

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott
Staff Liaison
208-883-7098

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
July 24, 2025

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission June 26, 2025, Minutes (ACTION ITEM) – Cat Harner**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.
3. **Consideration of a Memorandum of Agreement (MOA) with the Palouse Pickleball Club (ACTION ITEM) – David Schott**
On May 23, 2024, the Parks and Recreation Commission considered and approved the inclusion for future pickleball courts at Mountain View Park in the Capital Improvement Plan (CIP). Based on this, staff submitted the required documentation for the project to be included in FY2026 CIP with construction slated in 2033.

In a letter dated June 12, 2025, to Mayor Bettge and members of Moscow City Council, the Palouse Pickleball Club (Club) expressed an interest in fundraising to accelerate the timeline for construction. The first step would be to fundraise to hire a consultant for the design and an accurate cost estimate for the new facility. A shovel ready project will aid the Club in fundraising and grant opportunities for construction.

The City of Moscow and Club met to discuss the details of the MOA to ensure that there was a clear understanding of what each entity is agreeing to do to avoid any misunderstandings or missed expectations. The MOA would document the following:

- That, according to the City's adopted Capital Improvement Plan, the City anticipates developing additional pickleball facilities by 2033.

- The Club desires to develop additional pickleball facilities sooner than 2033 and wishes to secure funding to prepare the design and an accurate cost estimate for the new facilities so the Club may pursue grant funding for construction.
- That the Club is offering to conduct fundraising activities to secure \$50,000 for the design on the new pickleball facilities.
- That if the Club is successful and furnishes \$50,000 in funding to City, City agrees to hire a qualified engineering firm at City's sole discretion to complete the design of the new pickleball facilities.
- The City shall provide representatives of the Club with opportunities to provide input into the design of the pickleball facilities.
- The agreement shall not bind the City or the Club to any actions beyond the completion of the pickleball facility design.

PROPOSED ACTIONS: Recommend approval of the Memorandum of Agreement concept between the City of Moscow and the Palouse Pickleball Club and authorize the Chair to submit a Letter of Support for the proposed partnership; or take other action as deemed appropriate

4. Consideration of Parkland Dedication Requirements for the Proposed Augustine Avenue Apartments Subdivision Preliminary Plat (ACTION ITEM) – David Schott

As part of the subdivision process, this proposed subdivision falls under the requirements of the parkland dedication codes of the City.

Based on the preliminary plat submitted for the Augustine Avenue Apartments Subdivision (Lots 1-7) to the southwest of Augustine Avenue, the net developable area includes 118,670 square feet (sf) or 2.72 acres of platted RO Multiple Residence Zoning, which has a 9% or 10,680 sf (0.25 acres) parkland dedication requirement.

However, the parkland dedication requirements for Lots 8-10 to the northeast of Augustine Avenue have been previously deferred as part of the Edington Subdivision First Addition final plat.

On April 22, 2021, the Parks and Recreation Commission recommended approval of deferring the parkland dedication requirement of 1.02 acres at that time to a later phase of the entire Edington subdivision. However, minor changes in zoning percentages and lot adjustments on the final plat of the Edington Subdivision First Addition reduced the parkland dedication requirement to 0.94 acres. This was subsequently approved by Moscow City Council on September 6, 2022, through a development agreement with BBC LLC for the Edington First Addition.

Because the Augustine Avenue Apartments Subdivision and the Edington Subdivision are being developed by the same developer and adjacent to each other, the staff recommendation is to defer and add the 10,680 sf (0.25 acres) based on the Augustine Avenue Apartments preliminary plat to the previously deferred parkland dedication for the Edington Subdivision final plat (0.94 acres) for a total parkland dedication of 1.19 acres to a later phase of the entire Edington Subdivision. The total parkland dedication requirement to date would be 1.19 acres for a future park that is relatively flat and over three (3) miles of public pathways for our community to enjoy.

PROPOSED ACTIONS: Recommend approval to defer and add the 10,680 sf (0.25 acres) based on the Augustine Avenue Apartments preliminary plat to the previously deferred parkland dedication for the Edington Subdivision final plat (0.94 acres) for a total parkland dedication of 1.19 acres to a later phase of the entire Edington Subdivision; or take other action as deemed appropriate.

5. Consideration of the August 16, 2025, Farmers Market (ACTION ITEM) – Cat Harner

The Parks and Recreation Commission will discuss their participation on August 16, 2025, Farmers Market. The commission discussed conducting public outreach for upcoming recreation programs in a previous meeting. At the June 24, 2025, meeting, the commission requested staff to contact the Community Events Manager for any potential opportunities for additional space for recreational activities. With the popularity of the Farmers Market, additional space is not available. The commission will discuss the recreational theme, staffing, and support needs from staff.

PROPOSED ACTIONS: Approve theme, staffing, and support for the August 24, 2024 Farmers Market; or take other such action deemed appropriate.

UPDATES/REPORTS

- 1. Recreation and Pool Update – Betsy Rawls**
- 2. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

- 1. Next Park and Recreation Meeting: August 28, 2025**

ADJOURN

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