

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
November 5, 2024

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell local and regional agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission October 1, 2024 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

REPORTS

1. Site Visits – DePhelps
2. Halloween Costume Contest – Argona

ANNOUNCEMENTS

1. Chair and Vice-Chair nominations due by Fri., Nov. 22

Email aargona@ci.moscow.id.us with nominations. Voting will take place at Dec. 3 meeting.

2. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

a. Policies Subcommittee report

- b. Preliminary 2025 Vendor roster and compliance**
- 3. Farmers Market Commission regular meeting Tuesday, December 3, 2024 at Moscow City Hall in Council Chambers**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Minutes~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
October 1, 2024

4:00 PM

Council Chambers
206 E. 3rd St.

Meeting called to order at 4:04 pm

WELCOME AND ATTENDANCE

MEMBERS: Jamie Hill (Chair), Jodi McClory, Josh Larson (Vice Chair), JT Manning, Kassie Smith, Colette DePhelps (4:11 pm), Phillip Blankenship (4:27 pm)

ABSENT: Gerardo Alvarez, Samantha Martinet

STAFF: Amanda Argona (Community Events Manager), Laura Perrigo (Administrative Specialist), Julia Parker (Councilmember)

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

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McClory read the mission statement out loud.

2. Approval of Farmers Market Commission September 4, 2024 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

McClory moved to approve the minutes. Smith seconded.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstain: None.
Motion carried.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

No public comment was made.

4. 2024-2025 Subcommittee meetings (ACTION ITEM)

Schedule regular meetings for the following subcommittees:

- Policies – Larson, Alvarez, Manning, Blankenship
- 50th Anniversary – Hill, Martinet, Manning, Smith
- Onboarding – Hill, Smith, Martinet

PROPOSED ACTIONS: Identify dates for subcommittee members to meet or take other action as deemed appropriate.

Argona confirmed Policies subcommittee members. Larson and Manning indicated availability anytime Monday through Wednesday or before 2 pm Thursday and Friday. Blankenship indicated Friday mornings as available outside the 10:30 to 11:30 am hour.

Argona confirmed 50th Anniversary subcommittee members. Hill suggested adding another member to replace her as she will not be seeking reappointment at the end of her term this year. Smith is available to meet after October. Members agreed to meet in early November. Parker indicated interest in attending this subcommittee's meetings pending her campaign election results. It was confirmed that the Market was established in the late summer of 1976 based on a University of Idaho Argonaut article, and that 2026 will be the year to celebrate its 50th anniversary.

Argona confirmed Onboarding subcommittee member. Members agreed this subcommittee will meet monthly pending other subcommittee schedules.

Smith moved to approve the tentative plan for subcommittees. Larson seconded.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstain: None.
Motion carried.

REPORTS

1. Site Visit report – DePhelps

Report was rescheduled for November.

2. Market Manager report – Argona

Argona reported the number of dogs at Market increased in September. She attributed this increase to home football games between the two Universities.

As tradition Market will relocate to the Jackson Street parking lot on October 5 for the University of Idaho Homecoming parade. Some produce Vendors have dropped out of this Market due to frost impacting their products.

DePhelps inquired about the Market's Strategic Plan and if it was up for review by the Commission. Hill and Argona agreed that it should be looked over, with most Commission members agreeing that the Market has reached goals listed in the plan have been reached.

Argona broached the topics about City Code regarding street vendors and the current definitions of Vendor representatives on the Commission.

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

2. Upcoming Deadlines and Subcommittee meetings

- Mon., Oct. 21 – Annual Citizen Commission report to Council
- Sat., Oct. 26 – Halloween Costume Contest

Judges for the Costume Contest were confirmed to be Manning, Martinet, and McClory. Argona mentioned that councilmember Lewis offered to emcee alongside Hill. Larson offered to be a backup judge.

3. Farmers Market Commission regular meeting Tuesday, November 5, 2024 at Moscow City Hall in Council Chambers

Meeting adjourned at 4:33 pm.

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