

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
May 23, 2024

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15 pm

PRESENT: Cat Harner, Chair; Gretchen Hayes, Vice Chair; Mark Heinlein; Sally Greene; Susan Steele; Jeff Pilcher; Ted Kisha.

STAFF: David Schott

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission April 25, 2024 Minutes (ACTION ITEM) – Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Greene moved to approve the minutes Heinlein seconded. Roll Call vote: Ayes: Hayes, Heinlein, Greene, Steele, Pilcher Nays: None. Abstain: Kisha. Motion carried

2. Public Comment and Response to Previous Comments (limited to 15 minutes) None

3. Consideration of Pickleball Courts at Mountain View Park (ACTION ITEM) – Cat Harner / David Schott

Pickleball is very popular nationwide. Moscow is no different with the construction of pickleball courts at Ghormley Park. The Palouse Pickleball Club and City staff have been in discussions about future pickleball courts and where these may be located. Mountain View Park between the two parking lots makes sense, has ample parking, and is away from housing for any noise impacts. The first step to future pickleball court would be to program the courts into the City of Moscow Capital Improvement Plan

PROPOSED ACTIONS: Approve the inclusion of future pickleball court at Mountain View Park in the Capital Improvement Plan; or take other action deemed appropriate.

Schott informed PRC that he and the none profit local pickleball association have been looking at more areas to possibly put courts. They looked at the area between the parking lots at Mountain View park. This would be five to ten years down the road in the CIP. This would help to get grants and funds for it. Greene would like to know how many possible courts could be put in.

Schott looked at this years ago and would like to maximize the amount put out there between five and six. Harner asked if this area is a flood plane or not. Schott explain that when this area flooded years ago it was the fields that flooded the most. Pilcher would like to know the cost of putting the pickleball courts in. Schott let PRC know this would be around \$180,000 range. Greene is on the Pickleball board and would like to help get grants for this once this does get on the CIP. Harner is wondering if there is a way to put chalk lines out somewhere else for more courts in the mean time? Greene let her know there are lines marked at Mountain View at the basketball courts you bring a portable net. Schott said that Anderson Frontier Park has them as well.

Greene moved to approve the inclusion of future pickleball court at Mountain View Park in the Capital Improvement Plan; Pilcher seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

4. Consideration of Sponsorships for Parks (ACTION ITEM) – Cat Harner / David Schott

The Parks and Recreation Commission advises the Mayor and City Council on matters pertaining to public playgrounds, athletic fields, recreation facilities, and other recreation activities on any property owned or controlled by the City. Staff has heard the desire to look into the possibility of sponsorship for parks. Staff has also heard this from others as well. To begin the process, staff would ask commission members to research this out by means of comparable research. Is it allowed? How much revenue is generated? Is this one-time revenue or ongoing? What are some of the obligations required? This will culminate in a letter from the Chair to City Council through the staff liaison, who will bring it through the City system. Staff does note, the draft letter would come back for approval by the Parks and Recreation Commission.

PROPOSED ACTIONS: Assign commission members to begin research on the subject of parks sponsorships; or take other action deemed appropriate.

Schott let PRC know that we need to get comparable first before we send a letter to City Council. Schott would like a few PRC members to look into comparable and do some research, bring it back to PRC, then Harner would need to send a letter to City Council. Kisha would like to know if there is a time frame in which this needs to be done. Schott said there is no time frame just when people would like to get this done. Harner suggests that PRC do this as a presentation instead of a letter. Schott let PRC know that the letter is how the process would begin and it needs to go through the system. A presentation might be able to eventually happen. Harner would like to know if anyone has ever reached out to other PRC in areas around us. Schott said that would be part of the research for this would be to reach out to other PRC and find out how they went about doing such things in their towns. NRPA is another great resource that PRC could use as well. Harner would like to know who would like to volunteer to be the point of contact that other commission member could send information to and put it all together.

Green moved to assign Pilcher as the point of contact to send research information gathered by other PRC members to for parks sponsorships Hayes seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

5. Consideration of the June 8, 2024 Farmers Market (ACTION ITEM) – Cat Harner

The Parks and Recreation Commission will discuss their participation in the June 8, 2024 Farmers Market. The commission will discuss the theme, line out staffing, and determine any support needs from staff.

The Moscow School District anticipates the need to construct a new elementary school in the future and is currently considering where it may be located. The District would like better distribution of elementary school locations in the community to serve surrounding neighborhoods. Currently, both Lena and McDonald Elementary Schools are located in East Moscow and near the Community Playfields site, which makes the playfield site less desirable for a future elementary school. The City and District have discussed the potential of locating a future elementary school on the City's West Palouse River Drive Property in conjunction with the potential development of a City park and additional athletic fields.

Staff has prepared a Memorandum of Understanding for City Council consideration for the City and District to jointly fund a planning study to assess the feasibility of developing the property for a future elementary school, park, and athletic playfields. It is anticipated the study will assess pedestrian access, vehicular access and circulation, site grading, building, parking, park, and athletic facility development to determine the suitability of the site for the proposed uses and help inform future decisions regarding the property. The study would be exploratory and would not bind the City or District to any further obligations or actions. It is anticipated that the study would cost under \$50,000, which would be shared equally by the City and the District.

Schott updated the PRC with the above information.

PROPOSED ACTIONS: No action, update.

STAFF REPORTS

1. Parks, Facilities and Community Forestry Update – David Schott

Schott updated PRC that he did receive the new Milton Arthur Park structure but the new one is bent as well just like the last one we received. Indian Hills restrooms will be installed with help from multiple City Departments. On June 11th MPC will be doing their annual bike tour that will start at Mountain View Park Shelter at 5pm riding the bike path in the loop that circles the old Good Sam.

UPCOMING EVENTS / MEETINGS:

1. Parks and Recreation Commission Farmers Market: June 8, 2024
2. Next Park and Recreation Meeting: June 27, 2024

ADJOURN 6:15 pm

Minutes Approved On

JUL 25 2024

Clerk/Deputy Signature

PROPOSED ACTIONS: Approve theme, staffing, and support for the June 8, 2024 Farmers Market; or take other such action deemed appropriate.

Harner opened up discussion by asking the PRC if anyone had ideas of what they would like to do for Farmers Market this year. Pilcher suggested to focus on the two ideas that are of topic which are pickleball and the parks. Heinlein suggest to have a flyer for pickleball and other summer activities such as the pool and sports. Schott suggests to get more of the small flyers Ochoa made with dates of activities and sign up dates to hand out. Haynes suggested to also put out that pickleball courts are first come first serve. Greene would like to take lead on making handout about pickleball information. Harner will contact Ochoa to see about making a poster board for summer sports and programs with Green making handout for pickleball information. Greene asked commission if it would be a conflict of interest having pickleball club members there as well to help answer any questions. Harner would be able to be there the whole time, Haynes would be able to be there from 9am-10am, Kisha would be able to be there the whole time, Greene from 8am-10am along with seeing if other pickleball club members to be present to help answer any questions.

Pilcher moved to approve the Summer activities theme for June 8, 2024 Farmers Market table
Greene seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

6. Consideration of the 2024 Parks and Recreation Commission Annual Tour – Cat Harner

Each year the Parks and Recreation Commission goes on a tour of the parks. Last year this was on July 27, 2023. Typically, the tour is during a regular meeting. The commission will discuss the date of the tour and generate a list of sites to visit.

PROPOSED ACTIONS: Approve the annual tour date and sites to visit; or take other such action deemed appropriate.

Schott let PRC know that next couple of dates for upcoming meetings are June 27, July 25 and August 22. PRC travels to parks and checks out what parks the commission would like to look at. Hayes would like to do the June date. Schott asked PRC for suggestions of what they would like to tour and see. Kisha suggested Ghormley Park, Hayes suggested Milton Arthur if the playground is installed, Kisha suggested Lola Clyde, Harner suggested MSD Playfields, Schott suggested West Palouse River Drive property, Kishawould like to see Anderson Frontier Park as well. If others would like to see anything else Schott would like them to send him an email with the suggestion.

Hayes moved to approve the PRC annual tour date of June 27, 2024 Kisha seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

7. Update: West Palouse River Drive Property Study – David Schott

In 2002, the City purchased a 44-acre property located on West Palouse River Drive for the development of athletic playfields. The City worked on development plans for the property but decided not to pursue the project in 2011 due to the approximately \$8 million development cost of the site. In 2013, the City and Moscow School District agreed to jointly fund and develop athletic playfields on the District's 22-acre property located at the intersection of Joseph Street and Mountain View Road, now known as the Moscow School District Community Playfields. That project included the joint construction of one baseball field, three softball/youth baseball fields, and two soccer/lacrosse fields on the property. Through the development of the Community Playfields project, the District retained the right to construct an elementary school on the southern soccer field if needed by the District in the future.