

Moscow City Council



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday
April 15, 2024**

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Art Bettge, Bryce Blankenship, Drew Davis, Sandra Kelly, Hailey Lewis

ABSENT: Julia Parker, Gina Taruscio

STAFF: Bill Belknap, Mia Bautista, Cody Riddle, Tyler Palmer, David Schott, Kelli Cooper, Aimee Hennrich, James Fry, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council Member Lewis led the Pledge of Allegiance.

PROCLAMATION

Arbor Day

Mayor Bettge read the Arbor Day proclamation and presented it to David Schott. He invited everyone to the Arbor Day celebration on April 26.

Earth Day

Mayor Bettge read the Earth Day proclamation and presented it to Tina Hilding.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council April 1, 2024 Minutes - Laurie M. Hopkins

B. Disbursement Report March 2024 - Sarah Decker

Staff presented the March 2024 Accounts Payable Report to the Public Works / Finance Committee on April 8th, 2024. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of March 2024.

C. Second Quarter Financial Report January 1, 2024 to March 31, 2024 for FY2024 - Sarah Decker

Staff presented the Second Quarter Financial report of Fiscal Year 2024 (January 1, 2024 to March 31, 2024) to the Public Works / Finance Committee on April 8th, 2024. The Committee received the financial report and approved it as presented

ACTION: Accept the FY2024 Second Quarter Financial Report.

D. Latah County Polling Location Agreement - Bill Belknap

In 2019, the City of Moscow entered into an agreement with Latah County to allow the County to utilize the Hamilton Indoor Recreation Center as a polling location during elections that are

administered by the County Clerk's office at no cost to the County. It has come to both parties' attention that the prior 2019 agreement expired in 2020, even though the County has continued to utilize the facility as a polling place since 2019. Staff has prepared an updated agreement with similar terms and conditions that would cover all elections for the next five years and which includes a slightly shortened time window allowed for use of the facility as a polling location for the Council's consideration. This was reviewed by the Public Works/Finance Committee on April 8, 2024, and recommended for approval.

ACTION: Approve the Polling Location Agreement.

E. Resolution for the Destruction of City Records - Laurie M. Hopkins

In 2021, the City Council adopted Resolution 2021-27 classifying City records as temporary, semi-permanent, and permanent, each with a retention period. Idaho Code 50-907 allows for the destruction of temporary and semi-permanent records according to the retention schedule and the adoption of a resolution listing the various types of records. City departments have reviewed their current records in order to recommend documents for destruction. The proposed Resolution is based upon the review by participating departments and the list has been reviewed by the City Attorney. This was reviewed by the Public Works/Finance Committee on April 8, 2024 and recommended for approval.

ACTION: Approve the resolution for destruction of City records.

F. Moscow Renaissance Fair Alcohol Use Request in East City Park - Amanda Argona

Moscow Renaissance Fair LLC is hosting the annual Moscow Renaissance Fair on Saturday, May 4 and Sunday, May 5 in East City Park. The annual event is a community celebration of spring. Live music, artisans, kid-friendly activities, food vendors, and a beer garden are traditional aspects of this event. The applicant anticipates 1 (one) licensed vendor offering beer and wine in the beer garden, which is estimated to be 30'x20' in size. Following standard operating procedures for events with alcohol within a City Park, Moscow Renaissance Fair LLC is requesting the allowance of attendees to possess and consume alcoholic beverages within the beer garden from 12:00-8:00 pm on Saturday and 12:00-5:00 pm on Sunday. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration to permit this typically prohibited activity. This was reviewed by the Public Works/Finance Committee on April 8, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the possession and consumption of alcoholic beverages in the designated beer garden in East City Park for Moscow Renaissance Fair for the listed dates and times during the event.

G. Artwalk Season Finale Alcohol Use Request in Entertainment District - Amanda Argona

The City of Moscow Arts Department is hosting the Artwalk Season Finale on Thursday, June 20th, from 4:00 pm to 8:00 pm on Main Street between 3rd and 6th Streets. This annual event concludes the 2023-2024 Artwalk Season in an artistic and festive manner. As a City-hosted event, the Arts Department has facilitated the registration of Main Street vendors and demonstrators, as well as business and non-profit host locations. No more than 5 (five) licensed vendors will be authorized for beer/wine sales, and a variety of activities will take place including live music, Kidwalk, food sales, art demonstrations, and more. The event has been reviewed and approved as of February 6, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Artwalk is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on April 8, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of the Artwalk Season Finale for the duration of the event.

H. Proposed Lot Division located at 2216 S Main Street – Aimee Hennrich

The applicant is requesting a lot division to create two lots of approximately .86 acres and 1.70 acres in size from one existing parcel of 2.57 acres in size. The intention of the lot division is to create two separate parcels for independent ownership. The subject property is located within the Motor Business (MB) Zoning District where there is no minimum lot size or lot width requirements. However, City standards do require every lot to abut a public street right-of-way for a minimum distance of 40'. Both of the proposed lots meet this requirement. Property owners within 600 feet of the property have been notified of the proposed division and a sign was posted seven (7) days prior to the public meeting date. This was reviewed and recommended for approval by the Public Works and Finance Department on April 8, 2024.

ACTION: Approval of the lot division request with no conditions

I. Carol Brink Pathway Replacement Project - Bid Results & Contract Award - Bob Buvel

This project's scope includes removing and replacing 670' of 10' wide existing pathway as well as 298' of an HMA overlay at a depth of 1.5" on Carol Brink Pathway located on the north end of the Moscow School District Community Playfields. Restoration of the existing pathway includes crushed rock base, subgrade separation geotextile, HMA paving, and restoring existing landscaping. The City advertised the project for bids on March 9, 2024 & March 16, 2024, and the Engineer's Estimate for the construction was \$94,375.00. Bids were opened on March 26, 2024, at which two (2) bids were received. The bids ranged from \$105,678.00 to \$148,818.25. Of those bids, the lowest responsive bid received was submitted by Motley-Motley with a bid of \$105,678.00. A bid tabulation is included in the packet. This item was reviewed by the Public Works/Finance Committee on April 8th, 2024 and recommended for approval.

ACTION: Accept the Bid from Motley-Motley, award the contract in the amount of \$105,678.00, and authorize staff approval of construction change orders in the amount not to exceed 10% of the contract amount.

J. Paramedic Agreement with the Volunteer Fire Department of Moscow Idaho - Bill Belknap

The City has reached an agreement with the Volunteer Fire Department of Moscow, Idaho, to jointly fund three paramedic/firefighter positions to ensure 24/7 paramedic coverage required by the Departments Advanced Life Support (ALS) EMS license. Under the agreement, the Volunteers would fund the positions for the first three years, after which the City would fund 5% of the positions, which would be increased by 5% per year until reaching an 80%/20% cost distribution between the Volunteers and the City. In addition, beginning in 2026, the City would contribute 25% of the cost of future ambulance replacements. The Volunteer Board unanimously approved the proposal and their Board meeting on February 22, 2024. Staff has prepared an agreement for the shared positions for the Council's consideration. This was reviewed by the Public Works/Finance Committee on April 8, 2024, and recommended for approval.

ACTION: Approve the Paramedic Agreement with the Volunteer Fire Department of Moscow, Idaho.

Kelly moved and Blankenship seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition

Belknap reminded the Council Chief Fry announced his retirement at the ____ Council meeting and had a haste exit. Belknap gave a background of Fry's service in law enforcement. The Mayor and Council

members expressed their appreciation for Chief Fry for his 30 years of service.

3. Mayors Appointments (ACTION ITEM)

Mayor Bettge presented to the City Council for consideration the appointment of Jonathan Hukill to the Human Rights Commission. Kelly moved and Davis seconded approval of the appointment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Jon Kimberling (Moscow) president of Officer Newbill Safety Fair. Invited all to attend the 18th annual Fair the first Saturday in June, 10 a.m. to 2 p.m. at the Eastside Marketplace. If not for COVID it would be the 20th annual Fair. They have over 600 bike helmets to give out. Other highlights include the Lifeflight helicopter, tuning of bikes, car seat safety checks among others.

Heidi Holly (Viola), MBA VP Cal Ripken, provided comments on her disappointment of how the Cal Ripken tournament was almost cancelled and the handling of the situation. She feels the City almost made it impossible to take place. She wants the City to be more solution minded and allow the community to help. She requested a special meeting to discuss the scheduling and maintenance of the fields.

The Mayor said they are aware the situation and are looking into solutions to mitigate that in the future.

Amber Anderson (Moscow) was a previous VP on the MBA and was also on the bond committee for the playfields. She feels since the fields were built it has been difficult to get the city to do extra necessary work when faced with weather difficulty, citing lack of resources. Volunteers have offered to help and been denied. On Saturday, everyone was confused as it was forecast sunny. She feels a solution is way over due.

Eric Kiblen (Moscow), high school softball coach, shares the same frustrations, promised change but nothing changes. Volunteers are always willing to help. He feels to make the call Friday for gameplay Saturday is ridiculous. The fields need attention, they need tarps when it rains and they are becoming a liability. He feels no one wants to take ownership of the issues and there is a lack of leadership.

Christina Spooner (Moscow), said her kids are just getting started in baseball and it was frustrating to get a call for canceling a tournament. adjustments are unnecessary.

Mayor Bettge said they are looking into solutions.

5. Mayor's Earth Day Awards

Mayor Bettge presented the Earth Day Awards. See attached list.

6. Moscow Area Mountain Bike Association (MAMBA) Projects Update – David Schott / Sandra Townsend

Schott introduced Sandra Townsend. Townsend provided a map depicting the trails on Moscow Mountain. All the trails have been completed by volunteers. The newest trails are being created in the northeast area and will total 2-2.5 miles of trails. Biking is a multigenerational activity and they include an emphasis on the importance of kids being outdoors. There haven't been any issues with the multiple groups using the trails. Volunteers brush out 10 feet of the trail for safety and firebreak. If someone wants to volunteer to help with the trails, check their Facebook and Instagram accounts.

7. Climate Action Plan Update – Tyler Palmer

Palmer gave a background beginning with adoption of the plan in October 2021 with goals to achieve Net – Zero emissions for City operations by 2035 and Net – Zero emissions for the community by 2050.

City operations are updated in even number years and community-wide in odd years. Benchmark results for 2022 included water and wastewater below 50 percent for the first time. Street lights/traffic signals reduced quite a bit with the change out to LED lights between 2016-2018. Two more police vehicles are scheduled to transition to hybrids. The Ford Lighting pickups are helping fuel economy and seeing a return on investment in 5 years. Staff is looking into transitioning mowers but needs more vetting.

The Climate Action Working Group is looking at programs, funding mechanisms, and partnerships to develop over the next year to be used community wide.

REPORTS

City Council

Moscow Volunteer Fire Department – Kelly said their meeting was quick and on track.

Moscow Arts Commission – Kelly reported the Commission discussed the mural for the Water Department building which received over 30 submissions. The Artwalk finale is in June.

Moscow Pathways Commission – Davis said Bike to Work Day is May 17 and the annual bike tour is scheduled for June 11.

Council members spoke on other meetings and events they attended, including Town and Gown.

Mayor

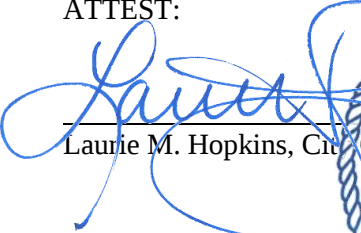
Mayor Bettge said he spoke to the government high school classes; attended Town and Gown and the bi-monthly CI/CO/MSD/UI meeting. First flights in the new terminal will be on May 22.

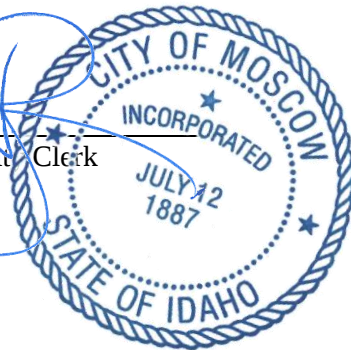
ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:36 p.m.


Arthur D. Bettge, Mayor

ATTEST:


Laurie M. Hopkins, City Clerk



Individual: Samantha Lewis

Samantha Lewis was nominated for her efforts to leader her community in picking up litter, reducing waste and advocating for sustainable action. A few examples provided by her nominator include:

- Making an effort to collect up and haul back an recycling when visiting places or events that do not have recycling.
- Recycling her used running shoes
- Practicing and promoting “Plogging”: picking up litter while jogging
- Encouraging and providing education to those around her on the importance of recycling
- Composting her own organic waste.
- Buying in bulk whenever possible.

Green Visionaries- Water Champions: Paul Kimmel and Jon Kimberling

Paul Kimmel and Jon Kimberling were nominated for their efforts in founding the Palouse Basin Water Summit. The Palouse Basin Water Summit has brought people from our area together to discuss our most important resource, water, for 20 years and counting. Without their leadership it would not have become the staple event that it is today.

Building/Development: Schweitzer Engineering Laboratory PCB Factory

The Schweitzer Engineering Laboratory PCB factor was designed and built to a high standard of environmental sustainability and is considered a leader in its industry as a result. Here are a few examples provided by the nominator.

- A typical PCB Factory uses roughly 90,000 gallons of water per day but SEL’s uses only 500-600 gallons per day.
- Induction heating technology reduces energy use by 94% over conventional methods
- A state of the art fume scrubber removes 99% of Volatile Organic Compounds from factory exhaust, well beyond EPA regulations
- Materials recovery processes and partnerships divert much of the solid waste from the facility to either reuse or recycling rather than landfilling.

City Department: Community Development

Community Development were nominated for the many efforts and actions to create more housing choice, densification, increase walkability, stormwater run-off reduction and improved quality, and enhance urban forestry.

City Staff: Tammy Gray

Tammy Gray was nominated for her work to support several environmental programs. She is responsible for the development and continued success of the EcoDriver program which helps reduce fuel consumption by the City Fleet and subsequently reduces greenhouse gas emissions.

Non-Profit: MAMBA

The Moscow Area Mountain Bike Association was nominated for their efforts to build and maintain a network of non-motorized trails on Moscow Mountain. Specially, they were nominated for the new Penstemon Path and Love Connection trails above Idler's rest that were installed last year in conjunction with Palouse Land Trust and Trish Hartzell.

University Group: UI Sustainability Group

The UI Sustainability Group was nominated for their work to help UI receive a Gold Certification through the Sustainability Tracking, Rating and Assessment System (STARS). They are currently the only university in the state to have earned this level of recognition. Some other examples of actions they have taken include:

- Procured \$90,000 DEQ grant for a biodigester
- Earned Bee Campus USA recognition
- Earned Tree Campus in Higher Education recognition
- Launched Green Event, Green Office, and Green Lab certification programs to promote innovative sustainable practices through out campus
- Developed an Interdisciplinary Undergraduate Sustainability Certificate

Community Project: Harvest Park

Harvest Park is intended as an "edible forest" park with food-bearing trees, shrubs, and other flora. The park will provide educational opportunities and be an example to our community of stewardship of a public food forest. In 2021, 43 edible trees and shrubs were planted by volunteers around the periphery of the park. Work continued in 2022 and 2023, with 85 volunteers planted pollinator friendly plants in the dogleg portion of the park. This is an ongoing effort with more planting events already scheduled for 2024.