

TRANSPORTATION COMMISSION



Scott Sumner
Commission Chair
trans@ci.moscow.id.us

Regular Meeting
~Agenda~

Cody Riddle
Staff Liaison
208.883.7027

<https://www.ci.moscow.id.us/581/Agendas-and-Minutes>

Thursday
May 8, 2025

4:00 PM

Council Chambers
206 E. Third Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. **Approval of Minutes from March 13, 2025 (ACTION ITEM)**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide Staff with further direction.

2. **Public Comment**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit remarks to three (3) minutes.

3. **Election of Vice-Chairperson (ACTION ITEM)**

The Commission operates with a Chair and Vice-Chair that are elected annually. With the recent resignation of Erin Bacon, the Vice-Chair position is vacant. The Vice-Chair is routinely called upon to run regularly scheduled meetings. The Commission should appoint and elect a current member to serve as Vice-Chair through the duration of 2025.

PROPOSED ACTION: Nominate and elect a Vice-Chairperson to serve for the remainder of 2025.

4. **Dissolution of the Moscow Pathways Commission**

On April 7, 2025 City Council voted to dissolve the Moscow Pathways Commission. In considering the action, it was recognized that their work in recent years was largely redundant with that of the Transportation Commission. Additionally, outreach efforts such as the Annual Bike and Pedestrian Tours and Bike to Work Day have received minimal participation. Staff will lead a preliminary discussion on items that could be incorporated into an annual workplan for the Transportation Commission.

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

5. Farmers Market Tabling (ACTION ITEM)

The City’s various Boards and Commissions have historically attended the Farmers Market as an opportunity to educate and engage with the community on their work. The dates below are available for the Transportation Commission to attend in the upcoming season:

- May 31st
- June 21st
- July 5th
- July 12th
- July 19th
- July 26th
- August 23rd

PROPOSED ACTION: Confirm a primary and back-up date for Farmers Market attendance; or provide Staff with other direction as deemed appropriate.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

- The next regular Transportation Commission meeting is scheduled for June 12, 2025.

ADJOURN

TRANSPORTATION COMMISSION



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Commission Chair
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Regular Meeting ~Minutes~

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<https://www.ci.moscow.id.us/556/Transportation-Commission>

**Thursday
March 13, 2025**

4:00 PM

**Council Chambers
206 E. Third Street**

Sumner called the meeting to order at 4:00 PM

MEMBERS PRESENT: Scott Sumner, Chair; Erin Bacon, Ben Calabretta, Tanya Denison, Mary Dupree, Mike McGahan, Steve Mills, Bob Sanders
MEMBERS ABSENT: Joel Hamilton
OTHERS: Casey Green, Paul Frei
STAFF: Scott Bontrager, Jennifer Fleischman, Cody Riddle

REGULAR AGENDA

1. Approval of Minutes from January 9, 2025 (ACTION ITEM)

Presentation of minutes for approval.

Mills moved for approval of the minutes as written, seconded by Calabretta. Roll Call Vote: Ayes: Bacon, Calabretta, DuPree, McGahan, Mills, Sumner (6). Nays: None. Abstentions: Denison, Sanders (2). Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit remarks to three (3) minutes.

None.

3. Fiscal Year 2026 Commission Budget (ACTION ITEM)

The City is currently preparing the 2026 fiscal year budget, and the Commission will need to submit their request by the end of February. Consistent with last year, Staff has proposed a budget request of \$1,000.

Riddle described the proposed budget and recommended the request as described above for signage and materials for tabling. The City does not have a graphic designer on staff, so a company would need to be hired to design a sign.

DuPree moved to submit the FY2026 budget request as proposed, seconded by Mills. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

4. Multi-Modal Transportation Plan Update (ACTION ITEM) – Cody Riddle

The Moscow Multi-Modal Transportation Plan, adopted in July of 2014, needs to be updated to remain current and competitive for various grant programs. Staff will guide continued discussion focusing on the Capital Improvement and Traffic Operations Plans included in the document.

Riddle reviewed the proposed updates to the Multi-Modal Transportation Plan (MMTP), emphasizing some of the recommendations that are outside of the scope of the plan and how we can move forward with those. Parking concerns along First Street, from Jefferson Street to Monroe Street, will be forwarded to the Traffic Revision Committee for review. Idaho Department of Transportation (ITD) will be informed about a few

corridor improvement recommendations along North Main Street crossing D Street. The intersection of Jackson Street and D Street will also be moved to the Traffic Revision Committee for discussion.

The Commission discussed several more projects that could potentially be added into the amended MMTP. Staff will incorporate all the Commissioners' recommendations and bring back a draft updated plan for review and approval. There was a conversation about some projects that are planned for the next couple of years, currently funded by grants or private developers.

REPORTS

- Paul Frei, from ITD, spoke briefly about the Highway 95 PEL study, and that construction has started again on the Hwy 95 realignment project which is anticipated to be completed by the end of 2025.

ANNOUNCEMENTS

- The Commission welcomed and introduced themselves to Tanya Denison, the new Commissioner.
- SMART Transit recently released a new app for community bus riders to use to monitor the bus routes (see attached). They also have plans to acquire some new buses.
- The Transportation Commission might be taking over the Bike to Work Day event for the Pathways Commission. More discussion about that event will be scheduled for the next meeting.
- The Pathways Commission recently voted to be dissolved, which is pending approval by City Council.

UPCOMING EVENTS / MEETINGS

The next regular Transportation Commission meeting is scheduled for April 10, 2025.

The meeting adjourned at 5:01 PM

Scott Sumner, Chair