MOSCOW ARTS COMMISSION

Lauren McCleary
Commission Chair

~Minutes~

Megan Cherry
Staff Liaison

http://www.ci.moscow.id.us/452/Moscow-Arts-Commission

Tuesday **January 8, 2019**	**5:00 PM**	**City Council Chambers** **206 E Third St**

The meeting was called to order at 5:07 PM

PRESENT: Lauren McCleary Chair, Christine Gilmore Vice Chair, Katherine Clancy, Linnea Sheneman, David Wilson, Donna Woolston, Cindy Barnhart, Diane Walker,

ABSENT: Matthew Harden, Caitlin Caldwell,

ALSO IN ATTENDANCE: Megan Cherry, Staff Liaison; Jen Pfiffner, Assistant City Supervisor; DJ Scallorn, Administrative Specialist; Marc La Pointe; Kristin Becker;

Welcome and Introductions

Chair McCleary called the meeting to order.

1. **Approval of Moscow Arts Commission December 11, 2018 Minutes (ACTION ITEM)**
   Clancy moved that the minutes be approved; Barnhart seconded approval of the December 11, 2018 minutes. Motion carried.

2. **Public Comment (10 Minutes)**
   Members of the Public may speak to the Commission regarding matters NOT on the Agenda or currently pending before the Moscow Arts Commission. Please state your name and address for the record and limit your remarks to three minutes.

   No public comment.

3. **Strategic Planning Update – Jen Pfiffner (ACTION ITEM)**
   Previously brainstormed issues and opportunities. Ideas have been categorized and crafted into draft issue and opportunity statements for further review and discussion to continue moving the strategic planning process ahead.

   Pfiffner presented a draft of the Commission Strategic Plan with the mission statement, values, and built out issues and opportunities (now including the Third Street Gallery). The next step is to look over the language in the draft and make changes. Discussion ensued regarding where to add the history of the Commission and what pieces the final document will contain.

4. **Third Street Gallery Schedule Approval (ACTION ITEM)**
   Staff has drafted a schedule for the January and February exhibits at Third Street Gallery with advice from the Committee.

   ACTION: Approve the schedule as presented or provide direction to staff as needed.

Cherry presented the January and February schedule for the Third Street Gallery exhibits: *Meet the Moscow Arts Commission and the Arts Department* and the *Lionel Hampton Jazz Festival*.

Discussion ensued regarding the exhibition sponsor and how the Commission should seek sponsors, how sponsorship is available for some upcoming exhibits and the blank on the schedule is to act as a placeholder, and if there is need for opening and closing receptions for exhibits.

Clancy moved to accept the first two exhibits scheduled for the Third Street Gallery. Gilmore seconded. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: None. Motion carried.

5. **Third Street Gallery Prospectus For Meet The Moscow Arts Commission And The Arts Department (ACTION ITEM)**

Staff has drafted a prospectus for the January Third Street Gallery exhibit titled: "Meet the Moscow Arts Commission and the Arts Department."

ACTION: Approve prospectus as presented or provide direction to staff as needed.

Cherry presented a prospectus for the exhibit Meet the Moscow Arts Commission and the Arts Department and asked for approval on the format (to be used when creating prospectus' for future shows) and the prospectus for this particular exhibit.

Gilmore moved to approve the prospectus as a foundational document. Walker seconded. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: None. Motion carried.

6. **Committee Reports**

Artwalk / Events

The call for the cover art was re-sent announcing the deadline. Discussion ensued regarding other venues to advertise the call.

Cherry suggested adding an additional Commission member to the Committee so there are three members on each Committee. The consensus was to revisit this once new members join the Commission.

Community Outreach

Discussion ensued regarding the name for the Committee and if 'Community Programs' would be a better title. The consensus was to have the members discuss the name and report at a future meeting.

Public Art

The timeline for the C and Main project has been extended to June 2020 to give more time for creation, removal of the tree, development of the call, etc. The meetings are the 4th Tuesday of the month at 4:00 p.m. at Appearances Marketing.

Third Street Gallery

The next exhibit will begin Thursday with the Meet the Moscow Arts Commission and the Arts Department. The closing reception will be January 31st and will include a panel of speakers including Megan Cherry and members are needed from the Commission to speak. Woolston, Barnhart, and Clancy volunteered.

7. **Manager's Report**

The Arts Program Manager will give a brief update to the events and projects the Arts Department is working on.

- "About Moscow" section in the standard RFQ document

Cherry presented a draft of the history of the City which is included in RFQs and RFPs and asked the

Commission to suggest additions or revisions. Discussion ensued regarding including the Wall Street Journal article A Getaway to the 'Tuscany of America', having the Chamber of Commerce and the Moscow Advertising Committee review the text and make suggestions, including community events, including the text 'we look forward to expanding our public art collection which includes…', and a better ending statement.

8. **Future Meetings And Upcoming Events**
   1. Third Street Gallery Committee Meeting (third Thursday of the Month) - January 17, 2019 at 10:00 AM in the Mayor's Conference Room
   2. Public Art Committee Meeting (fourth Tuesday of the Month) - January 22, 2019 at 4:00 PM at Appearances Marketing
   3. MAC Regular Meeting - February 12, 2019 at 5:00 PM in the Council Chambers

Adjourn

The meeting adjourned at 6:10 PM

Minutes Approved On

FEB 12 2019

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Clerk/Deputy Signature