

PLANNING & ZONING COMMISSION



Dennis Wilson
Commission Chair
P&Z@ci.moscow.id.us

Regular Meeting ~Minutes~

Mike Ray
Staff Liaison
208.883.7008

<https://www.ci.moscow.id.us/457/Planning-Zoning-Commission>

Wednesday
August 14, 2024

7:00 PM

Council Chambers
206 E Third Street

Wilson called the meeting to order at 7:00 PM

MEMBERS PRESENT: Dennis Wilson, Chair; Joel Hamilton, Robb Parish, Nels Reese, Sue Scott, Victoria Seever
MEMBERS ABSENT: Rich Beebe, Scott Gropp, Cole Mize
OTHERS: Bryce Blankenship
STAFF: Jennifer Fleischman, Mike Ray

REGULAR AGENDA

1. Approval of July 10, 2024 Minutes (ACTION ITEM)

Hamilton moved for approval of the minutes as written, seconded by Parish. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Time limit 15 minutes. Members of the Public may speak to the Commission regarding matters NOT on the Agenda nor currently pending before the Planning and Zoning Commission. Please state your name and resident city for the record and limit your remarks to three (3) minutes.

None.

3. Public Hearing: Legislative Hearing Providing for the Repeal of Title 5, Chapter 1; Providing for the Amendment of Title 4, Chapter 1, Chapter 4, and the Addition of Chapter 12 of Moscow City Code Regarding Amendments to the Subdivision Code (ACTION ITEM)

The Commission worked on updating the City's subdivision code in 2019 and 2020, including the lot division and lot line adjustment processes. There was a public hearing for the proposed code amendment on June 24, 2020 and it was recommended for approval to City Council. A new streets chapter, which is intended to replace the previous location of the subdivision code, Title 5 – Chapter 1, was concurrently in the process of being drafted by the Engineering Department. The new streets chapter largely contained items that are under the duties of the Engineering Department which were previously located in the zoning and subdivision codes, but had been removed in anticipation of the new subdivision code. The streets chapter was nearing completion in 2023, so the Planning and Zoning Commission conducted a second public hearing on the subdivision code on April 12, 2023. Prior to advancing on to City Council, it was determined that a joint meeting between City Council and the Planning and Zoning Commission should be conducted in case any further code amendments were needed. On March 25, 2024, the joint meeting was conducted and no further direction regarding the subdivision ordinance was given to staff. Since more than a year has passed since the last public hearing, the Planning and Zoning Commission will conduct an additional public hearing before advancing to City Council.

Ray presented the proposed Code Amendments as described above, and recommended the Commission approve and put before City Council. Graphics and images are not included in legislative code. There was a

brief conversation about the differences between R-1 and R-2 zones and the lot requirements for each type. There is a 15-day appeal period following a decision regarding Lot Line Adjustments and Lot Divisions where an affected person can file an appeal. Stormwater detention ponds are built by the developers but maintained by the City when they are part of a subdivision. Staff clarified how a dwelling unit is defined, according to code.

Public Hearing opened at 7:38 PM

No comments.

Public Hearing closed at 7:39 PM

Parish moved to recommend approval of the Code Amendments regarding the Subdivision Code, as written. The motion was seconded by Seever. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

REPORTS

1. Transportation Commission meeting report.

The last meeting was July 11, 2024 and there was a discussion about the draft 2025-2034 Capital Improvement Plan. Staff will send out a link to the City website where the document is and will also add an agenda item for discussion at an upcoming meeting. The Commission had a conversation about plans for the old Hwy 95, when it is turned over to the City. There will be updated Comprehensive Sewer and Water Plans soon. A Commissioner suggested that a 4-way stop be added to the intersection at Third Street and Hayes Street.

ANNOUNCEMENTS

The Idaho APA annual conference is scheduled to occur in Moscow from October 2-4. The Commission budget can pay for registration costs.

UPCOMING EVENTS/MEETINGS

The next Planning & Zoning Commission regular meeting is scheduled for August 28, 2024.

Staff has received several applications that will be presented at the next meeting.

Wilson declared the meeting adjourned at 7:56 PM



Dennis Wilson, Chair



Date