MOSCOW ARTS COMMISSION

Lauren McCleary
Commission Chair

~Minutes~

Megan Cherry
Staff Liaison

http://www.ci.moscow.id.us/452/Moscow-Arts-Commission

Tuesday **November 13, 2018**	**5:00 PM**	**Paul Mann Building** **221 E Second St**

The meeting was called to order at 5:01 PM

PRESENT: Lauren McCleary Chair, Christine Gilmore Vice Chair, Cindy Barnhart, Katherine Clancy, Diane Walker, Linnea Sheneman, Caitlin Caldwell,

ABSENT: David Wilson, Donna Woolston, Matthew Harden,

ALSO IN ATTENDANCE: Kathryn Bonzo, Council Liaison; Megan Cherry, Staff Liaison; Jen Pfiffner, Assistant City Supervisor; DJ Scallorn, Arts Assistant;

Welcome and Introductions

Chair McCleary called the meeting to order.

1. **Approval of Moscow Arts Commission September 11, 2018 Minutes (ACTION ITEM)**
   Clancy moved that the minutes be approved; Gilmore seconded approval of the September 11, 2018 minutes. Motion carried.

2. **Public Comment (10 Minutes)**
   Members of the Public may speak to the Commission regarding matters NOT on the Agenda or currently pending before the Moscow Arts Commission. Please state your name and address for the record and limit your remarks to three minutes.

   No public comment.

3. **Community Kickoff Event, Josh Skinner, Lionel Hampton Jazz Festival Manager (ACTION ITEM)**
   Discuss the possibility of a joint event sponsored in part by the Arts Commission.

   ACTION: Decide if the MAC would like to co-sponsor an event. Form sub-committee to continue working with Skinner on developing the details of the event.

   Josh Skinner was unable to attend the meeting. A sub-Committee will be formed to work with him on how the Commission can partner with the Jazz Festival for next year's event. Clancy, Caldwell, and Walker volunteered to serve.

4. **Nominations For Chair (ACTION ITEM)**
   A vote for the Commission chair will be held in December.

   ACTION: Make recommendations for Commission Chair.

McCleary called for nominations for chair. Gilmore nominated McCleary. Clancy seconded. Hearing no other nominations the vote will be held at the December meeting.

5. **Nominations For Vice Chair (ACTION ITEM)**
A vote for the Commission chair will be held in December.

ACTION: Make recommendations for Commission Vice Chair.

McCleary called for nominations for chair. Vice Clancy nominated Gilmore. Caldwell seconded. Hearing no other nominations the vote will be held at the December meeting.

6. **Appaloosa Horse Club Bus Shelter Timeline (ACTION ITEM)**
Designer Melissa Rockwood has completed a draft of the Appaloosa Horse Club bus shelter timeline.

ACTION: Review the draft of the bus shelter. Either approve the draft or give feedback on changes. Discuss budget for the project as needed.

McCleary presented a draft for the bus shelter for Walmart which would feature a timeline of the Appaloosa Horse Club, Appaloosa Museum, and the land surrounding the area. The timeline was developed by Rdesign and the price quote includes $800 for the design and file prep and $1,704.47 for the printing and application. Discussion ensued regarding the design; vinyl vs. etched glass option; budgeting; if additional funds would be needed to cover the expense; and how to provide feedback on the draft. The Commission came to the consensus to have Pfiffner look at the budget for the design and installation.

7. **Committee Reports**

Artwalk / Events
The call for the cover art has been sent out, submissions are due the end of January 2019, and the selection is early February.

Community Outreach
No update.

Public Art
Clancy reported that the project for C and Main is progressing. The Wren Welcome Garden and Moscow Public Library calls for art are being reviewed to develop an application and the tree is being removed. The ACLU mural has been installed and a fundraising project will be pursued with a T-shirts featuring the design.

Third Street Gallery
Richard Old gave his talk for the Speaker Series (16 people were in attendance) and the 2019 calendar of exhibits needs to be developed. Discussion ensued regarding recommendations for the 2019 Gallery exhibit (Megan Cherry in January with a bio to welcome the new Arts Program Manager; February could be the Jazz Fest Posters; March and April could be photos by the Daily News and Lewiston Tribune photographers; June is Artwalk; and September and October is Palouse Plein Air).

Mayor's Arts Awards
Gilmore reported there are four thank you cards for the designer of the program, artist, caterer, and a person who donated the cake stands for the Commission to sign. The event was successful and well attended. Discussion ensued regarding how to better plan the event and how more direction on who would handle what parts would be helpful.

8. **Manager's Report**
Cherry reported that she has been getting setup in the office and will be learning the programs and

events.

9. **Future Meetings And Upcoming Events**
   1. Public Art Committee Meeting (fourth Tuesday of the Month) - November 27, 2018 at 5:00 PM in the Mayor's Conference Room
   2. Third Street Gallery Exhibit: "STUFF", exhibit runs through January 2, 2019
   3. Third Street Gallery Exhibit: "STUFF", speaker series: December 6 in the Council Chambers (5-7 p.m.)
   4. MAC Regular Meeting - December 11, 2018 at 5:00 PM in the Council Chambers

Adjourn

The meeting adjourned at 6:07 PM

Minutes Approved On

DEC 11 2018

D Scallon

Clerk/Deputy Signature