

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
May 7, 2024

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell local and regional agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission April 2, 2024 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. Vendor requests (ACTION ITEM) – Argona

Our office has received requests from the following individuals:

- a. Yinghua Wang of Yinghua Chinese Calligraphy: Yinghua is seeking an exception to the annual gross sales reporting policy. While he reported his sales to the Idaho State Tax Commission on Oct. 14, 2023 due to a planned trip to China, our office did not receive a report from him by the stated deadline of Wed., Nov. 15, 2024 (the report was received in the new year upon his return). Per our policies, Vendors who fail to report by the deadline are ineligible to participate with the Market for the following season and no appeals process is provided. Staff is bringing this issue forward due to two unique factors:
 - i. The Vendor was not receiving staff's email reminders regarding the reporting deadline due to China's block on all Google applications.
 - ii. The Vendor has indicated plans to retire from the Market and move to Vancouver, with this year potentially being his last year since becoming a Vendor with us in 2006.

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- b. Chaz Peterson of Resilient Roots: Chaz operates a farm in Viola, ID and is seeking to become a Vendor with the Market for the 2024 season (likely in late summer). Chaz is familiar with the Market as he has worked at the Tonnemaker's booth for several seasons. Staff ceased the Vendor recruitment process mid-March and did not receive an inquiry from Chaz until he arrived to attend both the new Vendor Q&A session and the all Vendor Orientation, which is a requirement for Vendors.

Staff is seeking direction from the Farmers Market Commission on addressing these situations while maintaining consistency and considering precedence.

PROPOSED ACTIONS: Provide staff with further direction.

5. Future RMA schedule proposal (ACTION ITEM) – Argona

Rapid Market Assessments (RMAs) and customer counts have taken place sporadically since 2003.

- Complete RMAs (includes questions and customer counts)
 - Jul. 19, 2003, authored by Larry Lev and John Potter
 - Aug. 8, 2009, authored by Cinda Williams
 - Jul. 30, 2011, authored by Cinda Williams
 - Jul. 28 and Sep. 8, 2018, authored by Colette DePhelps
 - Jul. 23 and Sep. 10, 2022, authored by Colette DePhelps
- Customer counts only
 - Aug. 11, 2018
 - May 25, Jun. 22, Jul. 29, Aug. 24, Sep. 28, Oct. 26 2019
 - Jul. 9, 2022
 - May 27, Jun. 24, Jul. 29, Aug. 26, Sep. 30, Oct. 21, 2023

Staff is proposing that complete RMAs and customer counts alternate every other year on a four-year basis:

- Complete RMAs
 - 2026
 - 2030
 - 2034
- Customer counts only
 - 2027
 - 2031

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○ 2035

PROPOSED ACTIONS: Approve future schedule, or take such other action deemed appropriate.

REPORTS

1. InTents Conference – DePhelps
2. Regards to Rural Conference – Hill

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

2. Upcoming Deadlines and Subcommittee meetings

- Sat., May 11 – Hosting 2024 Poster artist at Market (Manning, Parker, Blankenship)
- Sat., Jun. 1 – America's Farmers Market Celebration voting opens!
- Wed., Jun. 5 – Site Visit 4
- Thu., Jun. 6 – Site Visit 5
- TBD – Site Visit 6

3. Farmers Market Commission regular meeting June 4, 2024 at Moscow City Hall in Council Chambers

ADJOURN

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