

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Agenda~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
May 8, 2025

9:00 AM

Haddock Building First
Floor Conference Room
504 Washington Street

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

1. Approval of Bee City USA Subcommittee Commission November 14, 2024 Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the June 14, 2025 Parks and Recreation Commission Farmers Market Table (ACTION ITEM) – Iris Mayes / David Schott

The Parks and Recreation Commission is the parent commission of the Bee City USA Subcommittee. On June 14, 2025, the Parks and Recreation Commission will host a table at the Farmers Market. In their discussions, they have extended an invitation to the Bee City USA Subcommittee to share the table to promote pollinators. The subcommittee will discuss participation and materials needed.

PROPOSED ACTIONS: Approve staffing and materials for the Parks and Recreation Commission table at the June 14, 2025 Farmers Market; or take other such action deemed appropriate.

4. Consideration of the FY25 Bee City USA Subcommittee Projects (ACTION ITEM) – Iris Mayes / David Schott

The Harvest Park Subcommittee approved a five-year plan on November 14, 2024. The subcommittee will review the list contained herein and develop the listed projects.

PROPOSED ACTIONS: Approve the FY25 pollinator projects; or take other such action deemed appropriate.

5. Consideration of the 2025 Bee City USA Subcommittee Officers (ACTION ITEM) – Iris Mayes

Each year the Bee City USA Subcommittee elects a Chair and Vice Chair for each calendar year. The subcommittee will elect officers from the membership. The current Chair is Iris Mayes. The current Vice Chair is Mark Heinlein.

ACTION: Elect the Chair and Vice Chair positions.

REPORTS / UPDATES

- 1. March 29 and April 26 Harvest Park Pollinator Volunteer Projects – Mark Heinlein**
- 2. FY2026 Bee City USA Budget Request – David Schott**

UPCOMING EVENTS / MEETINGS

- 1. August 14, 2025: 9:00 a.m., Haddock Building First Floor Conference Room**
- 2. November 13, 2025: 9:00 a.m., Haddock Building First Floor Conference Room**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Minutes~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
November 14, 2024**

9:00 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

This meeting was called to order at 9:01 a.m.

PRESENT: Iris Mayes; Chair, Nancy Tribble, Pam Brunsfeld

STAFF: David Schott

VISITORS: Phillip Shin

WELCOME AND INTRODUCTIONS

None

REGULAR AGENDA

1. Approval of Bee City USA Subcommittee Commission August 8, 2024 Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further direction.

Mayes moved to approve the minutes. Brunsfeld seconded. Roll call vote. Ayes: Unanimous.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None

3. Consideration of the Five-Year Pollinator Project List (ACTION ITEM) – Iris Mayes / David Schott

Staff has prepared a draft of the upcoming pollinator projects over the next five years based on previous discussion of the Bee City USA Subcommittee.

PROPOSED ACTIONS: Approve the five-year pollinator project list; or take other such action deemed appropriate.

Tribble moved to approve the **Five-Year Pollinator Project List**. Brunsfeld seconded. Roll call vote. Ayes: Unanimous.

4. Consideration of the Annual Report to the Parks and Recreation Commission (ACTION ITEM) – Iris Mayes / David Schott

Staff have drafted the Bee City USA Subcommittee Annual Report to the Parks and Recreation Commission. The subcommittee will discuss the contents of the draft report for any edits.

PROPOSED ACTIONS: Approve the Bee City USA Subcommittee Annual Report to the Parks and Recreation Commission; or take other such action deemed appropriate.

Brunsfeld moved to approve the **Bee City USA Subcommittee Annual Report to the Parks and Recreation Commission** as amended. Tribble seconded. Roll call vote. Ayes: Unanimous.

5. Discussion: Public Pollinator Garden Review – Iris Mayes / David Schott

The Bee City USA Subcommittee will discuss a potential upcoming project. The project would involve developing a listing or map of all the public parks/gardens that have pollinator habitat with the final goal of having a visitor's guide.

- Generate a list of City owned pollinator locations.

PROPOSED ACTIONS: No Action, Discussion.

REPORTS / UPDATES

UPCOMING EVENTS / MEETINGS

1. February 13, 2025: Bee City USA Subcommittee meeting, 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN 9:42 a.m.

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Bee City USA Five Year Pollinator Project List - FINAL 11.14.24						
	Date	Location	Project Lead	Cost	Note	
FY24						
	National Pollinator Week	Council Chambers	David		Pollinator Week, June 17-21, 2024	
	Pubbin' on the Patio	PCEI	Liv	\$250		
FY25						
	National Pollinator Week	Council Chambers	David		Pollinator Week	
	Berman Creekside Park	Planter Beds, Existing			Infill of existing planter beds	
	Harvest Park Annual Event, "Bee Blast"	Harvest Park				
	Harvest Park Planting Project	Harvest Park	Mark		Pollinators, Screening, Chestnuts	
	Integrated Pest Management Plan (IPM)	Spring	David			
	Farmers Market with Parks and Recreation Commission	Winter			Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	Rack Card / Book Mark QR Code and Descriptions	Summer			Send and redesign	
FY26			Iris			
	National Pollinator Week					
	Public Art					
	City Park Event / Public Awareness Event				Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	City Park Project				Alturas? NT	
FY27						
	Farmers Market with Parks and Recreation Commission					
	National Pollinator Week	Council Chambers	David		Pollinator Week	
	City Park Event / Public Awareness Event				Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	City Park Project					
	Farmers Market with Parks and Recreation Commission					
	Public Pollinator Garden Review					
FY28						
	National Pollinator Week	Council Chambers	David		Pollinator Week	
	City Park Event / Public Awareness Event				Empty Bee Hive: Demonstrations (Pam) Description "Ask me about this""Did you know"	
	City Park Project					
	Farmers Market with Parks and Recreation Commission					
Notes:						
Bee Keepers Group					Create a list of bee keepers, Pam	
Mobile Sign: Master Gardeners Parks Pollinator Map					Tri fold list of pollinator gardens	
Pollinator Movie Sponsorship Pollinator Summit						