

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

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<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
July 1, 2025

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

1. Zena Hartung Resignation

REGULAR AGENDA

1. Approval of Moscow Tree Commission June 3, 2025, Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of a Tree Commission Member for the Harvest Park Subcommittee (ACTION ITEM) – David Schott

With the resignation of Zena Hartung, the Tree Commission will select a member of the Tree Commission to fill Zena's role on the Harvest Park Subcommittee. The formation of the Harvest Park Subcommittee was intended to assist the city in the management and operations of Harvest Park. The subcommittee reports to the Tree Commission because the Tree Commission is the parent commission of the Harvest Park Subcommittee.

PROPOSED ACTIONS: Approve a member of the Tree Commission to sit on the Harvest Park Subcommittee; or take other action as deemed appropriate.

4. Consideration of the Tree Service Certification Test Questions (ACTION ITEM) – David Schott

It is unlawful for any person to engage in the business of planting, pruning, or removing a public tree or shrub for a fee without being licensed as required by City Code.

Any tree service contractor engaged in the business of tree service for a fee shall obtain a license from the Administrator. Such a license requires the contractor or at least one employee of the contractor shall be certified (tree service certification) as required by City Code.

As one part of the tree service certification, the applicant must complete a written examination to be administered by the Administrator.

The Tree Commission will review and discuss the two tests that were last updated in 1999: Laws and Safety and General Knowledge.

PROPOSED ACTIONS: Approve the test questions; or take other action as deemed appropriate.

5. Discussion of the Tree City USA Growth Award Categories – Ellis Eifert / David Rauk

The Tree Commission will review and discuss the current categories by the Arbor Day Foundations Tree City USA Growth Award to discuss upcoming project ideas and/or goals for the Tree Commission. This link will take you to the Tree City USA Growth Award under “Download Activity List.” <https://www.arborday.org/our-work/tree-city-usa/growth-award>

PROPOSED ACTIONS: No action, discussion

UPDATES/REPORTS

UPCOMING EVENTS / MEETINGS

1. Next Tree Commission Meeting: August 5, 2025

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City’s ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.