

FAIR & AFFORDABLE HOUSING COMMISSION



Casey Holcomb
Commission Chair
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Regular Meeting ~Minutes~

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<https://www.ci.moscow.id.us/358/Fair-Affordable-Housing-Commission>

**Thursday
February 6, 2025**

5:30 PM

**Haddock Building
504 S Washington Street**

Holcomb called the meeting to order at 5:32 PM

MEMBERS PRESENT: Casey Holcomb, Chair; Juan Albaitero, Randy Baukol, Jo Ellen Force, Sage McCetich, Ellen Peterson, Eija Sumner, Jennifer Wallace
OTHERS: Julia Parker
STAFF: Aimee Hennrich

REGULAR AGENDA

1. Approval of Minutes from January 2, 2025 Minutes (ACTION ITEM)

Presentation of minutes for approval.

Baukol moved for approval of the minutes as written, seconded by Force. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

2. Update on Scheduling Yearly Events

The Commission will discuss upcoming 2025 events.

The Commission discussed the upcoming Latah County Health & Wellness Fair on March 15th, from 10-2pm. There will be a report to City Council on April 3rd in Council Chambers. The best dates for the Intermountain Fair Housing Council (IFHC) training are April 1st-3rd, April 8th-9th, or April 23rd-24th. The Commission talked about making the IFHC training a hybrid and holding the training in Council Chambers while it is recorded.

3. Budget Request for FY2026 (ACTION ITEM)

The City is currently preparing the 2026 fiscal year budget, and the Commission will need to submit their request by the end of February.

The Commission discussed the need to purchase more pamphlet and brochure holders for their tabling events.

Baukol moved for approval of the FY2026 commission budget request as written, seconded by Wallace. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

4. Pamphlet and Literature Review for Outreach Opportunities

There will be a review of the Commission pamphlets and literature.

The Commission decided to create more content for manufactured home tenant rights, tenants right-to-organize, and suggested using QR codes at the IFHC training and Health & Wellness Fair. The Commissioners need to create a QR code for the City website, as well as make improvements to the website with current information and graphics.

5. Review Analysis of Impediments and Addendum (ACTION ITEM)

The Commission created an Analysis of Impediments in 2015 and then included an Addendum in 2019.
This item was tabled until the next meeting.

REPORTS

- Parker informed the Commission that Latah County has decided it will not pursue a county-wide housing authority, City Council has not yet discussed pursuing.
- Force reported that Housing and Urban Development (HUD) was recently told to freeze spending, but it has since been authorized to release funds for IFHC.

ANNOUNCEMENTS

Force is now the new representative for IFHC.

UPCOMING EVENTS / MEETINGS

The next regular meeting of the Fair & Affordable Housing Commission is scheduled for March 6, 2025.

The meeting was adjourned at 6:44 PM



Casey Holcomb, Chair