

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
Staff Liaison
208.883.7098

tree@ci.moscow.id.us

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
May 8, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee March 20, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of Phase 1 Capital Improvements to Harvest Park (ACTION ITEM) – David Schott

Staff will present a one hundred percent (100) percent site plan design for phase 1 improvements to Harvest Park. The City has \$56,275 for phase 1 improvements to begin development of the front of the park.

PROPOSED ACTIONS: Approve the one hundred percent (100) percent design site plan phase 1 improvements for Harvest Park; or take other such action deemed appropriate.

4. Consideration of a Fall Screening Planting Plan (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed an upcoming tree planting project to provide noise and visual screening along the western edge of Harvest Park, while preserving access to the northern portion of the park. The subcommittee will consider the planting plan for a fall planting project.

PROPOSED ACTIONS: Approve the fall planting plan to provide screening along the western edge of Harvest Park; or take other such action deemed appropriate.

5. Consideration of a Fall Chestnut Tree Planting (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed an upcoming tree planting project to plant chestnut trees provided by Zena Hartung. The subcommittee will consider the planting plan for a chestnut tree for a fall planting project.

PROPOSED ACTIONS: Approve the fall planting plan for the chestnut trees; or take other such action deemed appropriate.

REPORTS / UPDATES

1. Earth Day Award, Harvest Park – David Schott

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

July 10, 2024 from 3:00 p.m. to 4:00 p.m.

September 11, 2024 from 3:00 p.m. to 4:00 p.m.

November 13, 2024 from 3:00 p.m. to 4:00 p.m.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

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3. Consideration of Phase 1 Capital Improvements to Harvest Park (ACTION ITEM) – David Schott

Staff will present a one hundred percent (100) percent site plan design for phase 1 improvements to Harvest Park. The City has \$56,275 for phase 1 improvements to begin development of the front of the park.

PROPOSED ACTIONS: Approve the one hundred percent (100) percent design site plan phase 1 improvements for Harvest Park; or take other such action deemed appropriate.

4. Consideration of a Fall Screening Planting Plan (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed an upcoming tree planting project to provide noise and visual screening along the western edge of Harvest Park, while preserving access to the northern portion of the park. The subcommittee will consider the planting plan for a fall planting project.

PROPOSED ACTIONS: Approve the fall planting plan to provide screening along the western edge of Harvest Park; or take other such action deemed appropriate.

5. Consideration of a Fall Chestnut Tree Planting (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed an upcoming tree planting project to plant chestnut trees provided by Zena Hartung. The subcommittee will consider the planting plan for a chestnut tree for a fall planting project.

PROPOSED ACTIONS: Approve the fall planting plan for the chestnut trees; or take other such action deemed appropriate.

REPORTS / UPDATES

1. Earth Day Award, Harvest Park – David Schott

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MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Minutes~

David Schott
Staff Liaison
208.883.7098

tree@ci.moscow.id.us

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
March 20, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 3:01PM

PRESENT: Mark Heinlein, Chair; Zena Hartung, Vice Chair; Iris Mayes, Suvia Judd

STAFF: David Schott

1. Approval of the Harvest Park Subcommittee January 10, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Iris moved to approve the minutes with one correction. Suvia seconded.

Roll call vote: Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None.

3. Consideration of Phase 1 Capital Improvements to Harvest Park (ACTION ITEM) – David Schott

Staff will present a sixty-five (65) percent site plan design for phase 1 improvements to Harvest Park. The City has \$56,275 for phase 1 improvements to begin development of the front of the park.

PROPOSED ACTIONS: Approve the sixty-five (65) percent design site plan phase 1 improvements for Harvest Park; or take other such action deemed appropriate.

The group discussed areas of concern with transitioning this area of Harvest Park from weeds to prairie and it is a very high traffic area that will have active construction, it would be best not to spend too much money.

Iris moved to approve the sixty-five (65) percent site plan design, Zena seconded.

Roll call vote: Ayes: unanimous. Motion carried.

4. Consideration of a Fall Screening Planting Plan (ACTION ITEM) – Mark Heinlein / David Schott

Previously, the Harvest Park Subcommittee discussed an upcoming tree planting project to provide noise and visual screening along the western edge of Harvest Park. The species selected for the project were western juniper and ponderosa pine. The subcommittee will consider the planting plan for a fall planting project.

PROPOSED ACTIONS: Approve the fall planting plan to provide screening along the western edge of Harvest Park; or take other such action deemed appropriate.

Group discussed the plans and provided suggestions for wind and noise blocks.

Suvia moved to approve the fall planting plan, Zena seconded.

Roll call vote: Ayes: unanimous. Motion carried.

REPORTS

1. March 30, 2024 Volunteer Planting Project – Mark Heinlein

Mark will start prepping for the event on March 23rd. The project is from 9am to 1pm.

2. Girl Scout Honeycrisp Apple Tree Planting Project – Mark Heinlein

3. Chestnut Tree Planting Project – Mark Heinlein / Zena Hartung

Group talked about preparation for the tree planting.

4. Potential Booster Station Pollinator Public Art – David Schott

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

May 8, 2024 from 3:00 p.m. to 4:00 p.m.

July 10, 2024 from 3:00 p.m. to 4:00 p.m.

September 11, 2024 from 3:00 p.m. to 4:00 p.m.

November 13, 2024 from 3:00 p.m. to 4:00 p.m.

ADJOURN

The meeting was adjourned 4:38 p.m.

INDEX TO SHEETS	
SHEET NO.	DESCRIPTION
1	TITLE PAGE
2	REMOVALS & TESC
3	INSTALLATION
4	DETAILS
5	TRAFFIC CONTROL

CITY OF MOSCOW

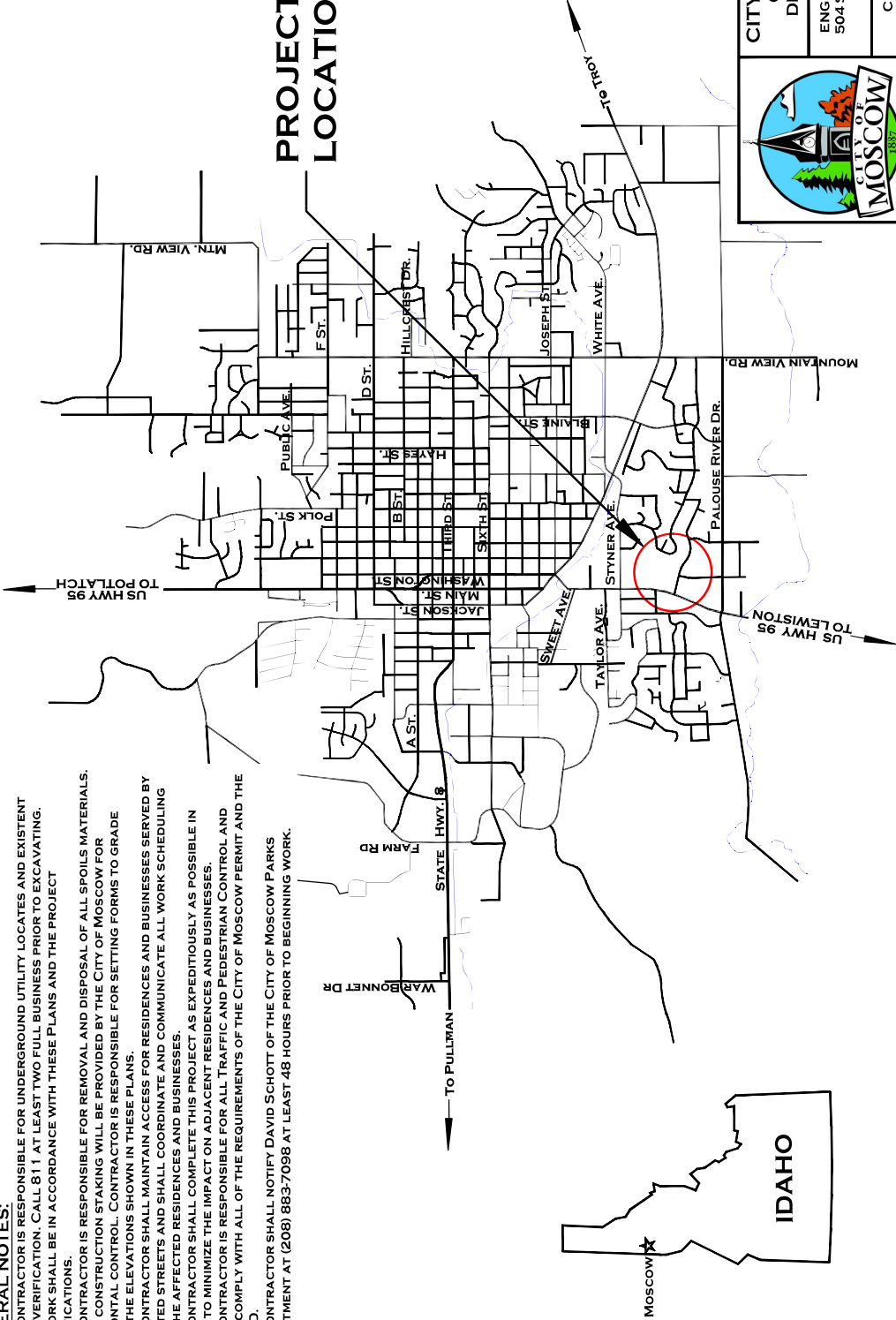
HARVEST PARK PHASE I - 2024

PROJECT NO. 110-025

GENERAL NOTES:

1. THE CONTRACTOR IS RESPONSIBLE FOR UNDERGROUND UTILITY LOCATES AND EXISTENT DEPTH VERIFICATION. CALL 811 AT LEAST TWO FULL BUSINESS PRIOR TO EXCAVATING.
2. ALL WORK SHALL BE IN ACCORDANCE WITH THESE PLANS AND THE PROJECT SPECIFICATIONS.
3. THE CONTRACTOR IS RESPONSIBLE FOR REMOVAL AND DISPOSAL OF ALL SPOILS MATERIALS.
4. INITIAL CONSTRUCTION STAKING WILL BE PROVIDED BY THE CITY OF MOSCOW FOR HORIZONTAL CONTROL. CONTRACTOR IS RESPONSIBLE FOR SETTING FORMS TO GRADE USING THE ELEVATIONS SHOWN IN THESE PLANS.
5. THE CONTRACTOR SHALL MAINTAIN ACCESS FOR RESIDENCES AND BUSINESSES SERVED BY AFFECTED STREETS AND SHALL COORDINATE AND COMMUNICATE ALL WORK SCHEDULING WITH THE AFFECTED RESIDENCES AND BUSINESSES.
6. THE CONTRACTOR SHALL COMPLETE THIS PROJECT AS EXPEDITIOUSLY AS POSSIBLE IN ORDER TO MINIMIZE THE IMPACT ON ADJACENT RESIDENCES AND BUSINESSES.
7. THE CONTRACTOR IS RESPONSIBLE FOR ALL TRAFFIC AND PEDESTRIAN CONTROL AND SHALL COMPLY WITH ALL OF THE REQUIREMENTS OF THE CITY OF MOSCOW PERMIT AND THE MUTCD.
8. THE CONTRACTOR SHALL NOTIFY DAVID SCHOTT OF THE CITY OF MOSCOW PARKS DEPARTMENT AT (208) 883-7098 AT LEAST 48 HOURS PRIOR TO BEGINNING WORK.

PROJECT LOCATION



LEGEND

- GRADING FILL
- GRADING CUT
- COMMUNICATION
- GAS
- POWER
- STORM SEWER
- SANITARY SEWER
- WATER
- CONST. ENTRANCE
- CURB & GUTTER
- SIGN
- LIGHT POLE
- POWER POLE
- JUNCTION BOX
- SANITARY MANHOLE
- STORM MANHOLE
- WATER VALVE
- CATCH BASIN
- FIRE HYDRANT
- PLANT MIX PATCHING
- CONCRETE PAVING
- ARC LENGTH



CITY OF MOSCOW
COMMUNITY
DEVELOPMENT

ENGINEERING DIVISION
504 S. WASHINGTON ST.
(208) 883-7034

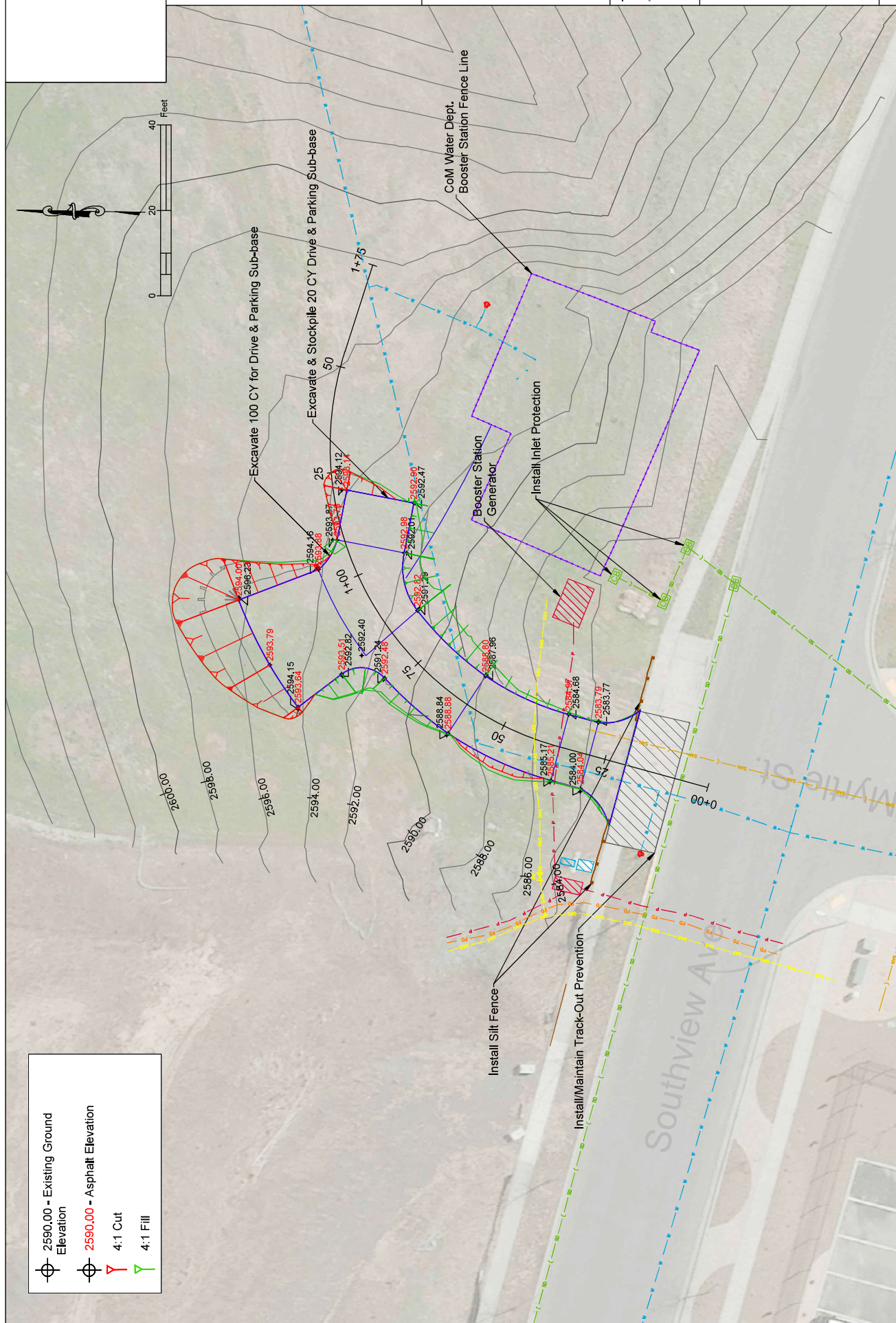
CITY ENGINEER
SCOTT BONTRAGER

CITY OF MOSCOW
ENGINEERING DIVISION
MOSCOW, IDAHO

SCALE: 1" = 20'	DATE: 3/20/2024	DRAWN BY: E. PETERSON	CHECKED BY: S.B.
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CITY OF MOSCOW
HARVEST PARK PHASE I
PROJECT - 2024
REMOVALS & TESC
PROJECT NO. 111-023

REVISIONS		DATE		JOB NO. 111-023		FILE NAME: Harvest Parking	
CHK'D.	BY:						
DESCRIPTION							



CITY OF MOSCOW
ENGINEERING DIVISION
MOSCOW, IDAHO

SCALE: 1" = 20'

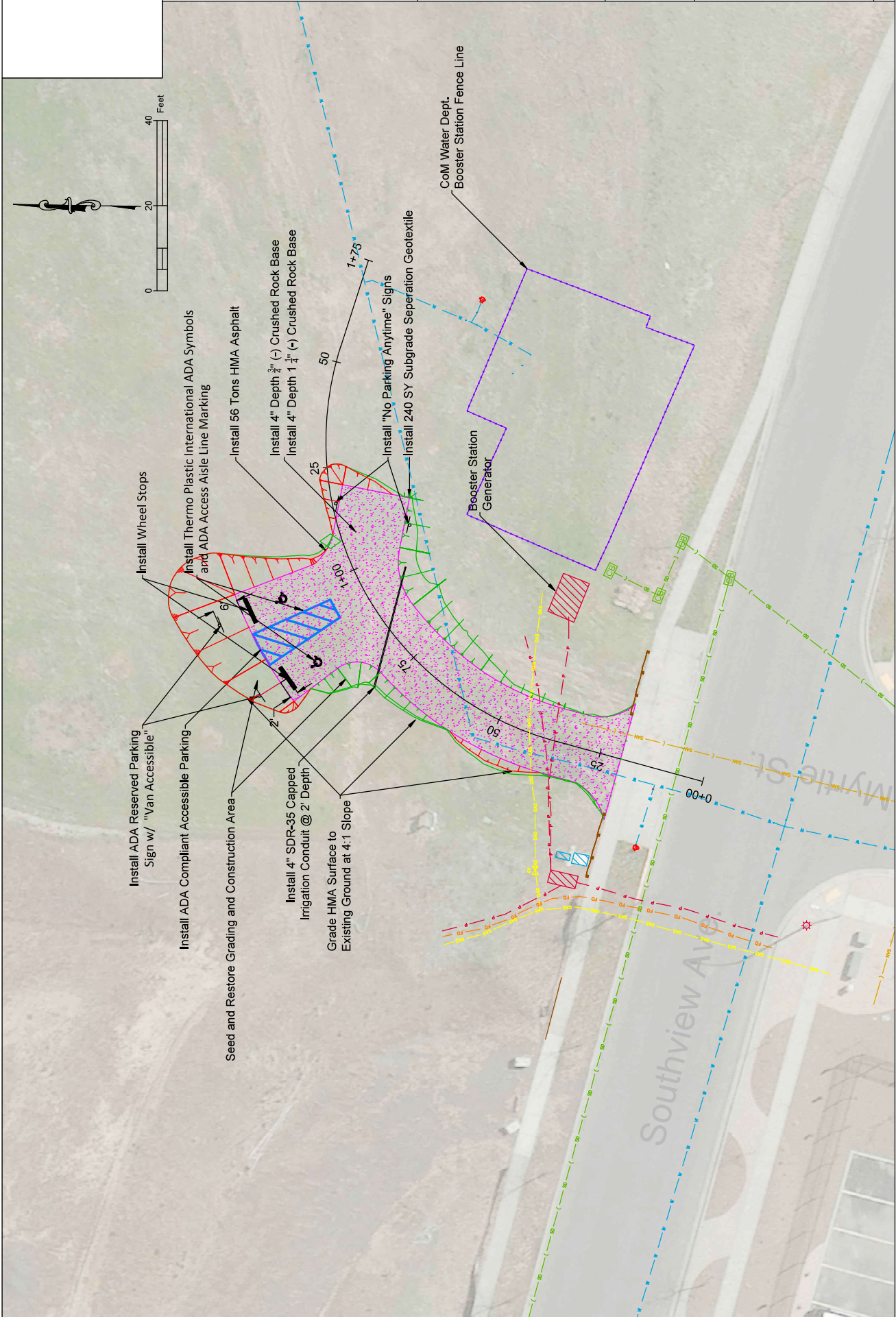
DATE: 3/20/2024

DRAWN BY: E. PETERSON

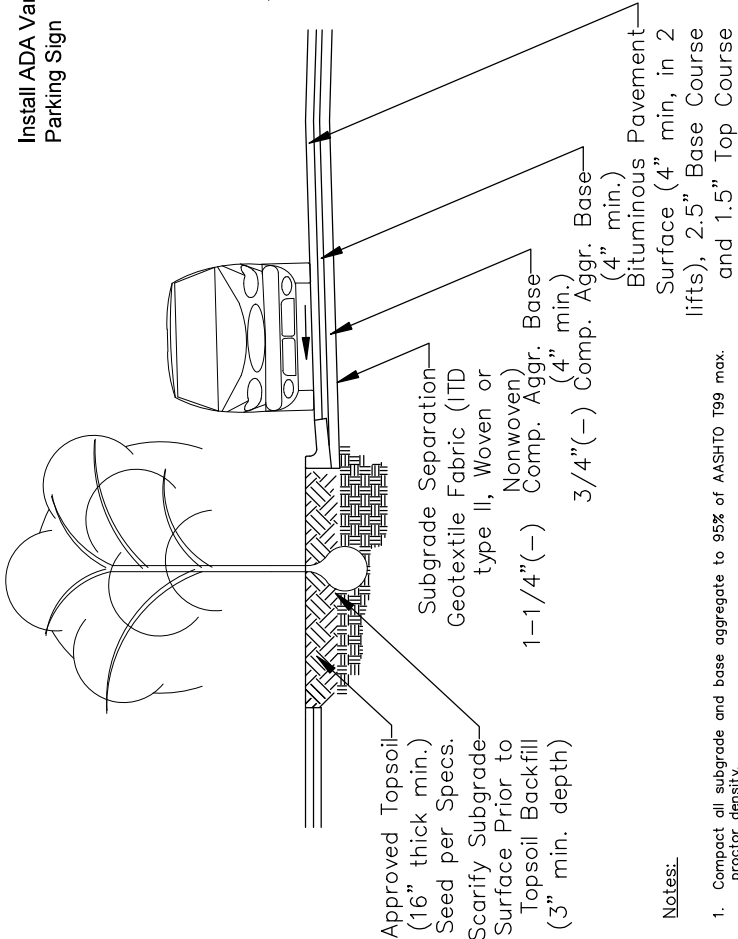
CHECKED BY: S.B.

CITY OF MOSCOW
HARVEST PARK PHASE I
PROJECT - 2024
INSTALLATION
PROJECT NO. 111-023

REVISIONS					
DRAWN	DATE	DESCRIPTION	CHECK'D.		
File Name:Harwell Parking			Job No.:111-023		



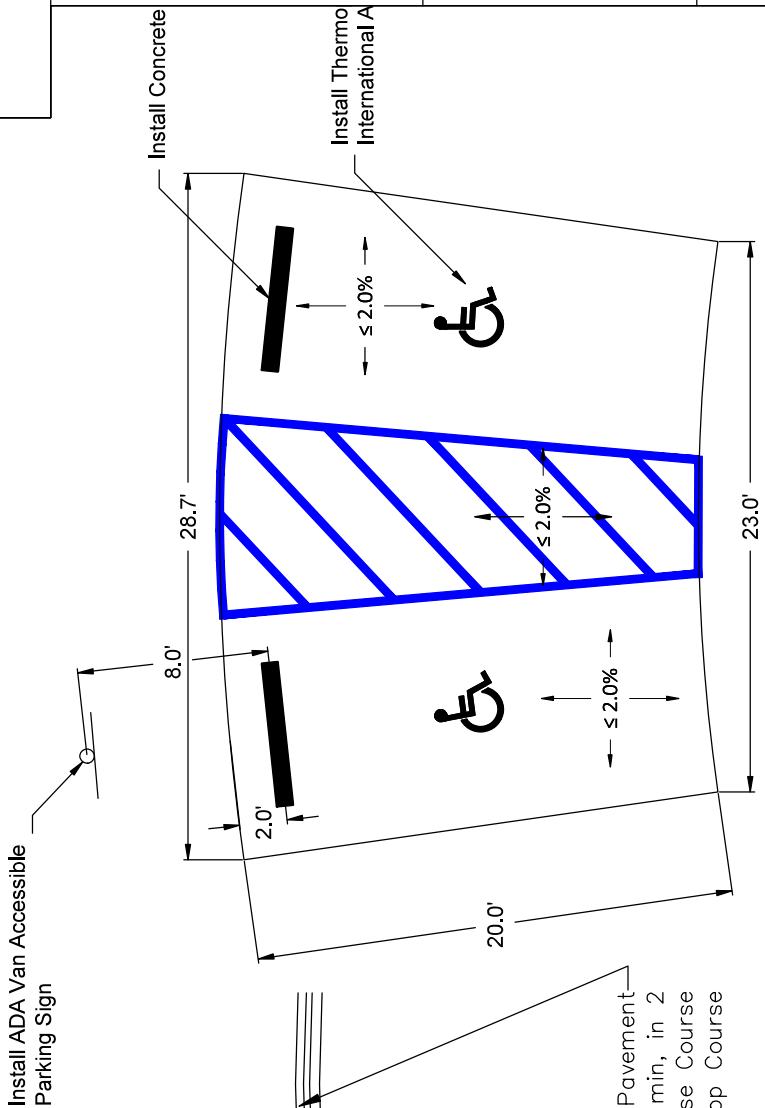
Asphalt Drive Construction



Notes:

1. Compact all subgrade and base aggregate to 95% of AASHTO T99 max. proctor density.
2. Seed all roadside backfill and excavations as per Standard Specifications.

ADA Compliant Parking Spaces



SCALE: N/A
DATE: 3/20/2024
DRAWN BY: E. PETERSON
CHECKED BY: S.B.

CITY OF MOSCOW HARVEST PARK PHASE I PROJECT - 2024 DETAILS
PROJECT No. 11-1-023

REVISIONS
DATE BY: DESCRIPTION
CHECKED BY: File Name: Harvest Park Phase I
Job No.: 11-1-023

CITY OF MOSCOW
HARVEST PARK PHASE I
PROJECT - 2024
TRAFFIC CONTROL
PROJECT NO. 111-023

REVISIONS		DATE		DRAWN BY:		DESCRIPTION		CHK'D BY:	
				Job No.: 111-023		File Name: Harvest Parking			

