

Moscow City Council



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, June 17, 2024

7:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Art Bettge, Bryce Blankenship, Drew Davis, Sandra Kelly, Hailey Lewis, Julia Parker, Gina Taruscio

STAFF: Bill Belknap, Mia Bautista, Cody Riddle, Evan Timar, Todd Drage, Tyler Palmer, Alisa Anderson, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council President Taruscio led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council May 20, 2024 and June 3, 2024 Minutes - Laurie M. Hopkins

B. Disbursement Report May 2024 - Sarah Decker

Staff presented the May 2024 Accounts Payable Report to the Public Works / Finance Committee on June 10th, 2024. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of May 2024.

C. Idaho Fire Fighter's License Plate Grant Program - Alisa Anderson / Brian Nickerson

The Idaho Fire Chief's Association (IFCA) sponsors the Fire Fighter License Plate (FFLP) grant program on an annual basis. Grant requests must comply with the legislated guidelines to be used "exclusively for fire safety education" of firefighters, fire chiefs, and the general public. Grants are general capped at a maximum possible award of \$2,500 to \$3,500. The Moscow Volunteer Fire Department (MVFD) conducts 15-20 fire extinguisher classes per year to the community to include the University of Idaho (UI) Greek housing. Training conducted off-site from a firehouse is accomplished with the use of a LP gas fire prop and 2.5-gallon water extinguishers. The MVFD is requesting to submit a grant request to purchase six (6) 2.5 Gallon Amerex Brand water extinguishers estimated to cost \$190.00 each. The MVFD is also requesting to purchase fire prevention materials to be distributed to the community at trainings estimated to cost \$500. The total grant request will not exceed \$1,800.00. The grant application is due June 28, 2024. No match is required for this request. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the grant application to the Idaho Fire Chief's Association Fire Fighter License grant program in an amount not to exceed \$1,800 for the purchase of six (6) 2.5 Gallon Amerex Brand water extinguishers and community training materials.

D. Firehouse Subs Grant Application - Alisa Anderson / Brian Nickerson

The Moscow Volunteer Fire Department (MVFD) is requesting to submit a grant application to the Firehouse Subs Public Safety Foundation (Foundation). This Foundation assists first responders and public safety organizations by providing lifesaving equipment and needed resources to help them be better prepared to save lives in the communities they serve. The funding request to Firehouse Subs is for the purchase of new extraction equipment used to cut through tough materials, helping to open tight spaces and provide stabilization. The MVFD is requesting to submit a grant request in an amount not to exceed \$30,000. This was reviewed by the Public Works/Finance Committee on June 10, 2024, and recommended for approval.

ACTION: Approve the grant application to Firehouse Subs Foundation in an amount not to exceed \$30,000 for extraction equipment.

E. Rendezvous in the Park Alcohol Use Request in East City Park - Amanda Argona

Rendezvous in Moscow, Inc. is hosting its annual music and arts festival, Rendezvous in the Park, on July 19-20, 2024, in East City Park. The festival features live, family-friendly concerts in the evenings, a two-day arts festival for children during the mornings, food vendors, and one licensed beer/wine vendor. Following standard operating procedures for events with alcohol within a City Park, Rendezvous in Moscow, Inc. is requesting the allowance of attendees to possess and consume alcoholic beverages within the event footprint during the hours of 4:30 p.m. and 10 p.m. during the aforementioned dates. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the possession and consumption of alcoholic beverages in East City Park within the event footprint of Rendezvous in the Park during the listed times and dates of the event.

F. Pour Company Keg, Cork & Fork Fest Alcohol Use Request in Entertainment District - Amanda Argona

Pour Company is hosting Keg, Cork & Fork Fest on Saturday, July 13 from 4 to 8 pm on Sixth Street between Deakin Avenue and Asbury Street. This event was previously hosted annually at the Latah County Fairgrounds under the moniker Artisan Grains Beer Fest. This is Pour Company's second event utilizing this section of Moscow's Entertainment District. The applicant is anticipating up to six beer vendors, four wine vendors, and three food trucks. Live music is scheduled to be a part of the festivities. In similar fashion to other approved Entertainment District events, alcohol is not permitted outside the approved event footprint, and a check-i.d. station will be utilized for the distribution of wristbands and event containers to participants 21 years of age or older. This event has been reviewed and approved as of May 23, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Keg, Cork & Fork is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Keg, Cork & Fork for the duration of the event.

G. MoscAuto Festival Alcohol Use Request in Entertainment District - Amanda Argona

Northwest Wado-ryu LLC is hosting MoscAuto Festival on Sunday, July 14 from 9:30 am to 3:30 pm on Main Street between 3rd and 6th Streets, and portions of 4th and 5th Streets. This event, which is stylized as a classic car and motorcycle show, is a new event to the Entertainment

District, with the applicant intending for the event to be hosted annually. The applicant is anticipating up to four licensed beer and/or wine vendors, three food trucks, and a variety of automobiles and vehicles. Live music is scheduled to be a part of the festivities in the form of a band or DJ. This event has been reviewed and approved as of June 3, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, MoscAuto Festival is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on June 10, 2024 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of MoscAuto Festival for the duration of the event.

H. Indian Hills II Apartments Development Agreement - Todd Drage

Blum Enterprises - 4 LLC. is in the process of the development of a 10.5 acre parcel at the northwest corner of the intersection of Palouse River Drive and Mountain View Road. The Project will develop the parcel into 15 separate apartment buildings which collectively total 240 individual 1, 2, and 3 bedroom units. The Project includes the installation of public utilities to serve the development and half-width frontage improvements along Palouse River Drive and Mountain View Road. For the project, a development agreement is necessary to address construction of public improvements, project warranty, securities, and as-constructed drawings. The agreement included in the packet covers these items. This item was reviewed by the Public Works/Finance Committee on June 10, 2024 and was recommended for approval.

ACTION: Approve the Development Agreement with Blum Enterprises - 4 LLC. Inc.

I. Indian Hills II Apartments Right-of-Way Dedication - Todd Drage

The Indian Hills II Apartment Project consists of the development of a 10.5 acre parcel at the northwest corner of the intersection of Palouse River Drive and Mountain View Road. The Project will develop the parcel into 15 separate apartment buildings which collectively total 240 individual 1, 2, and 3 bedroom units. Additionally, the Project will complete half-width frontage improvements to include asphalt pavement widening (which include a 5' bike lane), curb and gutter, greenstrip, and a 6' wide sidewalk along approximately 800 linear feet of Palouse River Drive and, 560 linear feet of Mountain View Road. Per the City's Thoroughfare Plan, both Palouse River Drive and Mountain View Road are designated as minor arterials which, per City Standard Drawing 1f, require a half road right-of-way width of 45 feet. Currently, neither road's half width ROW totals 45 feet. As a result, the dedication of additional ROW for the portions of the Project adjacent to both streets is necessary. The Deed of Dedication to do so, which includes a record of the survey, has been included in this packet. This item was reviewed by the Public Works/Finance Committee on June 10, 2024 and was recommended for approval.

ACTION: Approve the Deed of Dedication.

J. Conestoga Street Extension Right-of-Way Dedication - Todd Drage

During the development of the Edington 1st Addition Subdivision, Conestoga Street was extended through City Park Property from its intersection with Palouse River Drive south to the subdivision. Conestoga was extended as a 70-foot wide collector street per the City's Thoroughfare Plan to accommodate public travel and other secondary street purposes such as the extension of utilities. As the subdivision nears completion, it is necessary to transfer the ownership from the City as park property to the City as public right-of-way. The Deed of Dedication to do so, which includes a record of the survey, has been included in this packet. This item was reviewed by the Public Works/Finance Committee on June 10, 2024 and was recommended for approval.

ACTION: Approve the Deed of Dedication.

Taruscio moved and Kelly seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Public Comment and Mayor's Response Period (limit 15 minutes)

None offered.

3. Dominion Way Street Name Approval (ACTION ITEM) - Todd Drage

On June 6, 2016, Faith Ministries Inc. (DBA Logos School) filed an application for a Conditional Use Permit (CUP) to construct a school and church on a 30-acre property located at 1515 N. Mountain View Road. The Moscow Board of Adjustment approved the CUP in August of 2016. The CUP detailed that the project would include the construction of public improvements to support the development. The associated public improvements include the construction of a new public street adjacent to the development. The City's standard process for the creation of street names is for Council to approve them with the approval of a Final Plat. As this street is being created through right-of-way dedication, the street name was not approved through the platting process. This agenda item is being presented to request Council officially approve the street name "Dominion Way", as requested by the project proponent. A location figure and plan view figures from the Project's civil plan set have been included in this packet. This item was reviewed by the Public Works/Finance Committee on June 10, 2024. The Committee forwarded the item to the full City Council with no recommendation.

PROPOSED ACTIONS: Approve the street name Dominion Way, or provide staff with further direction.

Drage introduced the item as written above and also went through the street naming guidelines.

Blankenship said the word dominion has a heavily weighted context and read the definition. He is nervous to approve as no other street name has a similar weight. He didn't want to open up a new door that could lead to names that are even more uncomfortable. Parker felt the item was difficult as proposed because of the reasons Bryce mentioned but the word meets the guidelines. She asked staff to review the guidelines and clean them up so they are more clear and simpler. Taruscio was not bothered by the word dominion as there are other street names such as Warbonnet. The guidelines are met. It is a less than optimal word but she is in favor of approval. Kelly agreed with Taruscio and brought up Indian Hills Drive. She doesn't like how Dominion sounds or how it feels but it meets the guidelines. She also suggested review of the guidelines. Davis said he sees all the viewpoints but job of a council meeting is to think of the best interest of the city. He agrees with Parker. It meets the requirements. Lewis said there are checks and balances for the system and within the council purview and jurisdiction. She was elected on the promise to create a more inclusive and welcoming community. This is a check in the system to vet it. She agrees in asking for the guidelines to be reviewed. She believes this mechanism wouldn't be in place if Council were supposed to rubberstamp every staff recommendation. It is well within the role of the council. She doesn't think this name is in the best interest and would like to see the applicant provide other names. She is worried about the message the name brings.

Lewis moved to deny the street name as proposed. Blankenship seconded. Roll Call Vote: Ayes: Two (Lewis, Blankenship). Nays: Four. Abstentions: None. Motion failed.

Taruscio moved to approve the street name as Dominion Way. The motion failed for the lack of a second.

Belknap explained streets are usually named during the platting process and addressed with P&Z prior to Council. The one street name discussion at the Council level he recalls was Lanny Lane and Lande Lane and it was due to proximity. Indian Hills was named and built in the 1970's. The developer provides street names on a subdivision plat but this was a single piece of property, didn't require division so did

not come through Council. If Council doesn't approve the name now, it would be up to the applicant to make provide another consideration.

Kelly didn't feel comfortable moving or seconding a motion. Blankenship felt it is a dangerous precedent to set. Lewis reiterated this is a process where Council is able to review. She feels the name as presented isn't best for Moscow and would like to see other options.

Lewis moved to deny the street name as presented. Blankenship seconded. Roll Call Vote: Ayes: Two (Lewis, Blankenship). Nays: Four. Abstentions: None. Motion failed.

Davis moved to approve the given name Dominion Way. Parker seconded. Roll Call Vote: Ayes: Four (4). Nays: Two (Lewis, Blankenship). Abstentions: None. Motion carried.

Parker would like Staff draft a street naming policy that can come before Council.

4. State-Wide Electronic Ticketing Grant Award (ACTION ITEM) - Alisa Anderson

The Idaho Transportation Department's (ITD) Office of Highway Safety (OHS) receives grant funding from the National Highway Safety Administration (NHTSA). This funding is used to support grant programs and activities identified in the Highway Safety Plan (HSP) to assist local government agencies. The Information System Department (IS) is requesting to accept an award of \$45,000 on behalf of the Moscow Police Department (MPD) to purchase electronic ticketing equipment to replace existing outdated and purchase new units for eleven (11) police vehicles. Total project costs are estimated at \$45,000, requiring a 25% match of \$11,250 and a grant request of \$33,750. The grant match can include cash or in-kind provided by the Fleet Department for installation of the equipment into the police vehicles.

PROPOSED ACTIONS: Approve acceptance of a grant award from the Office of Highway Safety for the State-Wide Electronic Ticketing Equipment program for \$45,000, or take other action deemed appropriate.

Anderson introduced the item as written above adding that the original grant application approved by the City Council in February 2024 was for six (6) new units with a grant request not to exceed \$26,000. After approval, the MPD and IS reevaluated their current equipment and upcoming needs and determined five additional units were needed to equip new and/or existing, motorcycle, and code enforcement vehicles. Deployment is done internally.

Parker moved to approve the accept the grant award from the Office of Highway Safety for the State-Wide Electronic Ticketing Equipment program for \$45,000. Taruscio seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

5. WaterSMART Small-Scale Water Efficiency Grant Application (ACTION ITEM) - Alisa Anderson / Evan Timar

The WaterSMART Small-Scale Water Efficiency grant assists those who manage water programs to leverage their money and resources by cost sharing with the Reclamation on small-scale on-the-ground projects that seek to conserve, better manage, and make more efficient use of the water supply reliability in the western states of the U.S. Eligible projects include "Municipal Metering" to install or upgrade water meters including but not limited to installing end-user water service meters for residential and commercial buildings. The maximum award for a "Small-Scale" project under this program is \$100,000, requiring a 50% match with total project costs not exceeding \$225,000. The City of Moscow is currently soliciting proposals for an "Advanced Metering Infrastructure Project" (AMI) with proposals due on June 21, 2024. The City's AMI project is scheduled to be completed over a seven-year period. The second year of the project will be the "Beta Initial Deployment" (BID) phase, which will involve the purchase, installation, and testing of meters. The award date of the Small-Scale

program parallels the BID phase of the City's project. Therefore, staff is requesting to submit a grant application for \$100,000 to assist with the purchase of approximately 500 water meters that will be installed by City employees over a two-year period.

PROPOSED ACTIONS: Approval to submit a grant application for \$100,000 to the WaterSMART Small-Scale Water Efficiency Program or take other action deemed appropriate.

Timar explained the City currently collects data for over 6,300 water meter accounts requiring manual or drive by reading on a monthly basis and the majority of meters are antiquated and in need of replacement. In order to replace and streamline meter reading, the City issued an RFP from qualified vendors. leak detection. By putting it out for RFP, many companies can bid creating a better competitive price. AMI will provide direct interaction to and from the meters where the City can detect leaks, instantly read consumption, and a customer portal. There are many benefits by upgrading to an AMI including timely leak detection, water conservation, and greenhouse gas reduction as staff won't need to travel to each and every meter. Discussion ensued regarding purchase of meters, cost and cyber security.

Anderson explained the overlapping timeline for the grant with the project. There is also a larger grant due in September that may be a possibility for more financial assistance. Belknap added the capital improvement plan in Water is to replace all meters regardless of grant money but staff will continue to look for grants.

Kelly moved to approve the submittal of a grant application for \$100,000 to the WaterSMART Small-Scale Water Efficiency Program. Taruscio seconded. Lewis said she would abstain. Roll Call Vote: Ayes: Five (5). Nays: None. Abstentions: One (Lewis). Motion carried.

REPORTS

City Council

Farmers Market Commission – Parker site visits to farmers that sell at the market.

Moscow Pathways Commission – Davis said the bike tour was cancelled.

Planning and Zoning Commission – Blankenship discussed buffer zones.

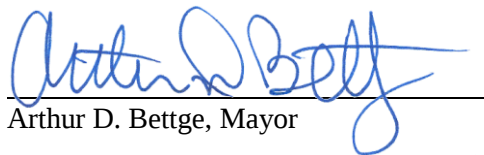
Council members spoke on other meetings and events they attended.

Mayor

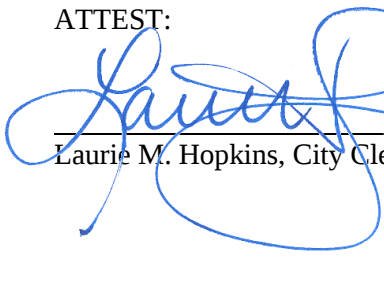
August 9 is the date for the Mayor's Golf Tournament.

ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:03 p.m.


Arthur D. Bettge, Mayor

ATTEST:


Laurie M. Hopkins, City Clerk

