

BOARD of ADJUSTMENT



Jerry Schutz
Board Chair
BOA@ci.moscow.id.us

Public Meeting
~ Minutes ~

Michael Ray
Staff Liaison
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<http://www.ci.moscow.id.us/354/Board-of-Adjustment>

Tuesday
April 22, 2025

5:30 PM

Council Chambers
206 E Third Street

The meeting was called to order at 5:32 PM

MEMBERS PRESENT: Jerry Schutz, Chair; Steve Bush, Ivy Dickinson, Tim Thomson
MEMBERS ABSENT: Marshall Comstock, Tim Kinkeade
STAFF: Jennifer Fleischman, Michael Ray

REGULAR AGENDA

1. Election of Officers for 2025 (ACTION ITEM)

The Board will need to nominate officers for 2025.

Thomson nominated Jerry Schutz for Chair and Bush seconded. Schutz nominated Tim Thomson for Vice Chair and Dickinson seconded. Roll Call Vote; Ayes: Unanimous (4). Nays: None. Abstentions: None. Motion carried.

2. Approval of Minutes from April 14, 2025 (ACTION ITEM)

Thomson moved for approval of the minutes as written, seconded by Dickinson. Roll Call Vote; Ayes: Unanimous (4). Nays: None. Abstentions: None. Motion carried.

3. Public Comment

Time limit 15 minutes. Members of the Public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Board of Adjustment. Please state your name and resident city for the record and limit your remarks to three (3) minutes.

None.

4. Approval of Reasoned Statement of Relevant Criteria and Standards (ACTION ITEM)

Conditional Use Permit application for a proposed Residential Assisted Living Facility located at 2250 Augustine Ave within the Residential Office (RO) Zoning District, per Moscow City Code 4-3-4. Permit Application LUP2025-0005.

Dickinson moved for approval of the Reasoned Statement of Relevant Criteria and Standards for the Conditional Use Permit as written, seconded by Thomson. Roll Call Vote; Ayes: Unanimous (4). Nays: None. Abstentions: None. Motion carried.

5. Approval of Reasoned Statement of Relevant Criteria and Standards (ACTION ITEM)

Variance application to reduce the required 20-foot rear yard setback by 3 feet for a proposed addition to an existing single-family dwelling at 403 N Polk St within the Medium Density Residential (R-3) Zoning District, per Moscow City Code 4-4-2. Permit Application LUP2025-0007.

Bush moved for approval of the Reasoned Statement of Relevant Criteria and Standards for the Variance as written, seconded by Dickinson. Roll Call Vote; Ayes: Unanimous (4). Nays: None. Abstentions: None. Motion carried.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

The meeting adjourned at 5:43 PM



Jerry Schutz, Chair

29 May 2025
Date