

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott
Staff Liaison
208-883-7098

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
April 24, 2025

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

1. Welcome Alyssa Knight to the Parks and Recreation Commission

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission March 27, 2025 Minutes (ACTION ITEM)**
– Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the 2025 Annual Parks and Facilities Tour (ACTION ITEM) – David Schott**

The Parks and Recreation Commission typically conducts an annual park and facilities tour in late summer. However, staff are requesting the commission consider May 22 for the annual parks and facilities tour in lieu of the May meeting due to logistical issues with the vans. The commission will also discuss desired sites to visit.

PROPOSED ACTIONS: Approve the May 22 tour and site visit locations; or take other action deemed appropriate.

4. **Consideration of the Farmers Market Shirts for Commission Members (ACTION ITEM) – Tyler Ochoa**

Staff will present proposed shirts and costs for Parks and Recreation Commission members for the upcoming Farmers Market dates.

PROPOSED ACTIONS: Approve Farmers Market shirts; or take other action deemed appropriate.

5. **Report: MSDCPF Facility Improvement Day (ACTION ITEM) – Tyler Ochoa / David Schott**
Staff will present an overview of the first annual MSDCPF Facility Improvement Day.

PROPOSED ACTIONS: Accept report.

UPDATES/REPORTS

1. **Recreation and Pool Update – Tyler Ochoa**
2. **Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

1. Next Park and Recreation Meeting: May 22, 2025

ADJOURN

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The meeting was called to order at 5:15pm

PRESENT: Cat Harner, Chair; Gretchen Hayes, Vice Chair; Mark Heinlein; Sally Green; Jeff Pilcher.
STAFF: Kristie Ingham; David Schott, Tyler Ochoa; Sandra Kelly City Council Liaison

WELCOME AND ATTENDANCE

1. Welcome Sandra Kelly to the Parks and Recreation Commission for the evening.

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission January 23, 2025 Minutes (ACTION ITEM) – Cat Harner**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Hayes moved to approve the minutes. Pilcher seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
None

3. **Consideration of the FY2026 Parks and Recreation Commission Budget Request (ACTION ITEM) – David Schott**

The Parks and Recreation Commission will review the FY2025 budget and discuss the FY2026 upcoming budget request. FY2026 will begin on October 1, 2025 and end on September 30, 2026.

PROPOSED ACTIONS: Approve submittal of the FY2026 Parks and Recreation Commission proposed budget; or take other action deemed appropriate.

Schott referred to the PRC Budget Memo in the packet. Schott referred to Ingham looking into T-shirts being made for PRC to wear for Farmers Market. The T-shirts will be under the budget for PRC.

Hayes moved to approve the FY2026 PRC budget request. Greene seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

4. Consideration of the 2025 Parks and Recreation Commission Farmers Market Tabling Request (ACTION ITEM) – David Schott

The Parks and Recreation Commission will discuss upcoming Farmers Market dates to host a Parks and Recreation Commission table. In 2024, the commission opted for June 8 and August 24. The commission will also discuss an alternate date. Finally, the commission will discuss a general theme for each Farmers Market.

PROPOSED ACTIONS: Approve dates and theme for the upcoming Farmers Market season; or take other action deemed appropriate.

Schott referred to the Farmers Market dates and guidelines in the packet. Schott mentioned doing a joint table at Farmers Market with the Bee City USA Subcommittee. Heinlein agreed and would present doing a joint date to the subcommittee. Harner mentioned doing the second date for Recreation. Harner would like to do June 14th for partnering with Bee City USA subcommittee for pollinators early in the summer. Doing August 2nd to get people before Fall Micro Soccer to help with recruitment for programs and coaching.

Heinlein moved to approve June 14th and August 2nd for the dates and pollinators and recreation for the themes for the Farmers Market season. Hayes seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

5. Consideration of the 2025 Pesticide Free Park (ACTION ITEM) – David Schott

Parks staff will present the 2025 pesticide free park for 2025. To date, the following parks have been designed pesticide free since the inception of the pesticide free park program.

- 2024: Triangle Park
- 2023: Kiwanis Park
- 2022: Anderson Frontier Park

Staff recommends Morgan's Orchard Park as the 2025 pesticide free park.

PROPOSED ACTIONS: Approve Morgan's Orchard Park as the 2025 pesticide free park; or take other action as deemed appropriate.

Schott presented PRC with a background of how pesticide free parks started back in 2021 with Otness Park as pesticide free. Parks started a pilot program to do one park a year as pesticide free. One of the conditions is the park must have a playground. Kelly, having dogs of her own enjoys the pesticide free park program. She has also received great feedback from the public that parents with children like that they can take their children to a park knowing it is pesticide free and that the park changes every year.

Greene moved to approve Morgan's Orchard Park as the 2025 pesticide free park. Hayes seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

UPDATES/REPORTS

1. Recreation and Pool Update – Tyler Ochoa

Ochoa let PRC know that Johnson has moved on to another opportunity and is no longer with the City. Recreation had been very busy. Things are going very well. The youth volleyball program this season we have decided to combine teams and ages. Registrations were lower this season which might also be due to changing dates of the program. Micro soccer is our next program to kick off with over 200 children registered. Ochoa started creating teams today for it. Fields have been green lighted for sports. Recreation is starting the process for the pool with hiring employees. We have received over 110 applications. The HLAC open date has been adjusted due to high school graduation to June 9th.

2. Parks, Facilities and Community Forestry Update – David Schott

Schott updated PRC that the Parks department is in full spring swing. Parks have started to get restrooms de-winterized. Facilities are starting to work on pool operations. Arbor Day is April 25th at Berman Creekside Park. MTC will be partnering with Palouse Prairie High school and will plant about five trees. At Harvest Park this Saturday there will be a pollinators planter event. Heinlein stated that the group will be planting about 20 ornate shrubs with twenty volunteers aged from 10-12. The corner of Rotary Park will be finished this year with the last two planters being complete. April 5th there will be field improvement day at the Moscow School District Community Fields for the community and groups to help get them going for the season.

UPCOMING EVENTS / MEETINGS:

1. Next Park and Recreation Meeting: April 24, 2025

ADJOURN 5:40