

TRANSPORTATION COMMISSION



Scott Sumner
Commission Chair
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Regular Meeting ~Minutes~

Cody Riddle
Staff Liaison
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<https://www.ci.moscow.id.us/556/Transportation-Commission>

**Thursday
March 14, 2024**

4:00 PM

**Council Chambers
206 E. Third Street**

Bacon called the meeting to order at 4:00 PM

MEMBERS PRESENT: Erin Bacon, Vice Chair; Randy Baukol, Ben Calabretta, Mary DuPree, Mike McGahan, Steve Mills
MEMBERS ABSENT: Joel Hamilton, Robert Sanders, Scott Sumner
OTHERS: Hailey Lewis
STAFF: Jennifer Fleischman, Cody Riddle

REGULAR AGENDA

1. Approval of February 8, 2024 Minutes (ACTION ITEM)

Presentation of minutes for approval.

Calabretta moved for approval of the minutes as presented, seconded by Baukol. Roll Call Vote: Ayes: Bacon, Baukol, Calabretta, Mills (4). Nays: None. Abstentions: DuPree, McGahan (2). Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit remarks to three (3) minutes.

None.

3. Tabling at the Farmers Market (ACTION ITEM) – Cody Riddle

The Community Events Division is seeking participation from the various City boards and commissions to table at the Farmers Market during the upcoming season. Staff will lead a discussion of the available dates for consideration.

Riddle informed the Commissioners that the Farmers Market is looking for Commissions to host a booth, as described above, and recommended prioritizing dates to schedule with Community Events. The Commission discussed the best dates to sign up for and member availability.

Calabretta moved to table at the Farmers Market during one of the Saturdays in September, seconded by Mills. Roll Call Vote: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

4. Wildrose Court (ACTION ITEM) – Cody Riddle

The City has received applications for annexation, rezone, and a preliminary plat for a 16-unit planned unit development on 2.5 acres generally located north of the Highway 8 and Carmichael Road intersection, at the terminus of Flomer Lane. Staff will provide an overview of the proposal for the Commission's review and recommendation.

Riddle reviewed the application materials as described above, and asked for recommendations to present to the Planning & Zoning Commission. The plat proposed having a private road instead of public, which would be maintained by a homeowner's association (HOA). The applications are the second attempt of a plat for the parcel of land, in which the applicant took into consideration prior neighborhood concerns. The applicant has

also requested annexation into the City and would be required to connect with water and sewer. The City is working with Latah County and Idaho Department of Transportation (ITD) to acquire the necessary right-of-way to put in an eastbound, left-hand turn lane on Highway 8, for access to Roxbury Road.

DuPree moved to recommend approval of the proposed plat and planned unit development to the Planning & Zoning Commission, seconded by McGahan. Roll Call Vote: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

5. Pine View Addition (ACTION ITEM) – Cody Riddle

The City has received applications for annexation, rezone, and a preliminary plat for a 40-lot subdivision on 17.65 acres generally located at the eastern terminus of Moser Street, southeast of McDonald Elementary. Staff will provide an overview of the proposal for the Commission's review and recommendation.

Riddle reviewed the application materials as described above, and asked for recommendations to present to the Planning & Zoning Commission. There are several existing residences on the property that are all planned to be part of the proposed plat. The cul-de-sac on the north side of the parcel will probably be redesigned to a hammerhead turnaround instead. The proposed lots are slightly larger than the other lots in the surrounding neighborhoods. The properties to the north would be required to connect with the D Street extension, if it was ever developed. The plat does not have a pathway connection to the north, as that is currently private property and not part of the proposed development. The Commission discussed the possibility of acquiring a public access easement along the north edge of the proposed plat, to connect with D Street for pedestrian and emergency vehicle access.

Calabretta moved to recommend approval of the proposed plat to the Planning & Zoning Commission, with the condition that Staff explore a public access easement agreement the D Street extension. The motion was seconded by Mills. Roll Call Vote: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

6. Idaho Transportation Department (ITD) Update – ITD Staff

Staff from ITD will provide an update on current planning efforts impacting Moscow and the surrounding area.

None.

REPORTS

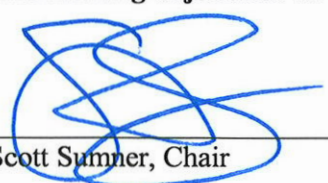
- Mark Storey, Public Works Director for Whitman County, reported on their Sand Road project. Whitman will be applying for a RAISE Grant next year and will be including Moscow during the planning process. He talked about the specifics of what that project would look like.
- Latah County's Sand Road bridge has received grant funding and is slated for a project in 2025 and City's grant application for the West Palouse River Drive bridge is currently in consideration.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regularly scheduled Transportation Commission meeting is set for April 11, 2024.

The meeting adjourned at 4:47 PM



Scott Sumner, Chair