

Moscow City Council



Regular Meeting ~Amended Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday, December 16,
2024**

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council December 2, 2024 Minutes - Laurie M. Hopkins

B. Approval of Claims - Sarah Decker

C. Disbursement Report for November 2024 - Sarah Decker

Staff presented the November 2024 Accounts Payable Report to Public Works / Finance Committee on December 9, 2024. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of November 2024.

D. Task Order No. 1 City of Moscow Palouse Mall Lift Station Rehabilitation Project - Evan Timar

The Palouse Mall Lift Station was originally constructed in 1976 and pumps on average 68 million gallons of wastewater per year into the Water Reclamation Facility. Task Order No.1, pursuant to the Master Agreement for Professional Services between City of Moscow and Ardurra Group, consists of design phase services for the rehabilitation of the Palouse Mall Lift Station. The station requires updates and improvements due to its age and increased operational volumes. Proposed enhancements include the rehabilitation of the existing wet well, the installation of a new valve vault, the replacement of the wet well cover and hatch, the replacement of the dry-well pumps with submersible pumps, the installation of new guide rails, new electrical and control systems, the addition of a flow meter, and the replacement of

the existing force main that runs across State Highway 8 to the Headworks building. The Palouse Mall Lift Station is relied upon to maintain a seamless and consistent operation by moving a large area of Moscow's wastewater to the Reclamation Facility. This was reviewed by the Public Works/Finance Committee on December 9, 2024 and recommended for approval.

ACTION: Accept Task Order No. 1 and award the Agreement in the amount of \$215,114.00.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment and Mayor's Response Period (limit 15 minutes)

4. City Limits Ordinance (ACTION ITEM) - Scott Bontrager

Idaho Code Section 63-215 states that taxing districts that alter their boundaries must prepare and file the legal description and map of the new district boundary within 30 days of the amendment or no later than the tenth day of January of the year following the alteration. The City recently amended the City boundary through the annexations of Pine View subdivision (Juscen) property on May 6, 2024, Wildrose Court Addition subdivision property on May 6, 2024, and South Moscow Business Park (SOMO) property on October 7, 2024. Staff has prepared a new City Limits ordinance which includes the updated legal description and boundary map for the Council's approval and transmission to the State Tax Commission and Latah County Recorder and Assessor offices. This was reviewed by the Public Works/Finance Committee on December 9, 2024 and recommended for approval.

PROPOSED ACTIONS: Approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

5. Human Rights Commission Martin Luther King Human Rights Community Breakfast Sponsorship Request (ACTION ITEM) - Anthony Dahlinger

The Human Rights Commission is seeking approval to provide a \$750 financial sponsorship to the Latah County Human Rights Commission's 2025 Martin Luther King Human Rights Community Breakfast that is scheduled to occur on January 25th at the 1912 Center. The Commission has historically sponsored this event each year. In accordance with the recently adopted Procurement and Purchasing Policy, financial sponsorships or donations to outside entities of \$500 or more are required to be approved by the City Council. The sponsorship will be funded from the Human Rights Commission budget line item.

PROPOSED ACTIONS: Approve the sponsorship request; deny the sponsorship request; or take other action as deemed appropriate.

6. East City Park Stage Project Update (ACTION ITEM) - Cody Riddle

On May 6, 2024, City Council approved a contract with Design West Architects to develop a 30% conceptual design and cost estimate for replacement of the East City Park Stage. The design was to build upon a previous design and outreach effort that concluded in 2012, and the subsequent construction of the existing restroom building that was completed in the spring of 2013. The original design effort, and restroom construction, was based on an extensive public outreach effort that dates back to 2010. Staff and the Project Architect, Ned Warnick with Design West Architects, provided the Council with a project update on June 3, 2024. Much of the discussion that followed focused on the need for additional engagement with key stakeholders and outreach with the public,

while honoring the Council's May 6th decision. That decision was to proceed with the development of a 30% concept design and cost estimate for a new stage attached to the existing restroom building. On November 15, 2024, Staff met with a group of stakeholders comprised of the primary users of the stage for some of the community's larger events. Staff will provide a summary of that meeting, feedback received, and a plan for additional outreach.

PROPOSED ACTIONS: Accept report and provide feedback as appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.