

PARKS & RECREATION COMMISSION



Cat Harner
Chair
pre@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Kirby Johnson
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
July 25, 2024

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

1. **Meet and Greet: Kirby Johnson, Recreation Manager – Kirby Johnson**

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission May 23, 2024 Minutes (ACTION ITEM) – Cat Harner**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Athletic User Group Report (ACTION ITEM) – David Schott / Kirby Johnson / Tyler Palmer**

The City of Moscow received concerns from athletic field user groups during the April 15, 2024 Moscow City Council meeting and subsequently at the April 26, 2024 Parks and Recreation Commission meeting. The concerns regarding the Moscow School District Community Playfields (MSDCPF) had not gone unheard. In response, the City hosted a series of meetings internally, with the Moscow School District, and ultimately with the athletic field user groups on June 3, 2024.

Staff will present a summary report of concerns and actions based on these meetings.

PROPOSED ACTIONS: Accept report; or take other action deemed appropriate.

4. **Consideration of Corporate Sponsorships for Parks (ACTION ITEM) – David Schott / Cat Harner / Jeff Pilcher**

The Parks and Recreation Commission advises the Mayor and City Council on matters pertaining to public playgrounds, athletic fields, recreation facilities, and other recreation activities on any property owned or controlled by the City. Staff has heard the desire to look into the possibility of corporate sponsorship for parks. Staff has also heard this from the public as well.

To begin the process, staff requested commission members to conduct comparable research. Parks and Recreation Commission member, Jeff Pilcher, was assigned to this task during the May 23, 2024 meeting.

The City of Coeur d' Alene has limited sponsorships for the recreation leagues in the amount of \$200. The City of Clarkston does not have a sponsorship program. The City of Pullman has a sponsorship program but geared mainly towards recreational event sponsorship. However, the City of Pullman does have a donation program for Veteran's Memorial Park. Finally, the City of Lewiston provided two examples of corporate sponsorship programs for parks. The first is P1FCU Field at Hereth Park. P1FCU sponsored the resurfacing of the infield to a synthetic surface in the amount of approximately \$170,000 under the Lewiston Parks and Recreation Facility Naming and Memorial Placement Policy. The City of Lewiston has also shared a sponsorship proposal with Idaho Central Credit Union for the Sunset Ball Field Reconstruction Project in the amount of \$300,000, again under their naming policy. The City of Post Falls did not reply to the request.

The City of Moscow does have donation policies in place for trees and benches. Moreover, Resolution No. 2004-19 established a formal policy and process for naming public park lands and recreational facilities. However, the policy does not include corporate sponsorships rather different criteria for naming a park or recreational facility. The criteria related to a financial contribution specifies a person and must have contributed significantly to the acquisition or development of the park or recreational facility.

Should the Parks and Recreation Commission wish to pursue this further, a letter from the Chair to City Council through the staff liaison will need to be drafted. The draft letter would come back for consideration and approval by the Parks and Recreation Commission to provide recommendations to Moscow City Council through the staff liaison.

PROPOSED ACTIONS: Draft a letter to Moscow City Council providing recommendations regarding corporate sponsorships for parks by the Chair of the Parks and Recreation Commission; or take other action deemed appropriate.

5. Consideration of the August 24, 2024 Farmers Market (ACTION ITEM) – Cat Harner

The Parks and Recreation Commission will discuss their participation in the August 24, 2024 Farmers Market. The commission will discuss the theme, line out staffing, and determine any support needs from staff.

PROPOSED ACTIONS: Approve theme, staffing, and support for the August 24, 2024 Farmers Market; or take other such action deemed appropriate.

STAFF REPORTS

- 1. Recreation and Pool Update – Kirby Johnson**
- 2. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

- 1. Next Park and Recreation Meeting: August 22, 2024**
- 2. Parks and Recreation Commission Farmers Market: August 24, 2024**

ADJOURN

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adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.