

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Agenda~

David Schott
Staff Liaison
208-883-7098

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<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
August 8, 2024**

9:00 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

1. **Approval of Bee City USA Subcommittee Commission February 8, 2024 Minutes (ACTION ITEM) – Iris Mayes**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the Five-Year Pollinator Project List (ACTION ITEM) – Iris Mayes / David Schott**
The Bee City USA Subcommittee will discuss upcoming pollinator projects over the next five-year window to establish a strategic approach for projects to align staffing and funding.

PROPOSED ACTIONS: Approve the five-year pollinator project list; or take other such action deemed appropriate.

REPORTS / UPDATES

1. **Pubbin' on the Patio, PCEI – All**
2. **Harvest Park Update (2025 Planting Projects) – Mark Heinlein / Liv Lampman**
3. **Parks Tree Selection Process – David Schott**

UPCOMING EVENTS / MEETINGS

1. August 9, 2024: Pubbin' on the Patio, PCEI
2. November 14, 2024: Bee City USA Subcommittee meeting, 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN

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PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee Regular
Meeting
~Minutes~

David Schott
Staff Liaison
208-883-7098

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<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
February 8, 2024

9:00 AM

Haddock Building First
Floor Conference Room
504 Washington Street

The meeting was called to order at 9:01 a.m.

PRESENT: Iris, Mayes; Chair, Mark Heinlein; Vice Chair, Liv Lampman

STAFF: David Schott

VISITORS: None

WELCOME AND INTRODUCTIONS

1. Welcome Liv Lampman to the Bee City USA Subcommittee

REGULAR AGENDA

1. Approval of Bee City USA Subcommittee Commission November 30, 2023 Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Heinlein moved to approve the minutes. Lampman seconded. Roll call vote. Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None

3. Consideration of the 2023 Annual Report to Bee City USA (ACTION ITEM) – Iris Mayes / David Schott

The Bee City USA Subcommittee will review the 2023 Bee City USA Annual Report due to Bee City USA by February 28, 2024. The Parks and Recreation Commission reviewed and approved the annual report during their December 14, 2023 regular meeting.

Staff presented a draft report and presentation of the Bee City USA Annual Report.

PROPOSED ACTIONS: Approve the 2023 Bee City USA Annual Report; or take other such action deemed appropriate.

Heinlein moved to approve the 2023 Annual Report to Bee City USA. Lampman seconded. Roll call vote. Ayes: unanimous. Motion carried.

4. Consideration of 2024 Pollinator Projects (ACTION ITEM) – Iris Mayes

The subcommittee will discuss potential projects to support pollinators this season. To date, the Harvest Park Subcommittee is conducting a pollinator planting in the dogleg of Harvest Park on March 30, 2024 to support pollinators. The City has \$2,000 in the FY2024 budget to support pollinator projects.

Discussion ensued regarding the March 23 PCEI Master Naturalist preparation for the March 30 volunteer project at Harvest Park overseen by Heinlein and Lampman. A discussion regarding park areas for future pollinator projects revealed potential projects at Berman Creekside Park, interpretive signage, PCEI's Pubbin' on the Patio, and a Harvest Park Annual Event; such as, Bee Blast. Grants were also discussed including the White Pine Grant and the Prairie Foundation Grant. The discussion culminated in the group wishing to create a five-year project plan outline.

PROPOSED ACTIONS: Approve staff to prepare a five-year outline of potential 2024 pollinator projects; or take other such action deemed appropriate.

Lampman moved to approve the 2024 Pollinator Projects discussed. Heinlein seconded. Roll call vote. Ayes: unanimous. Motion carried.

5. Consideration of FY2025 Bee City USA Budget Request (ACTION ITEM) – David Schott

Staff has begun the FY2025 budget process. FY2025 begins on October 1, 2024 and ends on September 30, 2025. The Bee City USA Subcommittee will discuss non-capital improvement funding for projects in FY2025 for inclusion in the FY2025 budget request.

The subcommittee discussed the current FY24 current budget allocation. This was followed by a discussion on the proposed FY25 budget request.

PROPOSED ACTIONS: Approve FY2025 funding in the amount of \$1,000 for Bee City USA projects; or take other such action deemed appropriate.

Lampman moved to approve the FY25 Bee City USA budget request in the amount of \$1,000. Heinlein seconded. Roll call vote. Ayes: unanimous. Motion carried.

6. Discussion: Potential Pollinator Public Art – Iris Mayes

The Bee City USA Subcommittee will discuss potential collaboration with the Arts Commission regarding public art.

There was a discussion regarding public art to promote pollinators. The booster station at Harvest Park was one item the subcommittee expressed interest in. There was also discussion of including this in the five-year pollinator project plan.

PROPOSED ACTIONS: No action, discussion.

7. Consideration of the Bee City USA Subcommittee Officers (ACTION ITEM) – Iris Mayes

The Bee City USA Subcommittee will elect a Chair and Vice Chair from membership of the subcommittee. Currently, Iris Mayes is the Chair and Mark Heinlein is the Vice Chair.

PROPOSED ACTIONS: 1. Approve the Chair of the Bee City USA Subcommittee. 2. Approve the Vice Chair of the Bee City USA Subcommittee.

Heinlein moved to approve Mayes as the Chair of the Harvest Park Subcommittee. Lampman seconded. Roll call vote. Ayes: unanimous. Motion carried.

Mayes moved to approve Heinlein as the Vice Chair of the Harvest Park Subcommittee. Lampman seconded. Roll call vote. Ayes: unanimous. Motion carried.

REPORTS / UPDATES

None

UPCOMING EVENTS / MEETINGS

Next Meeting: May 16, 2024, 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN

The meeting was adjourned at 9:55 a.m.

Bee City USA Five Year Pollinator Project List - DRAFT						
	Date	Location	Project Lead	Cost	Note	
FY24	National Pollinator Week	06.03.24	Council Chambers	David		Pollinator Week, June 17-21, 2024
	Pubbin' on the Patio	08.09.24	PCEI	Iris	\$250	
FY25	National Pollinator Week	June	Council Chambers	David		Pollinator Week
	Berman Creekside Park		Planter Beds, Existing			Infill of existing planter beds
	Harvest Park Annual Event, "Bee Blast"	June	Harvest Park			
	Harvest Park Planting Project		Harvest Park	Mark		Pollinators, Screening, Chestnuts
	Integrated Pest Management Plan (IPM)			David		
FY26						
	National Pollinator Week	June	Council Chambers	David		Pollinator Week
	Public Art					
FY27	National Pollinator Week	June	Council Chambers	David		Pollinator Week
FY28	National Pollinator Week	June	Council Chambers	David		Pollinator Week