

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Agenda~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
November 14, 2024

9:00 AM

Haddock Building First
Floor Conference Room
504 Washington Street

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

1. **Approval of Bee City USA Subcommittee Commission August 8, 2024 Minutes (ACTION ITEM) – Iris Mayes**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the Five-Year Pollinator Project List (ACTION ITEM) – Iris Mayes / David Schott**

Staff has prepared a draft of the upcoming pollinator projects over the next five years based on previous discussion of the Bee City USA Subcommittee.

PROPOSED ACTIONS: Approve the five-year pollinator project list; or take other such action deemed appropriate.

4. **Consideration of the Annual Report to the Parks and Recreation Commission (ACTION ITEM) – Iris Mayes / David Schott**

Staff have drafted the Bee City USA Subcommittee Annual Report to the Parks and Recreation Commission. The subcommittee will discuss the contents of the draft report for any edits.

PROPOSED ACTIONS: Approve the Bee City USA Subcommittee Annual Report to the Parks and Recreation Commission; or take other such action deemed appropriate.

5. **Discussion: Public Pollinator Garden Review – Iris Mayes / David Schott**

The Bee City USA Subcommittee will discuss a potential upcoming project. The project would involve developing a listing or map of all the public parks/gardens that have pollinator habitat with the final goal of having a visitor's guide.

PROPOSED ACTIONS: No Action, Discussion.

REPORTS / UPDATES

UPCOMING EVENTS / MEETINGS

1. February 13, 2025: Bee City USA Subcommittee meeting, 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Minutes~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
August 8, 2024**

9:00 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

This meeting was called to order at 9:00 a.m.

PRESENT: Iris Mayes; Chair, Mark Heinlein; Vice-Chair, Nancy Tribble, Liv Lampman, Pam Brunsfeld
STAFF: David Schott

VISITORS: Alexandra Koubek; PCEI, David Hall (Moscow, Idaho)

WELCOME AND INTRODUCTIONS

None

REGULAR AGENDA

1. Approval of Bee City USA Subcommittee Commission February 8, 2024 Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Heinlein moved to approve the minutes. Lampman seconded. Roll call vote. Ayes: Unanimous.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None

3. Consideration of the Five-Year Pollinator Project List (ACTION ITEM) – Iris Mayes / David Schott

The Bee City USA Subcommittee will discuss upcoming pollinator projects over the next five-year window to establish a strategic approach for projects to align staffing and funding.

2024 (done)

National Pollinator Week (6/03/24)

Pubbin; on the Patio (8/09/24 at PCEI)

2025:

National pollinator week proclamation at council
Berman Creek Side Park infill sensory gardens and develop butterfly gardens
Harvest Park Annual Event, “Bee Blast”
Harvest park planting project
Formal Integrated Pest Management Plan (IPM)
Public art component
Public outreach through the utility billing newsletter

Ideas for 2026-2028:

National Pollinator Week
Fun run or public awareness event at Harvest Park
One planting project at a park each year where it is needed
Farmers Market participation with Master Gardener’s or Parks and Recreation partnership
Tuesday Market
Movable signage to see where parks are at
Sponsorship of a movie
Beekeeper’s association representation

The draft will be updated by David for the next meeting for approval.

PROPOSED ACTIONS: Approve the five-year pollinator project list; or take other such action deemed appropriate.

Approval of the Five-Year Pollinator Project List was tabled until the next meeting on November 14, 2024.

REPORTS / UPDATES

- 1. Pubbin’ on the Patio, PCEI – All**
 - a. Specifics of the event and needs were discussed.
- 2. Harvest Park Update (2025 Planting Projects) – Mark Heinlein / Liv Lampman**
 - a. Planting projects and plant selection update given.
- 3. Parks Tree Selection Process – David Schott**
 - a. David discussed goals for type of trees and their function. Referred to the Tree Commission, 3rd Addition, Street Tree Planting Guide.
 - b. There is no formalized planting plan.

UPCOMING EVENTS / MEETINGS

1. August 9, 2024: Pubbin’ on the Patio, PCEI
2. November 14, 2024: Bee City USA Subcommittee meeting, 9:00 a.m., Haddock Building First Floor Conference Room

The meeting was adjourned at 10:01 a.m.

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Bee City USA Five Year Pollinator Project List - DRAFT						
	Date	Location	Project Lead	Cost	Note	
FY24						
	National Pollinator Week	Council Chambers	David		Pollinator Week, June 17-21, 2024	
	Pubbin' on the Patio	PCEI	Liv	\$250		
FY25						
	National Pollinator Week	Council Chambers	David		Pollinator Week	
	Berman Creekside Park	Planter Beds, Existing			Infill of existing planter beds	
	Harvest Park Annual Event, "Bee Blast"	Harvest Park				
	Harvest Park Planting Project	Harvest Park	Mark		Pollinators, Screening, Chestnuts	
	Integrated Pest Management Plan (IPM)	Spring	David			
	Farmers Market with Parks and Recreation Commission	Winter			Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	Rack Card / Book Mark QR Code and Descriptions	Summer				
FY26						
	National Pollinator Week					
	Public Art					
	City Park Event / Public Awareness Event	June	David		Pollinator Week	
	City Park Project				Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	Farmers Market with Parks and Recreation Commission					
FY27						
	National Pollinator Week	Council Chambers	David		Pollinator Week	
	City Park Event / Public Awareness Event				Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	City Park Project					
	Farmers Market with Parks and Recreation Commission					
	Public Pollinator Garden Review					
FY28						
	National Pollinator Week					
	City Park Event / Public Awareness Event	June	David		Pollinator Week	
	City Park Project				Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	Farmers Market with Parks and Recreation Commission					
Notes:						
Bee Keepers Group						
Mobile Sign: Master Gardeners Parks Pollinator Map						
Pollinator Movie Sponsorship Pollinator Summit						