

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, June 17, 2024

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council May 20, 2024 and June 3, 2024 Minutes - Laurie M. Hopkins

B. Disbursement Report May 2024 - Sarah Decker

Staff presented the May 2024 Accounts Payable Report to the Public Works / Finance Committee on June 10th, 2024. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of May 2024.

C. Idaho Fire Fighter's License Plate Grant Program - Alisa Anderson / Brian Nickerson

The Idaho Fire Chief's Association (IFCA) sponsors the Fire Fighter License Plate (FFLP) grant program on an annual basis. Grant requests must comply with the legislated guidelines to be used "exclusively for fire safety education" of firefighters, fire chiefs, and the general public. Grants are general capped at a maximum possible award of \$2,500 to \$3,500. The Moscow Volunteer Fire Department (MVFD) conducts 15-20 fire extinguisher classes per year to the community to include the University of Idaho (UI) Greek housing. Training conducted off-site from a firehouse is accomplished with the use of a LP gas fire prop and 2.5-gallon water extinguishers. The MVFD is requesting to submit a grant request to purchase six (6) 2.5 Gallon Amerex Brand water extinguishers estimated to cost \$190.00 each. The MVFD is also requesting to purchase fire prevention materials to be distributed to the community at trainings estimated to cost \$500. The total grant request will not exceed \$1,800.00. The grant application is due June 28, 2024. No match is required for this request. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the grant application to the Idaho Fire Chief's Association Fire Fighter License grant program in an amount not to exceed \$1,800 for the purchase of six (6) 2.5 Gallon Amerex Brand water extinguishers and community training materials.

D. Firehouse Subs Grant Application - Alisa Anderson / Brian Nickerson

The Moscow Volunteer Fire Department (MVFD) is requesting to submit a grant application to the Firehouse Subs Public Safety Foundation (Foundation). This Foundation assists first responders and public safety organizations by providing lifesaving equipment and needed resources to help them be better prepared to save lives in the communities they serve. The funding request to Firehouse Subs is for the purchase of new extraction equipment used to cut through tough materials, helping to open tight spaces and provide stabilization. The MVFD is requesting to submit a grant request in an amount not to exceed \$30,000. This was reviewed by the Public Works/Finance Committee on June 10, 2024, and recommended for approval.

ACTION: Approve the grant application to Firehouse Subs Foundation in an amount not to exceed \$30,000 for extraction equipment.

E. Rendezvous in the Park Alcohol Use Request in East City Park - Amanda Argona

Rendezvous in Moscow, Inc. is hosting its annual music and arts festival, Rendezvous in the Park, on July 19-20, 2024, in East City Park. The festival features live, family-friendly concerts in the evenings, a two-day arts festival for children during the mornings, food vendors, and one licensed beer/wine vendor. Following standard operating procedures for events with alcohol within a City Park, Rendezvous in Moscow, Inc. is requesting the allowance of attendees to possess and consume alcoholic beverages within the event footprint during the hours of 4:30 p.m. and 10 p.m. during the aforementioned dates. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the possession and consumption of alcoholic beverages in East City Park within the event footprint of Rendezvous in the Park during the listed times and dates of the event.

F. Pour Company Keg, Cork & Fork Fest Alcohol Use Request in Entertainment District - Amanda Argona

Pour Company is hosting Keg, Cork & Fork Fest on Saturday, July 13 from 4 to 8 pm on Sixth Street between Deakin Avenue and Asbury Street. This event was previously hosted annually at the Latah County Fairgrounds under the moniker Artisan Grains Beer Fest. This is Pour Company's second event utilizing this section of Moscow's Entertainment District. The applicant is anticipating up to six beer vendors, four wine vendors, and three food trucks. Live music is scheduled to be a part of the festivities. In similar fashion to other approved Entertainment District events, alcohol is not permitted outside the approved event footprint, and a check-i.d. station will be utilized for the distribution of wristbands and event containers to participants 21 years of age or older. This event has been reviewed and approved as of May 23, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Keg, Cork & Fork is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Keg, Cork & Fork for the duration of the event.

G. MoscAuto Festival Alcohol Use Request in Entertainment District - Amanda Argona

Northwest Wado-ryu LLC is hosting MoscAuto Festival on Sunday, July 14 from 9:30 am to 3:30 pm on Main Street between 3rd and 6th Streets, and portions of 4th and 5th Streets. This event, which is stylized as a classic car and motorcycle show, is a new event to the Entertainment District, with the applicant intending for the event to be hosted annually. The applicant is anticipating up to four licensed beer and/or wine vendors, three food trucks, and a variety of automobiles and vehicles. Live music is scheduled to be a part of the festivities in the form of a band or DJ. This event has been reviewed and approved as of June 3, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, MoscAuto Festival is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of MoscAuto Festival for the duration of the event.

H. Indian Hills II Apartments Development Agreement - Todd Drage

Blum Enterprises - 4 LLC. is in the process of the development of a 10.5 acre parcel at the northwest corner of the intersection of Palouse River Drive and Mountain View Road. The Project will develop the parcel into 15 separate apartment buildings which collectively total 240 individual 1, 2, and 3 bedroom units. The Project includes the installation of public utilities to serve the development and half-width frontage improvements along Palouse River Drive and Mountain View Road. For the project, a development agreement is necessary to address construction of public improvements, project warranty, securities, and as-constructed drawings. The agreement included in the packet covers these items. This item was reviewed by the Public Works/Finance Committee on June 10, 2024 and was recommended for approval.

ACTION: Approve the Development Agreement with Blum Enterprises - 4 LLC. Inc.

I. Indian Hills II Apartments Right-of-Way Dedication - Todd Drage

The Indian Hills II Apartment Project consists of the development of a 10.5 acre parcel at the northwest corner of the intersection of Palouse River Drive and Mountain View Road. The Project will develop the parcel into 15 separate apartment buildings which collectively total 240 individual 1, 2, and 3 bedroom units. Additionally, the Project will complete half-width frontage improvements to include asphalt pavement widening (which include a 5' bike lane), curb and gutter, greenstrip, and a 6' wide sidewalk along approximately 800 linear feet of Palouse River Drive and, 560 linear feet of Mountain View Road. Per the City's Thoroughfare Plan, both Palouse River Drive and Mountain View Road are designated as minor arterials which, per City Standard Drawing 1f, require a half road right-of-way width of 45 feet. Currently, neither road's half width ROW totals 45 feet. As a result, the dedication of additional ROW for the portions of the Project adjacent to both streets is necessary. The Deed of Dedication to do so, which includes a record of the survey, has been included in this packet. This item was reviewed by the Public Works/Finance Committee on June 10, 2024 and was recommended for approval.

ACTION: Approve the Deed of Dedication.

J. Conestoga Street Extension Right-of-Way Dedication - Todd Drage

During the development of the Edington 1st Addition Subdivision, Conestoga Street was extended through City Park Property from its intersection with Palouse River Drive south to the subdivision. Conestoga was extended as a 70-foot wide collector street per the City's Thoroughfare Plan to accommodate public travel and other secondary street purposes such as the extension of utilities. As the subdivision nears completion, it is necessary to transfer the ownership from the City as park property to the City as public right-of-way. The Deed of Dedication to do so, which includes a record of the survey, has been included in this packet. This item was reviewed by the Public Works/Finance Committee on June 10, 2024 and was recommended for approval.

ACTION: Approve the Deed of Dedication.

REGULAR AGENDA

2. Public Comment and Mayor's Response Period (limit 15 minutes)

3. Dominion Way Street Name Approval (ACTION ITEM) - Todd Drage

On June 6, 2016, Faith Ministries Inc. (DBA Logos School) filed an application for a Conditional Use Permit (CUP) to construct a school and church on a 30-acre property located at 1515 N. Mountain View Road. The Moscow Board of Adjustment approved the CUP in August of 2016. The CUP detailed that the project would include the construction of public improvements to support the development. The associated public improvements include the construction of a new public street adjacent to the development. The City's standard process for the creation of street names is for Council to approve them with the approval of a Final Plat. As this street is being created through right-of-way dedication, the street name was not approved through the platting process. This agenda item is being presented to request Council officially approve the street name "Dominion Way", as requested by the project proponent. A location figure and plan view figures from the Project's civil plan set have been included in this packet. This item was reviewed by the Public Works/Finance Committee on June 10, 2024. The Committee forwarded the item to the full City Council with no recommendation.

PROPOSED ACTIONS: Approve the street name Dominion Way, or provide staff with further direction.

4. State-Wide Electronic Ticketing Grant Award (ACTION ITEM) - Alisa Anderson

The Idaho Transportation Department's (ITD) Office of Highway Safety (OHS) receives grant funding from the National Highway Safety Administration (NHTSA). This funding is used to support grant programs and activities identified in the Highway Safety Plan (HSP) to assist local government agencies. The Information System Department (IS) is requesting to accept an award of \$45,000 on behalf of the Moscow Police Department (MPD) to purchase electronic ticketing equipment to replace existing outdated and purchase new units for eleven (11) police vehicles. Total project costs are estimated at \$45,000, requiring a 25% match of \$11,250 and a grant request of \$33,750. The grant match can include cash or in-kind provided by the Fleet Department for installation of the equipment into the police vehicles.

PROPOSED ACTIONS: Approve acceptance of a grant award from the Office of Highway Safety for the State-Wide Electronic Ticketing Equipment program for \$45,000, or take other action deemed appropriate.

5. WaterSMART Small-Scale Water Efficiency Grant Application (ACTION ITEM) - Alisa Anderson / Evan Timar

The WaterSMART Small-Scale Water Efficiency grant assists those who manage water programs to leverage their money and resources by cost sharing with the Reclamation on small-scale on-the-ground projects that seek to conserve, better manage, and make more efficient use of

the water supply reliability in the western states of the U.S. Eligible projects include “Municipal Metering” to install or upgrade water meters including but not limited to installing end-user water service meters for residential and commercial buildings. The maximum award for a “Small-Scale” project under this program is \$100,000, requiring a 50% match with total project costs not exceeding \$225,000. The City of Moscow is currently soliciting proposals for an “Advanced Metering Infrastructure Project” (AMI) with proposals due on June 21, 2024. The City’s AMI project is scheduled to be completed over a seven-year period. The second year of the project will be the “Beta Initial Deployment” (BID) phase, which will involve the purchase, installation, and testing of meters. The award date of the Small-Scale program parallels the BID phase of the City’s project. Therefore, staff is requesting to submit a grant application for \$100,000 to assist with the purchase of approximately 500 water meters that will be installed by City employees over a two-year period.

PROPOSED ACTIONS: Approval to submit a grant application for \$100,000 to the WaterSMART Small-Scale Water Efficiency Program or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City’s ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.