

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, March 17, 2025

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council March 3, 2025 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Disbursement Report February 2025 - Sarah Decker

Staff presented the February 2025 Accounts Payable Report to the Public Works / Finance Committee on March 10th, 2025. The Committee received the report and recommended approval of the disbursement report.

ACTION: Accept the Disbursements Report for the month of February 2025.

D. Fourth Quarter Financial Report July 1, 2024 to September 30, 2024 for FY2024 - Sarah Decker

Staff presented the financial report for the fourth quarter of Fiscal Year 2024 (July 1, 2024, to September 30, 2024) to the Public Works/Finance Committee on March 10th, 2025. The Committee received the financial report and approved it as presented.

ACTION: Accept the FY2024 Fourth Quarter Financial Report.

E. White Ave Pavement Preservation Project - Bid Results & Contract Award - Luke Hajda

The White Avenue Pavement Restoration Project extends from the intersection of SH8/Troy Road to Mountain View Road along White Ave. This project includes the removal and replacement of an approximately two-inch thick section of asphalt for the entirety of White

Avenue within the project boundaries, as well as the installation of a ten-foot shared-use path to continue the existing path near the south Fairgrounds entrance east to Mountain View Road. The City published an advertisement for bids on February 8, 2025, and the Engineer's Estimate for construction was \$568,207.50. Bids were opened on February 25, 2025, at which three (3) bids were received. The bids ranged from \$458,764.00 to \$755,890.00. Of those bids, the lowest responsive bid received was submitted by Motley-Motley, Inc. of Pullman, WA with a bid of \$458,764.00. A bid tabulation is included in the packet. This was reviewed by the Public Works / Finance Committee on March 10, 2025, and recommended for approval.

ACTION: Accept the bid from Motley-Motley, Inc., award the contract in the amount of \$458,764.00 and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount.

F. Electrical Franchise Agreement Temporary Extension Memorandum of Agreement - Bill Belknap

The City of Moscow originally entered into a non-exclusive electrical franchise agreement dated September 8, 1998, with the Washington Water Power Company pursuant to Ordinance 98-31. Avista Utilities purchased Washington Water Power Company on January 1, 1999, and became the successor to the agreement and was assigned all rights, privileges, responsibilities and the franchise under the agreement. The original franchise agreement contained an initial ten-year term with an automatic renewal of fifteen years from the expiration of the initial term. The agreement has now expired and the City and Avista wish to continue operating under the original agreement until a new franchise agreement can be executed by both parties. Staff has prepared a Memorandum of Agreement to continue to operate under the prior agreement for 12 months or until a new agreement is executed by both parties. This was reviewed by the Public Works/Finance Committee on March 10, 2025, and recommended for approval.

ACTION: Approve the Memorandum of Agreement with Avista Utilities.

G. Slurry Seal Project 2025 - Bid Results & Contract Award - Bob Buvel

This project's scope includes the application of approximately 132,000 square yards of slurry seal street surface treatment. The City advertised for bids on February 8, 2025 and February 15, 2025, and the project was budgeted for \$250,000. The engineer's estimate for construction was \$265,196.00. Bids were opened on February 25, 2025, at which four (4) bids were received. The bids ranged from \$318,235.20 to \$393,816.06. Of those bids, the lowest responsive bid received was submitted by Blackline Inc. of Vancouver, WA with a bid of \$318,235.20. A bid tabulation is included in the packet. This item was reviewed by the Public Works/Finance Committee on March 10, 2025, and recommended for approval.

ACTION: Accept the bid from Blackline Inc., award the contract in the amount of \$318,235.20, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount.

H. Request for Waiver for On-Premises Consumption Within 300 Feet of a School or Church per Idaho Code - Laurie M. Hopkins

The owners of Village Center Cinemas Eastside are in the process of obtaining an alcohol license. Idaho Code § 23-913, 23-1011B, and 23-1307A, prohibits any business from selling liquor, beer and/or wine for on-premise consumption within three hundred feet (300') of any church, school or any other place of worship, unless the City Council approves waiver of the requirement. The Village Center is within 300 feet of a church, specifically Real Life. The state license has been issued. The county license has been applied for and is pending

approval. Alcohol will be allowed in one auditorium which will be 21 and over only. Patrons will be required to present valid identification for age verification. Those who are 21 years of age or older will receive a wristband, which must be worn to purchase and consume alcohol. A letter of request for waiver has been submitted and is included in the meeting packet. Village Center also received letters of support from The Jubilee School and Real Life. This was reviewed by the Public Works/Finance Committee on March 10, 2025 and recommended for approval.

ACTION: Approve the waiver of the prohibition from selling alcohol for on-premises consumption within three hundred feet (300') of any church, school or any other place or worship contingent on the issuance of the county alcohol license.

REGULAR AGENDA

- 2. Mayors Appointments (ACTION ITEM)**
- 3. Public Comment and Mayor's Response Period (limit 15 minutes)**
- 4. Citizen Commission Report - Planning & Zoning Commission - Mike Ray / Dennis Wilson**
- 5. Public Hearing: Slonaker Drive Turn-Around Easement Vacation (ACTION ITEM) – Bob Buvel**

On November 27, 2024, the City received an application requesting the vacation of the Turn-Around Easement dedicated for the use of a vehicle turn-around at the northern terminus of Slonaker Drive of the Blackwood First Addition. The request was made by Mr. Paul Hendrix, who is the owner of 1306 Slonaker Drive, which underlies the subject easement. A copy of the application and Notice of Public Hearing, with a vicinity map of the proposed vacation area, are included in the packet. The Hearing Notice was advertised in the newspaper of record and mailed to properties within 300 feet of the subject property and all franchise and other utility providers were also given notice to comment. All comments received have been included in the packet. The easement was granted to provide public access to the turn-around at the terminus of Slonaker Drive with the development of The Blackwood First Addition. The turn-around is no longer necessary as Slonaker Drive has been extended with the Woodbury Addition development and the turn-around has since been deconstructed.

PROPOSED ACTIONS: Hold a public hearing and, after considering public testimony, approve the vacation Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the vacation Ordinance on first reading and that it be read by title; or reject the vacation Ordinance; or take such other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under

the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.