

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
Staff Liaison
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<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
July 10, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee May 8, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of Upcoming Plantings (ACTION ITEM) – Mark Heinlein / David Schott

Previously, the Harvest Park Subcommittee discussed an upcoming planting project to provide noise and visual screening along the western edge of Harvest Park, while preserving access to the northern portion of the park. Moreover, the subcommittee discussed additional infill nut tree (chestnuts, walnuts, and bur oaks) plantings on the northern portion of the park. The subcommittee will discuss specific species lists, locations and determine a time for the planting event.

PROPOSED ACTIONS: Approve the planting plan and time of the planting; or take other such action deemed appropriate.

4. Discussion: Formation of Friends of Harvest Park – Mark Heinlein / David Schott

According to the management plan for Harvest Park, the Harvest Park Subcommittee's function is to implement the management plan and provide oversight to the donors and volunteers. The proposed Friends of Harvest Park is intended to oversee field operations, arrange and execute projects, and develop special events for education and funding. The subcommittee will discuss the details in the formation and recruitment of the Friends of Harvest Park. Based on the discussion, staff will bring back an action item to the next meeting for the subcommittee's consideration.

PROPOSED ACTIONS: No action, discussion item.

5. Discussion: Harvest Park Informational Signage – Mark Heinlein / Suvia Judd

The subcommittee will discuss future informational signage for Harvest Park. Based on the discussion, staff will bring back an action item for the subcommittee's consideration.

PROPOSED ACTIONS: No action, discussion item.

6. Discussion: Unwanted Vegetation – Mark Heinlein

The subcommittee will discuss unwanted vegetation at Harvest Park and explore management options.

PROPOSED ACTIONS: No action, discussion item.

REPORTS / UPDATES

1. Dogleg Pollinator Area Update – Mark Heinlein

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

September 11, 2024 from 3:00 p.m. to 4:00 p.m.

November 13, 2024 from 3:00 p.m. to 4:00 p.m.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Minutes~

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Wednesday
May 8, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 3:01PM

PRESENT: Mark Heinlein, Chair; Iris Mayes; Suvia Judd; Tim Steury

STAFF: David Schott

1. Approval of the Harvest Park Subcommittee March 20, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Mark moved to approve the minutes as presented. Iris seconded.

Roll call vote: Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None.

3. Consideration of Phase 1 Capital Improvements to Harvest Park (ACTION ITEM) – David Schott

Staff will present a one hundred percent (100) percent site plan design for phase 1 improvements to Harvest Park. The City has \$56,275 for phase 1 improvements to begin development of the front of the park.

PROPOSED ACTIONS: Approve the one hundred percent (100) percent design site plan phase 1 improvements for Harvest Park; or take other such action deemed appropriate.

David showed where the ADA ramp will be. Group discussed the hope for the Park to be active for many years to come.

Iris moved to approve the site design plans for Harvest Park. Tim Seconded

Roll call vote: Ayes: unanimous. Motion carried.

4. Consideration of a Fall Screening Planting Plan (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed an upcoming tree planting project to provide noise and visual screening along the western edge of Harvest Park, while preserving access to the northern portion of the park. The subcommittee will consider the planting plan for a fall planting project.

PROPOSED ACTIONS: Approve the fall planting plan to provide screening along the western edge of Harvest Park; or take other such action deemed appropriate.

Mark suggested philadelphus, or chestnuts etc. for the plantings. Suvia is suggesting waiting to plant anything on the lower part. Iris says the group should do a walk around to get a better idea. They will table this topic until next meeting so they can walk the Park on June 12th to get a better idea.

Suvia moved to table fall planting plan until July meeting. Tim Seconded

Roll call vote: Ayes: unanimous. Motion carried.

5. Consideration of a Fall Chestnut Tree Planting (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed an upcoming tree planting project to plant chestnut trees provided by Zena Hartung. The subcommittee will consider the planting plan for a chestnut tree for a fall planting project.

PROPOSED ACTIONS: Approve the fall planting plan for the chestnut trees; or take other such action deemed appropriate.

Group discussed the trees and the best time to plant. They talked about possibly planting in the fall. There is some concern about the survivability of a chestnut tree in this area.

Tim moved to table chestnut tree planting until July meeting. Iris Seconded

REPORTS / UPDATES

1. Earth Day Award, Harvest Park – David Schott

Harvest Park was recognized for a 2024 Mayors Earth Day award.

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David suggest have a Phillips Farm as a model for the Friends of Harvest Park discussion at the next meeting.

ADJOURN

The meeting was adjourned 4:00p.m.

DRAFT