

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, July 14, 2025

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that council committee meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Public Works/Finance Committee June 9, 2025 Minutes (ACTION ITEM) - Laurie M. Hopkins

2. Disbursement Report June 2025 (ACTION ITEM) - Sarah Decker

Presentation of the Accounts Payable Report for the month ending June 2025.

ACTION: Accept the Disbursements Report for the month of June 2025.

3. Third Quarter Financial Report April 1, 2025 to June 30, 2025 for FY2025 (ACTION ITEM) - Sarah Decker

Presentation of the third quarter financial report for Fiscal Year 2025 (April 1, 2025 to June 30, 2025).

PROPOSED ACTIONS: Recommend approval of the FY2025 Third Quarter Financial Report, or provide staff with further direction.

4. Lola Clyde Park Development Grant Award Agreement (ACTION ITEM) - Alisa Anderson / Luke Hajda

In January 2023, staff submitted a grant application to the Idaho Department of Parks and Recreation (IDPR) under the Land and Water Conservation Program requesting assistance with the continued development of Lola Clyde Park. The proposed project includes frontage improvements, accessible paths/sidewalks, parking, lighting, and an internal pathway around the lower perimeter of the park property. In May 2023, staff were invited to present the request to the Land and Water Conservation Evaluation Committee in Boise. Shortly after, staff received notification that the request was approved to be submitted to the National Park Service (NPS) for approval of a grant request. On June 25, 2025, staff received the attached Letter of Award and State and Local Project Agreement from IDPR. The details of the funding and project elements are shown in Attachment F of the Agreement. The City will provide \$170,000 of in-kind match, including surveying, engineering/design, and construction inspection, in addition to \$414,000 in cash for a total match of \$584,000 (50% match requirement) with a grant award of \$584,000 for construction with total project costs of \$1,168,000. It is anticipated that engineering staff will complete the design of the project and advertise it for bidding in 2026, with construction

anticipated for possibly as soon as next summer.

PROPOSED ACTIONS: Recommend approval to accept the grant award and authorize execution of the required documents, including the State and Local Agreement for the Land and Water Conservation Fund from the Idaho Department of Parks and Recreation or provide staff further direction.

5. Street Banner Policy Update (ACTION ITEM)- Tyler Palmer

The City of Moscow has long maintained a program for the placement of banners in the downtown area for the display of government banners as well as public notification of special events. The program, administered by the Streets Department, has been updated several times over many years, with a formalized policy adopted by the City Council in 2013. Since the adoption of the 2013 policy, the location and use of light pole banners within the City has changed such that it requires an update. The revised policy provides the policy purpose, permitted uses, banner standards, application process and fees, and prioritization criteria to address when multiple requests are received for the same period of time. The policy establishes that the use of light pole banners and over-the-street banners are restricted for governmental use and is not intended to establish or be utilized as a public forum.

PROPOSED ACTIONS: Recommend approval of the updated Street Banner Policy and associated Resolution, or provide staff with further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.