566	1,433,275	1,553,472	1,702,201	1,644,189	1,700,111	1,822,575	1,624,075	2,121,809
Capital Outlay	1,244,419	813,568	2,016,366	1,370,507	3,118,153	5,542,415	4,604,942	11,036,141	5,906,683	7,963,513
Debt Service										
Principal	205,000	210,000	220,000	225,000	235,000	0	680,000	735,000	765,000	795,000
Interest	32,850	26,700	20,400	13,800	7,050	121,528	314,288	273,340	247,534	219,277
Bond issuance costs	-	-	-	-	-	-	-	-	-	-
Total expenditures	16,849,762	15,864,869	17,174,285	17,014,681	19,156,196	22,271,059	21,383,896	26,638,974	25,156,638	27,528,766
Excess of revenues over (under) expenditures	(3,668,779)	(1,849,224)	(1,942,147)	(1,920,378)	(2,631,668)	(6,396,243)	(3,506,416)	(6,232,433)	(1,717,300)	(2,569,553)
Other Financing Sources (Uses)										
Transfers in	5,498,722	6,307,498	7,010,578	7,138,333	8,210,203	10,258,856	17,963,833	9,752,090	11,844,562	11,330,197
Transfers out	(2,959,311)	(3,734,097)	(4,522,422)	(4,707,834)	(5,172,645)	(6,539,225)	(15,315,045)	(7,741,012)	(8,327,821)	(7,352,326)
Capital Contributions	110,756	-	-	-	-	-	-	-	-	-
Bond proceeds	-	-	-	-	-	8,465,000	-	-	-	-
Bond Premiums	-	-	-	-	-	1,296,529	-	-	-	-
Gain (loss) on sale of assets	-	-	-	-	-	-	-	-	899,687	-
Total other financing sources (uses)	2,650,167	2,573,401	2,488,156	2,430,499	3,037,558	13,481,160	2,648,788	2,011,078	4,416,428	3,977,871
Net change in fund balances	\$ (1,018,612)	\$ 724,177	\$ 546,009	\$ 510,121	\$ 405,890	\$ 7,084,917	\$ (857,628)	\$ (4,221,355)	\$ 2,699,128	\$ 1,408,318
Debt service as a percentage of noncapital expenditures	1.52%	1.57%	1.59%	1.53%	1.51%	0.73%	5.93%	6.46%	5.26%	5.18%

Schedule 5
City of Moscow
Tax Revenue by Source, Governmental Funds
Last Ten Fiscal Years

(modified accrual basis of accounting)
(in thousands)

Fiscal Year	Property	Sales	Franchise	Alcoholic Beverage	Road and Bridge	Total
2014	4,768	457	1,267	538	665	7,695
2015	5,334	501	1,280	534	660	8,309
2016	5,474	545	1,219	574	662	8,474
2017	5,584	584	1,252	582	694	8,696
2018	5,766	638	1,262	578	721	8,965
2019	5,754	683	1,238	582	774	9,031
2020	7,227	771	1,267	608	822	10,695
2021	7,434	2,573	1,307	660	855	12,829
2022	7,887	2,749	1,312	582	1,786	14,316
2023	7,856	2,857	1,356	581	1,341	13,991
Change 2014-2023	64.8%	525.2%	7.0%	8.0%	101.7%	81.8%

Notes:

State Sales Tax Revenue Sharing was reclassified to Sales Tax from Intergovernmental Revenue in FY2021.
Road and Bridge tax increased due to one time funds received from Leading Idaho HB772.

Schedule 6

City of Moscow

Assessed Value and Estimated Actual Value of Taxable Property

Last Ten Fiscal Years

(modified accrual basis of accounting)

Fiscal Year	Residential Property	Commercial Property	Tax-Exempt Property	Personal Property	Personal Property Exemption	Casualty Loss	Developer's Exemption	Total Taxable Assessed Value	Total Direct Tax Rate	Actual Taxable Value
2014	932,844,152	399,914,506	268,523,590	43,696,916	20,083,619		2,944,679	1,376,455,574	4.919	1,084,903,686
2015	915,602,455	344,955,011	279,635,648	33,204,665	19,101,547		2,567,550	1,293,762,131	4.999	992,457,386
2016	983,934,274	417,831,967	303,965,014	43,050,888	19,102,594		2,428,050	1,444,817,129	4.934	1,119,321,471
2017	1,018,588,828	378,333,035	320,038,158	39,226,262	19,037,479	7,101	1,777,050	1,436,148,125	4.922	1,095,288,337
2018	1,139,902,624	455,419,611	335,165,043	33,872,715	9,834,895	80,446	1,890,135	1,629,194,950	4.487	1,282,224,431
2019	1,241,976,028	497,593,460	345,143,967	33,981,608	9,631,027	36,935	5,043,908	1,773,551,096	5.205	1,413,695,259
2020	1,301,618,958	528,485,963	350,847,533	34,024,705	9,534,216		5,739,645	1,864,129,626	3.926	1,498,008,232
2021	1,424,932,782	545,157,695	438,852,005	34,678,588	9,117,238		3,855,255	2,004,769,065	5.002	1,552,944,567
2022	1,847,685,170	574,286,405	460,607,375	33,048,489	13,004,598		3,069,825	2,471,119,901	4.049	1,994,438,103
2023	2,138,435,679	644,986,508	470,977,139	64,781,487	10,262,138	478,322	3,587,700	2,860,900,778	3.576	2,375,595,479

Note: Latah County assesses property values at 100% of market.

Schedule 7
City of Moscow
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years

City Direct Rates				Overlapping Rates		
Fiscal Year	Basic Rate	General	Total Direct Rate	Latah County	Moscow School District	Other Levy
		Debt Service			No. 281 Levy	
2014	4.217	0.702	4.919	4.269	7.621	2.860
2015	4.723	0.276	4.999	4.349	7.502	2.954
2016	4.731	0.204	4.935	4.315	7.195	2.897
2017	4.773	0.150	4.923	4.368	7.007	2.918
2018	4.488	0.000	4.488	4.214	6.432	2.795
2019	4.502	0.704	5.206	4.062	7.055	2.687
2020	3.228	0.698	3.926	3.808	6.819	2.604
2021	4.329	0.674	5.003	3.898	6.215	2.582
2022	3.527	0.523	4.050	3.087	4.804	1.962
2023	3.134	0.442	3.576	2.752	3.862	1.796

Latah County Assessor

Taxing Entities

Moscow School District No. 281
North Latah Highway District
Latah County
Latah County Library
Moscow Cemetery District
Moscow Rural Fire District

Note: The City's basic property tax rate may be increased only by a majority vote of the City's residents. Rates for debt service are set based on each year's requirements.

Schedule 8
City of Moscow
Principal Property Taxpayers,
Current and Ten Years Ago

	2023			2014		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Taxpayer						
Schweitzer Engineering	49,733,987	1	1.74%			
Hill Rental Properties, LLC	22,675,380	2	0.79%	14,123,010	2	1.03%
HRA Moscow LLC	16,903,660	3	0.59%			0.00%
P.E.M. Management LLC	14,624,600	4	0.51%	15,564,230	1	1.13%
The Grove Apartments	13,977,700	5	0.49%	12,980,200	3	0.94%
ACV Longview, LLC	10,797,000	6	0.38%			0.00%
Gritman Medical Park LLC	10,545,414	7	0.37%	7,132,250	6	0.52%
Wal-Mart Real Estate Bus Trust	10,480,000	8	0.37%	10,940,000	4	0.79%
Blum Enterprises 2 LLC	8,393,160	9	0.29%	7,628,305	5	0.55%
Idaho Apartment Rentals LLC	8,282,057	10	0.29%			
Avista Corp				7,016,638	7	0.51%
Good Samaritan Society				6,234,293	8	0.45%
Hagadone Hospitality				4,759,700	9	0.35%
Eastside Marketplace				4,508,250	10	0.33%
Total	<u>\$ 116,678,971</u>		<u>4.08%</u>	<u>\$ 90,886,876</u>		<u>6.60%</u>

Source: Latah County Treasurer

Schedule 9
City of Moscow
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended Sept 30	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2014	4,731,795	4,583,866	96.87%	62,940	4,646,806	98.20%
2015	5,195,775	5,016,815	96.56%	58,726	5,075,542	97.69%
2016	5,381,765	5,200,887	96.64%	57,225	5,258,112	97.70%
2017	5,481,546	5,420,864	98.89%	56,637	5,477,501	99.93%
2018	5,645,216	5,405,854	95.76%	31,676	5,437,531	96.32%
2019	5,666,358	5,371,331	94.79%	74,590	5,445,920	96.11%
2020	7,164,617	7,109,085	99.22%	48,498	7,157,583	99.90%
2021	5,730,141	5,691,032	99.32%	16,599	5,707,631	99.61%
2022	7,859,905	7,647,937	97.30%	0	7,647,937	97.30%
2023	8,214,483	7,799,289	94.95%	0	7,799,289	94.95%

Source: Latah County

Schedule 10
City of Moscow
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

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Fiscal Year	Governmental Activities				Business-type Activities		Total City Government	Percentage of Personal Income	Per Capita
	General Obligation Bonds	Certificates of Participation	Special Assessment Bonds	Leases	Sewer Revenue Bonds	Interim Financing			
2014	945,165	0	0	0	10,459,889		11,405,054	1.38%	459
2015	724,132	0	0	0	9,628,495	198,332	10,550,959	1.27%	429
2016	493,099	0	0	0	8,777,101	1,476,865	10,747,065	1.24%	429
2017	257,066	0	0	0	7,900,707	2,565,046	10,722,819	1.12%	423
2018	0	0	0	0	6,953,956	3,815,924	10,769,880	1.08%	428
2019	9,761,529	0	0	0	5,999,165	3,927,881	19,688,575	1.83%	764
2020	9,068,548	0	0	0	4,979,582	4,300,000	18,348,130	1.71%	714
2021	8,290,844	0	0	0	3,999,582	4,127,576	16,418,002	1.43%	628
2022	7,459,595	0	0	23,078	2,949,791	3,951,250	14,383,714	1.10%	556
2023	6,573,178	0	0	21,509	1,875,000	3,770,935	12,240,622	0.89%	466

Notes: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

See Schedule 16 for personal income and population data.

Sewer Revenue Bond column includes unamortized premium on bonds.

Series 2011 Refunding Bonds for the construction of the Swimming Pool at Hamilton Aquatic Center were paid off in FY2018.

Sewer Revenue Bond Series 2017 were issued as an advance refunding issue for the Sewer Revenue Bond Series 2008 to be called in May 2018.

General Obligation Bond Series 2019 for construction of new Police Station were issued in FY2019.

GASB 87 on Lease Accounting was implemented in FY2022.

Schedule 11
City of Moscow
Ratios of Net General Bonded Debt Outstanding
Last Ten Fiscal Years

Fiscal Year	<u>General Bonded Debt Outstanding</u>		Percentage of Actual Taxable Value of Property ^a	Per Capita ^b
	General Obligation Bonds	Total		
2014	945,165	945,165	0.09%	38.07
2015	724,132	724,132	0.07%	29.42
2016	493,099	493,099	0.04%	19.68
2017	257,066	257,066	0.02%	10.15
2018	-	-	0.00%	-
2019	8,465,000	8,465,000	0.60%	329.35
2020	7,785,000	7,785,000	0.52%	302.89
2021	7,050,000	7,050,000	0.45%	269.83
2022	6,285,000	6,285,000	0.32%	243.13
2023	5,490,000	5,490,000	0.23%	209.15

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

^a See Schedule 6 for property value data.

^b Population data can be found on Schedule 16.

Schedule 12
City of Moscow
Direct and Overlapping Government Activities Debt

		<u>Direct Debt</u>	<u>Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Jurisdiction:					
Reserved	Direct:				
	City of Moscow	\$ 6,594,687	\$ 6,594,687	100%	\$ 6,594,687
	Overlapping:				
	Moscow School District No. 281	\$ 7,130,000	\$ 7,130,000	79%	\$ 5,632,700
	Latah County Cemetery District				\$ -
	Library				\$ -
	Road District				\$ -
	Total	<u>\$ 13,724,687</u>	<u>\$ 13,724,687</u>		<u>\$ 12,227,387</u>
Source:	City of Moscow				
	Moscow School District				
	Latah County Cemetery District				
	Library				
	Road District				

Note: The Moscow School District #281 levied debt in FY2013. Percent applicable calculated by MSD

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Schedule 13a
City of Moscow
Legal Debt Margin Information
Last Ten Fiscal Years

Legal Debt Margin Calculation for Fiscal Year 2023

Assessed Market Valuation:

Assessed Value \$ 2,375,595,479

Debt applicable to limit

Debt limitation: 2% \$ 47,511,910

Less:

General obligation bonds 5,490,000

Legal debt margin **\$ 42,021,910**

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Debt Limit	\$ 20,808,074	\$ 19,169,148	\$ 22,386,429	\$ 21,905,767	\$ 25,644,489	\$ 28,273,905	\$ 29,960,165	\$ 31,058,891	\$ 39,888,762	\$ 47,511,910
Total net debt applicable to limit	890,000	724,132	493,099	257,066	-	8,465,000	7,785,000	7,050,000	6,285,000	5,490,000
Legal debt margin	\$ 19,918,074	\$ 18,489,148	\$ 21,893,330	\$ 21,648,701	\$ 25,644,489	\$ 19,808,905	\$ 22,175,165	\$ 24,008,891	\$ 33,603,762	\$ 42,021,910
Total net debt applicable to the limit as a percentage of debt limit	4.28%	3.78%	2.20%	1.17%	0.00%	29.94%	25.98%	22.70%	15.76%	11.55%

Source: City of Moscow
Latah County Assessors Office

Schedule 13b
City of Moscow
Historical Operating Results and Debt Service Coverage - Sewer Bonds
Last Five Fiscal Years

	2019	2020	2021	2022	2023
OPERATING REVENUES					
Charges for services	\$ 8,023,375	\$ 8,291,920	\$ 8,322,862	\$ 8,550,656	\$ 8,836,649
Other services	23,614	4,474	16,677	11,326	24,316
Total operating revenues	8,046,989	8,296,394	8,339,539	8,561,982	8,860,965
OPERATING EXPENSES					
Sewer - collection and treatment	2,570,669	2,893,760	3,147,101	3,069,935	3,428,399
Depreciation	1,522,819	1,522,314	1,228,288	956,447	1,006,279
Total operating expenses	4,093,488	4,416,074	4,375,389	4,026,382	4,434,678
OPERATING INCOME (LOSS)	3,953,501	3,880,320	3,964,150	4,535,600	4,426,287
NONOPERATING REVENUES (EXPENSES)					
Investment earnings	343,874	400,045	40,546	(274,021)	886,264
Interest expense	(184,896)	(152,760)	(118,945)	(83,862)	(53,142)
PERSI retirement actuarial charges	689	(94,755)	113,773	(109,604)	(122,322)
Gain (loss) on disposition of assets	2,750	-	-	-	-
Amortization of bond premium	39,791	39,791	39,791	39,791	39,791
Total nonoperating revenues (expenses)	202,208	192,321	75,165	(427,696)	750,591
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	4,155,709	4,072,641	4,039,315	4,107,904	5,176,878
CONTRIBUTIONS AND TRANSFERS					
General facility charges	138,071	162,190	231,905	143,643	196,761
Capital contributions	422,418	408,829	468,780	3,641	853,845
Net transfers in/(out)	(1,639,985)	(2,045,563)	(1,723,560)	(1,419,565)	(2,775,046)
Total contributions and transfers	(1,079,496)	(1,474,544)	(1,022,875)	(1,272,281)	(1,724,440)
CHANGE IN NET POSITION	\$ 3,076,213	\$ 2,598,097	\$ 3,016,440	\$ 2,835,623	\$ 3,452,438
NET REVENUE AVAILABLE FOR DEBT SERVICE					
Change in Net Position	\$ 3,076,213	\$ 2,598,097	\$ 3,016,440	\$ 2,835,623	\$ 3,452,438
Plus Depreciation	1,522,819	1,522,314	1,228,288	956,447	1,006,279
Plus Interest Expense	184,896	152,760	118,945	83,862	53,142
Plus Sewer Capital Transfers	\$ 1,983,883	\$ 3,214,244	\$ 3,105,259	\$ 2,676,728	\$ 2,397,795
Plus Sewer Fleet Management Transfers	\$ 55,300	\$ 280,000	\$ -	\$ 75,000	\$ 50,000
Less Capital Contributions	(422,418)	(408,829)	(468,780)	(3,641)	(853,845)
Net revenue available for debt service	\$ 6,400,693	\$ 7,358,586	\$ 7,000,152	\$ 6,624,019	\$ 6,105,809
Parity Debt Service					
2008 Bonds	-	-	-	-	-
2011 Bonds	708,250	706,850	706,550	705,250	-
2017 Bonds	402,544	399,732	406,796	403,488	400,056
Total Annual Debt Service	\$ 1,110,794	\$ 1,106,582	\$ 1,113,346	\$ 1,108,738	\$ 400,056
Debt Service Coverage	5.76X	6.65X	6.29X	5.97X	15.26X
Net Position at End of Year	\$ 31,870,950	\$ 34,469,047	\$ 37,485,487	\$ 40,321,110	\$ 43,773,548
Debt Service Reserve Account	\$ 1,106,582	\$ 1,113,346	\$ 1,108,738	\$ 1,100,981	\$ 401,500
Revenue Stabilization Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Fleet Management Reserve	\$ 57,800	\$ 280,000	\$ -	\$ 75,000	\$ 50,000
Sewer Capital Reserve	\$ 1,983,883	\$ 3,214,244	\$ 3,105,259	\$ 2,676,728	\$ 2,397,795

Notes:

Capital contributions are dependent on new subdivisions/properties being added to the system.

Schedule 14a
City of Moscow
Special Assessment Billings and Collections
Last Ten Fiscal Years

Fiscal Year	Special Assessment Collected	Debt Service		Total	Coverage
		Principal	Interest		
2014	22,890	0	0	0	0.00
2015	15,424	0	0	0	0.00
2016	12,874	0	0	0	0.00
2017	30,205	0	0	0	0.00
2018	1,693	0	0	0	0.00
2019	3,120	0	0	0	0.00
2020	5,742	0	0	0	0.00
2021	5,803	0	0	0	0.00
2022	0	0	0	0	0.00
2023	0	0	0	0	0.00

Source: City of Moscow

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.
 As of fiscal year 2021, all existing Special Assessments have been paid in full.

Schedule 14b
City of Moscow
Pledged Revenue Coverage
Last Ten Fiscal Years

Sewer Revenue Bonds

Fiscal Year	Gross Revenues	Operating Expenses	Net Revenue Available for Debt Service	Debt Service		Total	Coverage
				Principal	Interest		
2014	6,012,113	3,473,461	2,538,652	765,000	392,404	1,157,404	2.19
2015	6,516,695	3,517,371	2,999,324	790,000	368,005	1,158,005	2.59
2016	7,083,694	3,514,820	3,568,874	810,000	342,560	1,152,560	3.10
2017	7,859,737	3,812,808	4,046,929	835,000	316,050	1,151,050	3.52
2018	8,044,574	3,710,967	4,333,607	890,000	245,365	1,135,365	3.82
2019	8,528,934	3,930,919	4,598,015	915,000	195,794	1,110,794	4.14
2020	8,858,629	2,893,760	5,964,869	940,000	166,582	1,106,582	5.39
2021	8,611,990	3,147,101	5,464,889	980,000	133,346	1,113,346	4.91
2022	8,431,604	3,069,935	5,361,669	1,010,000	98,738	1,108,738	4.84
2023	9,943,990	3,428,399	6,515,591	1,035,000	65,981	1,100,981	5.92

*Total revenues include interest.

*Total operating expenses exclude depreciation.

Source: City of Moscow

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

Operating expenses include operating transfers out but exclude transfers out to the Internal Service Funds for capital outlay. The 2008 Sewer Revenue Bonds were advance Refunded by the 2017 bond proceeds; consequently \$3,560,000 is paid from escrowed funds and not shown as part of the scheduled debt

Schedule 15
City of Moscow
Principal Employers
Current Year and Ten Years Ago

Employer	2023			2014		
	Number of Employees	Rank	Percentage of Total County Employment	Number of Employees	Rank	Percentage of Total City Employment
University of Idaho	4,300	1	26.8%	4,527	1	34.0%
Gritman Medical Center	650	2	4.1%	437	2	3.3%
Moscow School District	450	3	2.8%	364	3	2.7%
Wal-Mart	250	4	1.6%	180	5	1.4%
EMSI Inc.	200	5	1.2%			0.0%
City of Moscow	200	6	1.2%	358	4	2.7%
Latah County	150	7	0.9%	154	6	1.2%
Northwest River Supplies	150	8	0.9%			0.0%
Best Western University Inn	100	9	0.6%	120	8	0.9%
Moscow Building Supply	100	10	0.6%			0.0%
Moscow Food Coop				140	7	1.1%
Good Samaritan Village				120	9	0.9%
Winco				115	10	0.9%
Total: Top 10 City Employers	<u>6,550</u>		40.9%	<u>6,515</u>		49.0%
Total: County Employment	<u>16,030</u>			<u>13,300</u>		

Source: Regional Economist Communications & Research

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Schedule 16
City of Moscow
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	City Population	Personal Income (thousands of dollars)	Per Capita Income	Student Enrollment	Unemployment Rates
2014	24,829	829,065,139	33,391	2,322	5.7%
2015	24,615	833,340,825	33,855	2,311	4.0%
2016	25,060	865,371,920	34,532	2,337	2.9%
2017	25,322	959,146,716	37,878	2,419	2.1%
2018	25,146	995,152,950	39,575	2,371	2.6%
2019	25,766	1,065,192,206	41,341	2,304	2.9%
2020	25,702	1,075,191,766	41,833	2,172	4.2%
2021	26,128	1,148,168,832	43,944	2,196	2.6%
2022	25,850	1,310,672,550	50,703	2,207	2.9%
2023	26,249	1,381,406,123	52,627	2,177	3.1%

Source: City of Moscow
U.S. Census Bureau
Moscow School District
State of Idaho Department of Labor

Schedule 17
City of Moscow
Full-Time Equivalent City Government Employees by Function/Program
Last Ten Fiscal Years

Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022
General Government									
Administration	7	7	6	6	5.5	5	6.3	3.8	4.9
Finance	7	7	7	7	7	7	6.5	6.5	6.5
Legal	3	3	3	3	3	3	4	4	5
Human Resources	1	1	1	1	1.5	1.4	1.5	1.3	1.45
Community Planning & Design	17.5	17.5	17.5	17.5	17.5	17.5	17.5	20	20
Buildings and Grounds	2	2	2	2	2	2.6	2.6	2.6	2.6
Police									
Police Officers	34	34	35	35	35	37	37	36	36
Police Unsworn	8	8	8	8	8	8	8	8	8
Fire									
Officers	4.5	4.5	4.5	5	6	6	6	6	6
Admin support	1	1	1	1	1	1	1	1	1
Streets	9	9	9	8.55	8.55	9.55	9.55	9.55	9.55
Internal Service Funds									
Fleet	4	4	4	3.85	3.85	3.85	3.9	3.9	3.6
Information Systems	4	4	4	4.85	4.85	4.85	5.05	5.25	5.1
Culture and Recreation									
Recreation	5	5	5	5	5	2	4.4	4.9	3.85
Parks	5	5	5.3	5.25	5.25	9.2	7.25	7.25	9.25
MSDCP	0	1	0.8	0.75	0.75	0.75	0.75	0.75	0.75
Art	1.8	1.8	2	3	1.6	1.6	1.5	1.5	1.8
Community Events	0	0	0	0	1.4	1.4	1.7	1.7	2.2
Water	15.1	15.1	15.5	15.25	15.25	15.25	16.75	17.1	16.8
Wastewater	10.9	10.9	11.3	12	12.05	12.05	14.55	12.1	11.8
Sewer	4	4	4	5	5	5	3	5	5
Stormwater	0	0	0	0	0	0	0	0	4.75
Sanitation	1	1	1	1	1.5	1.5	1.5	1.6	1.75
Total	144.8	145.8	146.9	150.0	151.6	155.6	160.3	159.8	167.7

Source: City of Moscow

Notes:

Full-time employees are scheduled to work 2,080 hours per year (including vacation and sick leave).

Employees with less than full-time equivalent employment are calculated by dividing total labor hours by 2,080.

Moscow School Community Playfields fund was added in FY2015 with one FTE.

Utility Locate Technician and Forensic Computer Detective added in 2016.

Economic Development Specialist position eliminated in 2016.

Videographer and Wastewater Conveyance Operator added in 2017.

Legal Department Specialist went from part-time to full-time; Environmental Education and Sustainability Programs Specialist went from part-time to full time; IS Computer Systems Specialist position added in FY2020.

FY2021 reorganization of City management structure resulted in positions moving and/or consolidating functions/programs.

Stormwater utility was added in FY2022 and 2 FTE's were added to Parks.

2023

3.1
6.5
4.25
2.45
20
2.6

36
8

6
1

9

3.6
6.1

3.85
9.25
0.75
2.0
2.0

15.88
11.89
5

5.18
1.75

166.15

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Schedule 18
City of Moscow
Operating Indicators by Function/Program
Last Ten Fiscal Years

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Function/Program										
General Government										
Full-Time employees	146	145	147	150	151	156	160	160	168	166
Building permits issued	466	833	715	817	895	810	904	849	927	838
Cellular telephone co-location fees	11	11	11	11	7	7	7	7	8	8
Fire										
Number of Firefighters & Officers	6	6	6	6	6	6	6	6	6	6
Number of Paramedics	7	6	6	6	11	13	13	11	6	6
Number Volunteer Firefighters	73	73	73	65	62	68	65	59	45	42
Number Volunteer EMS	45	40	40	40	56	53	65	64	50	48
Number of Calls Answered (Fire and Ambulance)	2,604	2,431	2,342	2,400	2,400	2,350	2,049	2,822	2,778	2,723
Police										
Number of Police personnel (sworn)	34	34	35	35	35	37	37	36	36	36
Number of Police personnel (not sworn)	8	8	8	6	8	8	8	8	8	8
Physical arrests	291	255	228	237	252	248	188	231	210	237
Traffic violations	1,364	772	985	991	972	1,175	1,117	1,791	1,501	2,360
Parking violations	3,684	4,454	4,132	3,624	4,183	4,377	4,146	5,376	3,046	6,022
Streets										
Overlay in linear feet	1,625	973	5,462	4,656	2,758	0	0	600	0	0
Overlay in linear feet (seal)	0	0	4091	43,234	77,150	48,950	0	0	0	0
Pavement maintenance program sq yards	0	0	0	0	291,512	184,959	0	116,667	33,000	39,559
Water										
Number of consumers	5,910	5,985	6,020	6,073	6,154	6,224	6,288	6,292	6,354	6,397
Number of new connections	41	65	68	42	62	51	48	63	60	42
Average daily consumption (million gallons)	2.38	2.38	2.36	2.00	1.91	1.91	1.87	1.99	1.73	1.83
Sewer										
Average daily sewage treatment (million gallons)	2.20	1.80	1.90	2.09	1.93	1.88	1.79	1.72	2.02	1.81

Source: Various City departments

Note: Building permits are reported for calendar year and include miscellaneous residential roofing, siding, and fencing.

Schedule 19
City of Moscow
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years

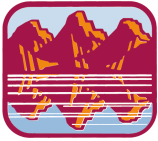
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Function/Program										
General Government										
Service vehicles	13	13	13	12	12	13	13	13	12	13
Fiber Optic System	15.4 miles	18 miles	18 miles	18 miles	18 miles	18 miles	18.25 miles	25 miles	25 miles	25 miles
Fire										
Number of stations	3	3	3	3	3	3	3	3	3	3
Fire engines and vehicles	14	13	13	13	13	14	15	15	15	16
Police										
Number of stations	2	2	2	2	2	2	2	2	2	2
Police vehicles	23	23	24	22	22	23	23	22	21	23
Streets										
Area in square miles	6.92	6.92	6.98	7	7	6.93	7.19	7.58	7.58	7.6
Miles of streets	76.56	76.75	77.62	78.27	78.71	79.34	79.53	81.31	81.31	78.41
Service vehicles	32	29	29	25	27	27	28	28	29	29
Parks and Recreation										
Number of developed parks	21	22	22	21	21	22	22	22	22	22
Developed park acreage	261.85 acres	262.38 acres	262.38 acres	224.56 acres	229.22 acres	235.95 acres	238.17 acres	238.17 acres	238.17 acres	238.17 acres
Undeveloped parks	11	10	11	8	7	3	3	3	3	3
Undeveloped park acreage	64.81 acres	66.9 acres	67.17 acres	59.87 acres	60.74 acres	10.57 acres	10.57 acres	10.57 acres	10.57 acres	10.57 acres
"Open Space" properties	8	8	8	7	7	8	8	8	8	8
"Open Space" acreage	6.3 acres	6.3 acres	6.3 acres	6.71 acres	8.09 acres	66.25 acres	66.25 acres	66.25 acres	66.25 acres	66.25 acres
Paradise Path System miles	2.61 miles	2.61 miles	2.61 miles	3.22 miles	3.22 miles	4.97 miles	4.97 miles	4.97 miles	4.97 miles	4.97 miles
Eggan Youth Center	1	1	1	1	1	1	1	1	1	1
1912 Center	1	1	1	1	1	1	1	1	1	1
Hamilton Indoor Recreation Center	1	1	1	1	1	1	1	1	1	1
Hamilton-Lowe Aquatics Center (swimming pools)	2	2	2	1	1	1	1	1	1	1
Service vehicles	32	32	32	33	33	38	38	38	40	40
Water										
Miles of water mains	94.41	94.41	94.95	95.99	96.65	97.36	97.67	97.98	98.9	96.1
Service vehicles	19	19	19	17	19	19	20	20	20	20
Wastewater										
Miles of sanitary sewers	84.25	84.62	84.78	84.9	85.52	88.8	89.19	86.35	87.11	87.28
Miles of storm sewers	60.5	60.5	60.46	63.82	64.73	65.86	66.4	70.2	70.2	70.47
Service vehicles	12	12	12	12	13	12	12	12	12	12
Stormwater										
Service vehicles	NA	NA	NA	NA	NA	NA	NA	0	1	3

Source: Various City departments



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COMPLIANCE REPORTING



INDEPENDENT AUDITOR'S REPORT - GOVERNMENT AUDITING STANDARDS

Members of the City Council
City of Moscow, Idaho
Moscow, Idaho

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Moscow, Idaho, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Moscow, Idaho's basic financial statements and have issued our report thereon dated March 14, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Moscow, Idaho's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Moscow, Idaho's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Moscow, Idaho's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

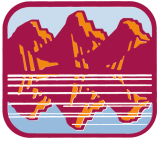
As part of obtaining reasonable assurance about whether the City of Moscow, Idaho's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

March 14, 2024
Moscow, Idaho

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INDEPENDENT AUDITOR'S REPORT – *UNIFORM GUIDANCE*

Members of City Council
City of Moscow, Idaho
Moscow, Idaho

Report on Compliance for Each Major Federal Program

Opinion of Each Major Federal Program

We have audited the City of Moscow, Idaho's compliance with the types of compliance requirements described in the OMB's *Compliance Supplement* that could have a direct and material effect on each of the City of Moscow, Idaho's major federal programs for the year ended September 30, 2023. The City of Moscow, Idaho's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City of Moscow, Idaho, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2023.

Basis for Opinion of Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Our responsibilities under those standards and the *Uniform Guidance* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City of Moscow, Idaho, and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City of Moscow, Idaho's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City of Moscow, Idaho's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City of Moscow, Idaho's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Uniform Guidance* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City of Moscow, Idaho's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Uniform Guidance*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City of Moscow, Idaho's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City of Moscow, Idaho's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the *Uniform Guidance*, but not for the purpose of expressing an opinion on the effectiveness of the City of Moscow, Idaho's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *Uniform Guidance*. Accordingly, this report is not suitable for any other purpose.

March 14, 2024
Moscow, Idaho

DRAFT

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CITY OF MOSCOW, IDAHO

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended September 30, 2023

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

* Material weakness(es) identified ☐ yes ☒ no

* Significant deficiency(ies) identified that are not considered to be material weaknesses? ☐ yes ☒ none reported

Noncompliance material to financial statements noted? ☐ yes ☒ no

Federal Awards

Internal control over major programs:

* Material weakness(es) identified ☐ yes ☒ no

* Significant deficiency(ies) identified that are not considered to be material weaknesses? ☐ yes ☒ none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance ☐ yes ☒ no

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of federal program or cluster</u>
21.027	Coronavirus State and Local Fiscal Recovery Funds
20.205	Highway Planning and Construction

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? ☒ yes ☐ no

CITY OF MOSCOW, IDAHO

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended September 30, 2023

Section II – Financial Statement Findings

No matters were reported.

Section III – Federal Award Findings and Questioned Costs

No matters were reported.

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CITY OF MOSCOW, IDAHO

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - MODIFIED ACCRUAL BASIS
Year Ended September 30, 2023

	Federal CFDA Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
DEPARTMENT OF COMMERCE				
Economic Adjustment Assistance	11.307	07-79-07731	None	\$ 796,561
Total for Department of Commerce				<u>796,561</u>
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Passed through the State of				
Idaho - Idaho Department of Commerce				
Community Development Block Grant	14.228	ICDBG-20-II-14-PK	None	141,321
Total for Department of Housing and Urban Development				<u>141,321</u>
DEPARTMENT OF TRANSPORTATION				
Passed through the State of				
Idaho - Transportation Department				
Airport Improvement Grant	20.106	L238PUW/SP-PUW-01	None	100,000
Passed through the State of				
Idaho - Transportation Department				
Highway Planning and Construction	20.205	KN 13014 & 22943	None	1,856,109 *
Total Highway Planning and Construction Cluster				<u>1,856,109</u>
Passed through the State of				
Idaho - Transportation Department				
Highway Safety Grant	20.600	SPT2203	None	96,537
State Traffic Safety Information Systems Grant	20.610	20109, 22402, P1-A020(483), P2-A021(997)	None	445,031
Total Highway Safety Cluster				<u>541,568</u>
Total for Department of Transportation				<u>2,497,677</u>
DEPARTMENT OF JUSTICE				
Passed through the State of				
Idaho - Attorney General				
Bulletproof Vest Partnership	16.607	248905, 248706	None	3,136
Total for Department of Justice				<u>3,136</u>
DEPARTMENT OF TREASURY				
Passed through the State of				
Idaho - Office of the Governor				
Coronavirus State and Local Fiscal Recovery Funds	21.027	ID1113 2022-01, 05633	None	378,650 *
Total for Department of Treasury				<u>378,650</u>
NATIONAL ENDOWMENT FOR THE ARTS				
Passed through the State of				
Idaho - Commission on the Arts				
Promotion of the Arts Partnership Agreements	45.024	05016	None	5,799
Total for National Endowment for the Arts				<u>5,799</u>
ENVIRONMENTAL PROTECTION AGENCY (EPA)				
Passed through the State of				
Idaho - Department of Environmental Quality				
Capitalization Grants for Drinking Water State Revolving Funds	66.468	DW1406F	None	2,017,753
Total Capitalization Grants for Drinking Water State Revolving Funds				<u>2,017,753</u>
DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed through the State of				
Idaho - Office of Drug Policy				
Substance Abuse and Mental Health Services Projects				
of Regional and National Significance	93.243	2021000176	None	2,619
Total for Department of Health and Human Services				<u>2,619</u>
DEPARTMENT OF HOMELAND SECURITY				
Passed through the State of				
Idaho - Military Division - Idaho Office of Emergency Management				
Hazardous Mitigation	97.039	D4313H - HMGP	None	45,648
Total for Hazardous Mitigation				<u>45,648</u>
Total for Department of Homeland Security				<u>45,648</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS				<u>\$ 5,889,164</u>

CITY OF MOSCOW, IDAHO

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - MODIFIED ACCRUAL BASIS Year Ended September 30, 2023

Note 1. Basis of Presentation

BASIS OF PRESENTATION - SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The schedule of expenditures of federal awards includes the federal grant awards of the City of Moscow, Idaho, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in, the presentation of the basic financial statements.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the *Uniform Guidance*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

DE MINIMIS INDIRECT COST RATE

The City of Moscow, Idaho, has elected not to use the 10-percent *de minimis indirect cost* rate allowed under the *Uniform Guidance*.

* Major program

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COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 18, 2024



AGENDA ITEM TITLE

FY2025 Budget Priority Review (ACTION ITEM) – Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Supervisor

ADDITIONAL PRESENTER(S)

DESCRIPTION

Staff will provide an update on projections and seek preliminary Council input as staff begins work on the City's fiscal year 2025 budget.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Review and discuss priorities, and provide staff direction.

STAFF RECOMMENDATION

No recommendation.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

None