

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
Staff Liaison
208.883.7098

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<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
February 12, 2025

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee November 13, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of March 29, 2025 Volunteer Planting Project (ACTION ITEM) – Mark Heinlein

The subcommittee will discuss the logistics of a volunteer planning event at Harvest Park.

PROPOSED ACTIONS: Approve the volunteer planting event for March 29, 2025 at Harvest Park; or take other such action deemed appropriate.

4. Consideration of the FY2026 Harvest Park Subcommittee Budget (ACTION ITEM) – David Schott

The Harvest Park Subcommittee will review the FY2025 budget and discuss the FY2026 upcoming budget request. FY2026 will begin on October 1, 2025 and end on September 30, 2026.

5. Consideration of the 2025 Harvest Park Subcommittee Officers (ACTION ITEM) – Mark Heinlein

Each year the Harvest Park Subcommittee elects a Chair and Vice Chair for each calendar year. The subcommittee will elect officers from the membership. The current Chair is Mark Heinlein. The current Vice Chair is Zena Hartung.

ACTION: Elect the Chair and Vice Chair positions.

REPORTS / UPDATES

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2024 are as follows:

- 1. May 14, 2025 from 3:00 p.m. to 4:00 p.m.**

ADJOURN

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MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Minutes~

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Wednesday
November 13, 2024

3:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 3:01PM

PRESENT: Mark Heinlein, Chair; Iris Mayes; Suvia Judd; Tim Steury; Zena Hartung

STAFF: David Schott

1. Approval of the Harvest Park Subcommittee September 11, 2024 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Tim moved to approve the minutes as presented. Zena seconded.

Roll call vote: Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None.

3. Consideration of Upcoming Plantings for West Corridor (ACTION ITEM) – Mark Heinlein

Previously, the Harvest Park Subcommittee discussed options for the West corridor for noise screening from the car wash to the west of Harvest Park. The intent is to formalize a planting plan for a spring volunteer planting project in combination with the chestnut trees planting. Ideas and a combination of ideas from the September 11, 2024 meeting included: juniper/arborvitae hedge, inter-plant trees and shrubs, plant shade trees near ADA parking area and amphitheater, and acoustic fencing on the west side of the amphitheater. Phase 1 of the infrastructure has been completed which includes access to the park for an ADA parking area.

PROPOSED ACTIONS: Approve the planting plan for the west corridor; or take other such action deemed appropriate.

The group has concerns over the quality of the park due to the proximity of the carwash. Mark believes planting for noise control will not work. He is recommending installing acoustic fencing instead. The group discussed.

They are talking about having a spring planting of the nut trees tentatively planned for March 2025.

David clarified that there isn't a gravel road through the park but a service access for emergencies or construction etc.

Iris moved to approve the spring planting plan as presented which includes a planting event. Zena seconded.

Roll call vote: Ayes: unanimous. Motion carried.

4. Consideration of Annual Report to the Tree Commission (ACTION ITEM) – David Schott

Staff have drafted the Harvest Park Subcommittee Annual Report to the Tree Commission. The Harvest Park Subcommittee will discuss the content of the draft report for any edits.

PROPOSED ACTIONS: Approve the Harvest Park Subcommittee Annual Report to the Tree Commission; or take other such action deemed appropriate.

David presented the report.

*Copy of report attached.

Tim moved to approve the report as presented. Iris seconded.

Roll call vote: Ayes: unanimous. Motion carried.

REPORTS / UPDATES

1. Dave Benscoter and the Lost Apple Project Apple Tree Donation – Tim Steury

Dave started the Lost Apple Project in search of apple varieties that were no longer being grown here. Dave is willing to donate trees to Harvest Park. The group is discussing the possibility of having a mini orchard featuring these trees.

2. Dog Leg Native Plant Society Involvement Report – Mark Heinlein

The group will start this upcoming weekend.

3. Xerces Society Pollinator Surveys – Mark Heinlein

The group has been involved with Bee City surveys for bumble bees.

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1. **February 12, 2025 from 3:00 p.m. to 4:00 p.m.**

The group is starting to figure out the best ways to provide educational information on the varieties of plants that will be at the park.

ADJOURN

The meeting was adjourned 4:00p.m.

