

# Moscow City Council



## Regular Meeting ~Agenda~

[www.ci.moscow.id.us](http://www.ci.moscow.id.us)

Laurie M. Hopkins  
City Clerk

208.883.7015

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**Monday, August 19, 2024**

**7:00 PM**

**Council Chambers  
206 E. Third St.**

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The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

### **PLEDGE OF ALLEGIANCE**

### **CONSENT AGENDA**

#### **1. All Consent Items (ACTION ITEM)**

##### **A. Approval of Moscow City Council August 5, 2024 Minutes - Laurie M. Hopkins**

##### **B. Disbursement Report July 2024 - Sarah Decker**

Staff presented the July 2024 Accounts Payable Report to the Public Works / Finance Committee on August 12th, 2024. The Committee received the report and approved the disbursements as presented.

**ACTION:** Accept the Disbursements Report for the month of July 2024.

##### **C. Latah County Library District Building Lease Agreement Extension - David Schott**

In 2014, the City of Moscow (City) and Latah County Library District (District) entered into a lease agreement for a ten (10) year term to lease the City-owned building located at 110 S Jefferson Street, Moscow, Idaho. The term of the Agreement is set to expire September 30, 2024. The proposed amendment to the agreement would extend the current term of the agreement until September 30, 2025. All other terms and conditions of the Agreement shall remain in full force and effect. The Latah County Library District Board of Trustees hired April Hernandez, Library Director, after the retirement of the previous director. The request to extend the term of the existing agreement for one (1) year is to provide time for the Library District Director to become familiar with the partnership between the City and District. This was reviewed by the Public Works/Finance Committee on August 12, 2024 and recommended for approval.

**ACTION:** Approve the amendment to the 2014 Lease Agreement between the City of Moscow and Latah County Library District to extend the term of the current lease agreement until September 30, 2025.

**D. Palouse Basin Aquifer Committee Memorandum of Agreement (MOA)- Tyler Palmer**

The Palouse Basin Aquifer Committee (PBAC) operates under an interagency agreement that expired in August 2023. Following the expiration of the agreement, all participating entities approved a memorandum of agreement to continue to operate under the prior expired agreement under the same terms and conditions to allow time to prepare a new agreement. The new agreement clarifies the function and role of PBAC and has been reviewed and approved by all participating entities. The agreement is before the City Council for consideration and approval.

**ACTION:** Approve the new Interstate Agreement for Moscow's participation in the Palouse Basin Aquifer Committee.

**REGULAR AGENDA**

**2. Mayors Appointments (ACTION ITEM)**

**3. Public Comment and Mayor's Response Period (limit 15 minutes)**

**4. Public Hearing - Open Budget for Fiscal Year 2023-2024 (FY2024) Review (ACTION ITEM) - Sarah Decker**

The State of Idaho provides a process for cities to amend the original fiscal year budget appropriation ordinance in accordance with Idaho Code section 50-1003. The City completed its FY2024 budget adoption in August 2023 and headed into its FY2023 fiscal year-end. During the fiscal year-end, it was determined that two major operating funds, the general fund and sanitation fund, accumulated unanticipated and unappropriated fund balances. Additionally, during the FY2024 fiscal year, the City received an unanticipated federal grant award. The City Council authorized expenditures pertaining to this federal grant to assist the Moscow Police Department in purchasing electronic ticketing equipment to replace existing outdated units and purchase new units for eleven police vehicles. The staff is proposing to amend Ordinance 2023-07 in the amount of \$2,510,000 to accommodate both the unappropriated fund balances and the council-authorized grant revenue and expenditures. This was reviewed by the Public Works/Finance Committee on August 12, 2024, and recommended for approval.

**PROPOSED ACTIONS:** Conduct the public hearing, and after considering public testimony received, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

**REPORTS**

**City Council**

**Mayor**

**ADJOURN**

**NOTICE:** It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at [adaordinator@ci.moscow.id.us](mailto:adaordinator@ci.moscow.id.us) at least 48 hours prior to the scheduled meeting or event to request

**an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.**