

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, March 11, 2019

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

1. Approval of Public Works / Finance Committee February 25, 2019 Minutes (ACTION ITEM) -Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. Disbursement Report February 2019 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending February, 2019.

ACTION: Sign the Disbursements Report for the month of February, 2019.

3. Fourth Quarter Financial Report July 1, 2018 to September 30, 2018 for FY2018 (ACTION ITEM) - Sarah Banks

Staff will present the financial report for the fourth quarter of Fiscal Year 2018 (July 1, 2018 to September 30, 2018).

PROPOSED ACTIONS: Approve the FY2018 Fourth Quarter Report, or provide staff further direction

4. Lola Clyde Park Playground Equipment Selection (ACTION ITEM) - David Schott

The Parks and Recreation Department is requesting authorization to purchase playground equipment and safety tiles from Buell Recreation at a cost of \$123,541 and \$3,000 for parks crews to install the playground equipment and safety surface tiles with funding source from the Hamilton Fund.

The playground equipment is intended for children ages 2-to-12 years of age and will be installed in Lola Clyde Park. The focus of the Lola Clyde Park playground equipment is a fully accessible playground for those with disabilities, as well as, provide high play value for all kids.

The City of Moscow Parks & Recreation Department issued a Request for Proposals (RFP) for playground equipment and safety tile surfacing on January 7, 2019 to eighteen (18) playground suppliers. Twelve (12) proposals were received.

Public voting on the proposals began on January 30, 2019 and closed on February 25, 2019. The City received a total of 714 votes, 307 online votes and 407 paper votes at the Hamilton Indoor Recreation Center and Eggen Youth Center. Buell Recreation with Burke playground equipment ranked number 1 receiving 159 of the 714 total votes.

The Parks and Recreation Commission considered public input and recommended Buell Recreation to provide playground equipment and tile safety surfacing for Lola Clyde Park at their February 28, 2019 meeting.

PROPOSED ACTIONS: Recommend approval of the purchase of playground equipment and safety tiles from Buell Recreation at a cost of \$123,541 and \$3,000 for parks crews to install the playground equipment and safety surface tiles with funding source from the Hamilton Fund, or provide staff further direction

5. Request for Funding from Moscow Affordable Housing Trust (ACTION ITEM)- Gary J. Riedner

Moscow Affordable Housing Trust (MAHT) is currently developing an affordable housing project consisting of a 3-unit townhouse located at 334, 336 and 338 Southview Avenue. MAHT purchased the property in fall, 2018 and is currently in the process of constructing improvements with a loan obtained through Idaho Housing Finance Authority. Because of the fact that the purchase of the land has depleted MAHT's working capital, Nils Peterson, Executive Director of the Moscow Affordable Housing Trust, is requesting financial assistance from the City of Moscow to participate in the cost of the property in the amount of \$15,000.

The City Council has budgeted \$20,000 in Legislative Non-Prioritized Projects 101-010-10-670-16 for FY2019. If approved, the City Supervisor recommends expending the requested funds from Legislative Non-Prioritized Projects.

PROPOSED ACTIONS: Recommend approval of MAHT request for \$15,000 for assistance in the cost of property for affordable housing project and authorize expenditure of funds from Legislative Non-Prioritized Projects; reject request, or provide staff further direction

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

COMMITTEE STAFF REPORT

DATE: Monday, March 11, 2019



RESPONSIBLE STAFF

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Approval of Public Works / Finance Committee February 25, 2019 Minutes (ACTION ITEM) -Caylee Birge

DESCRIPTION

STAFF RECOMMENDATION

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. minPWF20190225

Public Works / Finance Committee



Regular Meeting ~Minutes~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, February 25, 2019

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

The meeting was called to order at 3:00.

PRESENT: Anne Zabala, Jim Boland

OTHERS: Mayor Bill Lambert, Council Member Gina Taruscio

ABSENT: Art Bettge

STAFF: Gary J. Riedner, Mia Vowels, Bill Belknap, Leah Carlson, Tyler Palmer, Caylee Birge, Laurie M. Hopkins

1. Approval of Public Works / Finance Committee February 11, 2019 Minutes (ACTION ITEM) - Laurie M. Hopkins

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

Zabala proposed changing the recommendation on item 5. The minutes were approved as amended.

2. Public Meeting: 443 East Lewis Street Lot Division (ACTION ITEM) - Leah Carlson

The applicants, Nathaniel and Emily Ealy, are requesting a lot division located at 443 East Lewis Street. The existing lot is 10,780 sf in size. The applicant is proposing to divide the existing lot into two lots of approximately 5,005 sf and 5,775 sf in size. There is currently one single-family dwelling located on the northern portion of the existing lot that will meet all setback requirements as a result of the proposed division. The subject property is located within the Multiple-Family Residential Zoning District (R-4). Within the R-4 Zoning District, lots with single-family dwellings require a minimum area of 5,000 sf and a minimum lot width of 50 feet. The proposed lot size and lot width of both lots meet these requirements. Property owners within 600 feet of the property have been notified of the proposed division and notice was posted on site seven (7) days prior to the public meeting date.

PROPOSED ACTIONS: Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

Carlson introduced item as presented.

Mark Townsend, 447 E 8th Street Moscow, asked for details about the sewer line. Carlson responded, utilities are dealt with at development stage.

The Committee recommended approval and that it be placed on the Council consent agenda.

3. 2402 Itani Drive and 2415 East Sixth Street Lot Line Adjustments (ACTION ITEM) - Leah Carlson

The applicant, Scott Oplinger, is requesting two lot line adjustments for the properties located at 2402 Itani Drive and 2415 East Sixth Street. The applicant is requesting a lot line adjustment to reduce the size of the lot addressed as 2415 East 6th Street from 8,201 sf to 7,772 sf and to expand the lot addressed as 2402 Itani Drive from 9,592 sf to 10,031 sf. The applicant is requesting the lot line adjustment in order to better maintain landscaping that was originally installed on or slightly over the property line. Additionally, the applicant is requesting a lot line adjustment for the back triangular lot of the property addressed 2415 East 6th Street, bringing the total square footage of the lot to 9,805 sf. The owners of 2415 East Sixth Street would like to adjust this lot line in order to better utilize the triangular property while also making up for the property given to the neighbors. There is currently one single-family dwelling on both lots. The subject properties are located within the Moderate Density Residential Zoning District (R-2), which requires a minimum lot area of 7,000 square and a minimum lot width of 60 feet. The proposed lot line adjustments meet both requirements.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment requests with no conditions; or recommend approval of the lot line adjustment requests with conditions; or recommend denial of the lot line adjustment requests; or provide staff further direction.

Carlson introduced the item as presented. The committee asked for clarification on the East adjustment.

Scott Becker, Hodge Associates, states the owner of 2415 East Sixth Street also owns surrounding northeast area. With the adjustment the lot will include the triangle area.

The Committee recommended approval and that it be placed on the Council consent agenda.

4. 2830 and 2833 Hampton Court Lot Line Adjustment (ACTION ITEM) - Leah Carlson

Applicants, Dwayne Abbott and Blaine Eckles, are requesting a lot line adjustment between their two properties located at 2830 and 2833 Hampton Court. The proposed lot line adjustment would reduce the lot addressed 2833 Hampton Court from 14,153 sf to 14,083 sf and expand the lot addressed 2830 Hampton Court from 19,482 sf to 19,541 sf. The applicants are requesting the lot line adjustment in order to better maintain landscaping and views of both properties. Each lot currently has one single-family dwelling. The subject properties are located within the Low Density, Single-Family Residential Zoning District (R-1). Within the R-1 Zoning District, lots with single-family dwellings require a minimum area of 9,600 sf and a minimum lot width of 80 feet. The proposed lot line adjustment meets both of these standards.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff further direction.

Carlson presented the item as written above. Having no questions, the Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 3:15pm.

COMMITTEE STAFF REPORT

DATE: Monday, March 11, 2019



RESPONSIBLE STAFF

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Disbursement Report February 2019 (ACTION ITEM) - Sarah Banks

DESCRIPTION

Accounts Payable Report for the month ending February 28, 2019. A summary of the major expenditures has been approximated by category and represents 93% of the total expenditure of \$2,455,615.16.

Payroll	\$1,117,488.00
Professional Services	\$48,608.00
Sanitation	\$304,450.00
Capital Outlay-Improvements	\$13,604.00
Capital Outlay-Equipment	\$0.00
Capital Outlay	\$226,805.00
Supplies	\$13,994.00
Utilities	\$77,604.00
Contractual Payments	\$445,100.00
ACH Wells Fargo	\$46,934.00
Total	\$2,294,587.00

STAFF RECOMMENDATION

Approve and sign the report.

PROPOSED ACTIONS

ACTION: Sign the Disbursements Report for the month of February, 2019.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Cash & Investments Balances FEB 2019

2. Revenue 2019
3. Disbursement Report FEB 2019

City of Moscow
Cash and Investments
Balances as of 2/28/2019

Fund		Year to Date Balance
General Fund	\$	6,160,732.21
Street Fund	\$	1,877,448.95
Culture & Recreation	\$	1,395,777.86
MSDCPF	\$	147,784.51
1912 Fund	\$	56,745.33
Transit Center	\$	67,210.03
Water Fund	\$	3,027,874.02
Sewer/WWTP	\$	4,343,606.50
Sanitation Fund	\$	2,538,349.32
Fleet Fund	\$	3,293,150.93
Information Systems	\$	1,693,888.29
Water Capital	\$	6,150,149.51
Sewer Capital	\$	8,677,909.09
Capital Projects	\$	3,208,389.04
Sanitation Capital	\$	5,115,061.47
LID construction	\$	167,678.24
Hamilton	\$	2,379,182.16
Bond & Interest	\$	14,296.95
LID Funds	\$	20,162.70
Payroll Service	\$	554,154.51
Total Cash & Investments	\$	50,889,551.62

RECEIPTS REPORT FOR FEBRUARY 2019

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	98,402.77	98,681.20	37,223.39	164,164.68	130,216.11	11,999.71	37,456.73	17,038.73	0.00	4,440.82	599,624.14
105	STREETS	13,221.28	0.00	0.00	313,196.44	24,989.23	0.00	0.00	85.00	0.00	0.00	351,491.95
120	RECREATION AND CULTURE	0.00	0.00	25.00	0.00	8,443.49	0.00	0.00	30.51	0.00	0.00	8,499.00
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	5,305.75	0.00	0.00	0.00	0.00	0.00	0.00	5,305.75
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	1,404.16	0.00	0.00	0.00	0.00	73.17	1,477.33
220	WATER	0.00	0.00	0.00	0.00	419,691.70	0.00	55,937.40	150.00	0.00	0.00	475,779.10
230	SEWER	0.00	0.00	0.00	0.00	546,087.91	0.00	0.00	1,440.07	0.00	0.00	547,527.98
240	SANITATION	0.00	0.00	0.00	0.00	461,260.62	0.00	0.00	2,000.00	0.00	0.00	463,260.62
290	FLEET	0.00	0.00	0.00	181.26	76,328.25	0.00	0.00	0.00	0.00	0.00	76,509.51
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	102,851.67	0.00	0.00	85.19	0.00	0.00	102,936.86
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	764.50	764.50
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	4,898.32	0.00	0.00	0.00	4,898.32
590	BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL	111,624.05	98,681.20	37,248.39	482,848.13	1,771,273.14	11,999.71	98,292.45	20,829.50	0.00	5,278.49	2,638,075.06

DISBURSEMENTS REPORT FOR FEBRUARY 2019																
DATE	FUND NAME	ACCOUNTS PAYABLE														
		ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE
		2/1/2019	2/1/2019	2/7/2019	2/12/2019	2/14/2019	2/21/2019	2/21/2019	2/26/2019	2/28/2019	2/4/2019	2/15/2019	2/1/2019	2/15/2019	2/25/2019	GRAND TOTALS
BATCH #		00002.02.2019	00004.02.2009	00001.02.2019	00007.02.2019	00006.02.2019	00008.02.2019	00011.02.2019	00012.02.2019	00010.02.2019	00005.02.2019	00003.02.2019	00005.02.2019	00004.02.2019	00001.03.2019	
CHECK #'s		90195,90196	90197	90198-90291	90292	90293-90388	90389-90427	90428-90431	90432	90433-90489	Feb.CC.ACHs	90368,90391,90415	20910-20918	20919-20928	20929	
Fund #	ACH for Wells Fargo to be Imported										11,247.77					11,247.77
101	GENERAL	3,450.36	35,350.00	30,846.91		115,814.90	144,091.98	244.00	129.90	5,305.36	18,400.42	(50.00)	305,518.84	384,423.12		1,043,525.79
105	STREETS		3,500.00	26,946.23		26,208.53	4,557.76	858.00		6,605.43	101.86		25,894.60	27,714.43		122,386.84
120	RECREATION AND CULTURE			11,194.00		35,059.22	323.04			13,589.26	1,590.42		50,011.31	54,654.13	338.45	166,759.83
121	MSD COMM. PLAY FIELDS			138.46		1,330.30				414.21			1,924.48	2,131.03		5,938.48
123	1912 CENTER					7,916.67										7,916.67
128	TRANSIT CENTER			191.03		1,238.10				52.98						1,482.11
220	WATER		6,300.00	25,606.09	13,402.92	31,770.36	5,820.77			818.65	2,902.56	(60.33)	47,776.82	48,592.30		182,930.14
230	SEWER		4,900.00	52,403.87		48,158.64	1,446.61			23,551.94	991.46	(883.52)	47,664.77	47,505.06		225,738.83
240	SANITATION		350.00	1,027.00		205,597.79	84,317.80			2,528.50	709.11		5,360.75	5,454.85		305,345.80
290	FLEET		1,400.00	6,436.63		10,254.92	3,139.91			434.85	46.69		12,266.70	12,765.07		46,744.77
295	INFORMATION SYSTEMS		1,750.00	4,060.20		18,099.24	23,880.19			50.00	10,593.25		18,895.94	18,934.24		96,263.06
320	WATER CAPITAL PROJECTS			52,531.54		65,958.70	13,235.46									131,725.70
330	SEWER CAPITAL PROJECTS			7,850.00		8.92										7,858.92
340	SANITATION CAPITAL PROJ															0.00
350	CAPITAL PROJECTS			13,663.64		9,384.96	34,048.37			42,303.48	350.00					99,750.45
355	LID CONSTRUCTION															0.00
380	HAMILTON - PARKS & REC															0.00
590	BONDS & INTEREST															0.00
	TOTAL	3,450.36	53,550.00	232,895.60	13,402.92	576,792.33	314,870.81	1,102.00	129.90	95,654.66	46,933.54	(993.85)	515,314.21	602,174.23	338.45	2,455,615.16

WIRE Transfers:

_____ Jim Boland, Chair

_____ Art Bettge

_____ Anne Zabala

_____ Sarah L. Banks, Finance Director

COMMITTEE STAFF REPORT

DATE: Monday, March 11, 2019



RESPONSIBLE STAFF

Sarah Banks, Finance Director

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Fourth Quarter Financial Report July 1, 2018 to September 30, 2018 for FY2018 (ACTION ITEM) - Sarah Banks

DESCRIPTION

Staff will present the financial report for the fourth quarter of Fiscal Year 2018 (July 1, 2018 to September 30, 2018).

STAFF RECOMMENDATION

Approve the FY2018 Fourth Quarter Report.

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the FY2018 Fourth Quarter Report, or provide staff further direction

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. 4th Qtr 2018 - Newspaper
2. 4th Qtr 2018 - Council

City of Moscow
QUARTERLY FINANCIAL REPORT
 Budget For Fiscal Year Ending September 30, 2018
 SUMMARY FINANCIAL REPORT BY FUND - BUDGET AND ACTUAL

	Original Budget	Final Budget	September-18 YTD	Percent of Year 100% Budget to Actual To Date
General Fund				
Revenues	15,234,279	15,244,279	15,124,494	99.21%
Salaries & Benefits	8,573,270	8,573,270	7,877,951	91.89%
Operations	3,961,560	3,971,560	3,637,300	91.58%
Capital Outlay	178,900	178,900	250,237	139.88%
Transfers	2,520,549	2,520,549	3,082,947	122.31%
Total General Fund Expenditures	15,234,279	15,244,279	14,848,435	97.40%
Bond & Interest Debt Service Revenue	10,277,422	10,277,422	179,527	1.75%
Bond & Interest Debt Service Expenditures	10,277,422	10,277,422	272,350	2.65%
Other Governmental Funds				
Revenues	6,653,509	6,714,441	5,907,332	87.98%
Salaries & Benefits	2,549,270	2,549,270	2,251,872	88.33%
Operations	2,606,854	2,667,786	2,183,204	81.84%
Capital Outlay	80,970	80,970	12,966	16.01%
Transfers	1,416,415	1,416,415	1,467,633	103.62%
Debt Service	0	0	0	0.00%
Total Other Governmental Expenditures	6,653,509	6,714,441	5,915,674	88.10%
All Capital Projects Funds				
Revenues	24,372,301	25,670,817	7,901,604	30.78%
Capital Outlay	24,372,301	25,670,817	6,446,906	25.11%
Total Capital Projects Expenditures	24,372,301	25,670,817	6,446,906	25.11%
Enterprise Funds				
Revenues	19,965,840	19,965,840	19,639,593	98.37%
Salaries & Benefits	2,728,815	2,728,815	2,588,204	94.85%
Operations	7,743,682	7,743,682	6,255,922	80.79%
Capital Outlay	765,700	765,700	312,833	40.86%
Debt Service	1,148,710	1,148,710	1,231,454	107.20%
Transfers	7,578,933	7,578,933	8,090,771	106.75%
Total Enterprise Fund Expenditures	19,965,840	19,965,840	18,479,184	92.55%
Internal Service Funds				
Revenues	3,393,368	4,043,887	2,812,296	69.54%
Salaries & Benefits	776,000	776,000	751,578	96.85%
Operations	1,685,868	1,784,387	1,110,734	62.25%
Capital Outlay	912,500	1,464,500	954,273	65.16%
Transfers	19,000	19,000	19,000	100.00%
Total Fleet Management Expenditures	3,393,368	4,043,887	2,835,585	70.12%
Total City Revenue (1)	79,896,719	81,916,686	51,564,845	62.95%
Total City Expenses	79,896,719	81,916,686	48,798,135	59.57%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements.

(1) Revenues do not include beginning fund balance as a resource available in this report

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending September 30, 2018
SUMMARY FINANCIAL REPORT BY FUND - BUDGET AND ACTUAL

				Percent of Year 100%
				Budget to Actual To Date
Fund	Original Budget	Final Budget	September-18 YTD	
101	General Fund Revenues	15,234,279	15,244,279	99.21%
	Salaries & Benefits	8,573,270	7,877,951	91.89%
	Operations	3,961,560	3,637,300	91.58%
	Capital Outlay	178,900	250,237	139.88%
	Transfers	2,520,549	3,082,947	122.31%
	Total General Fund Expenditures	15,234,279	14,848,435	97.40%
105	Street Department Revenues	3,332,922	3,375,022	91.02%
	Salaries & Benefits	749,600	638,663	85.20%
	Operations	1,176,193	984,710	80.83%
	Capital Outlay	0	2,516	0.00%
	Transfers	1,407,129	1,458,347	103.64%
	Total Street Fund Expenditures	3,332,922	3,084,235	91.38%
120	Recreation & Culture Revenues	2,893,637	2,912,469	86.52%
	Salaries & Benefits	1,737,595	1,565,534	90.10%
	Operations	1,069,797	927,404	85.19%
	Capital Outlay	80,970	10,450	12.91%
	Debt Service	0	0	0.00%
	Transfers	5,275	5,275	100.00%
	Total Parks & Rec Expenditures	2,893,637	2,508,663	86.14%
121	MSD Community Playfields Revenues	178,168	178,168	76.32%
	Salaries & Benefits	62,075	47,675	76.80%
	Operations	112,082	83,155	74.19%
	Transfers	4,011	4,011	100.00%
	Total MSD Community Playfields	178,168	134,841	75.68%
123	1912 Center Revenues	106,100	106,100	78.32%
	Operations	106,100	97,297	91.70%
	Capital Outlay	0	0	0.00%
	Total 1912 Center Expenditures	106,100	97,297	91.70%
128	Transit Center Revenues	142,682	142,682	67.62%
	Operations	142,682	90,638	63.52%
	Total Transit Center Fund	142,682	90,638	63.52%
220	Water Fund Revenues	5,801,630	5,801,630	98.90%
	Salaries & Benefits	1,241,055	1,231,766	99.25%
	Operations	1,772,975	1,058,515	59.70%
	Capital Outlay	252,500	185,223	73.36%
	Transfers	2,535,100	2,585,675	101.99%
	Total Water Fund Expenditures	5,801,630	5,061,178	87.24%
230	Sewer Fund Revenues	8,505,336	8,505,336	93.29%
	Salaries & Benefits	1,389,035	1,256,726	90.47%
	Operations	1,800,891	1,096,443	60.88%
	Capital Outlay	513,200	127,610	24.87%
	Debt Service	1,148,710	1,231,454	107.20%
	Transfers	3,653,500	4,114,763	112.63%
	Total Sewer Fund Expenditures	8,505,336	7,826,996	92.02%
240	Sanitation Fund Revenues	5,658,874	5,658,874	105.44%
	Salaries & Benefits	98,725	99,713	101.00%

	Operations	4,169,816	4,169,816	4,100,965	98.35%
	Capital Outlay	0	0	0	0.00%
	Transfers	1,390,333	1,390,333	1,390,333	100.00%
	Total Sanitation Fund	5,658,874	5,658,874	5,591,010	98.80%
290	Fleet Management Revenues	1,795,342	2,347,342	1,556,067	66.29%
	Salaries & Benefits	323,580	323,580	316,002	97.66%
	Operations	1,002,762	1,002,762	416,819	41.57%
	Capital Outlay	454,000	1,006,000	919,858	91.44%
	Debt Service	0	0	0	0.00%
	Transfers	15,000	15,000	15,000	100.00%
	Total Fleet Management Expenditures	1,795,342	2,347,342	1,667,679	71.05%
295	Information Systems	1,598,026	1,696,545	1,256,229	74.05%
	Salaries & Benefits	452,420	452,420	435,577	96.28%
	Operations	683,106	781,625	693,915	88.78%
	Capital Outlay	458,500	458,500	34,415	7.51%
	Transfers	4,000	4,000	4,000	100.00%
	Total Information Systems Expenditures	1,598,026	1,696,545	1,167,906	68.84%
	Revenue for Miscellaneous Funds				
320	Water Construction Fund	7,434,164	7,434,164	1,224,311	16.47%
330	Sewer Construction Fund	6,733,433	6,733,433	2,863,056	42.52%
340	Sanitation Construcion Fund	4,842,984	4,842,984	593,699	12.26%
350	Capital Projects Fund	4,955,720	6,230,733	3,174,081	50.94%
355	LID Construction Fund	177,000	177,000	2,983	1.69%
380	Hamilton P & R	229,000	252,503	43,473	17.22%
590	Bond & Interest Debt Service Fund	10,247,422	10,247,422	177,833	1.74%
595	LID Bonded Debt Service Fund	30,000	30,000	1,693	5.64%
	Total Miscellaneous Fund Revenue	34,649,723	35,948,239	8,081,131	22.48%
	Expenses for Miscellaneous Funds				
320	Water Construction Fund	7,434,164	7,434,164	2,842,600	38.24%
330	Sewer Construction Fund	6,733,433	6,733,433	595,493	8.84%
340	Sanitation Construction Fund	4,842,984	4,842,984	0	0.00%
350	Capital Projects Fund	4,955,720	6,230,733	2,779,813	44.61%
355	LID Construction Fund	177,000	177,000	0	0.00%
380	Hamilton P & R	229,000	252,503	229,000	90.69%
590	Bond & Interest Debt Service Fund	10,247,422	10,247,422	242,350	2.36%
595	LID Bonded Debt Service Fund	30,000	30,000	30,000	100.00%
	Total Miscellaneous Fund Expenses	34,649,723	35,948,239	6,719,256	18.69%
	Total City Revenue (1)	79,896,719	81,916,686	51,564,845	62.95%
	Total City Expenses	79,896,719	81,916,686	48,798,135	59.57%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements.

(1) Revenues do not include beginning fund balance as a resource available in this report

COMMITTEE STAFF REPORT

DATE: Monday, March 11, 2019



RESPONSIBLE STAFF

David Schott, Assistant Parks and Recreation Director

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Lola Clyde Park Playground Equipment Selection (ACTION ITEM) - David Schott

DESCRIPTION

The Parks and Recreation Department is requesting authorization to purchase playground equipment and safety tiles from Buell Recreation at a cost of \$123,541 and \$3,000 for parks crews to install the playground equipment and safety surface tiles with funding source from the Hamilton Fund.

The playground equipment is intended for children ages 2-to-12 years of age and will be installed in Lola Clyde Park. The focus of the Lola Clyde Park playground equipment is a fully accessible playground for those with disabilities, as well as, provide high play value for all kids.

The City of Moscow Parks & Recreation Department issued a Request for Proposals (RFP) for playground equipment and safety tile surfacing on January 7, 2019 to eighteen (18) playground suppliers. Twelve (12) proposals were received.

Public voting on the proposals began on January 30, 2019 and closed on February 25, 2019. The City received a total of 714 votes, 307 online votes and 407 paper votes at the Hamilton Indoor Recreation Center and Egan Youth Center. Buell Recreation with Burke playground equipment ranked number 1 receiving 159 of the 714 total votes.

The Parks and Recreation Commission considered public input and recommended Buell Recreation to provide playground equipment and tile safety surfacing for Lola Clyde Park at their February 28, 2019 meeting.

The funding source is the Hamilton Fund, and was approved through the FY19 budget. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07, individual projects are required to be authorized through the annual budget process.

STAFF RECOMMENDATION

Approve the purchase of playground equipment and safety tiles from Buell Recreation at a cost of \$123,541 and \$3,000 for parks crews to install the playground equipment and safety surface tiles with funding source from the Hamilton Fund.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of the purchase of playground equipment and safety tiles from Buell Recreation at a cost of \$123,541 and \$3,000 for parks crews to install the playground equipment and safety surface tiles with funding source from the Hamilton Fund, or provide staff further direction

FISCAL IMPACT

Requesting \$123,541 for the purchase of playground equipment from Buell Recreation and an additional \$3,000 for installation by parks crews for a total amount not to exceed \$126,541.

The funding source is the Hamilton Fund, and was approved through the FY19 budget. The budgetary line item for expenses, will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07, individual projects are required to be authorized through the annual budget process.

PERSONNEL IMPACT

ATTACHMENTS

1. 02.25.19 Lola Clyde Park Playground Public Voting Results
2. 03.11.19 Lola Clyde Park Overview Picture
3. Pricing Worksheet Buell Recreation
4. 907-114809-2 Lola Clyde Proposal

Lola Clyde Park Playground - Ranked Results

Public Voting: January 30, 2019 through February 25, 2019

Rank	Option	Brand	Supplier	HIRC / Eggan	Online	Total Votes
1	Option #8	Burke	Buell Recreation	66	93	159
2	Option #9	Burke	Buell Recreation	81	30	111
3	Option #12	Kids Tale	Recreation Today	68	36	104
4	Option #4	Little Tikes	Cascade Recreation	42	55	97
5	Option #7	Playworld	NW Playgrounds	38	34	72
6	Option #1	Miracle	Garrett and Company	25	13	38
7	Option #10	Landscape Structures	Play Creation	25	11	36
8	Option #5	PlaygroundEquipment.com	Intermountain Playground Co.	27	3	30
9	Option #3	Little Tikes	Cascade Recreation	13	13	26
10	Option #2	Miracle	Garrett and Company	13	12	25
11	Option #6	PlaygroundEquipment.com	Intermountain Playground Co.	5	7	12
12	Option #11	Gametime	Great Western Recreation	4	0	4
			Totals:	407	307	714



PROPOSAL: 907-114809-2

LOLA CLYDE PARK

By responding to this RFP, each respondent agrees that any finding by the City of Moscow of any fact in dispute with respect to this RFP or the responses thereto, shall be final and conclusive, except as provided herein.

LOLA CLYDE PARK - OPTION A
Playground Equipment and Rubber Tile Safety Surface System Project
City of Moscow
P O Box 9203 (Mailing Address)
650 North Van Buren Street (Shipping Address)
Moscow, Idaho 83843

Following is my fee proposal for the City of Moscow's Lola Clyde Park Playground Equipment and Rubber Tile Safety Surface System Project:

Inclusive playground equipment 2-12 year olds:

\$53,515.00

Swing sets for two 5-12 year olds, two 2-5 year olds,
and inclusive seats for each age group:

\$7,863.00

Rubber tile safety surface system, entire play area:

\$50,448.00

Inclusive playground equipment, swing sets, and ground elements
delivery charge:

\$6,200.00

Safety surfacing delivery charge:

\$3,115.00

Surface mt. charge - \$2,400.00
Total - \$123,541.00

Proposal Total:

1-18-19

Date

Buell Recreation LLC

Firm Name

7327 SW Barnes Rd. #601, Portland, OR 97225

Mailing Address

Doug Buell

Authorized Representative

503-922-1650

Phone Number

doug@buellrecreation.com

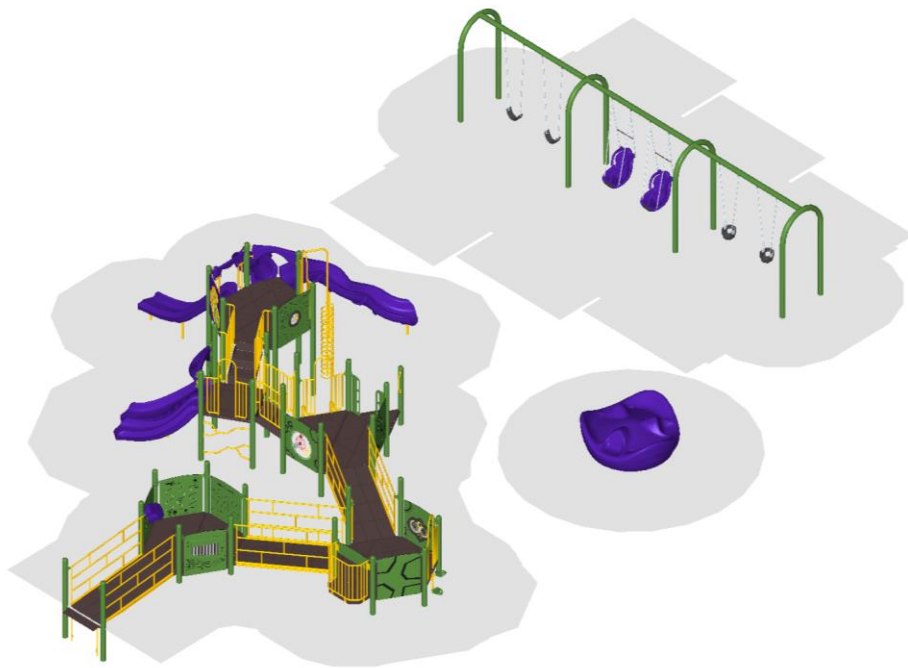
Email Address

Estimated delivery time from order date: 5-6 weeks

City of Moscow Lola Clyde Park

Proposal # 907-114809-2
February 26, 2019

Presented by
Buell Recreation



Burke®

Design Summary

Buell Recreation is very pleased to present this Proposal for consideration for the Lola Clyde Park located in Moscow. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of City of Moscow. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our Proposal:

- Project Name: Lola Clyde Park
- Project Number: 907-114809-2
- User Capacity: 162
- Age Groups: Ages 2-5 years, 5-12 years
- Dimensions: 53' 7" x 80' 8"
- Designer Name: Maggie Colton

Buell Recreation has developed a custom playground configuration based on the requirements as they have been presented for the Lola Clyde Park playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # 907-114809-2 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Lola Clyde Park playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

2992 SQ.FT.

PERIMETER
406 FT.

STRUCTURE SIZE

53' 7" x 80' 8"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☒ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



Registered
to ISO 9001

Registered
to ISO 14001

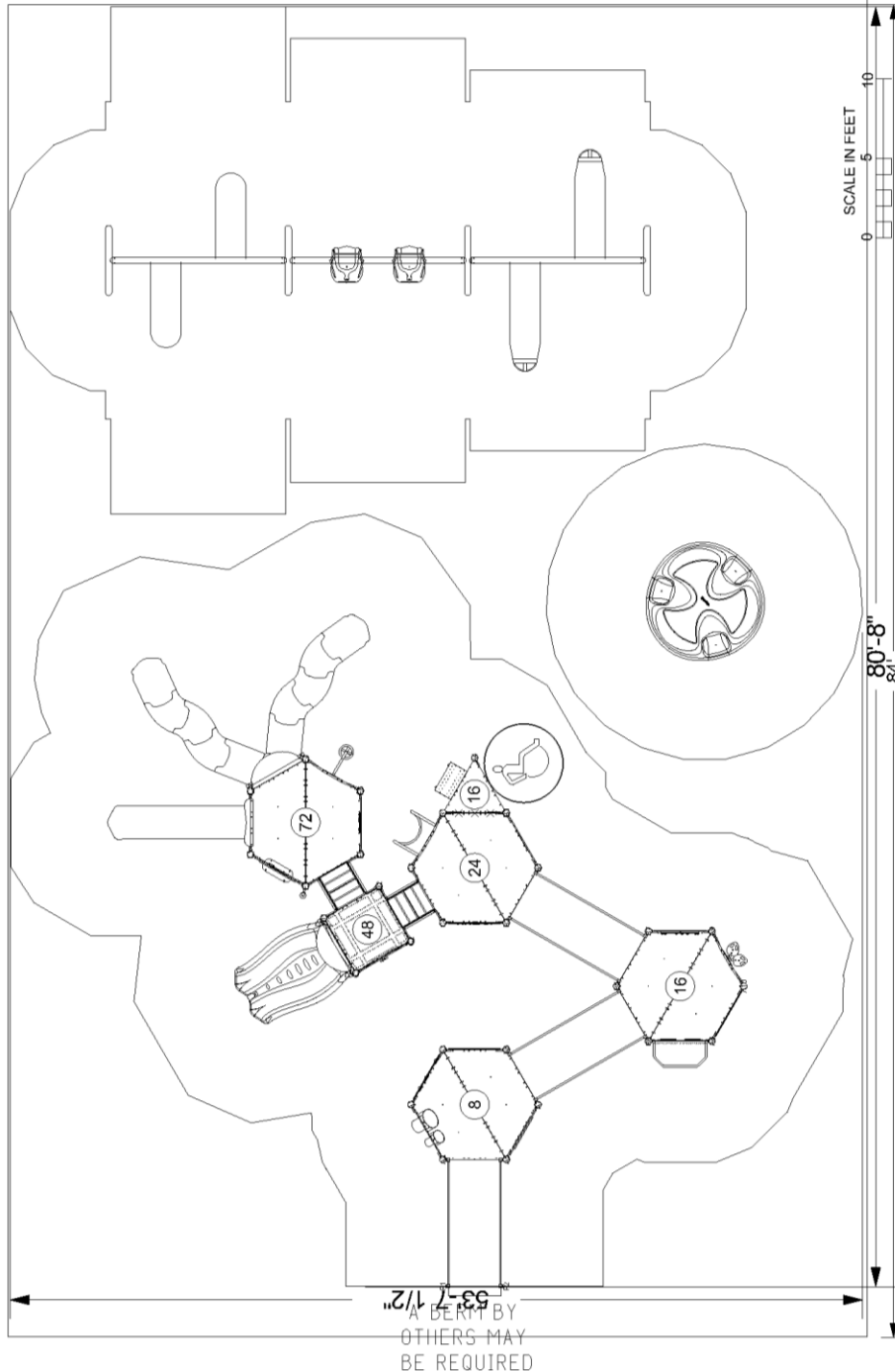


To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS		27
NUMBER OF ELEVATED PLAY EVENTS:		18
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:		PROVIDED: 11
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:		PROVIDED: 18
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:		PROVIDED: 9
NUMBER OF GROUND LEVEL PLAY EVENTS:		PROVIDED: 10
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:		PROVIDED: 0

Burke

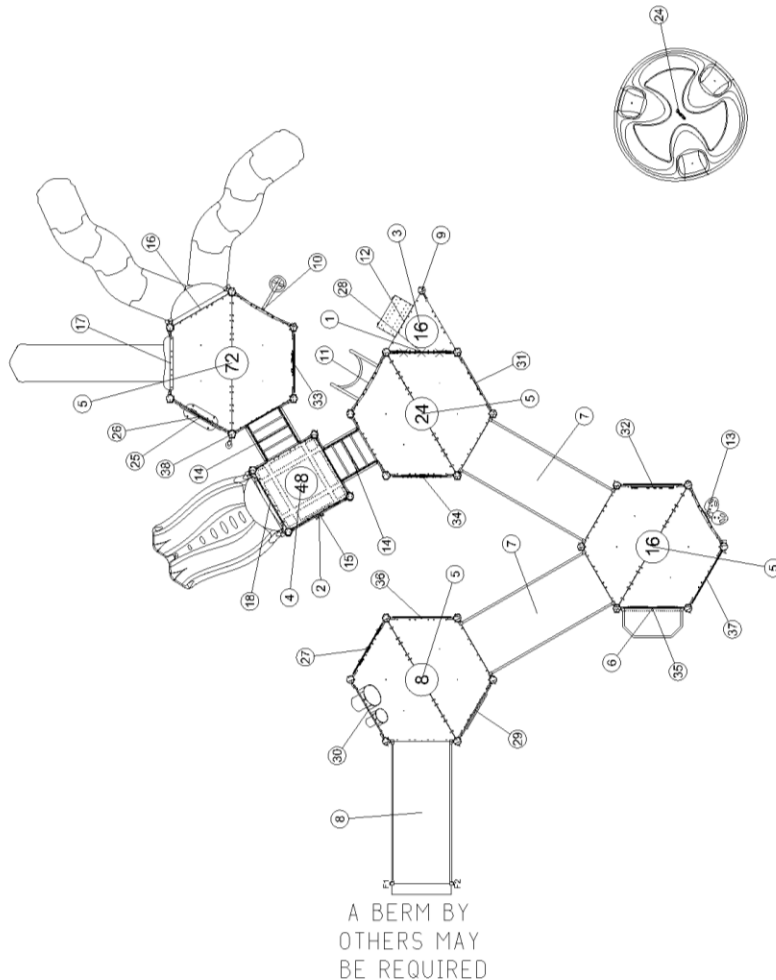
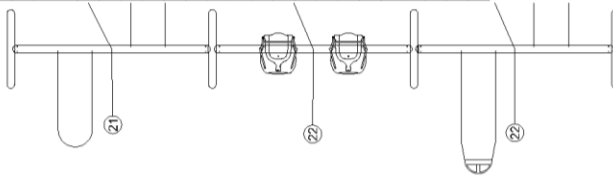
SERIES: Basics, Nucleus
SITE PLAN
DRAWN BY: Maggie Colton

Lola Clyde Park
650 North Van Buren Street
Moscow, ID 83843

February 26, 2019

Buell Recreation
907-114809-2

ITEM	COMP.	DESCRIPTION
1	270-0050	8" CLOSURE PLATE
2	270-0112	UNITARY ENCLOSURE
3	270-0129	TRIANGLE PLATFORM
4	270-0130	SQUARE PLATFORM
5	270-0131	HEXAGONAL PLATFORM S5P
6	270-0148	BALCONY
7	270-0221	8" RISE RAMP W/ GUARDRAIL S
8	270-0223	8" RISE ENTRANCE RAMP W/ GU
9	370-0016	GRAB BAR ASSEMBLY
10	370-0157	COIL CLIMBER 56"-72"
11	370-0175	LOOP RUNG LADDER 24"
12	370-0313	SINGLE STEP
13	370-0420	LEAF CLIMBER 16" - 24"
14	370-0467	24" TRANSITION STAIR W/BARRI
15	370-0862	TREE BRANCH CLIMBER 48"
16	470-0571	VIPER II SS 64-72
17	470-0753	VELO SLIDE 64"-72"
18	470-0755	LUGE SLIDE 48"-56"
19	550-0100	TOT SEAT, 7' & 8' PAIR, STD CH
20	550-0112	BELT SEAT, 8' PAIR, STD CHAIN
21	550-0135	5" OD ARCH SWING
22	550-0136	5" OD ARCH SWING ADD-ON
23	550-0175	FREEDOM SWING SEAT, PAIR, 8
24	560-2579	VOLTA INCLUSIVE SPINNER
25	570-0557	COUNTER PANEL, BELOW PLAT
26	570-1679	SPROCKET PANEL, ABOVE PLAT
27	570-1683	PARATROOP PANEL, ABOVE PL
28	570-1754	PLATFORM WHEEL CHAIR GUAR
29	570-1851	CHIMES PANEL
30	570-1852	DRUM PANEL
31	570-1858	3-IN-A-ROW PANEL, ABOVE PLAT
32	570-1862	COG WHEEL PANEL
33	570-1863	RAIN WHEEL PANEL
34	570-1864	GEAR PANEL
35	570-2620	ADA SPIRAL SPINNER ACCESSI
36	570-2662	CRAZY MAZE 2 SIDED PLAY PAN
37	570-2678	CLOCK PANEL
38	670-0156	POST MOUNTED BELL



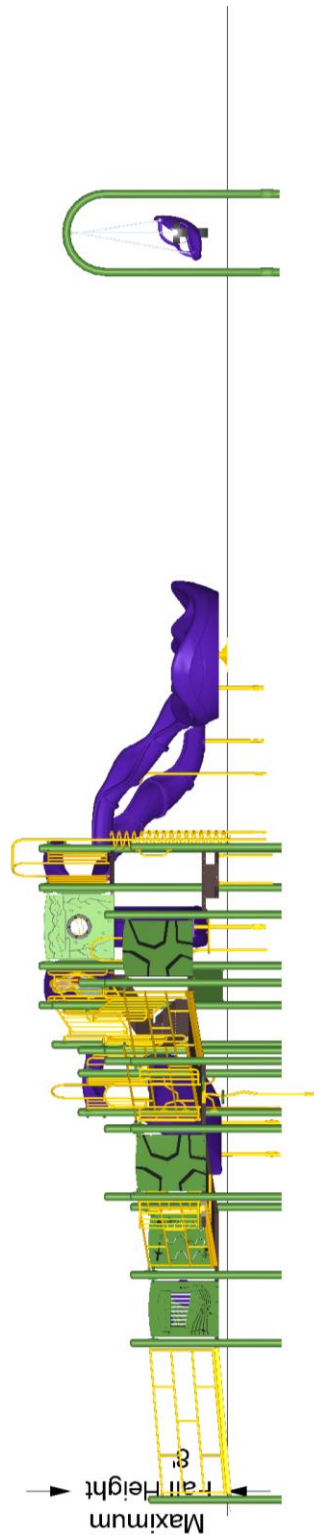
Burke

SERIES: Basics, Nucleus
COMPONENT PLAN
DRAWN BY: Maggie Colton

Lola Clyde Park
650 North Van Buren Street
Moscow, ID 83843

February 26, 2019

Buell Recreation
907-114809-2



The protective surfacing for this design must accommodate the critical fall height.

Burke

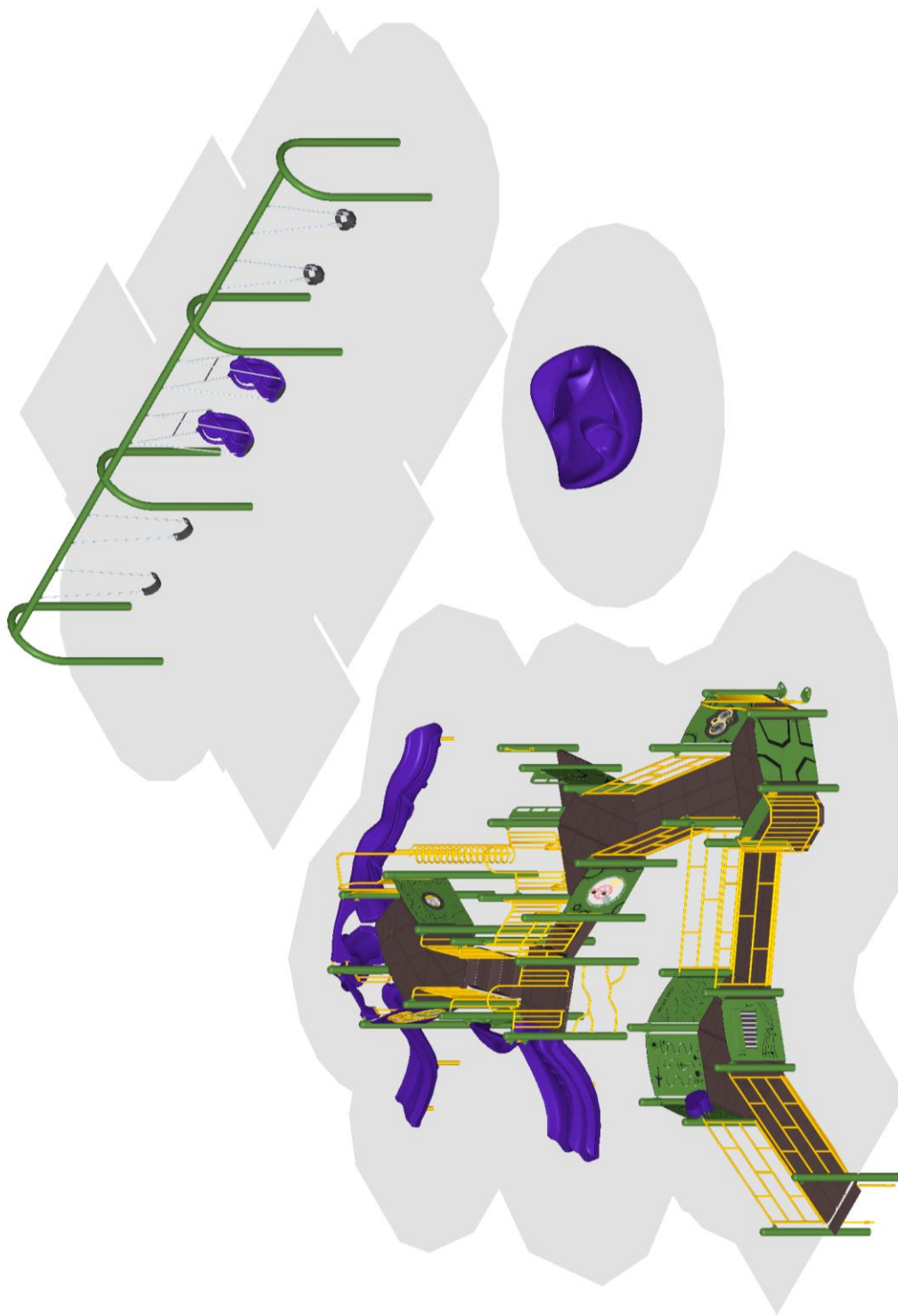
February 26, 2019

SERIES: Basics, Nucleus
ELEVATION PLAN
DRAWN BY: Maggie Colton

Lola Clyde Park
650 North Van Buren Street
Moscow, ID 83843

Buell Recreation
907-114809-2

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Burke

SERIES: Basics, Nucleus
ISOMETRIC PLAN
DRAWN BY: Maggie Colton

Lola Clyde Park
650 North Van Buren Street
Moscow, ID 83843

February 26, 2019

Buell Recreation
907-114809-2

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Proposal # 907-114809-2

February 26, 2019
2019 Pricing

Proposal Prepared for:

David Schott
City of Moscow
650 North Van Buren Street
Moscow, ID 83843
Phone:

Project Location:

Lola Clyde Park
650 North Van Buren Street
Moscow, ID 83843

Proposal Prepared by:

Buell Recreation
7327 SW Barnes Rd. #601
Portland, OR 97225
Phone: 503-922-1650
Fax: 866-597-0033
doug@buellrecreation.com

Rachel Gora
Phone: 503-922-1650
Fax: 866-597-0033
Rachel@buellrecreation.com

Component No.	Description	Qty.	User Cap.	Ext. User Cap.	Weight	Ext. Weight
Burke Basics						
550-0100	TOT SEAT, 7' & 8' PAIR, STD ...	1	2	2	23	23
550-0112	BELT SEAT, 8' PAIR, STD CHAIN	1	2	2	20	20
550-0135	5" OD ARCH SWING	1	0	0	366	366
550-0136	5" OD ARCH SWING ADD-ON	2	0	0	223	446
550-0175	FREEDOM SWING SEAT, PAIR, 8' ...	1	2	2	76	76
560-2579	VOLTA INCLUSIVE SPINNER	1	9	9	475	475
Nucleus						
270-0050	8" CLOSURE PLATE	1	0	0	10	10
270-0112	UNITARY ENCLOSURE	1	0	0	34	34
270-0129	TRIANGLE PLATFORM	1	2	2	48	48
270-0130	SQUARE PLATFORM	1	6	6	106	106
270-0131	HEXAGONAL PLATFORM S5P	4	12	48	287	1,148
270-0148	BALCONY	1	2	2	99	99
270-0221	8" RISE RAMP W/ GUARDRAILS	2	10	20	356	712
270-0223	8" RISE ENTRANCE RAMP W/ GUAR...	1	10	10	377	377
370-0016	GRAB BAR ASSEMBLY	1	0	0	6	6
370-0157	COIL CLIMBER 56"-72"	1	3	3	114	114
370-0175	LOOP RUNG LADDER 24"	1	1	1	75	75
370-0313	SINGLE STEP	1	1	1	42	42
370-0420	LEAF CLIMBER 16" - 24"	1	2	2	62	62
370-0467	24" TRANSITION STAIR W/BARRIE...	2	2	4	164	328
370-0862	TREE BRANCH CLIMBER 48"	1	2	2	17	17
470-0571	VIPER II SS 64-72	1	4	4	360	360
470-0753	VELO SLIDE, 64"-72"	1	2	2	146	146
470-0755	LUGE SLIDE, 48"-56"	1	4	4	198	198
570-0557	COUNTER PANEL, BELOW PLATFORM	1	4	4	37	37
570-1679	SPROCKET PANEL, ABOVE PLATFORM	1	2	2	64	64
570-1683	PARATROOP PANEL, ABOVE PLATFO...	1	3	3	54	54
570-1754	PLATFORM WHEELCHAIR GUARD	1	1	1	19	19
570-1851	CHIMES PANEL	1	4	4	56	56
570-1852	DRUM PANEL	1	4	4	51	51
570-1858	3-IN-A-ROW PANEL, ABOVE PLATF...	1	2	2	45	45
570-1862	COG WHEEL PANEL	1	2	2	63	63
570-1863	RAIN WHEEL PANEL	1	2	2	59	59
570-1864	GEAR PANEL	1	4	4	50	50
570-2620	ADA SPIRAL SPINNER ACCESSIBLE...	1	4	4	23	23



Proposal # 907-114809-2

February 26, 2019

2019 Pricing

570-2662	CRAZY MAZE 2-SIDED PLAY PANEL	1	2	2	44	44
570-2678	CLOCK PANEL	1	1	1	50	50
600-0104	NPPS SUPERVISION SAFETY KIT	1	0	0	3	3
670-0001	POST ASSEMBLY 5" OD X 91"	10	0	0	49	490
670-0002	POST ASSEMBLY 5" OD X 107"	7	0	0	58	406
670-0099	INSTALLATION KIT, INTENSITY	1	0	0	2	2
670-0103	MAINTENANCE KIT, INTENSITY	1	0	0	0	0
670-0150	POST ASSEMBLY 5" OD X 80"	2	0	0	44	88
670-0156	POST MOUNTED BELL	1	1	1	5	5
670-0165	POST ASSEMBLY 5" OD X 123"	4	0	0	66	264
670-0166	POST ASSEMBLY 5" OD X 139"	2	0	0	74	148
670-0167	POST ASSEMBLY 5" OD X 147"	6	0	0	78	468

Total User Capacity: 162
Total Weight: 7,777 lbs.

BURKE GENERATIONS WARRANTY®

The Longest and Strongest warranty in the industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of invoice.

We stand behind our products.

In addition, the following products are warranted, under normal use and service from the date of invoice as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Voltage®, Nucleus®, Little Buddies® and ELEVATE®/ACTIVATE®) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreConnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Voltage®, Intensity®, Nucleus®, Little Buddies® and ELEVATE®/ACTIVATE®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on main structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GRC products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on swing seats and hangers; Kid Koaster® Trolleys and other moving parts against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble™ cables and mallets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2019

BCIBURKE.COM

Burke

800.266.1250

COMMITTEE STAFF REPORT

DATE: Monday, March 11, 2019



RESPONSIBLE STAFF

Gary Riedner, City Supervisor

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Request for Funding from Moscow Affordable Housing Trust (ACTION ITEM)- Gary J. Riedner

DESCRIPTION

Moscow Affordable Housing Trust (MAHT) is currently developing an affordable housing project consisting of a 3-unit townhouse located at 334, 336 and 338 Southview Avenue. MAHT purchased the property in fall, 2018 and is currently in the process of constructing improvements with a loan obtained through Idaho Housing Finance Authority. Because of the fact that the purchase of the land has depleted MAHT's working capital, Nils Peterson, Executive Director of the Moscow Affordable Housing Trust, is requesting financial assistance from the City of Moscow to participate in the cost of the property in the amount of \$15,000.

The City Council has budgeted \$20,000 in Legislative Non-Prioritized Projects 101-010-10-670-16 for FY2019. If approved, the City Supervisor recommends expending the requested funds from Legislative Non-Prioritized Projects.

STAFF RECOMMENDATION

No recommendation.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of MAHT request for \$15,000 for assistance in the cost of property for affordable housing project and authorize expenditure of funds from Legislative Non-Prioritized Projects; reject request, or provide staff further direction

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Affordable Housing Trust request for donation for Paradise View

Moscow Affordable Housing Trust



510 W Palouse River Dr.
Moscow, ID 83843
(509) 336-1664 (cell)
Tax ID #27-0306873
DUNS 043371291

Board of Directors

Karl Johnson, President (2019)
Bob Ries, Vice President
and Interim Treas. (2021)
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Katrina Johnson (2020)
Jill Maxwell (2020)
Vacant (2019)
Vacant (2021)
Terms expire 9/30 of year stated

March 7, 2019

Gary Riedner
City Supervisor
City of Moscow
Moscow, ID

Gary,

I'm following up on our telephone conversation to ask for some support from the City of Moscow for affordable housing.

Beginning in 2015 we have created three affordable homeownership opportunities, two by acquisition-rehab and one by new construction. In the latter case, on a lot purchased with funds provided by the City.

In Fall 2018 we purchased Block 3 Lot 2 Indian Hills 9th for \$78,000 cash and with the help of Hodge & Assoc, divided the lot for a 3-unit townhouse, known as 334-338 Southview Ave (near The Grove). Laurence Rose did the architectural design, and in Jan 2019, our Board selected Quality Contractors out of Deary to build the project.

IHFA has just awarded funds (a loan) to construct the improvements. Our goal is to sell the 3 homes as our first land trust holdings. This means that MAHT funds in the land will be tied up indefinitely. We are working through a process to get SHOP (Self-help Ownership Program) funds of \$15,000/lot to offset about half of the land cost. SHOP will be provided to MAHT at sale to a qualifying homeowner, leaving us "cash poor" until then.

My request of the city is for a \$15,000 contribution (\$5,000 per lot) to help offset our investment and provide working capital.

Thanks for much for your attention to this matter,

Nils Peterson
Executive Director