

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Kirby Johnson
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
December 12, 2024

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission September 26, 2024 Minutes (ACTION ITEM) – Cat Harner**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the Bee City USA Annual Report (ACTION ITEM) – David Schott**

Staff will present an Annual Report for the Bee City USA Subcommittee in preparation to submit the required annual report to the Xerces Society to retain the City of Moscow Bee City USA affiliation.

PROPOSED ACTIONS: Approve report; or take other action deemed appropriate.

UPDATES/REPORTS

1. **Light up the Season Parade Report – Tyler Ochoa**
2. **Athletics Calendar Update – Kirby Johnson**
3. **MSDCP Update – Kirby Johnson**
4. **Athletic Fields Storage Update – David Schott**
5. **Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

1. Next Park and Recreation Meeting: January 23, 2024

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

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Thursday
September 26, 2024

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15 pm

PRESENT: Cat Harner, Chair; Gretchen Hayes, Vice Chair; Mark Heinlein; Jeff Pilcher; Ted Kisha.

STAFF: Kristie Ingham; David Schott; Kirby Johnson; Tyler Ochoa; Drew Davis, City Council Liaison

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission July 25, 2024 Minutes (ACTION ITEM) – Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Heinlein moved to approve the minutes with corrections Pilcher seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None

3. Consideration of Corporate Sponsorships for Parks (ACTION ITEM) – Cat Harner / David Schott

The Parks and Recreation Commission advises the Mayor and City Council on matters pertaining to public playgrounds, athletic fields, recreation facilities, and other recreation activities on any property owned or controlled by the City.

During the July 25, 2024 Parks and Recreation Commission the commission approved the Chair of the Parks and Recreation Commission to draft a letter to the Mayor and Moscow City Council. The commission also limited the scope to corporate sponsorships for capital improvements to parks and recreational facilities.

The draft letter is part of this meeting packet for consideration and approval by the Parks and Recreation Commission to provide the recommendations to Moscow City Council through the staff liaison.

PROPOSED ACTIONS: Approve the draft letter to Moscow City Council providing recommendations regarding corporate sponsorships for parks and recreational facilities; or take other action deemed appropriate.

Schott referred to letter in packet.

Pilcher moved to approve the draft letter to Moscow City Council Hayes seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

4. **Consideration of the Moscow City Council Annual Report (ACTION ITEM) – Cat Harner**
The Parks and Recreation Commission presents their annual report to Council each year. This year the annual report will be presented on October 7, 2024 in Council Chambers at City Hall at 7:00 P.M. by the Chair, Cat Harner. The Parks and Recreation Commission will review the draft 2024 Parks and Recreation Commission Annual Report.

Schott referred to annual report in packet.

PROPOSED ACTIONS: Approve the 2024 Parks and Recreation Annual Report; or provide staff with further direction.

Hayes moved to approve the 2024 Parks and Recreation Annual Report. Heinlein Seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

UPDATES/REPORTS

1. August 24, 2024 Farmers Market Recap – All

Hayes and Johnson did a lot of active communication with people. Johnson saw lots of interest in refereeing sports and a lot of people also asked about coaching.

2. Recreation and Pool Update – Kirby Johnson

Johnson updated PRC that Recreation had a successful summer with sports and the pool. All sports registration is lower than where we would like it at this time. The Rec department is looking at changing things in the future for programs and sports. Johnson would like to partner with the U of I Vandals Volleyball team to help coach in the future for Volleyball. Soccer, Volleyball and NFL Football seasons are just starting. The City's fields are aging such as Ghormley. This past summer field 1 had some underground work done, so it's not being played on which means Flag Football is starting later than normal. Football for this year is being played on field 2 because of this. Smoke caused the Dog Day at the pool to be cut short this year. Johnson's looking forward to Idaho networking night coming up at the U of I where Johnson and Ochoa will attend to get more university involvement. Johnson is attending leadership Moscow currently as well. Ochoa updated the PRC on the Palouse Youth Triathlon that took place two weeks ago. There was a good turn out this year. Last week he and Harner put on the 5K for Alex lemonade Stand as well.

3. Parks, Facilities and Community Forestry Update – David Schott

Schott updated the PRC that the MTC will be at the Farmers market this weekend MTC had a \$1000 donation to get more trees in ground around the City. MTC will have seedlings to give out this weekend from that donated money. Schott has been working on the facility asset plan. The city is looking at a more proactive plan. There is one Full Time Facility Maintenance position open currently. City Grants Manager Alisa may have found a way to fund more grants for the City parks. These items must be shovel ready. One is the Mountain View path between parking lots, and another for instance might be Anderson Frontier Park to continue pathway from housing development to park. All together there is around \$160,000 possibly available. The West Palouse Rive property the city and the school district are looking at hiring someone to do a conceptual plan. The Carol Brink pathway on the north side and Herons Hideout pathway have been redone. The outdoor Pickleball courts have had new trees and rocks landscaped in front of them. The sign at Anderson Frontier has been moved. Schott is continuing to work on the downtown tree management plan. The Milton Arthur Park playground glue for the tiles has been discontinued, the Parks Manager is looking for

alternatives. Once the tiles are down then the Parks department can begin the building of playground.

UPCOMING EVENTS / MEETINGS:

1. Next Park and Recreation Meeting: October 24, 2024

ADJOURN 5:45 pm

DRAFT



BEE CITY USA SUBCOMMITTEE ANNUAL REPORT

December 12, 2024 – Parks and Recreation Commission

Review: Bee City USA

- ▶ Bee City USA's mission is to enhance habitat for all pollinators, with a focus on native species.
- ▶ Bee City USA® works to galvanize communities to sustain pollinators; in particular, the more than 3,600 species of native bees in this country, by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides.



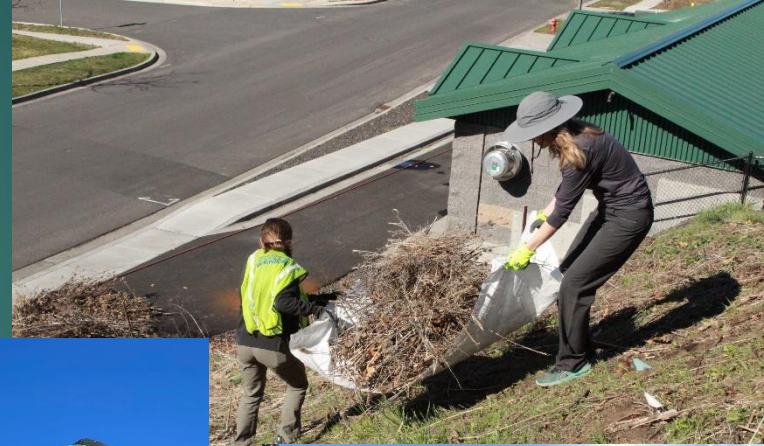
Review: Commitments

- ▶ Create and enhance pollinator habitat on public land by increasing the abundance of native plants and providing nest sites.
- ▶ Reduce the use of pesticides.



2024 Habitat Projects

- April 5, 2024: Harvest Park dogleg pollinator project with PCEI.
 - Volunteers: 22
 - PCEI staff: 4



Review: Commitments

- ▶ Incorporate pollinator-conscious practices into city policies and plans.
- ▶ Host pollinator awareness events.
- ▶ Publicly acknowledge Bee City USA affiliation with signs and an online presence.



Harvest Park Management Plan

Moscow's Public Edible Forest

Adopted June 27, 2022; Resolution 2022-18



City of Moscow
Parks and Recreation
Master Plan *UPDATE* 2019

Approved
6/3/19



THIS IS A PESTICIDE FREE PARK

- DECREASED THE USE OF PESTICIDES
- PROVIDES A PLACE FOR THOSE WHO ARE SENSITIVE TO PESTICIDES
- EACH YEAR A DIFFERENT PARK IS CHOSEN TO BE ENJOYED PESTICIDE FREE

FOR MORE INFORMATION CONTACT:
THE PARKS & FACILITIES MANAGER
208-883-7098
DSCHOTT@CI.MOSCOW.ID.US



Review: Policy and Practices

2024 Pollinator Events, Education, Outreach

- Pollinator Summit, 3/4-5,24
 - 223 Participants
- Pubbin' on the Patio, 8/9/24
 - Approximately 75 Attended



2023: Pollinator Plant Species List

<https://www.ci.moscow.id.us/1046/Bee-City-USA>



2023: Pollinator Plant Suppliers

<https://www.ci.moscow.id.us/1046/Bee-City-USA>





Questions
and
Comments

2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
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July						
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September						
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October						
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November						
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December						
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21	22	23	24	25	26	27
28	29	30	31			

Youth Sports

1/6 - 2/13 K-3rd Basketball
2/17 - 4/3 Youth Volleyball
4/14 - 5/22 Spring Soccer
5/5 - 6/29 Jr/Sr Softball
5/26 - 7/3 T-Ball/Coach Pitch
6/30 - 8/7 NFL Flag Football
7/28 - 8/14 Omega T-Ball
8/18 - 9/25 Fall Soccer
10/1-10/31 Open
11/3 - 12/18 4th-5th Basketball

Youth Activites

Kids' Night Out 1/1, 2/7, 3/21, 4/11, 9/12, 10/10, 11/14, 12/12
2/15 Snow Ball
3/10 - 3/14 Kids Kamp (Spring Break)
6/9 - 8/15 Kids' Kamp (Summer)
8/1 Mayor's Invitational
9/6 Triathlon
9/27 Alex's Lemonade Stand 5K
11/28 - 12/13 Letters to Santa
12/4 Light up the Season
Breakfast with Santa
12/22 - 1/3 Kids' Kamp (Winter)