

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
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<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
May 7, 2025

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee February 12, 2025 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of a Shade Tree Donation (ACTION ITEM) – David Schott

The city has received a request from Jeanne Clothiaux and Michael Haseltine to donate a shade tree to Harvest Park to honor Tina Baldwin and her daughter Kenyon Cornelius, both of whom died recently. The subcommittee will discuss the proposed donation and short list of species to reduce the noise impacts to the future amphitheater/education area within Harvest Park.

PROPOSED ACTIONS: Approve accepting the donation and a short list of shade trees; or take other such action deemed appropriate.

4. Consideration of a Fall Plantings and Preparing the Planting Site (ACTION ITEM) – Mark Heinlein

The city has received a gracious donation of chestnut trees from Zena Hartung. The subcommittee will discuss the location of chestnut trees and the requirements to prepare the planting site.

PROPOSED ACTIONS: Approve the locations and preparation plan for fall plantings; or take other such action deemed appropriate.

5. Report: Orchard Management (ACTION ITEM) – Tim Steury / Mark Heinlein

Tim will share with the subcommittee his knowledge and experiences managing an orchard.

ACTION: Accept report.

6. Discussion: Interpretive Signage and Website for Harvest Park – All

The Harvest Park Subcommittee will begin discussions about the overall strategy for interpretive signage and the city website for Harvest Park with the ultimate goal of creating a policy. The Harvest Park Management Plan states, “Signage and / or plaques need to be developed for education and as a way to recognize volunteers and donors. Examples might include a “giving tree” in a central location or individual call out areas.” Currently, the FY2025 budget has \$2,000 available for signage.

PROPOSED ACTIONS: No action, discussion.

REPORTS / UPDATES

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2025 are as follows:

1. August 13, 2025, from 3:00 p.m. to 4:00 p.m.
2. November 13, 2025, from 3:00 p.m. to 4:00 p.m.

ADJOURN

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