

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, June 2, 2025

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION

National Pollinator Week

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Payment of Claims - Sarah Decker

B. Amendment to Moscow Rugby Block Party Alcohol Use Request in Entertainment District - Amanda Argona

Moscow Rugby is hosting an End-of-Season block party for its club on Saturday, May 31st, from 5 pm to 8 pm on Second Street between the alley and Washington Street. Moscow Rugby is working with one licensed alcohol provider for the block party. The event has been reviewed and approved by staff as of April 8, 2025. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Moscow Rugby is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution was prepared for the Council's consideration. This was reviewed by the Public Works/Finance Committee on Monday, May 12, 2025 and approved by City Council on Monday, May 19, 2025. The applicant is seeking an amendment regarding the location of their licensed alcohol vendor to serve off-premise within the event footprint, rather than on-premise. An updated site map has been prepared to reflect this minor change for Council's consideration. This was reviewed by the Administrative Committee on Tuesday, May 27, 2025 and recommended for approval.

ACTION: Approve the amendment allowing for the licensed alcohol vendor to serve off-

premise within the event footprint of Moscow Rugby End-of-Season block party for the duration of the event pursuant to a City catering permit.

C. Adoption of the State of Idaho Deferred Compensation Plan - Bonnie Dennler

The City of Moscow currently partners with Mission Square, previously ICMA-RC, to offer eligible employees the ability to participate in a 457 Deferred Compensation Plan. This retirement solution allows employees to make tax-deferred contributions through payroll deductions. The State of Idaho, in accordance with Idaho Code Section 59-513 permits the State of Idaho and any county, city or political subdivision of the state, working through its governing body, to contract with an employee to defer income to a 457 Deferred compensation plan through the State Deferred Compensation Plan, administered through Nationwide. The State of Idaho Deferred Compensation Plan offers employees lower administration fees as well as a one-time bonus for new enrollments, which is more financially beneficial to our employees. If adopted, the City would allow those currently enrolled in Mission Square's Deferred Compensation Plan to phase out contributions through payroll deduction over the next 12 months. New enrollments would only be offered through the State of Idaho Deferred Comp Plan. The resolution to adopt the State of Idaho deferred compensation plan is now before the Council for review and approval. This was reviewed by the Administrative Committee on May 27, 2025 and recommended for approval.

ACTION: Approve resolution to adopt the State of Idaho Deferred Compensation Plan.

REGULAR AGENDA

2. Public Comment (limit 15 minutes)

3. Moscow Mountain Powell Project Trail Build Report – David Schott

4. Task Order NO. 09 Palouse Basin Alternate Water Supply Project (ACTION ITEM) - Tyler Palmer

The City of Moscow, in cooperation with the Palouse Basin Aquifer Committee (PBAC), has identified a surface water diversion from the Clearwater River as a high-potential future water supply option. This is based on previous planning efforts conducted by PBAC that explored multiple long-range future supply alternatives, and a preliminary examination of a Clearwater River option in 2019. The City is building upon those prior efforts and conducting a more in-depth evaluation of this option's feasibility. The City has selected HDR Engineering, INC to provide engineering and consulting services in support of this effort. In February 2025, the City entered an agreement with the Idaho Water Resource Board for \$182,500 in funding toward this project. On May 15, 2025, PBAC voted to authorize up to \$187,000 to complete the project (\$153,341 plus a 10% contingency). This project is anticipated to take 12 months to complete. This was reviewed by the Administrative Committee on Tuesday, May 27, 2025 and recommended for approval.

PROPOSED ACTIONS: Approve Task Order NO. 09 Palouse Basin Alternate Water Supply Project.

5. City Business Office Summer Hours Pilot Proposal (ACTION ITEM) - Bill Belknap

The City provides a wide variety of services, including public safety, utility operations, parks maintenance, street maintenance, recreation programs and facilities, and many others. To deliver these services, the City's 165 full-time employees utilize a wide variety of work schedules and shifts to provide the necessary services. Current work shifts include 48-hour shifts for the Paramedic/Firefighter personnel, 12-hour shifts for Police patrol personnel, 10-hour shifts for

many of the City's field operations in Parks, Streets, and utilities, as well as 8-hour shifts for many office personnel. Administration has been approached by several departments seeking to explore the possibility of conducting a pilot test of a seasonal summer 4/10 workday schedule for City business offices. Under the proposal, the City's business offices would be open from 7:00 AM to 5:30 PM Monday through Thursday and closed on Fridays for eight weeks, beginning on June 30th and ending on August 22nd. After allowing for a 30-minute lunch break, this would provide 10 working hours per day to fulfill the 40-hour work week. Staff will present the proposal for the Council's consideration and direction.

PROPOSED ACTIONS: Review proposal and provide direction.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.