

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
December 3, 2024

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Moscow Tree Commission September 3, 2024 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of Drafting a City of Moscow Utility Billing Newsletter Article Related to the Proper Care of Newly Planted Trees (ACTION ITEM) – David Schott

This past summer, staff received comments on the care of newly planted trees along the public right of way in portions of the City of Moscow. Moscow City Code does not specify care of newly planted trees in the public right of way; only that the adjacent property owner is responsible. To this end, there was an idea to create an educational piece for inclusion the City of Moscow Utility Billing Newsletter regarding newly planted tree care.

PROPOSED ACTIONS: Approve drafting a City of Moscow Utility Billing Newsletter article related to the proper care of newly planted trees; or take other action as deemed appropriate.

4. Consideration of the 2026 Arbor Day Seedlings (ACTION ITEM) – Ellis Eifert / David Rauk

Each year the Tree Commission selects seedlings as part of the Arbor Day celebration. The nursery needs lead time for many of the species. For the 2025 sowing season, the nursery has indicated they can grow oceanspray, serviceberry, catalpa and red oak for the 2026 Arbor Day celebration.

PROPOSED ACTIONS: Approve 2026 Arbor Day celebration seedlings; or take other action as deemed appropriate.

5. Report: Farmers Market Fall Seedling Give Away – All

The Tree Commission will recap the fall tree seedling giveaway at the Farmers Market.

PROPOSED ACTIONS: No action, report.

- 6. Report: 2024 Moscow City Council Annual Report – Ellis Eifert**
The Tree Commission will recap the annual report to City Council.

PROPOSED ACTIONS: No action, report.

UPDATES/REPORTS

- 1. Downtown Tree Management Plan Update – David Schott**

UPCOMING EVENTS / MEETINGS

- 1. Next Tree Commission Meeting: January 7, 2025**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



Ellis Eifert
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Regular Meeting
~Minutes~

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Tuesday
September 3, 2024

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:00 PM.

PRESENT: Mary Jo Hamilton; David Rauk; Pamela Brunsfield; Zena Hartung, Ellis Eifert
Jeanne Leffingwell; Gina Taruscio; Nick Koenig

STAFF: David Schott

REGULAR AGENDA

1. Approval of Moscow Tree Commission July 2, 2024 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Zena moved to approve the minutes as presented. Pam seconded.

Roll call vote: Ayes: Unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes).

None

3. Consideration of the September 28, 2024 Farmers Market (ACTION ITEM) – Ellis Eifert / David Schott

The Tree Commission will discuss staffing for the September 28, 2024 Farmers Market. The theme is fall tree planting and distributing free tree seedlings with funds donated to the City of Moscow by Nils Peterson to plant more trees. Seedlings offered will be Canaan Fir, Rocky Mountain Juniper, Western Larch, Sugar Maple, Chokecherry, and Northern Catalpa.

Staff has requested Pitkin Nursery to bag the seedlings but in the event they are unable to do so, staff will reach out to Tree Commission members to assist in the bagging prior to September 28, Farmers Market.

PROPOSED ACTIONS: Approve staffing for the September 28, 2024 Farmers Market; or take other action as deemed appropriate.

The group decided on who will be at the Farmers Market booth and at what time slots.

David S. showed the group the monthly utility newsletter which features an article on why fall planting is a wise idea.

Mary Joe moved to approve staffing at the Farmers Market booth as presented. David R. seconded.

Roll call vote: Ayes: Unanimous. Motion carried

4. Update: 2026 Arbor Day Seedling Selections (ACTION ITEM) – David Rauk

David Rauk will provide an update on the 2026 Arbor Day seedlings from the Pitkin Nursery for the 2026 Arbor Day celebration.

PROPOSED ACTIONS: No action, update.

David R. has been working on getting a wider variety of seedlings to give out. He looked at different species that will be more drought tolerant and risk of insect infestation is lower. He gave his list to Shumaker's seeds for recommendations.

UPDATES/REPORTS

1. Downtown Tree Inventory – David Schott

Data has been collected and he is writing the management plan. David is hoping for a draft to be ready by the October or November meeting.

2. September City Utility Billing – David Schott

There will be an article on why fall is a great time to plant trees.

UPCOMING EVENTS / MEETINGS

1. Next Tree Commission Meeting: October 1, 2024

ADJOURN The meeting was adjourned at 5:30 PM



Ellis Eifert, Chair (or stamped by Deputy City Clerk)