

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
Staff Liaison
208.883.7098

tree@ci.moscow.id.us

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
September 11, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee July 10, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of Upcoming Plantings for West Corridor (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed options for the West corridor for noise screening from the car wash to the west of Harvest Park. Mark Heinlein will present a proposed planting plan for the subcommittee to discuss. The intent is to formalize a planting plan for a spring volunteer planting project.

PROPOSED ACTIONS: Approve the planting plan for the west corridor; or take other such action deemed appropriate.

4. Consideration of Upcoming Plantings for Northern Portion of Harvest Park (ACTION ITEM) – Mark Heinlein / Zena Hartung

Previously, the Harvest Park Subcommittee discussed options for the northern portion of Harvest Park. Zena Hartung has graciously donated a variety of chestnut trees for this area. She will present a planting plan for this area for a spring planting project in conjunction with the west corridor volunteer planting plan.

PROPOSED ACTIONS: Approve the planting plan for the northern portion of Harvest Park; or take other such action deemed appropriate.

5. Discussion: Monthly Meetings and Increased Membership – Mark Heinlein / David Schott

The Harvest Park Subcommittee expressed interest in increasing the frequency of the Harvest Park Subcommittee meetings and increasing the membership. Resolution 2022-18, adopting the

Harvest Park Management Plan, was approved by Moscow City Council on June 27, 2022. Within the Harvest Park Management Plan, it states the Harvest Park Subcommittee will meet quarterly and have five (5) members. The subcommittee will discuss the desire to move to monthly meetings with a membership of seven (7) and the process this would entail.

PROPOSED ACTIONS: No action, discussion

REPORTS / UPDATES

1. Phase 1 Improvement Project – David Schott

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

1. November 13, 2024 from 3:00 p.m. to 4:00 p.m.

ADJOURN

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MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Minutes~

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Wednesday
July 10, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 3:01PM

PRESENT: Mark Heinlein, Chair; Tim Steury; Zena Hartung; Suvia Judd

STAFF: David Schott

1. Approval of the Harvest Park Subcommittee May 7, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Tim moved to approve the minutes as presented. Zena seconded.

Roll call vote: Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None.

3. Consideration of Upcoming Plantings (ACTION ITEM) – Mark Heinlein / David Schott

Previously, the Harvest Park Subcommittee discussed an upcoming planting project to provide noise and visual screening along the western edge of Harvest Park, while preserving access to the northern portion of the park. Moreover, the subcommittee discussed additional infill nut tree (chestnuts, walnuts, and bur oaks) plantings on the northern portion of the park. The subcommittee will discuss specific species lists, locations and determine a time for the planting event.

PROPOSED ACTIONS: Approve the planting plan and time of the planting; or take other such action deemed appropriate.

The group discussed the possibility of installing a privacy fence. Arborvitae and lodgepole pines were also discussed. Mark and David are going to come up with a formal list to begin shopping around. They plan to start planting in the spring. It was suggested to bring in truckloads of wood chips to help the soil.

Mark will bring a planting plan to the next meeting for the corridor plantings and Zena will bring a planting plan for the nut tree area.

4. Discussion: Formation of Friends of Harvest Park – Mark Heinlein / David Schott

According to the management plan for Harvest Park, the Harvest Park Subcommittee's function is to implement the management plan and provide oversight to the donors and volunteers. The proposed Friends of Harvest Park is intended to oversee field operations, arrange and execute projects, and develop special events for education and funding. The subcommittee will discuss the details in the formation and recruitment of the Friends of Harvest Park. Based on the discussion, staff will bring back an action item to the next meeting for the subcommittee's consideration.

PROPOSED ACTIONS: No action, discussion item.

The subcommittee discussed the formation of Friends of Harvest Park. Tim presented a report of how this model functioned at Virgil Phillips Farm Park as an example. Tim noted, the Friends of Virgil Phillips Farm did not materialize. Rather the Board of Directors absorbed this role. They increase membership and would form break out groups to work on specific tasks within the park. The Harvest Park Subcommittee was receptive to this model and discussed increasing the membership of the subcommittee and meeting more frequently.

5. Discussion: Harvest Park Informational Signage – Mark Heinlein / Suvia Judd

The subcommittee will discuss future informational signage for Harvest Park. Based on the discussion, staff will bring back an action item for the subcommittee's consideration.

PROPOSED ACTIONS: No action, discussion item.

Tabled.

6. Discussion: Unwanted Vegetation – Mark Heinlein

The subcommittee will discuss unwanted vegetation at Harvest Park and explore management options.

PROPOSED ACTIONS: No action, discussion item.

Tabled.

REPORTS / UPDATES

1. Dogleg Pollinator Area Update – Mark Heinlein

Tabled.

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November 13, 2024 from 3:00 p.m. to 4:00 p.m.

ADJOURN

The meeting was adjourned 4:00p.m.

DRAFT