

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Chair

~Agenda~

David Schott
Staff Liaison

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

Tuesday, March 12, 2019

5:00 PM

**Mayor's Conference Room
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Public Comment and Response to Previous Comments

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

PROPOSED ACTIONS: No action

2. Approval of Moscow Pathways Commission Minutes (ACTION ITEM) - J. Gradin

Staff will present the January 8, 2019 minutes.

PROPOSED ACTION: Approve minutes as presented; approve minutes with amendments or take other such actions deemed appropriate.

3. FY20 Budget Requests (ACTION ITEM) – D. Schott

Each year the City of Moscow develops and approves an annual budget. Pathways Commission will consider the FY20 budget request.

PROPOSED ACTION: Recommend a FY20 Pathways Commission budget request or take other such actions deemed appropriate.

4. 2019 Annual Report (ACTION ITEM) – J. Gradin

Each year the Pathways Commission presents their Annual Report to City Council. This year the Annual Report is scheduled for May 6, 2019 in Council Chambers at 7:00 pm. Discuss the contents of the presentation.

PROPOSED ACTION: Recommend content for the Annual Report or take other such actions deemed appropriate.

5. Consideration of the 2019 Farmers Market Booth (ACTION ITEM) – J. Gradin

Review and discussion of 2019 MPC Farmers Market Booth dates.

PROPOSED ACTION: Identify and approve 2019 MPC Farmers Market Booth dates or take other such actions deemed appropriate.

6. Discussion: Bike to Work Day – M. Dibble

National Bike Month is May. Each year a Proclamation is submitted to be read at a City Council meeting by the Mayor. Discuss dates for Bike to Work Day, Bike to Work Week, and public outreach ideas.

PROPOSED ACTIONS: No action

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

- 1. Next meeting: April 9, 2019**

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair

~Minutes~

David Schott
Staff Liaison

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<http://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

**Tuesday
January 8, 2019**

5:00 PM

**Mayor's Conference Room
206 E 3rd Street**

The meeting was called to order at 5:00 PM

PRESENT: Erin Bacon; Judy Brown, Secretary; Becky Chastain; Tanya Denison; Jonathan Gradin, Chair; Robert Heckendorn.

ABSENT: Margaret Dibble, Vice Chair.

STAFF: Donna Howard, Staff Support; David Schott, Parks and Recreation Assistant Director.

1. Announcements

Dave Schott asked the MPC members to please look over the contact list, verify their information and make any necessary changes.

Bacon will send an invite to the MPC's members for the Safe Routes to School (SR2S) Stakeholders' Meeting, Wednesday, February 13, 2019, from 11:45 AM – 1:00 PM in City Hall's Council Chambers. Lunch will be provided. Schott will be out of town at a training and unable to attend. Bacon asked Gradin to speak at the meeting; he will confirm his availability.

2. Approval of minutes from December 11, 2018 (ACTION ITEM) – Gradin

ACTION: Approve minutes as presented.

Bacon moved to approve the minutes. Brown seconded. Acclamation vote: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: Dibble. Motion carried.

3. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

4. Consideration of Electric Bikes and Scooters on Pathways (ACTION ITEM) - Schott

The MPC previously discussed electric bikes and scooters on the City's pathway system in anticipation of making a proactive recommendation regarding the subject. Schott brought a rough draft to this meeting constructed from previous MPC meeting conversations and Boise's City Code. Schott called attention to how Boise's code excluded e-bikes as motorized vehicles as long as certain criteria are met and incorporated that into his initial write-up. The group read and discussed Schott's preliminary proposal, made suggestions regarding the wording and requested Schott to submit the revised document to City Administration for their consideration:

The Moscow Pathways Commission's opinion regarding E-Bikes and E-Scooters on restricted bike paths and pedestrian walkways is to not consider an E-Bike and E-Scooter to be a motor vehicle given the following criteria.

ELECTRIC POWER-ASSISTED BICYCLE ("E-bike"): A vehicle having two (2) tandem wheels, or two (2) parallel wheels and one (1) forward wheel, or two (2) parallel wheels and one (1) rear wheel any two of which are not less than twelve (12) inches in diameter, that is designed to be operated by human power with the assistance of an electric motor that has a power output of not more than seven

hundred fifty (750) watts that: (i) is incapable of propelling the vehicle at a speed of more than twenty (20) miles per hour; and (ii) disengages or ceases to function when the vehicle's brakes are applied. An E-bike is not a motor vehicle for purposes of this Chapter.

ELECTRIC POWER-ASSISTED SCOOTER ("E-scooter"): A two (2) wheeled device that has handlebars, has a floorboard that is designed to be stood upon when riding, and is powered by an electric motor that has a power output of not more than three hundred (300) watts that: (i) is incapable of propelling the device at a speed of more than fifteen (15) miles per hour; and (ii) disengages or ceases to function when the device's brakes are applied. An E-scooter is not a motor vehicle for purposes of this Chapter.

No person shall operate a bicycle or E-bike, or E-scooter without the following equipment:

- A. Brakes capable of causing the bicycle, E-bike, or E-scooter to stop within twenty-five feet (25') at ten (10) miles per hour on dry, level, clean pavement; and
- B. A bell, the human voice or other audible warning device capable of being heard at a distance of at least one hundred feet (100') away, except that no bicycle, E-bike, or E-scooter shall be equipped with nor shall any person use upon a bicycle E-bike, or E-scooter any siren or whistle; and
- C. When in use at nighttime, a red reflector on the rear visible from a distance of three hundred feet (300') when directly in front of lawful upper beams of a motor vehicle, and a forward-facing white light attached either to the bicycle, E-bike, E-scooter or the operator that is visible from a distance of at least five hundred feet (500') in front of the bicycle, E-bike, or E-scooter. A bicycle, E-bike, or E-scooter shall be equipped with a front-facing white or yellow reflector when the operator uses a generator powered light that is unlit when the bicycle, E-bike, or E-scooter is stopped; and
- D. All bicycles and E-bikes shall have a permanent seat designed for the bicycle or the E-bike being operated. E-scooters shall not have any attached seats.

ACTION: Schott will forward this recommendation to City Administration for their consideration.

Denison moved to forward the MPC E-bike policy recommendation. Heckendorn seconded. Acclamation vote: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: Dibble. Motion carried.

5. Consideration of 2019 Goals (ACTION ITEM) - Schott

The Pathways Commission reviewed last year's goals and discussed goals for 2019. Schott passed out copies of the 2018 goals:

- 1.) Establish a protocol to deliver input and recommendations for pathways in new subdivisions prior to the development agreement. **Ongoing/retained.**
- 2.) Develop a protocol to deliver input and recommendations for pathways under consideration throughout the City prior to design. **Ongoing/retained.**
- 3.) Development of a public outreach event at Berman Creekside Park to promote the pathways system via the park. **Dismissed.**
- 4.) Aid in the promotion of Blackbird Station to secure donations with the goal of a completed project. **Construction complete; goal no longer applicable.**
- 5.) Cataloging and prioritizing usage of orphan paths throughout the city with the intention of making them more visible to the community. **Ongoing/retained.**
- 6.) Promote and create ideas for improved safety at pathway and road intersections. **Ongoing/retained.**
- 7.) Staff two Farmers Markets. **Ongoing/retained.**
- 8.) Plan, coordinate, and implement the Annual Bike Tour. **Ongoing/retained.**

Heckendorn offered adding a goal of improving communication between the MPC and the City's Transportation Commission (TC). Bacon suggested using the word collaboration instead of communication. A discussion ensued about how this goal could be achieved; one possibility included a member of the MPC attending the TC regular meetings. Bacon volunteered for this since SR2S could learn from it as well. Denison suggested inviting a member of the TC to the MPC meetings. Bacon

requested goals 1 and 2 added as future agenda items to promote their consideration and implementation. Gradin stated that future goals could always be added.

ACTION: Approve the 2019 Moscow Pathways Commission's goals:

- 1.) Collaboration between Transportation Commission and the Pathways Commission.
- 2.) Establish a protocol to deliver input and recommendations for pathways in new subdivisions prior to the development agreement. (Ongoing)
- 3.) Develop a protocol to deliver input and recommendations for pathways under consideration throughout the City prior to design. (Ongoing)
- 4.) Cataloging and prioritizing usage of orphan paths throughout the city with the intention of making them more visible to the community. (Ongoing)
- 5.) Promote and create ideas for improved safety at pathway and road intersections. (Ongoing)
- 6.) Staff two Farmers Markets. (Completed and ongoing)
- 7.) Plan, coordinate, and implement the Annual Bike Tour. (Completed and ongoing)
- 8.) Keep up to date on the Highway 95 Underpass Project.

Heckendorn moved to approve the goals as discussed; Bacon seconded. Acclamation vote: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: Dibble. Motion carried.

6. FY20 Budget Requests (ACTION ITEM) – Schott

Schott will submit the Fiscal Year 2020 budget request in February and asked the MPC members to estimate the commission's financial needs for October 1, 2019 through September 30, 2020. Schott shared the current FY 2019 budget and the group discussed it as a starting point. Gradin wants to update the MPC's banners and will forward an estimated cost to Schott. Denison suggested having items to attract people to the Farmers Market booth and shared a story about one group giving away edible bugs. She said that it drew a big crowd. Bacon suggested purchasing MPC promotional items to be given out at Farmers Market and other events and felt \$275 would be sufficient. Gradin will include this as a future agenda item for further consideration. Schott asked the MPC to contemplate additional needs and bring ideas to the February meeting.

NO ACTION: Discuss and recommend a FY20 Pathways Commission budget request during the February 2019 meeting.

Open Discussion – All

Brown asked about the rejuvenations at Berman Creekside Park; Schott budgeted \$2,000 in FY18 for new plantings and this past summer his staff pruned, replanted and worked on the flower beds and trees in the area.

Heckendorn asked about the Edible Forest Park's status; Schott said the naming period will end February 1st and if, there are no objections, the area will be called Harvest Park. Heckendorn asked if there would be a bike path through the park; Schott replied it was a park path. Denison asked if the park's pathway fell under MPC's purview; Schott said that the park was still in the design phase and invited all to the second public workshop to help plan the park on Wednesday, January 16, 5:30 PM at the Hamilton Indoor Recreation Center (HIRC.) The MPC members are welcome to attend that meeting and offer suggestions about how the pathway could be improved from a connectivity standpoint.

Adjourned at 6:13 PM

Next meeting: February 12, 2019

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