

# MOSCOW TREE COMMISSION



Mark Heinlein  
Harvest Park Subcommittee  
Chair

Harvest Park Subcommittee  
Regular Meeting  
~Agenda~

David Schott  
Staff Liaison  
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<https://www.ci.moscow.id.us/557/Tree-Commission>

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Wednesday  
February 12, 2025

3:00 PM

Mayors Conference Room  
206 E 3rd Street

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## WELCOME AND ATTENDANCE

## REGULAR AGENDA

**1. Approval of the Harvest Park Subcommittee November 13, 2024 Minutes (ACTION ITEM) – Mark Heinlein**

Presentation of minutes for approval.

**PROPOSED ACTIONS:** Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

**2. Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

**3. Consideration of March 29, 2025 Volunteer Planting Project (ACTION ITEM) – Mark Heinlein**

The subcommittee will discuss the logistics of a volunteer planning event at Harvest Park.

**PROPOSED ACTIONS:** Approve the volunteer planting event for March 29, 2025 at Harvest Park; or take other such action deemed appropriate.

**4. Consideration of the FY2026 Harvest Park Subcommittee Budget (ACTION ITEM) – David Schott**

The Harvest Park Subcommittee will review the FY2025 budget and discuss the FY2026 upcoming budget request. FY2026 will begin on October 1, 2025 and end on September 30, 2026.

**5. Consideration of the 2025 Harvest Park Subcommittee Officers (ACTION ITEM) – Mark Heinlein**

Each year the Harvest Park Subcommittee elects a Chair and Vice Chair for each calendar year. The subcommittee will elect officers from the membership. The current Chair is Mark Heinlein. The current Vice Chair is Zena Hartung.

**ACTION:** Elect the Chair and Vice Chair positions.

## REPORTS / UPDATES

## **UPCOMING EVENTS / MEETINGS**

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

- 1. May 14, 2025 from 3:00 p.m. to 4:00 p.m.**

## **ADJOURN**

**NOTICE:** It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at [adacoordinator@ci.moscow.id.us](mailto:adacoordinator@ci.moscow.id.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.